# MANSFIELD SCHOOL
# BOARD OF DIRECTORS REGULAR BOARD MEETING
# MANSFIELD SCHOOL DISTRICT #207
# September 22, 2026

**The Board of Directors met at the Mansfield School District. Board members present were Cory Moore, Tara Tupling and Cassidy Tupling. Superintendent Bruce Todd, Principal Lisa Guzman and Business Manager Kim Pease were present. No guest present.**

Board Chair Cory Moore called the meeting to order at 7:00 PM.

## Adoption of Agenda

Cassidy Tupling motioned to approve the agenda with the additions to New Business action items of surplus items and lower field listing, Tara Tupling seconded. Motion carried.

## Consent Agenda

**Board Meeting Minutes:**

1. Regular Board Meeting Minutes August 25, 2026

**September Expenditures:**

A. **Payroll Total** - $228,115.56
B. **Accounts Payable** –
   General Fund - $281,822.57
   Capital Projects - $25,147.97
   ASB Fund - $2,657.44
   TVF- None

Cassidy Tupling motioned to approve the consent agenda, Tara Tupling seconded. Motion carried.

## Personnel

**Resignations**
**None**

**Recommended Hire-**
Jessica Webster-Pre-School Para
Cassidy Tupling motioned to approve the hire of Jessica Webster as the Pre-School Para, Tara Tupling seconded. Motion carried.

## Reports

**Budget Report**
August 2026 fund balances:
Gen Fund-$618,022.18
Cap Projects Fund- $152,106.06
Debt Service-$200.00
ASB Fund-$81,609.56
TV Fund-$205,018.21

The August 2026 financials were reviewed with the board.

Enrollment –K-12 is 111

**Superintendent's Report**
Superintendent Todd shared his report for September 2026, which included grant updates, the status on the school property fencing project, school bus/parent pick up area, lower field property listing, surplus weight/fitness equipment, pre-school days/week and the district's 4-day week waiver.

See included report for further details.

**Principal's Report**
Principal Guzman shared her report for September 2026, which included testing review, College in the HS classes, substitute rally and upcoming dates and events.

See included report for further details.

AD Report – none

## Old Business
None

## New Business
**Surplus-Shop Equipment**
The board was provided a list of Ag Shop items to surplus. Cassidy Tupling motioned to approve the list of shop equipment surplus, Tara Tupling seconded. Motion carried.

**Lower Field Listing**
Superintendent Todd informed the board that the listing for the lower property field will be expiring. Discussion took place. Cassidy Tupling motioned to renew the listing of the lower property field for an additional 3 months, Tara Tupling seconded. Motion carried.

**Good of the Order**
Next scheduled board meeting is October 27th at 7PM.

**Executive Session**
None

Board meeting adjourned at 7:58PM.

Bruce Todd
Board Secretary

These September 22, 2026 minutes are subject to Board approval at the next regularly scheduled meeting.

cc draft minutes:
Mansfield Board Members
Superintendent

**Superintendent's Report for September 2026**

**Budget:** General Fund: $618,022.18, Capital Projects: $152,106.06, Debt Services: $200.00, ASB: $81,609.56, TVF: $205,018.21

**Enrollment:** K-12 = 111, PK-12 = 120

**Planning Grant:** $38,000 planning grant for next Biennium SDMG. Doors, windows, classroom cabinets, flooring, Lockers (locker room/hallway), bleachers, weight room, and stage curtain. Allows us to apply for the 2027-28 Biennium SDMG for $5.8 million.

**Fencing School Property:** Awarded the $300,000 safety & security grant to complete fencing around the school grounds. Bids/quotes for the fencing project were awarded to Detailed Fencing, cutting, & drilling, LLC. The fencing has been completed. The gates will be installed this week. Approximate Total Cost - $121,161.00

**ADA Grant:** Awarded a $150,000 ADA Grant to install a wider door from the Ag classroom into the Ag shop and install ADA automated door openers on all the doors leading into the Ag classroom and Ag shop.
**PUD Grant:** Awarded the 2026 PUD grant for $100,000.00 to replace windows and doors (hopefully). Received $80,000 in February. The $20,000 remaining will be awarded upon project completion—combined **Grants into 1 Construction Contract.** I am currently working with Bryan Visscher to award a contract very soon for construction to occur this fall/winter for ADA in Ag shop and possibly early late winter/early spring for windows.

**School Bus Pick up/Parent pick up:** Parent pick up/drop off & visitor parking is working out as planned. No more parents backing up in the parking lot entrance or kids walking through parking lot to parents awaiting vehicle.

**Lower Field Property:** Relisting the property for 3 months. Russ and Raja are still interested but are trying to wrap up a few other projects before they dive into ours.

**Surplus Weight/Fitness equipment:** Weight room equipment is installed and complete. Coulee-Hartline school district purchased the surplus weight equipment for $100.00. Still have miscellaneous weights and equipment remaining.

**Pre-School:** Discussion about adding an addition day to preschool. Currently – T/W/Th from 8 am-12:35 pm. Parent questioned/requested adding an additional day M/T/W/Th – from 8 am-12:35. The preschool is funded from Levy dollars adding an additional day would take money from other school educational opportunities and activities.

**4-Day week:** we are in our last year of the (3 year) Economy & Efficiency waiver. I am beginning the process of applying for this waiver for another 3 years (2027-28 thru 2029-30 SY). Discussion, complaints, concerns from the community or parents?

---

**AD Report:** Gym padding has been installed and had to replace 3 pads that were measured and made incorrectly. Padding company remade padding and installed when they arrive.

# Principal Report, 09/22/2026

SBAC findings

- Spring 26

OSPI Report Card, 25-26

High School, College in HS & Dual Credit Classes

- Middle School Project

Substitute Rally

- In need of substitutes

**UPCOMING DATES**

| September | Event |
|---|---|
| 29 | ASVAB All 10-11-12 Grades |
| 30 | Picture Day |

| October | Event |
|---|---|
| 1 | FFA Evergreen Tour Field Trip (8th-12th Grade) |
| 2 | Staff PD - *Paraeducators attend* |
| 8 | Spirit Day |
| 12-13-14-15 ? | FFA State Officer Visit |
| 13 | Substitute Rally, 5-6pm |
| 15 | Earthquake Drill |
| 21 | College and Career Expo, Okanogan AgriPlex 9th-12th |
| 28 | Pumpkin Patch, Elementary |
| 28 | ICU Blitz Day |
| 29 | Harvest Carnival |