[See POLICY ALERT No. 238]

8660 TRANSPORTATION BY PRIVATE VEHICLE**S – TO AND FROM SCHOOL-RELATED ACTIVITIES**

The Board of Education authorizes the transportation by private vehicle of students of **the** ~~this~~ district between the school and ~~a~~ school**-related activities** ~~activity~~ approved by **the** ~~this~~ Board in accordance with this **P**~~p~~olicy **and N.J.A.C. 6A:27-7.6(a)**.

Any such transportation must be approved in advance and in writing by the Business Adminsitrator. The writing must set forth the date, time, and reason for the transportation; the places from and to which students will be transported; the name and address of the driver; the names of the students to be transported; a brief description of the transportation vehicle; and the signature of the driver. The parent(s) ~~or legal guardian(s)~~ of a participating student will be given, on request, the name of the driver and the description of the vehicle.

No person shall be approved as driver for the transportation of students in a private vehicle who is not an employee of **the** ~~this~~ Board or the parent(s) ~~or legal guardian(s)~~ of a student enrolled in **the** ~~this~~ district and the holder of a currently valid license to operate a motor vehicle in the State of New Jersey.

[Optional

No person shall be permitted to transport students who has been convicted of a moving vehicle violation within the period of three calendar years immediately preceding the request for transportation approval.**]**

The Board may withdraw the authorization of any private vehicle driver **at any time**.

Any private vehicle used for the transportation of students must be owned by the approved driver or the spouse of the approved driver**,**~~;~~ have the capacity to hold not more than eight persons**,**~~;~~ and must conform to registration, inspection, and

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insurance requirements of the State of New Jersey for privately owned vehicles. Seat belts shall be worn by the driver and the passengers while the vehicle is in motion. No vehicle may be used to transport more persons than its normal load capacity.

The responsibility of teaching staff members for the discipline and control of students will extend to their transportation of students in a private vehicle.

Drivers who are not teaching staff members are requested to report student misconduct to the Building Principal.

Expenses incurred by drivers of private vehicles **who are employees of the Board** in the course of transporting students **may** ~~will~~ be reimbursed by the Board **upon approval of the Superintendent** ~~at the approved mileage rate and upon presentation of evidence of costs for tolls and parking fees~~.

N.J.S.A. 18A:16-6**.**; 18A:25-2**.**; 18A:39-20.1**.**
N.J.A.C. 6A:27-7.6; 6A:27-7.7

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POLICY GUIDE

Adopted:

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