RFP #2/26-27
Request for Proposals
For
FOOTBALL EQUIPMENT AND RECONDITIONING AND CERTIFICATION SERVICES

DUE: 2:00PM PST, December 1, 2026

Proposal Release Date: November 13, 2026

Mail or Deliver all Proposals to:

Purchasing Department
Antelope Valley Union High School District
176 Holston Drive
Lancaster, CA 93535

NOTICE TO VENDORS CALLING FOR BIDS
Football Equipment and Reconditioning and Certification Services

NOTICE IS HEREBY GIVEN that the **Antelope Valley Union High School District** (hereinafter called DISTRICT) 176 Holston Dr, Lancaster, County of Los Angeles, State of California, 93535 acting by and through its Governing Board, will receive sealed bids for the award of **FOOTBALL EQUIPMENT AND RECONDITIONING AND CERTIFICATION SERVICES.**

All bids shall be made on form(s) furnished by the DISTRICT. Bids must be received in the Purchasing Department of the District Office **at 2:00PM on December 1, 2026.** Bids must conform with and be responsive to the contract documents, copies of which are available at https://www.avdistrict.org/about/district-departments/business-services/bids-rfps-rfa.

All requests for information, substitution requests and/or clarification regarding the Bid documents shall be submitted via e-mail to the Purchasing Department, to mgarcia@avhsd.org. Requests must be submitted no later than **November 23, 2026 at 4:30PM, PST**. Any request made after such date and time shall not be responded to.

The Antelope Valley Union High School District and its Board of Trustees reserve the right to accept or reject any or all bids in whole or in part, to be the sole judges of the merits and qualifications of items offered, to waive any informality in the bid and to not necessarily accept the lowest bid offered. The delivery date, specifications and quality of the items will be considered when making the selection.

Publish: November 14 and November 21

PROCUREMENT TIMELINE
Football Equipment and Reconditioning and Certification Services

Dates of Advertisement	November 14 and 21, 2026
Request for Clarifications Due	November 23, 2026 4:30PM
Response to Request for Clarifications	November 24, 2026 2:00PM
Bid Due	December 1, 2026 2:00PM
Bid Opening	December 1, 2026 2:05PM
Board Meeting	December 11, 2026 7:00PM

Requests for information and/or clarification regarding the Bid documents shall be submitted via e-mail to Monica Garcia, at mgarcia@avhsd.net. Request made after such date will not be responded to.

INSTRUCTIONS TO BIDDER
Football Equipment and Reconditioning and Certification Services

PREPARATION OF BID FORM
In order to receive consideration, proposals must be received on or before the advertised closing date and not later than the time displayed therein. Proposals shall be submitted on the form(s) provided by the District. All blank fields in the bid form must be appropriately filled in. Numbers shall be stated both in words and in figures where so indicated, and where there is a conflict in the words and the figures, the words shall govern. Bid documents shall be enclosed in a sealed envelope, addressed and delivered or mailed to the Purchasing Department, mailing address: 176 Holston Dr, Lancaster, CA 93535, and must be received on or before the time set forth in the Notice Inviting Bids for the bid deadline. The envelope shall be plainly marked in the upper left-hand corner with the bidder's name, the project name and the date and time for the opening of bids. It is the bidder's sole responsibility to ensure that its bid is received prior to the scheduled closing time for receipt of bids. District will not accept any bids or bid modifications submitted by facsimile or electronic mail transmission. In accordance with Government Code Section 53086, any bid received after the scheduled closing time for receipt of bids shall be returned to the bidder unopened. At the time set forth in the Notice Inviting Bids for the opening of bids the sealed bids will be opened and read aloud at the District's office.

District reserves the right to accept or reject any or all bids and be the sole judge regarding the suitability of the products, services or supplies offered, and whether deviations are acceptable. District further reserves the right to not necessarily purchase all items nor the full quantity of each item listed in the bid document.

SIGNATURE
Bid must be signed in the name of the bidder and must bear the signature in longhand of the person or persons duly authorized to sign on behalf of the bidder.

MODIFICATIONS
Changes in or additions to the bid form, recapitulations of the work bid upon, alternative proposals, or any other modification of the bid form which is not specifically called for in the Contract Documents may result in the District's rejection of the bid as not being responsive to the Notice Inviting Bids. **No oral or telephonic modification of any bid submitted will be considered.**

ERASURES/INCONSISTENT BIDS
The bid submitted must not contain any erasures, interlineations, or other corrections unless each such correction creates no inconsistency and is suitably authenticated by affixing in the margin immediately opposite the correction the signature or signatures of the person or persons signing the bid. In the event of inconsistency between words and figures in the bid price, words shall control figures. In the case of an error in an extension, the unit price upon which the extension is based shall take precedence. In the event the District determines that any bid is unintelligible, inconsistent or ambiguous, the District may reject such bid as not being responsive to the invitation to bid.

WITHDRAWAL OF BIDS
Any bid may be withdrawn, either personally, by written request, or by telegraphic request confirmed in the manner specified above for bid modifications, at any time prior to the scheduled closing time for receipt of bids.

INTERPRETATION OF PLANS AND DOCUMENTS
If any person contemplating submitting a bid for the proposed project is in doubt as to the true meaning of any part of the drawing, specifications, or other contract documents, or finds discrepancies in, or omissions from the drawings, specification or documents, they may submit to the District a written request for an interpretation or correction thereof. Requests for clarification or explanation of the Contract submitted to District no later than the date listed on the Schedule of Important Dates. The person submitting the request will be responsible for its delivery. Any interpretation or correction will be made only by addendum duly issued and a copy of such addendum will be delivered to each person receiving a set of the contract documents.

BIDDERS INTERESTED IN MORE THAN ONE BID
No person, firm, or corporation shall be allowed to make, or file, or be interested in more than one bid for the same work unless alternate bids are specifically called for. A person, firm or corporation that has submitted a sub-proposal to a bidder, or that has quoted prices of materials to a bidder, is not thereby disqualified from submitting a sub-proposal or quoting prices to other bidders or making a prime proposal.

AWARD OF CONTRACT
District reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or in the bidding. The award of the contract, if made by the District, will be to the lowest responsible bidder. If two identical low bids are received from responsible bidders, the District will determine which bid will be accepted pursuant to Public Contract Code 20117. District realizes that conditions other than price are important and may award based on individual items bid, or any combination of individual items, or upon a cumulative total of all items bid; whichever method is determined to be in its best interests and can be awarded on an all or nothing basis; may reject any or all bids, any part of a bid, or may waive any informality in a bid.

ALTERNATES
If alternate bids are called for, the contract may be awarded at the election of the Governing Board to the lowest responsible bidder on the base bid, or on the base bid and any alternate or combination of alternates.

COMPETENCY OF BIDDERS
In selecting the lowest responsible bidder, consideration will be given not only to the financial standing but also to the general competency of the bidder for the performance of the Work covered by the bid. By submitting a bid, each bidder agrees that the District, in determining the successful bidder and its eligibility for the award, may consider the bidder's experience and facilities, conduct and performance under other contracts, financial condition, reputation in the industry, and other factors which could affect the bidder's performance of the work.

EVIDENCE OF RESPONSIBILITY
Upon the request of the District, a bidder whose bid is under consideration for the award of the contract shall submit promptly to the District satisfactory evidence showing the bidders financial resources, their experience in the field and thier organization or other factors contributing to the successful execution and completion of the contract.

FORFEITURE FOR FAILURE TO EXECUTE CONTRACT
In the event the bidder to whom an award is made fails or refuses to execute the contract within five calendar days from the date receiving notification that they are the bidder to whom the contract is awarded, the District may declare bidder's bid deposit or bond forfeited as damages caused by the failure of the bidder to enter into the contract, and may award the work to the next lowest bidder, or may call for new bids.

SALES/USE TAX
The Bidder shall not include California sales/use tax in its Bid Proposal unless the Bid Proposal form calls for "Total Job Costs," in which case the bid shall include all applicable sales and use taxes, permits, and licenses.

DELIVERY CHARGES
Bids are sought which are priced F.O.B. destination unless the Contract Documents invite quotations for delivery and freight to be set apart or as separate cost items.

PRICES
If during the contract period there should be a decrease in prices of the items bid, a corresponding decrease in prices on the balance of the deliveries shall be made to the District for as long as the lower prices are in effect, but at no time shall the prices charged the District exceed the prices bid. The District shall be given the benefit of any lower prices which may, for comparable quality and delivery be given by the contractor to any other school district or any other state, county, municipal or local governmental agency.

DISTRICT REQUIREMENTS
The quantity shown is the estimate of consumption for the contract period. The needs of the District may be substantially more or less than such referenced quantities. The articles, supplies or services listed in the bid and required during the contract period shall be ordered and purchased from the successful bidder(s) during such period. The District shall have the right to issue purchase orders up to and including the last day of the contract period even though the time provided for delivery may extend beyond such period. The District reserves the right to acquire from other sources during the life of the contract such items as may be required for testing, evaluation or experimental purposes, or for special programs of an emergency nature, and purchases made by individual schools.

SUBSTITUTIONS FOR SPECIFIED ITEMS
Whenever in these specifications any equipment or material is indicated or specified by patent or proprietary name or by the name of a manufacturer, such specifications shall be deemed to be used for the purpose of facilitating description of the equipment or materials desired and shall be deemed to be followed by the words “or equal”. Bidders may propose equipment or materials equal to those

specified herein, but must furnish complete specifications of each item and, if requested to do so, a sample of the item proposed. Such specifications and samples must be furnished no later than the date listed on the Schedule of Important Dates at no cost or obligation to the District for the purposes of testing and evaluation. The District will notify bidder no later than the date listed on the Schedule of Important Dates whether the requested substitution has been approved as an "or equal" to the specified equipment or material. If not consumed or destroyed in such testing, the sample will be returned to the vendor after award of bid is made. If an alternate has been indicated but rejected by the District as not being an "or equal," bidder agrees that by submitting its bid, bidder shall provide the specified equipment or material. Unless an alternate make and model is indicated in the space provided, it is agreed all items proposed are as named in the specifications. Substitution of equipment after the award will not be permitted.

PIGGYBACKING
Pricing on this bid shall be extended to other school and community college districts in Los Angeles Counties and to any other California school or community college district the vendor agrees to service at these prices per section 20118 (K-12) and 20652 (Community Colleges) of the Public Contract Code.

TIME FOR OPENING
The time stated in the Notice to Contractors Calling for Bids or the Schedule of Important Dates, and other places in this document is interpreted to mean the exact hour stated. That is if the closing time is 2:00 p.m., bids received in the first minute of the two o'clock hour will be deemed late and not accepted.

SAMPLE DOCUMENTS
This bid contains sample documents; Bid Bond and Non-Collusion Declaration. If bidder chooses to use the sample bond document, they must be executed by the appropriate surety.

ANTI-DISCRIMINATION
It is the policy of the District that in connection with all work performed, materials purchased or supplies provided under any contracts, there be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age or marital status. The supplier agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment Practice Act, beginning with Labor Code section 1410 and Labor Code section 1735. In addition, the supplier agrees to require like compliance by any sub-suppliers employed on the work by him.

INDEPENDENT CONTRACTOR
While engaging in carrying out the terms and conditions of the purchase order, the vendor is an independent contractor and not an officer or agent of the District. The supplier should maintain adequate insurance to protect his interests.

ADDENDA
Addenda or changes to the project specification may be issued by the District prior to bid opening and any addenda so issued must be included in the contractors' proposal cost.

MARKING OF PACKAGES
Each package contained in each shipment shall be clearly marked with the District purchase order number. Failure to mark the packages may delay district acceptance and payment for the shipment.

COMPETITION GENERAL INFORMATION

1) Per Government Code 4526 and Education Code 17070.50, the following professional consultants must be selected under a competitive process based upon demonstrated competence and on professional qualifications for each project.

2) It is necessary that you read the information contained in this RFP and to understand what documents must be included, and what legal obligations are being agreed to by you by providing a successful submission. Please follow all instructions carefully. Please submit RFP contents according to the outline specified and submit all documents according to the instructions. Failure to follow these instructions may damage your rating or cause your submission to be considered an unresponsive RFP and may result in immediate elimination from further consideration.

3) Submitters are directed specifically NOT to contact any AVUHSD board members or other District staff other than the specified person identified in this RFP regarding this RFP or future work with the District. Unauthorized contact by any firm personnel may be cause for rejection of the submitter's RFP. The ranking and use of any provider from this solicitation is solely at the discretion of AVUHSD.

4) AVUHSD reserves the right to reject any or all RFPs and to waive technicalities and informalities when such waiver is determined by AVUHSD to be in its best interest. The closing time for submissions will not be changed in order to accommodate supplementation of incomplete submissions, or late submissions. Furthermore, AVUHSD reserves the right to reconsider any RFP prior to finalization of list results and to meet with select submitters at any time to gather additional information.

5) The RFPs are public records and may be open for public inspection with the exception of any confidential and/or financial information that may be kept confidential as permitted by California law (Education Code § 17250.25(b)(2).).

6) Each RFP must be signed under penalty of perjury by an individual who has the legal authority to bind the entity on whose behalf that person is signing. If any information provided by a submitter becomes inaccurate, the submitter must immediately notify AVUHSD and provide updated accurate information in writing, under penalty of perjury.

7) AVUHSD reserves the right to waive minor irregularities and omissions in the information contained in the RFP submitted, to make all final determinations, and to determine at any time that the RFP and its processes will not be applied to a specific future project.

8) The RFP preparation, successful submission and associated direct costs are the sole responsibility of the Submitter and will not be reimbursed by AVUHSD.

GENERAL INFORMATION

The Antelope Valley Union High School District (AVUHSD) is requesting the submission of proposals from qualified vendors to provide new Football Equipment and Reconditioning/ Certification Services for to its football teams. The district is primarily looking for helmets and shoulder pads in this bid.

1. All proposals must be accompanied by a history of the proposing firm and three (3) school district references (including name of contact person) to help indicate the bidder's fitness as a responsible source for this equipment and ability to service same.

2. All prices or notations must be typed or written in ink. Proposals written with pencil will not be accepted. Verify all quotations before submission as no corrections are permitted after the proposals are opened.

3. Vendor should indicate applicable tax and add it as a separate item to the Bid total.

4. Bid on each item separately. Prices should be stated in units specified hereon. Extensions must be carried out on each item.

5. All bid prices must remain firm and fixed for the initial 365-day contract period. Thereafter, the vendor may request a price adjustment no more than once every 365 days by providing written notice and supporting documentation to the District at least 60 calendar days prior to the annual renewal date. Any approved increase shall be capped at the lesser of 4% or the unadjusted 12-month percentage change in the U.S. Bureau of Labor Statistics Consumer Price Index for All Urban Consumers (CPI-U, U.S. City Average, All Items, Not Seasonally Adjusted, Series ID CUUR0000SA0)

6. Acceptance of a Purchase Order by the successful bidder(s) shall constitute a contract to pick up and deliver the merchandise within the stated time. Failure to do so will result in removal of bidder from the District's Bid list and possible fine for non-performance.

7. The successful bidder(s) shall not be held responsible for delays in performance of the contract caused by strikes, lockouts, labor disturbances, lack of or failure by transportation, acts of the government or other causes similar to the foregoing which are beyond the control of and are not the fault of the bidder. However, whenever the bidder shall claim that delays are due to any or all of the above-named causes he shall within five (5) days after the occurrence of such cause or causes of delay, request an extension of time from the District. Such request shall be in writing and shall state in detail the reason, or reasons, why timely delivery has been delayed. If the District finds that such cause or causes of delay exist, it shall grant the bidder an extension of time equal to the delay resulting from such cause or causes of the District may, at its option, rescind the Purchase Order.

8. All of the items specified will be considered and awarded collectively.

9. The District reserves the right to accept or reject any Proposals and to waive any informality in the Bid. No "all or nothing" Proposals will be accepted. T

10. The District reserves the right to evaluate, in its absolute discretion, the total Bid of each bidder so as to select the supplies or equipment which best serves the needs and the best interest of the District.

11. If the District considers a need for demonstrations and/or samples, bidder shall be required to arrange demonstrations of items or services Bid. Inability to provide such working demonstrations may disqualify the bidder's Bid submittal. Bidder shall provide specification information for all items Bid.

12. All pricing and deliveries shall be F.O.B Destination.

13. Liquidated damages shall be assessed and deducted from vendor's invoice at the rate of $100.00 per day for the balance of items delivered after specified due dates.

14. The bidder shall indicate the total period of the warranty after the helmet is put into service. Any defect shall be rectified by the successful bidder promptly and to the satisfaction of the District without expense to the District.

15. Default by Contractor: The District shall hold the bidder(s) responsible for any damage which may be sustained because of failure or neglect to comply with any term or condition listed herein. It is specifically provided and agreed that time shall be of the essence in meeting the Purchase Order delivery time requirements.

If the successful bidder(s) fails or neglects to furnish or deliver any of the materials, supplies or services listed herein at the prices named and at the time and place herein stated, or otherwise fails or neglects to comply with the terms of the RFP, the District may, upon written notice to the bidder, cancel the Contract/Purchase Order in its entirety or cancel or rescind any or all items affected by such default, and may, whether or not the contract is canceled in whole or in part, purchase the materials, supplies or services elsewhere without further notice to the bidder. The prices paid by the District at the time such purchases are made shall be considered the prevailing market prices. Any extra cost incurred by such default may be collected by the District from the bidder, or deducted from any funds due the bidder.

16. Any bidder may withdraw their Bid, either personally or by written request, at any time prior to the scheduled time for opening of Proposals but not after.

17. Vendors must include a Material Safety Data Sheet (MSDS) as required by California General Order 5194 for all products that contain hazardous substances with the products shipped.

18. When quantity is shown in the Bid form, it is an estimated usage. Actual orders placed may be more or less.

19. The awarded firm is responsible for full coverage on all helmets from the time the helmet leaves the District site until it is returned and accepted by the District.

20. All helmets must be reconditioned by the awarded firm. If bidder is subcontracting any of the work out, bidder must disclose all subcontractors to be used within the Bid.

21. Only authorized dealers may bid on requested equipment. At the discretion of the District, a certificate, executed by the manufacturer, may be requested stating that the bidder is an authorized agent of the manufacturer and is duly authorized to service and maintain the equipment.

22. The awarded firm must comply with original manufacturer's suggested warranty procedures; this includes servicing all helmets under warranty and restoring them to new standards at no additional charge for this service.

23. Bidders are to furnish all labor and material necessary to recondition football helmets.

24. In order not to be disqualified, potential bidders must be able to prove that they:

a. Have access to the necessary state-of-the-art test equipment to recertify NOCSAE football;

b. Helmets must be machine sand blasted down to substrate;

c. Helmets must be washed & sanitized via belt driven wash machine and forced air dried to eliminate contaminates;

d. Regularly purchase compatible helmet paint. Compatible helmet paint is paint that does not attack the integrity of the helmet shell and is approved by Riddell, Schutt, or other football manufacturer;

e. Use only helmet manufacturer's original parts to replace worn or missing helmet parts including faceguards;

f. Utilize a 37.1% Hydrogen peroxide sanitizer to destroy bacteria and MRSA; and

g. Have an Inventory control system - helmets must come back as they came in - each helmet will be numbered with 1 and up plus SKU # - helmet will have same parts by size, color and style including both interior parts and faceguards - tracking example must be presented with bid.

25. All proposals must be accompanied by acceptable proofs. **ACCEPTABLE PROOFS ARE:**

Letter from the NOCSAE coordinator of test information indicating:

a. That the reconditioner or his subcontractor owns a football helmet NOCSAE test machine, or

b. A bill of sale for the football helmet NOCSAE test machine.

Letter from approved paint manufacturer indicating:

a. The reconditioner is a customer in good standing, and regularly buys compatible helmet paint, or

b. A bill of sale for the approved paint.

Letters from Riddell, Schutt or other football equipment manufacturer stating that:

a. The reconditioner is a regular purchaser of internal helmet parts, or

b. A bill of sale from both companies indicating a recent purchase of helmet parts.

c. Provide proof of product liability insurance coverage.

26. The proposing entity will maintain, at the proposing entity's expense, any insurance necessary to protect AVUHSD from all claims for bodily injury, death, or property damage that might arise from the performance by the proposing entity or the proposing entity's employees or its agents of any service required of the proposing entity under this contract; however, the existence of such insurance will not relieve the proposing entity of full responsibility and liability damages, injury, death, or loss as described or as otherwise provided for by law.

27. The District requires a ten (10) week turn-around time for return of the equipment.

SPECIFICATIONS

For new helmet equipment please provide pricing for all models that meet the following specifications.

- Safety & Rule Compliance: Must be certified to NOCSAE standard ND002 with a permanent exterior seal, current-year manufacturing stamp, and full compliance with current NFHS playing rules.

- Shell & Field-of-View Design: High-impact polycarbonate alloy shell constructed without a traditional upper front brow bar to maximize vertical and peripheral vision, incorporating integrated crown, side, and rear flex panels to disperse linear and rotational impact energy.

- Custom-Fit Liner System: Multi-layered, removable, moisture-resistant, and antimicrobial internal impact-attenuating pad system configured using varying pad thicknesses and densities mapped specifically to each athlete's head geometry.

- 3D Biometric Scanning & Fitting: *(If required for the selected helmet model)* Vendor must provide 3D head-scanning technology to capture individual player measurements prior to production, deliver factory-assembled custom-configured helmets, and provide on-site fitting verification at each campus.

- Facemask & Visor System: Side-mounted carbon steel facemask coated in durable PVC or powder coat (eliminating upper brow clips) in athlete-selected position styles, featuring a built-in quick-release visor attachment system compatible with NFHS-legal clear eye shields without aftermarket clips or ties.

- Retention & Chinstrap: Four-point high-impact polycarbonate hard-cup chinstrap with a multi-layered foam interior liner and quick-release or tool-less adjustment hardware.

- Impact Sensor & Sideline Tracking: Factory-integrated in-helmet impact monitoring sensors capable of measuring and logging linear and rotational head acceleration, paired with real-time wireless transmission to a sideline tracking receiver/handheld device and cloud-based software for athletic training staff alerts and impact history reporting.

- Warranty & Reconditioning: Minimum 5-year manufacturer warranty on the outer shell, with full eligibility for biennial NOCSAE reconditioning and recertification through NAERA-licensed facilities for up to 10 years from manufacture.

For new shoulder pad equipment please provide pricing for all models that meet the following specifications:

- Regulatory Compliance: Must meet all current National Federation of State High School Associations (NFHS) rule requirements regarding hard-shell protective padding and be certified to NOCSAE standard ND006 (where applicable for commotio cordis / chest protection standards) or equivalent industry safety benchmarks.

- Arch & Shell Construction: Lightweight, high-impact polyethylene or corrugated/ribbed polymer arches engineered with strategic flex zones and raised energy-dispersion channels to absorb and redirect direct and rotational hits while maintaining structural rigidity.

- Impact Management & Padding: Dual-density or multi-layered closed-cell EVA / air-management foam cushion system designed to disperse impact forces, resist moisture absorption, and prevent bottoming out during high-velocity collisions.

- Liner & Moisture Control: Removable, washable, and antimicrobial interior pad liner system featuring breathable mesh channels and perforated foam to promote airflow, heat dissipation, and odor control.

- Epaulets & Shoulder Caps: Low-profile, hinged or floating dual-cap/epaulet system constructed of high-impact polymer that moves independently of the main arch to protect the AC joint and clavicle without restricting overhead arm mobility.

- Collar & Neck Opening: Ergonomic, low-profile padded neck roll/collar lined with soft, chafe-resistant binding (such as neoprene or brushed nylon) to prevent neck pinching and accommodate helmet tilt and peripheral head movement.

- Strapping & Retention System: Heavy-duty 1.5-inch (minimum) elastic underarm/chest straps with reinforced stitching, stainless steel or rust-resistant T-hooks/swivel-lock buckles, and adjustable front lacing or quick-release cordage for a secure, locked-in fit.

- Hardware & Attachment Points: Corrosion-resistant rivets and reinforced mounting points compatible with standard add-on accessories, including back plates, rib protectors, and neck rolls, without requiring shell modification.

- Position-Specific Sizing & Cuts: Available in full varsity size runs (XS through 4XL) across distinct position-specific chassis designs (e.g., low-profile/shallow-cut arches for Quarterbacks/Receivers, balanced mobility/protection for Running Backs/Linebackers, and extended-depth/full-coverage arches for Offensive/Defensive Linemen).

- Warranty & Reconditioning: Minimum 1-to-2-year manufacturer warranty against defects in arches, caps, and stitching, with replacement straps, laces, and buckles readily available for seasonal maintenance and reconditioning.

For reconditioning services please provide pricing based on the following specifications:

- Each helmet will have a number applied on the inside of the shell in the area of the left jaw pad.

- Each helmet then is documented by model number, interior components and their sizes, along with the style of faceguard on each helmet. Helmet must come back exactly as it came in – same #, same size parts, same faceguard down to color and style.

- Inventory control – helmets must come back as they came in – each helmet will be numbered with 1 and up plus SKU # -- helmet will have same parts by size, color and style including both interior parts and faceguards – tracking example must be presented with bid.

- Remove and inspect interior parts, clean and sanitize them and replace any found to be unsuitable for play.

- Remove and reinstall faceguards, this includes NEW HARDWARE.

- Install new t-nuts and snap hardware.

- Install new warning labels on the interior and exterior of helmet.

- Install new size and recertification labels.

- Recertify the helmets according to NOCSAE standards for recertification.

- Includes contribution to NOCSAE.

- Any faceguard found to be unsuitable for play would be replaced. The faceguard is replaced with the same style that came in on the helmet, unless the District makes a different request.

- All chinstraps will be cleaned and sanitized and shipped back loose in a separate box.

- Any helmet shell found to be unsuitable for play would be noted on the inside of the helmet shell and returned to the shell for disposal or use as an award. Any interior components found suitable for play in the unsuitable shells will be cleaned, sanitized and used in the sites helmets if the part is needed. This is done at no charge to the site. Any parts not used will be returned to the site in a box marked GOOD PARTS for use during the year by the site.

- Any components found to be unsuitable for play will be boxed along with the unsuitable shells and returned to the site in a box marked UNSUITABLE FOR PLAY.

- All documentation on the Helmet Inventory must be given to the site at the time reconditioning is picked up or when reconditioning is completed.

SELECTION PROCESS

Each vendor will be rated on their a) response to RFP, b) References and c) pricing. AVUHSD reserves the right to revise the evaluation criteria at any time and to act as the sole judge as to the merit and qualifications of the material, service, or equipment offered. Note: Submissions may be automatically found disqualified for either: a) Omission of requested information or b) Falsification of information

LIST OF REQUIRED SUBMITTALS

Football Equipment and Reconditioning and Certification Services

(NOTE: The following items must be returned with your bid. Failure to submit any of the required materials may be grounds for disqualification.)

1. BID FORM
2. BID FORM – ATTACHMENT "A"
3. VENDOR REFERENCES & QUESTIONNAIRE
4. NON-COLLUSION DECLARATION
5. LIST OF DEVIATIONS FORM
6. BID BOND
7. PAYMENT BOND
8. PERFORMANCE BOND

BID FORM
Football Equipment and Reconditioning and Certification Services

TO: ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT, acting by and through its Governing Board, herein called the District:

1. Bid will be awarded on an item-by-item basis.

2. The District will be the sole judge of merit and not necessarily accept the lowest price offered as service and/or quality of items will be considered in making a decision.

3. Pursuant to and in compliance with the Notice to Vendors Calling for Bids and all other documents relating thereto, the undersigned bidder, having familiarized him/herself with the terms of the contract, specifications, and other contract documents, hereby proposes and agrees to supply the product described in the contract for the sum of:

SEE BID FORM ATTACHMENT "A"

4. **Acknowledgment of Bid Addenda.** In submitting this Bid Proposal, the undersigned Bidder acknowledges receipt of all Bid Addenda issued by or on behalf of the District, as set forth below. The Bidder confirms that this Bid Proposal incorporates and is inclusive of all items or other matters contained in Bid Addenda. (Initial applicable line) incorporated into this Bid Proposal. (Enter Addenda number(s).

   _____ **Number of Addenda Issued**

   _____ **Addenda Nos.** _____ received, acknowledged.

5. It is understood that the DISTRICT reserves the right to reject this bid and that this bid shall remain open and not be withdrawn for the period specified in the Notice to Vendors Calling for Bids.

6. All notices or other correspondence should be addressed to the undersigned at the address stated below.

7. The names of all persons interested in the foregoing proposal as principals are as follows:

_____

_____

(Important notice: If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary treasurer and manager thereof, if a co-

partnership, state the true name of firm, also names of all individual co-partners composing firm; if bidder or other interested person is an individual, state first and last names in full).

8. In the event the bidder to whom Notice of Intent to Award Contract is given fails or refuses to execute the contract in conformity with this bid, the District may declare the Bidder's bid deposit or bond forfeited as damages.

9. Pursuant to Section 4552 of the Government Code, in submitting a bid to the District, the bidder offers and agrees that if the bid is accepted, it will assign to the District all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under Cartwright Act (Chapter 2 {commencing with Section 16700} of Part 2 of Division 7 of Business and Profession Code), arising from purchase of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchaser tenders final payment to the bidder.

   The undersigned certifies that he is authorized to sign this proposal on behalf of the bidding firm or company.

SUBMITTED BY:

Company: _____

Individual: _____

Address: _____

City, State & Zip Code: _____

Telephone: _____ Fax: _____

Signature: _____

Date: _____

BID FORM - ATTACHMENT "A"
Football Equipment and Reconditioning and Certification Services

NEW EQUIPMENT

Please complete the form below for each model that meets specifications within this RFP, you may utilize blank spaces for additional models as needed.

APPROX. QTY.	UNIT	DESCRIPTION	MODEL NAME/NUMBER	UNIT PRICE
1500	EA	**HELMET, NEW**		
1500	EA	**HELMET, NEW**		
1500	EA	**HELMET, NEW**		
1500	EA	**HELMET, NEW**		
1500	EA	**HELMET, NEW**		
1500	EA	**HELMET, NEW**		
1500	EA	**SHOULDER PAD, NEW**		
1500	EA	**SHOULDER PAD, NEW**		
1500	EA	**SHOULDER PAD, NEW**		
1500	EA	**SHOULDER PAD, NEW**		
1500	EA	**SHOULDER PAD, NEW**		

The undersigned hereby proposes and agrees to furnish and deliver the goods or services in accordance with the terms, conditions, prices and specifications herein proposal.

SIGNATURE OF BIDDER: _____

PRINT NAME & TITLE: _____

COMPANY NAME: _____

ADDRESS: _____

_____

PHONE: _____ FAX: _____

CONTACT NAME: _____ EMAIL: _____ DATE: _____

BID FORM - ATTACHMENT "A" CONTINUED

FOOTBALL EQUIPMENT RECONDITIONING AND CERTIFICATION SERVICES
BID SCHEDULE

ITEM	APPROX. QTY.	UNIT	DESCRIPTION	UNIT PRICE
1.	1500	EA	**HELMET RECONDITIONING, ALL INCLUSIVE** Cleaned, Sanitized, Old Finish Removed as specified. Helmets are buffed and polished as required. Cages removed. Interior parts removed and inspected. NOCSAE Tested and Recertified. NOCSAE Surcharge.	
2.	1	EA	**RE- PAINT HELMETS**	
3.	1	EA	**CUSTOM PAINT- HELMETS**	
4.	1	EA	**REPLACE FACEMASKS (as needed)**	
5.	1	EA	**REPLACE CHIN STRAP - HARD CUP (as needed per helmet style)**	
6.	1	EA	**HELMET ALERT AND MONITORING TECHNOLOGY (inside each helmet) CALIBRATED, SERVICED AND NEW BATTERIES**	
7.	1	EA	**HAND HELD MONITORS (for alert and monitoring technology) CALIBRATED, SERVICED, UPDATE SOFTWARE AND NEW BATTERIES**	
8.	1500	EA	**SHOULDER PADS RECONDITIONING, ALL INCLUSIVE** Cleaned, Sanitized, Sewing/repairs as needed. Installation of straps, collars, neck biner, epaulets and caps, elastic cups, flaps, cantilevers, key hold slides, t-hooks, rivets, and laces. NOCSAE Tested and Recertified. NOCSAE Surcharge.	
9.	20	EA	**REPAIR BLOCKING DUMMIES**	
10.	1	EA	**CLEANING & SEWING/REPAIRS - PANTS**	
11.	1	EA	**CLEANING & SEWING/REPAIRS - JERSEYS**	
12.	1	EA	**CLEANING & SEWING/REPAIRS - GIRDLE**	
13.	20	EA	**CLEANING & REPAIRS – SLED PADS**	

The undersigned hereby proposes and agrees to furnish and deliver the goods or services in accordance with the terms, conditions, prices and specifications herein proposal.

SIGNATURE OF BIDDER: _____

PRINT NAME & TITLE: _____

COMPANY NAME: _____

ADDRESS: _____

_____

PHONE: _____ FAX: _____

CONTACT NAME: _____ EMAIL: _____ DATE: _____

VENDOR REFERENCES & QUESTIONNAIRE
Football Equipment and Reconditioning and Certification Services

THIS FORM MUST BE COMPLETED AND RETURNED WITH PROPOSAL OR PROPOSAL MAY BE FOUND NON-RESPONSIVE.

1. Please submit three current school district references for similar items purchased and installed.

   School District **Phone #** **Contact Person**

   a. _____

   b. _____

   c. _____

2. Describe terms for payment. If a discount is offered, what are the terms and amount of discount.

   _____

3. The following information may be used as a basis for evaluation to ensure equipment will not be subject to mildew and allow for the most secure method of preventing pilferage. However, please note that the awarded firm is responsible for helmet from the time it is picked up from the District until the time it is returned and signed for by a site representative. Lost or missing equipment shall be credited at full replacement cost.

   Will you remove the equipment from the site the same day it is counted and bagged?

   Yes _____ No _____

4. List any accounting, billing, inventorying services that you would offer to the District.

   a. _____

   b. _____

   c. _____

SIGNATURE: _____

NAME & TITLE OF PREPARER: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____

FAX: _____

NON-COLLUSION DECLARATION
Football Equipment and Reconditioning and Certification Services

STATE OF CALIFORNIA COUNTY OF _____

I, _____, being first duly sworn, depose and
say (Typed or Printed Name)
that I am the _____of _____,
(Title) (Bidder Name)
the party submitting a Bid Proposal to Antelope Valley Union High School District of even date herewith ("Bidder"). In connection with the foregoing Bid Proposal, the undersigned declares, states and certifies that:

1. The Bid Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation.
2. The Bid Proposal is genuine and not collusive or sham.
3. The Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other bidder or anyone else to put in sham bid, or to refrain from bidding.
4. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or that of any other bidder, or to fix any overhead, profit or cost element of the bid price or that of any other bidder, or to secure any advantage against the public body awarding the contract or of anyone interested in the proposed contract.
5. All statements contained in the Bid Proposal and related documents are true.
6. The bidder has not, directly or indirectly, submitted the bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

   I declare that I have full power to execute and do execute this declaration on behalf of the bidder. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed this ___ day of _____, 20___ at _____.
(City, County and State)

_____
(Signature) (Address)

_____
(Name Printed or Typed) (City, County and

State) (__) _____
(Area Code and Telephone Number)

LIST OF DEVIATIONS
Football Equipment and Reconditioning and Certification Services

Any and all deviations MUST be documented below. A general statement "equal to or better than" will not be acceptable in lieu of this list of exceptions. Any bid submitted without detailed documentation of deviations will not be accepted and will result in a rejection of the entire offer. If no exception is taken clearly state "NO EXCEPTIONS".

BID BOND

KNOW ALL MEN BY THESE PRESENTS: That we_____, as Principal and_____, a Surety Company qualified to do business in the State of California as an admitted Surety insurer are hereby held and firmly bound unto the **Antelope Valley Joint Union High School District**, *(*"District,"*)* as Oblige*,* in the sum of _____Dollars ($_____) being not less than ten percent (10%) of the Total Bid Price; for the payment of which sum, well and truly to be made, we hereby jointly and severally bind ourselves and our respective heirs, executors, administrators, successors and assigns.

The condition of this obligation is such that whereas the Principal has submitted the accompanying bid to the District dated_____, 20___for_____.

NOW, THEREFORE, if the Principal does not withdraw its bid within the time specified in the Contract Documents; and if the Principal is awarded the Contract and provides all documents to the District including the executed written Contract, the required bonds (one to guarantee faithful performance and the other to guarantee payment for labor and materials), the required insurance certificates and endorsements, and any other certifications as may be required by the Contract, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents shall affect its obligation under this bond, and Surety does hereby waive notice of any such changes.

In the event suit or other legal proceeding is brought upon this bond and a judgment or award is recovered, Surety will pay all litigation expenses incurred by the District, including court costs, reasonable attorney's fees, expert witness fees and investigation expenses.

IN WITNESS WHEREOF, this instrument has been duty executed by the Principal and Surety named above on the_____day of_____, 20___.

Principal: _____

(Name of Company)

By: _____

Title: _____

Surety: _____

(Name of Company)

By: _____

Title: _____

Address for Notices:

_____

Street Address

_____

City, State & Zip Code

Note: If an attorney-in-fact executes the Bid Bond on behalf of Surety, a copy of the current power of attorney bearing the notarized signature of the appropriate corporate officer must be included with the Bid Bond.