BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
NOVEMBER 12, 2026
BOARD ROOM
6:30 PM

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the board room of the high school. The meeting was called to order by Board President Jenna Ogburn at 6:32 p.m.

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. MOMENT OF SILENCE
D. ROLL CALL

YES Donna Dively	YES Josh Milburn	YES Tom Smith
YES J.T. Kline	YES Jenna Ogburn	YES Craig Stiffler
NO Brian Leonard	YES Allison Rohrs	NO Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Donna Dively, seconded by Tom Smith, to approve the agenda as presented on this date.
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Donna Dively, seconded by Craig Stiffler, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, October 8, 2026. Exhibit G-1
2. Athletic Account, October 31, 2026. Exhibit G-2
3. Activity Account, October 31, 2026. Exhibit G-3
4. General, Construction, Capital Reserve, and Investment Accounts, October 31, 2026. Exhibit G-4
5. Cafeteria and Payroll Funds, October 31, 2026. Exhibit G-5
6. Work Session Meeting, November 3, 2026. Exhibit G-6

Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

STUDENT MEMBER TO THE BOARD REPORT

Colton Custer

"BBSD Board Goals"

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

Ila Ebersole

H. SUPERINTENDENT'S REPORT

1. Foreign Exchange Student Flag Presentation
2. Reorganization Dinner following December 3 meeting
3. 2027 Work Session/Voting Meeting dates - draft. Exhibit H-1

Upcoming Meetings: December Re-organization Meeting -Thursday, December 3, 2026, - 6:00 pm

All meetings will be held in the Board room.

J. BUSINESS ITEMS

1. Motion by JT Kline, seconded by Allison Rohrs, to approve the payment of bills as presented on this date. Exhibit J-1
   Section 508: All members present voted in the affirmative.
   Ayes 7 Nays 0 Abstain ___

2. Motion by Tom Smith, seconded by Craig Stiffler, to approve an agreement for Multiple Disabilities Support Classroom Services between BBSD and Somerset Area School District as presented. Exhibit J-2
   Section 508: All members present voted in the affirmative.
   Ayes 7 Nays 0 Abstain ___

3. Motion by Donna Dively, seconded by Josh Milburn, to approve the InventionLand Education Grant for the elementary/middle school library.
   Section 508: All members present voted in the affirmative.
   Ayes 7 Nays 0 Abstain ___

4. Motion by Tom Smith, seconded by Donna Dively, to approve a parent transportation contract for the 2026-2027 school year at the IRS approved mileage rate as presented. Exhibit J-3
   Section 508: All members present voted in the affirmative.
   Ayes 7 Nays 0 Abstain ___

5. Motion by Allison Rohrs, seconded by Donna Dively, to approve activity advisors and officers for the 2026-2027 school year as per exhibit. Exhibit J-4
   Section 508: All members present voted in the affirmative.
   Ayes 7 Nays 0 Abstain ___

K. INSTRUCTIONAL

1. Motion by Donna Dively , seconded by JT Kline, to approve for the following to participate in the PA International Dyslexia Association Professional Learning Scholarship for the 2026-2027 school year at no cost to the district:
   Eric Lauer

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Marilyn Cornell
Beth Hoover
Kayla Rypczyk

Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

2. Motion by Donna Dively, seconded by Tom Smith, to approve for BBSD administration to attend Structure Literacy Training required by PDE which will be hosted at the IU8 office for the 2026-2027 school year.
Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

L. ADMINISTRATION

1. Motion by JT Kline, seconded by Craig Stiffler, for approval for Eric Lauer and Casey Long to attend all necessary workshops associated with the $140,000 Mobile Math & Science Grant.
Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

2. Motion by Tom Smith, seconded by Allison Rohrs, to approve the Varsity Girls Basketball team to play in a weekend (Saturday/Sunday) tournament (Play 4 Mae) on Saturday, December 5 and Sunday, December 6, 2026.
Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

3. Motion by Josh Milburn, seconded by Donna Dively, to approve the Varsity Boys Basketball team and the Varsity Girls Basketball team to play in a weekend (Saturday/Sunday) tournament (MLK Classic - Hoops for Harmony) on Saturday, January 16 and Sunday, January 17, 2027.
Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

M. PERSONNEL

1. Motion by JT Kline, seconded by Donna Dively, to approve the following as field trip chaperones pending completion of legal requirements:

Della Patsy
Riley Lauer
Teisha Cooney
Jennifer Deaner
Mandy Cooper
Luke Dowdy
Brandy Shepley
Ben Henigin

Section 508: All members present voted in the affirmative.

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Ayes 7 Nays 0 Abstain ___

2. Motion by Donna Dively, seconded by Craig Stiffler, to approve Jill Carlson's request for intermittent days off without pay. Exhibit M-1
Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

3. Motion by Tom Smith, seconded by Donna Dively, to approve the following athletic coaches pending completion of legal requirements:

Ryan Lynch	Assistant Junior High Boys Basketball
Tanner Cahill	Volunteer Wrestling Coach
Gail Stoltzfus	Volunteer Girls Basketball Coach

Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

4. Motion by Donna Dively, seconded by JT Kline, to approve Jason Huston as a school van driver.
Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

5. Motion by Tom Smith, seconded by Donna Dively, to approve Maria Murphy's request to change her retirement date to June 30, 2027, and add her to the substitute lists for teacher, aide and secretary. Exhibit M-2
Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

6. Motion by Donna Dively, seconded by Allison Rohrs, to approve Jennifer Egolf, Somerset, PA, as an IU8 certified day-to-day teaching substitute pending completion of legal requirements.
Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

7. Motion by Allison Rohrs, seconded by Donna Dively, to approve the following as overnight field trip chaperones pending completion of legal requirements:

Erin VanGilder
Luke Dowdy
Amanda Dowdy
Michelle Forry
David Barron
Alissa Wright
Katie Spiri

Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

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N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Allison Rohrs, seconded by Donna Dively, to approve the following conference/field trip/workshop requests:

- Dr. Long's request to attend PDE Standards Aligned Systems Conference, Hershey, PA, December 6-9, 2026. Cost - $1216.39. Superintendent Dues/Fees & Travel.
- Christian Bench's request to take 9 students window painting, Berlin, PA, dates to be determined. Cost - $163.00 for substitute wages.
- Doug Spiri's request to take 42 students to Somerset County Chorus, North Star High School, November 23 & 24, 2026. Cost - $1166.00. Chorus budget.
- Matthew Webreck's request to take 40 students to PA Farm Show/Mid-Winter Convention, PA Farm Show Complex, Harrisburg, PA, January 11, 2027. Cost - $1060.52. FFA budget.
- Amanda Dowdy's request to take 18 students to Open Doors to Federal Courts, Pittsburgh, PA, November 23, 2026. Cost - $238.00.
- Scholastic Quiz's request for 2 teams to compete online 3 times a year during the school day. Cost - $350.00. Scholastic Quiz budget.
- Dan Miller/Tech Ed's request to take 18 students to Leiss Tool & Die, J&J Truck Bodies, & Morocco Welding, Somerset PA, November 20, 2026. Cost - $205.00. Tech Ed Activity account.
- Kim Diehl's request to take 24 students to the Scrabble Tournament, Friedens Lutheran Church, Friedens, PA, April 23, 2027. Cost - $525.02. Book Quiz account.
- Brittany Henigin's request to take 8 students to District Band Auditions, Penn Cambria High School, Cresson, PA, November 15, 2026. Cost - $120.00. Band budget.
- Cathy Berkebile's request to attend PRFSD meeting, Blair County Convention Center, Altoona, PA, November 13, 2026. Cost - $71.44. Cafeteria budget.
- Emma Mumau's request to take 15-17 students to Hidden Valley Ski Resort, January 14, 2027, January 21, 2027, & February 11, 2027 (February 18, 2027-snow make-up), Ski Club Slope Days. No cost to the district. Ski Club activity account will pay for this trip.

Section 508: All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

Conference/Field Trip/workshop requests already approved:

- Brittany Henigin's request to take 32 students to Senior & Junior High County Band, Rockwood High School, Rockwood, PA, November 4 & 5, 2026. Cost - $1180.50. Band budget.
- Danielle Hay's request to take 5 students to SADD County Conference, SCTC, Somerset, PA, November 5, 2026. Cost - $20.00. SADD Activity account.
- Kim Diehl's request to attend Library Network Conference, Greater Johnstown Career Technology Center, November 4, 2026. Cost - $163.00-substitute wages.

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- Stephanie Maddy & Mikayla O'Brien's request to take 13 students to Demonstration Workshop, Cambria Heights High School, October 28, 2026. Cost - $366.00. Forensics Transportation budget.
- Brittany Henigin's request to take 40 students to Rockwood Homecoming, Rockwood High School, October 22, 2026. Cost - $188.68. Band budget.
- Jim Maddy's request to visit Garrett County Schools Robotics program, Accident, MD, November 10, 2026. Cost - $25.00. HS Principal Travel.

O. FACILITIES USE REQUESTS

Motion by Allison Rohrs, seconded by Donna Dively, to approve the following facilities use requests:

- Berlin Varsity Softball's request to use the MS gym, Sundays, December 6, 2026-February 28, 2027, 6:00-8:00 p.m. and Wednesdays, December 2, 2026-February 24, 2027, 6:00-7:15 p.m., open gym.
- Berlin Volleyball's request to use the HS gym, Sundays, December 6 & 13, 2026, January 3-March 28, 2027, 1:00-5:30 p.m., practice.
- Berlin Volleyball's request to use the elementary gym, Sundays, January 3-February 28, 2027, 1:00-4:00 p.m., youth volleyball program.
- Musical's request to use the auditorium, Mondays, Tuesdays, & Thursdays, January-April 2027, 3:00-9:00 p.m. and select Saturdays, Musical rehearsals.
- Musical's request to use the auditorium, Friday, April 2 & Saturday, April 3, 2027, 7:00-11:00 p.m. & Sunday, April 4, 2027, 1:00-6:00 p.m., Musical Productions.
- Berlin Travel Club's request to use the elementary library, Monday, November 16, 2026, 6:00 p.m., Costa Rica interest meeting.
- BBSD Foundation's request to use the board room, Wednesday, December 2, 2026, 3:30 p.m., meeting.
- Berlin Junior High Soccer's request to use the elementary and MS gyms, various dates and times, November 24, 2026 - January 12, 2027, open gyms.

Section 508: All members present voted in the affirmative.
Ayes ____ Nays ____ Abstain ____

Facilities Use requests already approved:

- Berlin Junior High Soccer's request to use the elementary gym, Tuesday, October 27, 2026, 3:30-5:00 p.m., equipment collection/end of season party.
- Musical's request to use the auditorium, Wednesday, November 11, 2026, 5:00-9:00 p.m., Musical auditions.
- Berlin JH Girls Basketball's request to use the MS gym, Wednesday, November 11, 2026, Monday, November 16, 2026, and Wednesday, November 18, 2026, 4:30-6:00 p.m., open gym.

JB Schrock Community Park

P. INFORMATIONAL

Motion by Allison Rohrs, seconded by Donna Dively, to adjourn to Executive Session to discuss personnel matters.
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain ___

Motion by Tom Smith, seconded by Donna Dively, to reconvene the regular meeting.
All members present voted in the affirmative.
Ayes _____ Nays _____ Abstain _____

Motion by Tom Smith, seconded by Josh Milburn, to adjourn the meeting.
All members present voted in the affirmative.
Ayes _____ Nays _____ Abstain _____

The meeting was adjourned at 9:08 p.m..

_____
Rachel Prosser
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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