CS Advisory Board | Minutes

Thursday, Sept 10, 2026 - 6:30-7:30 PM @ Hub
Zoom Link: Sept 10 Zoom Link

Item 1 | Call to Order 6:30pm

Item 2 | Attendance

Committee Members Present: Dennis Meehan, Emily Loder, Darryl Wright, Brittaney Jackson, Mike Slavin, Amanda Doherty, Ellen Coughlin-Quinn, Karolina Sands,
Committee Members Absent: Trish Brigham
Liaisons Present: Larry Cain, Nick Cliche
Liaisons Absent: Nicole Hall
Guests Present:

Item 3 | Approve minutes from 05/14/26 meeting - Motion to approve: Brittaney; Darryl Wright second; approved 8-0

Item 4 | Citizen comment (limited to agenda only items)- No citizen comment; none attended

Item 5 | Community Services Director update

- Summerfest was a success
- Next special event is Pumpkin Carving on Oct 23rd
- Successful summer camp (350 participants)
    - 40+ specialty camps highly attended
- Fully staffed childcare which means no more waitlist at any site for the fall
    - Servicing 230 kids in K-5
    - 14 students full day for pre-K
- Fall brochure out for rec programs
    - 580 kids in soccer (Pre-K - 8th)
    - 56 different teams for soccer
- Let Grow Program Update
    - 162 participants for the first time program
    - Donations through local vendors and businesses
    - Successful and will expand next summer
- Beaches Update
    - Beach operations are closed for CSAB; attendants and rangers are off-duty
    - Bathrooms through Oct 12th as a trial this year
- Projects
    - Pickleball courts completed late May/early June
        - Windscreens go up in spring
    - Skatepark
        - RFP closed with 3 proposals; selected NorEaster Skate Parks out of Auburn tentatively while negotiating scope/design.
        - Goal to finalize contract in the next month and then looking at a Spring construction after getting designs out to public
            - Goal for June opening

Item 6 | CSAB Council Liaison updates

- School project is moving along - next project team meeting will occur this month, September

- Ordinance approved to allow mobile sauna facilities in town
    - Allowed on commercial properties
    - Looking to expand to municipal properties (like beaches) in the winter
    - Season: Oct - April

Item 7 | Automated Parking/Beach Fee Preliminary Discussion

- Finance committee asked to re-look at beach fees and parking fees over last 2 years after deciding not to move forward with automated parking
    - Decision from finance meeting is for Community Services to go cashless; Community Services will plan to do so for the 2027 beach season.
- Goal is for CSAB to take a holistic look to see if there are any improvements or adjustments to make
- Larry will come back to CSAB with a clear directive on what the goals we want to achieve are
- CS has seen increases in purchase of senior passes (300 increase) and the additional add-on resident (200 increase)
- Suggestion to add a barcode to the stickers to see who is using their passes, how often, etc to gain data insights

Item 8 | Land Conservation Update

- Intent to access land bond money to use for athletic fields, etc
- CSAB (and other boards) to review evaluation matrix and give feedback by Sept 25th to Nick/Nicole to make appropriate edits for PCLB meeting in Oct
- Working with Scarborough land trust to determine plots of land that could be utilized and where a joint application could be filed

Item 9 | Volunteer Recruitment – Review data collected from election day & debrief

- Did not get anticipated traffic; only 15 people filled out live forms and minimal online
- Heavy interest in the 55+ program in the weekday and one time community events
- Management tool would be needed to make this successful
- Team decided to staff the election again in November to see if we traction again
- Reducing the scope and focusing on one to two high interest programs

Item 10 | Set agenda for next meeting

- Land Conversation Update
- Review Volunteer Sign Up on Election
- Beach Fee Directive Review & Next Steps
- Focus on Two, Three, Five Year Objectives for Committee
    - Parks and Facilities Master Plan Review
- Review Member Term Limits

Item 11 | Adjournment - Scheduled for 7:30 PM; Ellen motion to adjourn; Karolina second; passed 8-0

- **2026-2027 Meetings**: scheduled 2nd Thursday of the month, every other month, 6:30-7:30PM.
    - Nov 12
    - Jan 14
    - March 11
    - May 13