POLICY GUIDE

2361.6 UNAUTHORIZED AUDIO AND/OR VIDEO RECORDING

The Board of Education believes a student or school staff member should not be subject to having an audio and/or video recording taken of a student or school staff member for any purpose without the consent of the parent of the student or the school staff member. In addition to protecting the privacy rights of students and school staff members, the Board recognizes unauthorized audio and/or video recordings can be disruptive to the educational program. The Board adopts this Policy prohibiting the use of any electronic recording device (ERD) by any person, including a student or school staff member, to audio and/or video record a student, school staff member, or any person during school hours and during school-sponsored activities without the consent of the parent of the student or the school staff member. This does not include the use of an ERD by a person for audio and/or video recording a student or staff member who is participating in a school-sponsored activity that is open to the general public.

For the purpose of this Policy, an "electronic recording device (ERD)" means any device with the capability to audio and/or video record.

A student or school staff member may be permitted to audio and/or video record a student or a school staff member using an ERD for an educational purpose when under the direct supervision of a school staff member or employee of the Board with prior authorization from the Principal or designee.

Nothing in this Policy shall prohibit a student from using an ERD for the purpose of audio and/or video recording as documented in a classified student's individualized education plan (IEP) or a plan developed under Section 504 of the "Rehabilitation Act of 1973", 29 USC 794. A student may use an ERD to monitor or address a health condition with prior permission from the Principal or designee, in consultation with the school nurse, to be documented in the student's individualized health care plan.

The Superintendent or designee will take appropriate action if a person violates this Policy.

N.J.S.A. 2C:33-19.

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POLICY GUIDE

2422 STATUTORY CURRICULAR REQUIREMENTS

The New Jersey Student Learning Standards (NJSLS) provide clear and consistent learning goals across distinct content areas to help prepare students for postsecondary success. The NJSLS demonstrate what students are expected to learn at specific grade levels and bands, so that every parent and teacher can understand and support learning. The NJSLS offer the foundation on which school districts build coherent curriculum and plan instruction to prepare each student with the knowledge and skills needed to succeed.

The New Jersey State Board of Education adopts the NJSLS and the New Jersey statutes that require instruction to be part of the school district's implementation of the NJSLS.

The Board must provide two and one-half hours of health, safety, and physical education courses in each school week, or proportionately less when holidays fall within the week. Recess period(s) shall not be used to meet the requirements of N.J.S.A. 18A:35-5., 7., and 8.

In accordance with N.J.S.A. 18A:35-4.31., the Board shall provide a daily recess period of at least twenty minutes for students in grades Kindergarten through five. A recess period is not required on a school day in which the day is substantially shortened due to a delayed opening or early dismissal. The recess period shall be outdoors, if feasible. A student shall not be denied recess for any reason, except as a consequence of a violation of the school district's Code of Student Conduct, including a harassment, intimidation, or bullying (HIB) investigation pursuant to N.J.S.A. 18A:37-13 et seq. Students may not be denied recess more than twice per week for a violation of the Code of Student Conduct or HIB investigation and these students shall be provided restorative justice activities during the recess period.

Restorative justice activities are defined as activities designed to improve the socioemotional and behavioral responses of students through the use of more appropriate and less punitive interventions thereby establishing a more supportive and inclusive school culture. The student's recess period should be scheduled in a manner that does not interfere with the implementation of a student's individualized education program (IEP). School staff may deny recess for a student on the advice of a medical professional, school nurse, or the provisions of a student's IEP and/or 504 Plan.

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A copy of the NJSLS and all related curriculum/course guides and instructional material shall be available for public inspection.

N.J.S.A. 18A:35-4.31.; 18A:35-5.; 18A:35-7.; 18A:35-8.;
18A:37-13.

Adopted: June 20, 2016
Revised: March 18, 2019
Revised: May 18, 2020
Revised: August 20, 2020
Revised: December 16, 2021
Revised: September 18, 2025
Revised:



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2422.02 PARENTAL OPT-OUT FROM CERTAIN INSTRUCTION

The Board of Education establishes and makes publicly available procedures, in accordance with N.J.A.C. 6A:8-3.4(e), whereby any student whose parent presents to the Principal a signed statement that any or part of the instruction in health, family life education, or sex education is in conflict with the parent's conscience or sincerely held moral or religious beliefs shall be excused from that part of the course where such instruction is being given and, pursuant to N.J.S.A. 18A:35-4.7., no penalties as to credit or graduation shall result.

The Board shall make all approved curriculum pacing guides and citations for core instructional materials publicly available pursuant to N.J.A.C. 6A:8-3.1(a)3.

A parent's right to exclude their child from any part of the instruction in health, family life education, or sex education that is in conflict with the parent's conscience or sincerely held moral or religious beliefs in accordance with N.J.S.A. 18A:35-4.7. does not eliminate the requirement for a district to teach the New Jersey Student Learning Standards (NJSLS) or for a district to not comply with New Jersey's laws and statutory curriculum requirements. This opt-out provision only applies to individual parents who express an objection in accordance with the provisions of N.J.S.A. 18A:35-4.7. and does not permit a district or grade level to proactively omit instruction in these areas from their curriculum.

N.J.S.A. 18A:35-4.7.
N.J.A.C. 6A:8-3.1(a)3; 6A:8-3.4(e)
New Jersey Department of Education "Guidance Regarding Parental Opt-Outs Based on Religious Objections" – November 5, 2025

Adopted:

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REGULATION GUIDE

R 2422.02 PARENTAL OPT-OUT FROM CERTAIN INSTRUCTION

Any parental opt-out request, in accordance with N.J.S.A. 18A:35-4.7., shall follow the provisions outlined in Policy 2422.02 and this Regulation.

A. Access to Approved Curriculum Pacing Guides

1. All approved curriculum pacing guides and citations for core instructional materials shall be posted in a conspicuous location on the school district website.

2. In the event a parent does not have access to the district website, the parent may request a copy of any approved curriculum pacing guide from the Principal or designee of the school building their child attends.

B. Signed Written Statement From Parent Requesting Opt-Out

1. A parent of a child enrolled in a school in the district shall submit a signed written statement to the Principal of the school requesting their child be excused from any part of the instruction in health, family life education, or sex education that is in conflict with the parent's conscience or sincerely held moral or religious beliefs.

   a. The signed written statement shall indicate the specific part of the health, family life education, or sex education course that is in conflict with their conscience, or sincerely held moral or religious beliefs.

   b. The signed written statement shall include the date the signed written statement was submitted to the Principal.

   c. A parent of a child enrolled in a school in the district shall submit the signed written statement no later than thirty (30) calendar days prior to the date on the pacing guide the instruction in question is scheduled to be taught.

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(1) In the event the instruction is scheduled to be taught within the first thirty days of the commencement of the school year, the signed written statement shall be submitted as soon as practicable.

(a) When a signed written statement is submitted in accordance with B.1.c.(1) above, then procedures outlined in C. through G. below shall be appropriately expedited.

2. The Principal or designee shall submit the signed written statement and any additional supporting documentation to the Superintendent or designee.

C. Superintendent or Designee's Review of the Signed Written Statement

1. The Superintendent or designee shall review the signed written statement and any supporting documentation.

2. The Superintendent or designee may request the Principal or designee obtain additional information from the parent.

3. The Superintendent or designee may:

a. Approve the parental opt-out request and inform the Principal or designee and the parent of the approval; or

b. Deny the parental opt-out request and inform the Principal or designee and the parent, in writing, the request has been denied with the reason(s) for the denial.

D. Appeal of Superintendent or Designee's Denial

1. A request that has been denied by the Superintendent or designee may be appealed by the parent to the Board of Education.

a. The parent shall, within five calendar days of the receipt of the Superintendent or designee's written denial, submit a written request with supporting documentation to the School Business Administrator/Board Secretary for an informal hearing before the Board. The parent's request, along with the Superintendent or designee's written denial, shall be provided to the Board.

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2. The Board, at its discretion, will decide whether to grant or deny the parent's request for an informal hearing and provide their decision in writing to the parent within five calendar days upon receiving the request for an informal hearing.

   a. If the Board denies the request for an informal hearing, the Board shall render a decision on the appeal and provide the decision in writing to the parent within five calendar days after providing the parent their decision in writing to deny the request for an informal hearing.

   b. If the Board grants the request for an informal hearing, the Board shall schedule the informal hearing in executive session within ten calendar days upon receiving the request for an informal hearing. At the conclusion of the informal hearing, the Board shall render a decision and provide the decision in writing to the parent within five calendar days at the conclusion of the informal hearing.

      (1) The Board may designate a committee of the Board to conduct an informal hearing with the parent and any decision by the committee shall be ratified by the full Board.

3. Reasonable efforts will be made to expedite time sensitive appeals.

4. A decision by the Board may be appealed to the Commissioner of Education in accordance with N.J.A.C. 6A:3.

E. Implementation of the Approved Opt-Out Request

1. The Principal or designee will meet with the appropriate teaching staff member who will be providing the instruction.

   a. The Principal or designee and teaching staff member shall review the request and determine estimated dates and times when the specific part of instruction is scheduled to be covered.

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2. The parent will be informed, in writing by the Principal or designee, of:

   a. The estimated dates and times such instruction will be provided;

   b. A procedure that will be used for the student to be removed from the part of the instruction or portion(s) of the course from which the parent has requested their child be excused; and

   c. Any alternative instructional work to be provided to the student.

3. The parent will be required to approve, in writing, the procedure to be used for removing the student from the part of the instruction or portion(s) of the course and any alternative instructional work to be provided to the student.

   a. Failure by the parent to respond will be treated as approval of the removal procedure and alternative instructional work.

4. The Principal or designee shall inform the parent at least ten school days before the instruction will be provided.

5. The Principal or designee shall ensure the student is supervised by a school staff member when removed from the instruction until the student's return to the class.

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9181 VOLUNTEER CO-CURRICULAR ACTIVITY ADVISORS/ASSISTANTS

The Board of Education recognizes the services of volunteer co-curricular activity advisors/assistants bring unique skills to the school district, enrich the co-curricular program, assist district co-curricular staff members in the performance of their duties, and enhance the relationship between the school district and the community. Therefore, the Board authorizes a program for the utilization of volunteer co-curricular activity advisors/assistants in the district.

For the purposes of this Policy, "volunteer co-curricular activity advisor/assistant" is a person who is not paid by the Board, assisting under the direct supervision of an appropriately certified or licensed district employee.

The Superintendent of Schools or designee will be responsible for the recruitment and screening of volunteer co-curricular activity advisors/assistants and their assignment. The district is not obligated to utilize the proffered services of a volunteer co-curricular activity advisor/assistant as determined by the Superintendent.

A volunteer co-curricular activity advisor/assistant must be recommended by the Superintendent and approved by the Board prior to assuming any responsibilities.

The Superintendent or designee will prepare and promulgate rules of conduct for volunteer co-curricular activity advisors/assistants. Each volunteer co-curricular activity advisor/assistant will be given a copy of this Policy.

The following guidelines shall govern the service of a volunteer co-curricular activity advisor/assistant:

1. Volunteer co-curricular activity advisors/assistants may serve only under the direction and direct supervision of an appropriately certified or licensed activity advisor or assistant employed by the Board;

2. Volunteer co-curricular activity advisors/assistants must clearly understand their duties and responsibilities and perform no services outside those duties;

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3. Volunteer co-curricular activity advisors/assistants serve only in a support capacity and only activity advisors or assistants employed by the Board are responsible for the supervision and instruction provided to students participating in co-curricular activities;

4. Volunteer co-curricular activity advisors/assistants shall respect the individuality, dignity, and worth of each student;

5. Volunteer co-curricular activity advisors/assistants are not permitted access to student records;

6. Volunteer co-curricular activity advisors/assistants must not disclose any confidential student matters the volunteer activity advisor/assistant becomes aware of as a result of their volunteer responsibilities;

7. Volunteer co-curricular activity advisors/assistants shall consult with the Superintendent or designee regarding any matters or questions regarding their duties and responsibilities;

8. Volunteer co-curricular activity advisors/assistants shall receive no financial remuneration from the Board; and

9. Volunteer co-curricular activity advisors/assistants may be immediately relieved of their volunteer responsibilities, with or without cause, by the Superintendent with such action to be recommended to the Board by the Superintendent at the next Board meeting following relief of duties.

Volunteer co-curricular activity advisors/assistants will be screened for tuberculosis in accordance with the current New Jersey Department of Health Guidance for Tuberculosis (TB) Testing in New Jersey Schools.

Volunteer co-curricular activity advisors/assistants will be required to participate in all mandated trainings required for their position and any other trainings as required by the Superintendent or designee.



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All volunteer co-curricular activity advisors/assistants must obtain a criminal history record check.

N.J.S.A. 18A:6-7.1.; 18A:6-7.2.

Adopted: July 22, 2013
Revised: December 16, 2019
Revised: October 15, 2024
Revised:

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POLICY GUIDE

9182 ATHLETIC COACHES

The Board of Education will employ athletic coaches that are properly certified and possess the personal characteristics that qualify them to serve as role models to students. The Superintendent shall recommend to the Board the employment of qualified athletic coaches and paraprofessional aids/coaches for the district's interscholastic athletic programs.

For the purpose of this Policy, "athletic coach" means a person who coaches an interscholastic high school athletic team in any way, whether for pay or as a volunteer at the varsity, junior varsity, or freshman level (ninth grade through twelfth grade).

For the purpose of this Policy, "paraprofessional aid/coach" means a person who aids in the coaching of an interscholastic high school athletic team in any way, under the direct supervision of an athletic coach and without any direct supervision responsibilities.

Athletic Coaches

Any athletic coach approved by the Board must be the holder of either a New Jersey teaching certificate or a substitute credential, pursuant to N.J.A.C. 6A:9B-5.16(b). The twenty-day limitation noted at N.J.A.C. 6A:9B-7.3(a) shall not apply to coaching situations.

The Board shall determine, consistent with the requirements and standards of N.J.S.A. 18A:6-7.1 et seq., that no criminal history record information exists on file in the Federal Bureau of Investigation, Identification Division, or the State Bureau of Identification which would disqualify the athletic coach from being employed or utilized in such capacity or position. The athletic coach, except as provided in N.J.S.A. 18A:6-7.1.g., shall be permanently disqualified from employment or service in the district if the criminal history record check reveals a record of conviction for any crime or offense as defined in N.J.S.A. 18A:6-7.1 et seq.

An athletic coach employed by the district who is not a regular employee of the district shall be screened for tuberculosis in accordance with the current New Jersey Department of Health Guidance for Tuberculosis (TB) Testing in New Jersey Schools.



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An athletic coach employed by the district who is not a regular employee of the district shall be employed only for the duration of the specific sport season. The athletic coach shall be paid the stipend and no out-of-district athletic coach shall be eligible for tenure or for employment benefits.

All athletic coaches are required to participate in all mandated trainings required for their position and any other trainings as required by the Superintendent or designee.

Paraprofessional Aid/Coach

The Board recognizes the services of paraprofessional aides/coaches bring unique skills to the district, enrich the athletic program, assist district athletic coaches in the performance of their duties, and enhance the relationship between the school district and the community. Therefore, the Board authorizes a program for the utilization of paraprofessional aides/coaches in the district. Paraprofessional aides/coaches may be paid by the Board.

Paraprofessional aides/coaches will be screened for tuberculosis in accordance with the current New Jersey Department of Health Guidance for Tuberculosis (TB) Testing in New Jersey Schools.

Paraprofessional aides/coaches shall be required to participate in all mandated trainings required for their position and any other trainings as required by the Superintendent or designee.

The Board shall determine, consistent with the requirements and standards of N.J.S.A. 18A:6-7.1 et seq., that no criminal history record information exists on file in the Federal Bureau of Investigation, Identification Division, or the State Bureau of Identification which would disqualify the paraprofessional aides/coaches from being employed or utilized in such capacity or position. The paraprofessional aides/coaches, except as provided in N.J.S.A. 18A:6-7.1.g., shall be permanently disqualified from employment or service in the district if the criminal history record check reveals a record of conviction for any crime or offense as defined in N.J.S.A. 18A:6-7.1 et seq. If an unpaid paraprofessional aide/coach is required by the Board to obtain a criminal history background check, the Board shall reimburse the unpaid paraprofessional aide/coach for the cost of obtaining a criminal history background check as required by N.J.S.A. 18A:6-7.2.



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Paraprofessional aides/coaches may serve only under the direction and direct supervision of an appropriately certified or licensed head and/or assistant coach employed by the Board and serve only in a support capacity. Athletic coaches are responsible for the supervision and instruction provided to students participating in athletic programs or co-curricular activities.

Paraprofessional aides/coaches are not permitted access to student records and must not disclose any confidential student matters they become aware of as a result of their volunteer responsibilities.

Paraprofessional aides/coaches may be immediately relieved of their volunteer responsibilities, with or without cause, by the Superintendent with such action to be recommended to the Board by the Superintendent at the next Board meeting following relief of duties.

The Superintendent or designee will prepare and promulgate rules of conduct for athletic coaches. Each athletic coach will be given a copy of this Policy.

N.J.S.A. 18A:6-7.1.; 18A:6-7.2.
NJSIAA Coaching Requirements

Adopted:

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