Wausau School District Facility Use Fee Schedule

Factors Determining Tier Placement

	Tier 1	Tier 2	Tier 3
Resources	Low need for or use of district-provided/owned resources such as electricity, bathroom products, equipment, etc...	Moderate need for or use of district-provided/owned resources such as electricity, bathroom products, equipment, etc	High need for or use of district-provided/owned resources such as electricity, bathroom products, equipment, etc..
Staffing	No custodian is needed to open up/close up or be on-site during the event.	A custodian is needed to open up/close up and potentially be on-site during the event.	District personnel, including but not limited to custodians and/or kitchen staff, are needed to open/close and be on-site during the event.
Facilities	A single-site, low maintenance area such as a classroom or an outdoor field /gymnasium for practice use, etc.	A single site or multiple sites, moderate maintenance area such as an auditorium, commons or gym etc.. where an event is being hosted	A single site or multiple sites, higher maintenance area such as an auditorium, commons or gym etc.. where a larger event is being hosted
Purpose	The purpose of the event/usage is to benefit a significant majority of Wausau School District students.	The purpose of the event/usage is to benefit both Wausau School District Students and the hosting organization.	The purpose of the event/usage is to benefit the hosting organization

Notes

(1) Tier placement is for estimating purposes only. Final determination of minimum fees will be communicated when the reservation is fully approved.

(2) A preponderance of need and purpose will be used to determine the final tier placement and cost for use of the facility.

(3) The Requestor will be provided a minimum cost for their request. The actual cost may vary due to increased hours, damage, misinformation, etc.

(4) All non-District users must provide proof of liability insurance prior to using the facilities.

(5) Use of District pool(s) requires additional permission and requirements. Contact Wausau School District Buildings & Grounds office for details.

(6) Use of fields does not include supplies, i.e. chalk, balls or grooming equipment.

(7) District will have the final determination if Custodial support is required and in what amount due to the nature of the event and set-up / tear-down time.

(8) User groups that hold a 501(c)(3) tax exemption status, Title 36 youth organizations, or governmental agency may complete a fee waiver form to use facilities during regular operating hours of 6:30am-10:00pm. Contact eseehafer@wausauschools.org for assistance.

		Cost per hour		
SCHOOLS/AREA	**Sq.Ft./capacity (approx.)**	**Tier 1**	**Tier 2**	**Tier 3**
Classroom	900-1100	No Cost	$20	$125
Fieldhouse (High Schools)	West: 29,000 East: 32,000	No Cost	$30	$250
Gymnasium (Middle and Elementary Schools)	15,000	No Cost	$30	$200
Practice Fields or outdoor venues	Varies	No Cost	$10	$75
Varsity (Turf) Fields	Varies	No Cost	$55	$125
Auditorium (Requires District A/V specialist)	West: 748 seats East: 900 seats	No Cost	$30	$200
Cafeteria/Commons (High Schools only)	2,500	No Cost	$30	$200
Pool (Additional requirements, call for details)		No Cost	$40	$250
Parking Lots	Varies	No Cost	$10	$75
School Forest	Varies	No Cost	$40	$200
Ancillary items		**Cost per unit**		
Custodian (Outside normally staffed time, 6am - 11pm weekdays and non-holidays)		$25/hr weekday $35/hr weekend	$25/hr weekday $35/hr weekend	$25/hr weekday $35/hr weekend
Lighting Fees for Turf Fields		No Cost	$30	$125
Kitchen Staff (required for kitchen use)		$25/hr weekday $35/hr weekend	$25/hr weekday $35/hr weekend	$25/hr weekday $35/hr weekend
District A/V Specialist		$35/hr weekday $45/hr weekend	$35/hr weekday $45/hr weekend	$35/hr weekday $45/hr weekend
Computer Technician		$35/hr weekday $45/hr weekend	$35/hr weekday $45/hr weekend	$35/hr weekday $45/hr weekend
Snow Removal (if required beyond normal frequency)		Actual cost	Actual cost	Actual cost