Cambrian School District DELAC Minutes

Thursday Nov. 12, 2026

CLICK HERE to access the Agenda/Presentation

Date/Time: Thursday Nov. 12th, 2026; 9:30 -11:00 am.
Location: Zoom

In attendance: Matt Hill (Executive Director of Educational Services), Tsaiyun Shih (Parent, Steindorf), Alma Valverde (Admin. Assistant/ Parent, Farnham), Deborah Stein (Principal at Steindorf STEAM K-8 Magnet School), Emily White (Instructional Specialist), Andrea Pickering (Instructional Specialist).

Next Meeting: January 21, 2027; 9:30 -11:00 am.

Location: Zoom

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1. Welcome and Introductions

The meeting began with a welcome and introductions.

The agenda included:

- Welcome and introductions
- Overview of DELAC and its purpose
- English Learner (EL) program goals and updates
- Parent feedback and discussion
- Next steps

2. What is DELAC?

The committee discussed the purpose and role of the District English Learner Advisory Committee (DELAC).

Each school site has an English Learner Advisory Committee (ELAC), which provides feedback and recommendations to the school principal regarding English Learner programs and services at that site.

DELAC takes a broader, district-wide perspective, reviewing English Learner programs, services, resources and funding across the district.

Throughout the school year, DELAC members will have opportunities to:

- Provide feedback on district budgets and how resources are allocated and used to support English Learners.
- Review the Local Control and Accountability Plan (LCAP), including how current and future funding will be used.
- Share parent perspectives and recommendations to help guide district-wide decisions.

A key focus of DELAC is ensuring that parent voices are heard and represented in district decisions. The committee welcomes suggestions and ideas for increasing parent participation and recruiting additional parent representatives.

Parent Outreach and Participation

It was suggested that parents who attend English Learner (EL) meetings at school sites be invited to participate in DELAC.

The district already has a mailing list of EL meeting attendees that could be used to share information about DELAC and invite families to join.

Parent shared that she has been conducting outreach and would like to create a WhatsApp group to support EL parents throughout their experience at Steindorf.

It was clarified that individual parent contact information cannot be shared; however, information about the WhatsApp group can be distributed to families so that they can add themselves to the group.

The committee welcomed continued suggestions for increasing parent participation and strengthening communication.

DELAC Bylaws and Committee Chair

The DELAC bylaws are available through a link included in the meeting presentation.

The committee discussed the process for setting meeting agendas. Matt Hill currently sends the proposed agenda approximately one week before each DELAC meeting and invites the Chair to provide feedback or suggest additional topics they would like to cover during the meeting.

The goal is to incorporate parent and committee input into future agendas.

Chairperson: Shih Tsaiyun will consider the chairperson role. Further clarification may be needed regarding the final decision.

3. Cambrian School District English Learner Program Goals

The district reviewed its English Learner program goals and the ways students and families are supported.

Goal 1: Academic Success for English Learners

The district aims to ensure that English Learners have the support they need to become academically successful.

Current supports include:

- **English Language Development (ELD):** Students receive targeted English language instruction, including small-group and one-on-one support when appropriate.
- **GLAD (Guided Language Acquisition Design):** Instructional strategies that help all students access classroom content while providing particularly valuable support for English Learners.
- **After-school support:** Some school sites offer additional English language support for students, depending on student needs, staffing and available resources.
- **Elective courses:** Price Middle School offers electives that focus on English language development for some English Learners.

Goal 2: Cross-Cultural Awareness and Family Engagement

The district also aims to build cross-cultural awareness and strengthen family and community involvement.

Recognizing that families may be unfamiliar with the U.S. education system, the district wants to reduce barriers to participation by:

- Helping parents better understand the U.S. school system.
- Providing opportunities for families to become involved in their children's education.
- Offering educational workshops and resources for parents.
- Strengthening communication between schools and families.

4. English Learner Enrollment and Demographics

The district shared an overview of its English Learner population.

- Cambrian School District serves approximately 3,000 students.
- Approximately 10% of students are identified as English Learners.
- Approximately 57% of the student population is Hispanic.
- The district represents a variety of home languages and cultural backgrounds.

The district recognizes the importance of supporting students and families from diverse linguistic and cultural communities.

5. English Learner Progress Monitoring and Reclassification

The committee received an overview of the process used to identify, assess and monitor English Learners.

Initial Identification

When a family enrolls a student, they complete a Home Language Survey as part of the registration process.

If a language other than English is indicated in questions A-C, the district is required by state guidelines to determine whether the student may qualify for English Learner services.

The student then takes the Initial English Language Proficiency Assessments for California (Initial ELPAC).

Based on the results:

- Students who demonstrate initial English proficiency are classified as Initial Fluent English Proficient (IFEP) and will not be part of the English Learner program services.
- Students who do not yet demonstrate the required proficiency are classified as English Learners and receive appropriate English language support.

Ongoing Support and Assessment

English Learners receive targeted language support through classroom instruction, instructional strategies and additional services based on their individual needs.

Each spring, English Learners take the Summative ELPAC to measure their English language proficiency and progress.

Students who achieve the required proficiency level of 4 are reclassified as Reclassified Fluent English Proficient (RFEP).

Reclassification and Monitoring

Once students are reclassified, the district monitors their academic progress for four years to ensure they continue to succeed and receive additional support if needed.

The district shared that reclassified students often demonstrate strong academic performance.

The overall goal is to ensure that every English Learner makes progress each year, regardless of their starting proficiency level.

6. Parent Discussion: Strengths, Questions and Opportunities for Growth

The committee opened the floor for questions, feedback and suggestions regarding English Learner programs.

1. After-School Support: Parents expressed interest in learning more about available after-school programs, English Academies and resources such as Imagine Learning and Mango Languages.

2. Parent Workshops: Parents expressed interest in practical workshops to help other parents understand the ELPAC and learn how to support their children's English language development at home.

3. Parent Engagement: The group discussed ways to increase parent participation through improved communication, advance reminders and direct outreach.

4. Language Translation: the district shared they have added a question to the RSVP form asking families whether they need translation services and, if so, in which language.

5. Workshop Topics: It was suggested that workshop topics were shared with parents in advance so they know what to expect and help increase interest among other parents.

6. ELPAC Workshop: It was suggested to offer a workshop to review spring ELPAC results before parent-teacher conferences, around September, to help parents better understand their children's progress and develop an EL goal during the teacher conference.

7. Action Items

1. Email EL meeting attendees to invite them to join DELAC - **District Team**

2. Minutes & presentation to be shared - **District Team**

3. Add Mango Languages to the district newsletter - **District Team**

4. Conduct direct outreach to DELAC parents to confirm meeting attendance - **District Team**