ABERDEEN SCHOOL DISTRICT NO. 5
Regular Meeting of the Board of Directors
McDermoth Elementary School
November 17, 2026

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda
1. Minutes
2. Accounts Payable
3. Gift to the District

Comments from the Board

Comments from Student Representatives

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Presentations

1. McDermoth Elementary School

Old Business

1. Policy 1630 Evaluation of Superintendent
2. Policy 3420 Anaphylaxis Prevention and Response

Superintendent Reports

1. Foodball
2. Seismic Safe Schools & Capital Projects
3. Community Survey

Financial Services

1. Fiscal Status Report
2. Refund Levy

New Business

1. OSPI Emergency Waiver Request
2. Northwest Educational Development
3. Next Meeting

Executive Session / Closed Session

1. Personnel Report

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND
November 17, 2026

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda – Enclosure 1

1. Minutes – The minutes from the regular meeting on November 3, 2026, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable vouchers for October are enclosed for your review and approval.
3. Gift to the District
    a. Advanced Heating & Air of Cosmopolis has donated a Carrier ductless heat pump valued at $1,200.00 in support of the Electrical Engineering/HVAC classes at Aberdeen High School.

Comments from the Board

Comments from Student Representatives

Comments from the Public

The Board welcomes public comment on agenda items. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes.
Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Presentations

1. McDermoth Annual Report – Principal Amber Melville will present the annual report and school improvement plan for McDermoth Elementary School. Enclosure 2

Old Business

1. Policy 1630 Evaluation of Superintendent – An update to Policy 1630 as recommended by WSSDA is presented for second reading and adoption. Enclosure 3
2. Policy 3420 Anaphylaxis Prevention and Response – An update to Policy 3420 as recommended by WSSDA is presented for second reading and adoption. Enclosure 4

Superintendent Reports

1. Foodball – Superintendents Green and Sandstrom will share the outcome of Foodball 2026.
2. Seismic Safe Schools and Capital Projects – Superintendents Green and Sandstrom will provide an update on the seismic safe schools and capital projects taking place in the district.
3. Community Survey – Superintendents Green and Sandstrom will share information about the fall community survey that recently took place.

Financial Services

1. Fiscal Status Report – Executive Director of Business and Operations Elyssa Louderback will present the Fiscal Status Report for October. Enclosure 5
2. Refund Levy – Director Louderback will present information on taxes that went uncollected in 2026. Board approval to "re-levy" the uncollected amounts is requested. Enclosure 6

New Business

1. OSPI Emergency Waiver Request – Superintendent Green will present a request to OSPI seeking an exception to the 180-day academic year requirement for Miller Junior High School following the two-day emergency closure on Nov. 2-3. Enclosure 7
2. Northwest Educational Development – An agreement with Northwest Educational Development for student teaching and related services in 2026-2027 is presented for your review and approval. Enclosure 8
3. Next Meeting – The next regular meeting of the Board is scheduled for 5:30 p.m. Tuesday, Dec. 15, 2026, at Stevens Elementary School.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last five minutes under RCW 42.30.110 (g): to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report Enclosure 9

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – November 3, 2026

Vice President Ritter convened the regular meeting of the Aberdeen School District Board of Directors at 5:30 p.m. Tuesday, Nov. 3, 2026, in the Community Room at Aberdeen High School. In attendance were Directors Mardi Emard-Colburn, Jeanne Marll and Annica Mizin, along with Co-Superintendents Lynn Green and Traci Sandstrom, Student Representatives Kassandra Kumarasinghe and Leticia Alvarenga and 19 patrons and staff. President Jennifer Durney was excused. The meeting began with the flag salute.	CALL TO ORDER
On a motion by Director Mizin and seconded by Director Marll, the Board approved adding overnight trips to the consent agenda and approved it to include the minutes from the regular meeting on October 20, 2026, gifts to the district of 2x4s valued at $400.00 for the Career and Technical Education construction program at Aberdeen High School and $35,000.00 from the Grays Harbor Community Foundation for industry upgrades in the Twin Harbors Skills Center programs, and post-season trip requests for the AHS Cross Country team to travel to Pasco on Nov. 7-8, for AHS Girls Swimming to travel to Federal Way on Nov. 13-14 and for the AHS Volleyball team to travel to Yakima on Nov. 12-14.	CONSENT AGENDA
Vice President Suzy Ritter announced that Jack Devine-Carter and Cecilia Jez have been selected as the next student representatives. They will begin their service at the January meeting.	COMMENTS FROM THE BOARD
Rep. Kumarasinghe reported that the Aberdeen High School volleyball team would be traveling to the district tournament on Friday. Rep. Alvarenga reported that she and Rep. Kumarasinghe were able to participate in the student focus groups that the superintendents conducted at the Harbor Learning Center and at Miller Junior High school. She reported that HLC students spoke highly of their educators and the personalized attention they devote to student progress, while Miller students shared that they like their CTE classes the best, and that they enjoyed Future Options Day.	COMMENTS FROM STUDENT REPRESENTATIVES
Aberdeen High School English teacher and ASB advisor Ashley Kohlmeier and students on the Foodball Team at AHS shared details about the upcoming drive – seven events in seven days – to raise food and funds for area food banks. The drive is now in its fourth decade. They noted that every school in the district is participating this year.	FOODBALL PRESENTATION
Superintendents Green and Sandstrom provided an update on planning for the new elementary school in South Aberdeen. The superintendents will be guest presenters at the Cosmopolis City Council meeting on Wednesday, Nov. 4. Superintendent Sandstrom shared that the project will be ready for funding by the Legislature after the next design team meeting.	SEISMIC SAFE SCHOOLS & CAPITAL PROJECTS

Superintendent Sandstrom shared a letter of appreciation from WestEd and the Dana Center in Texas thanking Jesse Winter, Kasi Turner and Lisa Griebel at the Harbor Learning Center for their work piloting an Integrated Statistics and Quantitative Reasons course the last two years that will soon be used nationwide.	MATH PILOT
Superintendents Green and Sandstrom provided an update from the student focus groups they conducted at the Harbor Learning Center and Miller Junior High School and said a complete report is being prepared.	STUDENT FOCUS GROUPS
Superintendents Green and Sandstrom shared preliminary information from the staff and student surveys exploring how devices are used at school and noted more information will be forthcoming.	DEVICE SURVEYS
The Board accepted for first reading an update to Board Policy 1630 Evaluation of Superintendent as recommended by the Washington State School Directors' Association.	POLICY 1630 EVALUATION OF SUPERINTENDENT
The Board accepted for first reading an update to Board Policy 3420 Anaphylaxis Prevention and Response as recommended by the Washington State School Directors' Association.	POLICY 3420 ANAPHYLAXIS PREVENTION
On a motion by Director Mizin and seconded by Director Emard-Colburn, the Board approved a memorandum of understanding with the Grays Harbor Health Department to partner on a four-week drug awareness program in the 21st Century After School Program at A.J. West and Stevens elementary schools.	HEALTH DEPARTMENT MOU
After agreeing to add it to the agenda, on a motion by Director Mizin and seconded by Director Emard-Colburn, the Board approved a contract with the Montesano School District to provide certain student-specific special education services in 2026-2027.	MONTESANO SCHOOL DISTRICT AGREEMENT 26-27
Vice President Ritter announced that the next regular meeting of the Board is scheduled for 5:30 p.m. Tuesday, Nov. 17, at McDermoth Elementary School.	NEXT MEETING
At 6:04 p.m., Vice President Ritter recessed the meeting for an executive/closed session expected to last five minutes under RCW 42.30.110(g): to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting reconvened in regular session at 6:09 p.m.	EXECUTIVE SESSION
On a motion by Director Mizin and seconded by Director Marll, the Board approved the Personnel Report.	PERSONNEL REPORT
Under certificated matters, the Board approved the hiring of Kylie Alvar and Meaghan Steinfeld as substitutes for the district.	CERTIFICATED

Under classified matters, the Board approved the hiring of Elizabeth Dorhofer as a current-year special education para-educator at Miller Junior High School effective Nov. 5, Ronda Mix as a Food Service worker at Miller Junior High School effective Oct. 19, Jenna Undem as a current-year special education para-educator at Miller Junior High School effective Nov. 9, Siobhan Choate as a para-educator at McDermoth Elementary School effective Oct. 26, Kaye Pearse as a current-year EL/MTSS assistant at McDermoth Elementary School effective Nov. 2, Taylor Jones as a preschool para-educator at Stevens Elementary School, Lauren Touch as a preschool para-educator at Stevens Elementary School effective Nov. 9; approved leaves of absence for Lisa Anderson, a Food Service worker at Aberdeen High School, effective Oct. 1 through Nov. 16, 2026, and for Raquel Palmer, a para-educator at Central Park Elementary School, effective Sept. 16 through Dec. 16, 2026; approved the hiring of Ryan Scott as assistant coach for Boys' Basketball, Dan Brown as the head coach and Erin Pehl as assistant coach for Girls' Basketball, Robert Burns as head coach and Anne Eisele as assistant coach for Boys' Swim, Jeff Hatton as head coach and Michael Hatton, Michael Cady and Kyle Strode as assistant coaches for Boys' Wrestling, Craig Yakovich as head coach, Drew Lock and Tamar Yakovich as assistant coaches and Caleb Lock and Emmersyn Yakovich as 0.5 FTE assistant coaches for Girls' Wrestling, all at Aberdeen High School effective Nov. 16; approved the hiring of Annette Duvall as head coach and Stacey Boone as assistant coach for bowling at Aberdeen High School effective Nov. 2; accepted the resignation of Annette Duvall as head coach for Girls' Soccer at Miller Junior High School effective Oct. 16, and approved the hiring of Nancy Benner, Ronnie Heyd and Peityn Munoz as substitutes for the district.	CLASSIFIED
There being no further business, the regular meeting was adjourned at 6:10 p.m.	ADJOURN

Lynn Green, Secretary

Jennifer Durney, President

Traci Sandstrom, Secretary

AP Check Register

Accounts Payable Run: 20261031ACH **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840452	1ST SECURITY BANK PAYROLL/PERSONAL REIMB	$2,248,687.87

Regular Checks:	1	$2,248,687.87
Total:	**1**	**$2,248,687.87**

AP Check Register

Accounts Payable Run: 10/29/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$2,248,687.87	$0.00	$0.00	$2,248,687.87

AP Check Register

Accounts Payable Run: 20261030 PR/AP **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840453	1ST SECURITY BANK-CHILD SUPPORT	$754.54
840454	ABERDEEN HIGH SCHOOL-AHS SCHOLARSHIP	$90.00
840455	ABERDEEN SCH DIST KITCHEN FUND	$20.00
840456	ABERDEEN SCHOOL DISTRICT DEFERRED COMPENSATIO	$21,014.00
840457	ABERDEEN SCHOOL DISTRICT- TRS	$312,240.61
840458	ABERDEEN SCHOOL DISTRICT-SERS	$146,524.95
840459	BANK OF THE PACIFIC	$770,151.50
840460	CNTY/CITY MUN EES	$3,801.49
840461	ED.SERV.DIST.#113	$38,691.49
840462	EMPLOYMENT SECURITY	$36,291.50
840463	EMPLOYMENT SECURITY DEPT LTC	$11,572.60
840464	ESD #113 UNEMPLOYMENT COOP	$6,496.89
840465	FIRST CHOICE HEALTH	$1,306.25
840466	HCA-SEBB BENEFITS	$754,331.00
840467	HCA-SEBB FLEX SPEND-600D01	$5,725.11
840468	LEGAL SHIELD	$63.80
840469	MICHAELA G MALAIER, TRUSTEE	$520.00
840470	OFFICE OF FINANCIAL RECOVERY (OFR)	$130.00
840471	PEAK CREDIT UNION SCHOLARSHIP ACCT	$69.00
840472	PEAK CREDIT UNION: PSE LOCAL DUES	$68.50
840473	PEAK CREDIT UNION-ADMIN DUES	$260.00
840474	PSE OF WA	$8,499.22
840475	THE STANDARD INSURANCE COMPANY	$5,919.41
840476	TSA CONSULTING GROUP INC	$10,647.00
840477	UNITED WAY	$211.38
840478	VEBA CONTRUBUTIONS-Y1286.001	$16,476.40
840479	WA STATE SCHOOL RET ASSN	$63.00
840480	WEA CHINOOK	$45.98

AP Check Register

Accounts Payable Run: 20261030 PR/AP **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840481	WEA PAYROLL DEDUCTIONS	$26,275.57

Regular Checks:	29	$2,178,261.19
Total:	**29**	**$2,178,261.19**

AP Check Register

Accounts Payable Run: 10/30/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$2,178,261.19	$0.00	$0.00	$2,178,261.19

AP Check Register

Accounts Payable Run: Void Ck 840457 **Run Type:** V - Void

Payment Number	Payee	Net Payment Amount
840457	ABERDEEN SCHOOL DISTRICT- TRS	-$312,240.61

Regular Checks:	1	-$312,240.61
Total:	**1**	**-$312,240.61**

AP Check Register

Accounts Payable Run: 10/30/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	-$312,240.61	$0.00	$0.00	-$312,240.61

AP Check Register

Accounts Payable Run: 11/06/2026 **ABERDEEN SCHOOL DISTRICT**

Accounts Payable Run: 11/26 Payroll Reissue 840457 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840482	ABERDEEN SCHOOL DISTRICT- TRS	$312,240.61

Regular Checks:	1	$312,240.61
Total:	**1**	**$312,240.61**

AP Check Register

Accounts Payable Run: 11/06/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$312,240.61	$0.00	$0.00	$312,240.61

AP Check Register

Accounts Payable Run: GF1126 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840483	1ST SECURITY BANK PAYROLL/PERSONAL REIMB	$4,543.31
840484	A-1 ROOFING INC	$26,108.82
840485	ABERDEEN HIGH SCHOOL (ASB)	$150.00
840486	ABERDEEN OFFICE EQUIPMENT INC	$9,830.28
840487	ABERDEEN SANITATION	$11,658.59
840488	ABERDEEN SCHOOL DISTRICT #5 - CTE	$357.00
840489	AMAZON CAPITAL SERVICES	$8,143.05
840490	AMERICAN SAFETY COUNCIL INC	$2,067.00
840491	AUTO-CHLOR	$250.88
840492	AWSI/DISA GLOBAL SOLUTIONS	$43.58
840493	CALLTOWER INC	$887.14
840494	CASKEY INDUSTRIAL SUPPLY CO IN	$21.21
840495	CDW GOVERNMENT INC	$3,101.58
840496	CHARLIES PRODUCE	$20,134.56
840497	CHAVEZ, MARIA	$7,875.00
840498	CINTAS CORPORATION	$7,115.17
840499	CITY OF ABERDEEN	$14,816.77
840500	COMCAST	$264.38
840501	COMPLETE CARTRIDGE SUPPLY COMPANY LLC	$1,206.78
840502	DAIRY FRESH FARMS	$17,128.88
840503	ESD 113	$64,843.57
840504	ESPRESSO PRODUCTS DIRECT (EPD SERVICES INC)	$1,397.60
840505	FIR TREE PIANO	$1,375.00
840506	FRANZ FAMILY BAKERIES	$3,206.67
840507	GUARDIAN SECURITY SYSTEMS, INC.	$4,202.63
840508	HARBOR AUTO & TRUCK PARTS	$1,013.33
840509	HARBOR DISPOSAL CO INC	$816.02
840510	HD SUPPLY	$2,971.99

AP Check Register

Accounts Payable Run: GF1126 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840511	HOME DEPOT	$365.98
840512	HOQUIAM SCHOOL DISTRICT #28	$11,577.49
840513	JIT LANDSCAPING INC	$1,735.00
840514	JOSTENS INC	$21.49
840515	KCDA PURCHASING COOP.	$943.08
840516	KINGS III OF AMERICA LLC	$149.73
840517	LEMAY MOBILE SHREDDING	$245.34
840518	NORTHWEST LEGAL PROCESS LLC	$300.00
840519	OSPI	$6,973.51
840520	PACIFIC POWER GROUP LLC	$5,415.29
840521	PARRIS, TRINITY A	$1,052.08
840522	PETROCARD INC	$31,619.02
840523	PUD #1 OF GRAYS HARBOR CO	$43,727.75
840524	REALLY GREAT READING CO, LLC	$27,031.36
840525	RICOH USA INC	$629.03
840526	SCAMMAN, EVAN	$2,121.22
840527	SOLIANT EDUCATION	$23,314.11
840528	SWANK MOVIE LICENSING USA	$708.00
840529	TED BROWN MUSIC	$3,334.65
840530	THE MATH LEARNING CENTER	$3,959.60
840531	TINDERBOX ROASTERS LLC	$58.25
840532	T-MOBILE	$2,019.04
840533	UNITED SCHOOLS INSURANCE PROGRAM	$260,157.86
840534	UNIVERSITY OF WASHINGTON	$7,568.75
840535	US FOODS - SEATTLE	$110,068.34
840536	US POSTAL SERVICE (CMRS-FP)	$3,500.00
840537	VESTIS	$21.25
840538	WA STATE CENTER FOR CHILDHOOD DEAFNESS	$787.50

AP Check Register

Accounts Payable Run: GF1126 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840539	WALSWORTH	$512.00
840540	WSIPC	$312.18
840541	YMCA	$55,773.23
840542	ZONES OF REGULATION, INC	$144.00

Regular Checks:	60	$821,676.92
Total:	**60**	**$821,676.92**

AP Check Register

Accounts Payable Run: 11/17/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$4,543.31	$0.00	$817,133.61	$821,676.92

AP Check Register

Accounts Payable Run: ASB1126 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840543	ABERDEEN S.D.#5	$6.56
840544	ABERDEEN SCHOOL DISTRICT #5	$3.12
840545	ABERDEEN SD #5 REVOLVING FUND	$1,240.00
840546	AMAZON CAPITAL SERVICES	$163.61
840547	DISTRICT 3 FFA C/O MICHAEL JESKE	$100.00
840548	GREEN, BAILEE C	$59.53
840549	HOQUIAM HIGH SCHOOL	$810.00
840550	HOSA	$360.00
840551	SOUTH COUNTY HOBBY	$879.18
840552	SYMPHONY TACOMA	$600.00
840553	US FOODS - SEATTLE	$84.48
840554	WASHINGTON FFA ASSOC	$185.00
840555	WASHINGTON OFFICIALS ASSOCIATION	$14,534.00
840556	WEATHERWAX ASB FUND	$1,914.00
	Regular Checks: 14	$20,939.48
	Total: **14**	**$20,939.48**

AP Check Register

Accounts Payable Run: 11/17/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
40 - Associated Student Body Fund	$0.00	$1,280.00	$19,659.48	$20,939.48

AP Check Register

Accounts Payable Run: 11/17/2026 **ABERDEEN SCHOOL DISTRICT**

Accounts Payable Run: CP **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840557	ESD 112	$80,628.28
840558	GRAYS HARBOR COUNTY-ENVIRO HEALTH DEPT	$1,328.00
840559	HALEY & ALDRICH, INC.	$2,310.16
840560	TCF ARCHITECTURE	$189,024.32

Regular Checks:	4	$273,290.76
Total:	**4**	**$273,290.76**

AP Check Register

Accounts Payable Run: 11/17/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
20 - Capital Projects	$0.00	$0.00	$273,290.76	$273,290.76

AP Check Register

Accounts Payable Run: 11/17/2026 **ABERDEEN SCHOOL DISTRICT**

Accounts Payable Run: US1126 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840561	1ST SECURITY BANK PC	$50,573.71
840562	1ST SECURITY BANK PC	$260.00
840563	1ST SECURITY BANK PC	$824.18
	Regular Checks: 3	$51,657.89
	Total: **3**	**$51,657.89**

AP Check Register

Accounts Payable Run: 11/17/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$0.00	$0.00	$50,573.71	$50,573.71
20 - Capital Projects	$0.00	$0.00	$260.00	$260.00
40 - Associated Student Body Fund	$0.00	$0.00	$824.18	$824.18

AP Check Register

Accounts Payable Run: CT1126 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840564	BANK OF THE PACIFIC (USE TAX)	$304.20

Regular Checks:	1	$304.20
Total:	**1**	**$304.20**

AP Check Register

Accounts Payable Run: 11/17/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$304.20	$0.00	$0.00	$304.20

AP Check Register

Accounts Payable Run: 11/26 Payroll Reissue 840482 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840565	ABERDEEN SCHOOL DISTRICT- TRS	$312,240.61

Regular Checks:	1	$312,240.61
Total:	**1**	**$312,240.61**

AP Check Register

Accounts Payable Run: 11/10/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$312,240.61	$0.00	$0.00	$312,240.61

AP Check Register

Accounts Payable Run: 11/17/2026 **ABERDEEN SCHOOL DISTRICT**

Accounts Payable Run: CP11262 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840566	SERVICEMASTER 1ST CHOICE	$55,536.98

Regular Checks:	1	$55,536.98
Total:	**1**	**$55,536.98**

AP Check Register

Accounts Payable Run: 11/17/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
20 - Capital Projects	$0.00	$0.00	$55,536.98	$55,536.98

AP Check Register

Accounts Payable Run: 11/17/2026 **ABERDEEN SCHOOL DISTRICT**

Accounts Payable Run: GF11262 **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
840567	ABERDEEN S.D.#5	$3,060.00
840568	CHAPMAN FARMS	$615.00
840569	YMCA	$47,456.62

Regular Checks:	3	$51,131.62
Total:	**3**	**$51,131.62**

AP Check Register

Accounts Payable Run: 11/17/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$0.00	$0.00	$51,131.62	$51,131.62

AP Check Register

Accounts Payable Run: 11/06/2026 **ABERDEEN SCHOOL DISTRICT**

Accounts Payable Run: VD840482 **Run Type:** V - Void

Payment Number	Payee	Net Payment Amount
840482	ABERDEEN SCHOOL DISTRICT- TRS	-$312,240.61

Regular Checks:	1	-$312,240.61
Total:	**1**	**-$312,240.61**

AP Check Register

Accounts Payable Run: 11/06/2026 **ABERDEEN SCHOOL DISTRICT**

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	-$312,240.61	$0.00	$0.00	-$312,240.61

Aberdeen School District #5
Career and Technical Education

410 North 'G' Street
Aberdeen, WA 98520
Fax (360) 538-2057
E-mail lgreen@asd5.org

Lynn Green, Director
Phone (360) 538-2038
Kim Edwards, Office Coordinator
Phone (360) 538-2039

November 4, 2026

Advanced Heating & Air
Attn: Kellie Larson
PO Box 783
Cosmopolis, WA 98537

Aberdeen, WA 98520

Re: Donation of Carrier Ductless Heat Pump

Thank you for your donation of the 2025 Carrier Ductless Heat Pump, Model #40MAHABQ12XA1 & DLCERAH12AA valued at $1,200.00. This donation helps to educate our Electrical Engineering/HVAC students. We appreciate your support of our students at Aberdeen High School.

Sincerely,

Lynn Green
Aberdeen School District No. 5
360-538-2038

Enrollment in all of our Career and Technical Programs is without regard to Race, Color, National Origin, Sex, or Disability.

EVALUATION OF THE SUPERINTENDENT

The board will establish evaluative criteria and will be responsible for evaluating the performance of the superintendent.

The superintendent will have the opportunity for confidential conferences with the board members ~~on no less than three occasions in each year~~, for the purpose of aiding the superintendent in ~~his/her~~ their performance. The board, on the basis of the evaluation, may vote to ~~terminate, renew or~~ extend the superintendent's contract for periods not to exceed three years. In the event of an unsatisfactory evaluation, the board may review the superintendent's contract regarding termination provisions.

Pursuant to state law, RCW 28a.150.230, names the school board as responsible "to adopt policies to: (a) Establish performance criteria and an evaluation process for its superintendent …" and through RCW 42.30.110(g) dictates the use of executive sessions for evaluating the performance of public employees.

Legal References:	RCW 28A.400.010	Employment of superintendent — Superintendent's qualifications, general powers, term, contract renewal

Adopted: 3/16/04
Revised: 4/17/18, _____

ANAPHYLAXIS PREVENTION AND RESPONSE

Anaphylaxis is a life-threatening allergic reaction that may involve systems of the entire body. Anaphylaxis is a medical emergency that requires immediate medical treatment and follow-up care by an allergist/immunologist.

The Aberdeen School District Board of Directors expects school administrators, teachers, and support staff to be informed and aware of life threatening allergic reactions (anaphylaxis) and how to deal with the resulting medical emergencies. For students, some common life threatening allergens are peanuts, tree nuts, fish, bee or other insect stings, latex, and some medications. Affected students require planned care and support during the school day and during school sponsored activities. Additionally, any student could potentially have a life threatening allergic reaction even without a history of such.

Parents/guardians are responsible for informing the school about their student's potential risk for anaphylaxis and for ensuring the provision of ongoing health information and necessary medical supplies. The district will take reasonable measures to avoid allergens for affected students. The district will also train all staff in the awareness of anaphylaxis and prepare them to respond to emergencies. Additionally, student specific training will be provided for appropriate personnel. The plan shall be distributed to appropriate staff based on the students' needs and the staffs' level of interaction with the student as determined in the health plan.

Even with the district's best efforts, staff and parents/guardians need to be aware that it is not possible to achieve a completely allergen-free environment. However, the district will take ~~precautions to reduce the risk of a student with a history of anaphylaxis coming into contact with the offending allergen in school~~ reasonable precautions to reduce the risk of exposure to allergens for students with history of anaphylaxis.

The district may maintain at designated school locations a supply of epinephrine or nasal spray based on the number of students enrolled at the school. Undesignated epinephrine or nasal spray must be obtained with a prescription in the name of the school by a licensed health professional within the scope of their prescribing authority and must be accompanied by a standing order protocol for their administration. Prescriptions and standing orders may be obtained from a community Licensed Health Care Provider or through a statewide standing order from the Secretary of Health or designee.

In the event a student with a current prescription for epinephrine on file at the school experiences an anaphylactic event, the school nurse or designated trained school personnel may use the school supply of epinephrine to respond if the student's supply is not immediately available. In the event a student without a current prescription for epinephrine on file with the school or a student with undiagnosed anaphylaxis experiences an anaphylactic event, the school nurse may

utilize the school supply of epinephrine to respond under the standing order protocol according to RCW 28A.210.370, RCW 28A.210.380 and RCW 28A.210.383.

The school's supply of epinephrine auto injectors or nasal spray does not negate parent/guardian responsibility to ensure that they provide the school with appropriate medication and treatment orders pursuant to RCW 28A.210.320 if their student is identified with a life-threatening allergy.

The superintendent will establish procedures to support this policy and to ensure:

1. Rescue protocol in cases of suspected anaphylaxis will follow OSPI's Guidelines for the Care of Students with Anaphylaxis (2009);
2. A simple and standardized format for emergency care plans is utilized;
3. A protocol is in place to ensure emergency care plans are current and completed;
4. Medication orders are clear and unambiguous;
5. Training and documentation are a priority, and
6. Each school's supply of epinephrine, if any, is maintained pursuant to manufacturer's instructions and district medication policy and procedures.

Cross References:	Policy 3419	Self-Administration of Asthma and Anaphylaxis Medications
	Policy 3418	Response to Student Injury or Illness
	Policy 3416	Medication at School
Legal References:	WAC 392-380	Public Schools Pupils – Immunization Requirement and Life-Threatening Health Condition
	RCW 28A.210.383	Anaphylaxis — Policy guidelines — Procedures — Reports.
	RCW 28A.210.370	Students with asthma and anaphylaxis—Uniform policy—Authorization for self-medication.

Adopted: 02/21/23
Revised: _____

Anaphylaxis Prevention and Response

For students with a medically diagnosed life-threatening allergy (anaphylaxis), the district will take appropriate steps for the student's safety, including implementing a ~~nursing care~~ health plan. The district will utilize the Guidelines for the Care of Students with Anaphylaxis published by the Office of the Superintendent of Public Instruction.

Parent/Guardian Responsibility

Prior to enrolling a student, the parent/guardian will inform the school in writing of the medically diagnosed allergy(ies) and risk of anaphylaxis. During enrollment parents/guardians will be instructed on reporting requirements if a student receives an allergy diagnosis in the middle of the school year. School districts will develop a process to identify students at risk for life-threatening allergies and to report this information to the school nurse. Upon receiving the diagnosis, school staff will contact the parent/guardian to develop a nursing care plan. A nursing care plan will be developed for each student with a medically diagnosed life-threatening allergy.

Nursing Care Plan

The school nurse (registered nurse) will develop a written plan that identifies the student's allergies, symptoms of exposure, practical strategies to minimize the risks, and how to respond in an emergency.

The principal or designee (school nurse) may arrange for a consultation with the parent/guardian prior to the first day of attendance to develop and discuss the ~~nursing care~~ health plan. The plan will be developed by the school nurse in collaboration with parent/guardian, licensed health care provider (LHP), and appropriate school staff. If the treatment plan includes self-administration of medications, the parent/guardian, student, and staff will comply with model policy and procedure 3419, *Self-Administration of Asthma and Anaphylaxis Medication.*

Students will be permitted to self-administer anaphylaxis medication if an LHP prescribed the medication for use in school hours and instructed the student on responsible use of the medication. The student must demonstrate to both the school nurse and the LHP that they have the skill level to administer the medication. The LHP will submit a written treatment plan for managing anaphylaxis and the parent/guardian will submit the LHP treatment plan to the school nurse. If the student completes these steps, then they should have their medication on them while at school, on the way to school, or at a school-sponsored activity. Parents and guardians may provide the school nurse with backup medication to be kept in a location the student can immediately access.

Annually and prior to the first day of attendance, the student health file will contain:

1. A current, completed ~~nursing care~~ health plan;
2. A written description of the treatment order, signed by an LHP; and
3. An adequate and current supply of auto-injectors (and other medications if needed).

The school will also recommend to the parents/guardians that the student wear a medical alert bracelet all times. The parents/guardians are responsible for notifying the school if the student's condition changes and for providing the medical treatment order, appropriate auto-injectors, and other medications as ordered by the LHP.

The district will exclude from school those students who have a medically diagnosed life-threatening allergy and no medication or treatment order presented to the school to the extent that the district can do so consistent with federal requirements for students with disabilities under the Individuals with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, and pursuant to the following due process requirements:

1. Written notice to the parents/guardians or persons in loco parentis is delivered in person or by certified mail;

2. Notice of the applicable laws, including a copy of the laws and rules; and

3. The order that the student will be excluded from school immediately and until medications and a treatment order are presented, and

4. The student's and parents' right to a hearing to challenge the decision.

Communications Plan and Responsibility of School Staff
After the nursing care plan is developed, the school principal or a designee will inform appropriate staff regarding the affected student. The school nurse (registered nurse) will train appropriate staff regarding the affected student and the nursing care plan. The plan will be distributed to appropriate staff and placed in appropriate locations in the district (classroom, office, school bus, lunchroom, near playground, etc.). With the permission of parents/guardian and the student, (if appropriate), other students and parents may be given information about anaphylaxis to support the student's safety and control to exposure to allergens.

All School Staff Training
Annually, the district will provide training on how to minimize exposure and how to respond to an anaphylaxis emergency. The training will include a review of avoidance strategies, recognition of symptoms, the emergency protocols to respond to an anaphylaxis episode (calling 911/EMS when symptoms of anaphylaxis are first observed), and hands-on training in the use of an autoinjector. Training should also include notifications that more than one dose may be necessary in a prolonged anaphylaxis event.

Student specific training and additional information will be provided (by the school nurse) to teachers, teacher's assistants, clerical staff, food service workers, and bus drivers who will have known contact with a student diagnosed with a known allergen.

Student-specific Training
Annually, before the start of the school year and/or before the student attends school for the first time, the school nurse will provide student-specific training and additional information to teachers, teacher's assistants, clerical staff, food service workers, and bus drivers who will have

known contact with a student diagnosed with a known allergen and are implementing the ~~nursing care~~ health plan.

Communications Plan and Responsibility of School Staff
After the health plan is developed, the school principal or a designee will inform appropriate staff regarding the affected student. The school nurse (registered nurse) will train appropriate staff regarding the affected student and the nursing care plan. The plan will be distributed to appropriate staff and placed in appropriate locations in the district (classroom, office, school bus, lunchroom, near playground, etc.). With the permission of parents/guardian and the student, (if appropriate), other students and parents may be given information about anaphylaxis to support the student's safety and control to exposure to allergens.

All School Staff Training
Annually, each school principal will for an in-service training on how to minimize exposure and how to respond to an anaphylaxis emergency. The training will include a review of avoidance strategies, recognition of symptoms, the emergency protocols to respond to an anaphylaxis episode (calling 911/EMS when symptoms of anaphylaxis are first observed), and hands-on training in the use of an autoinjector and nasal spray. Training should also include notifications that more than one dose may be necessary in a prolonged anaphylaxis event.

Student-specific Training
Annually, before the start of the school year and/or before the student attends school for the first time, the school nurse will provide student-specific training and additional information to teachers, teacher's assistants, clerical staff, food service workers, and bus drivers who will have known contact with a student diagnosed with a known allergen and are implementing the nursing care plan.

Controlling the Exposure to Allergens
Controlling the exposure to allergens requires the cooperation of parents, students, the health care community, school employees, and the board. The district will inform parents of the presence of a student with life threatening allergies in their child's classroom and/or school and the measures being taken to protect the affected student. Parents will be asked to cooperate and limit the allergen in school lunches and snacks or other products. The district will discourage the sharing of food, utensils, and containers. The district will take other precautions such as avoiding the use of party balloons or contact with latex gloves. Additionally, play areas will be specified that are lowest risk for the affected student.

The district will also identify high-risk events and areas for students with life-threatening allergies, such as foods and beverages brought to school for seasonal events, school equipment, and curricular materials used by large numbers of students (play-dough, stuffed toys, science projects, etc.), and implement appropriate accommodations.

During school-sponsored activities, appropriate supervisors, staff, and parents will be made aware of the identity of the student with life-threatening allergies, the allergens, symptoms, and treatment. The lead teacher will ensure that the auto-injector is brought on field trips.

District Prescription and Standing Order Protocol
The district may maintain a supply of undesignated epinephrine autoinjectors or nasal spray that will be prescribed in the name of the district by a licensed health professional with the authority to prescribe epinephrine. The district prescription is valid for one school year only and will need to be renewed prior to the start of each school year. A standing order and prescription from a licensed health care provider may be used for the purposes of maintaining and administering undesignated epinephrine autoinjectors.

Each prescription must be accompanied by a standing order for the administration of school-supplied epinephrine autoinjectors for potentially life-threatening allergic reactions. The standing order protocol should include specific symptoms of anaphylaxis, the does of medication, and directions to summon emergency medical services (EMS 911) upon observance of symptoms of anaphylaxis. Parent/guardian notification should occur as soon as possible after EMS is notified.

Donation
The district will obtain epinephrine autoinjectors or nasal spray directly from an appropriate practitioner, pharmacist, medical facility, drug manufacturer, or drug wholesaler. All epinephrine must be accompanied by a prescription.

Storage/maintenance/expiration/disposal
School staff will comply with all manufacturer's instructions as to storage, maintenance, expiration, and disposal of epinephrine autoinjectors. School staff will also comply with district medication policy and procedures related to safe, secure management of medications.

Administration
Epinephrine may be used on all school property, including buildings, playgrounds, and school buses. For school-sponsored events and field trips, the school nurse or designated trained school personnel may carry an appropriate supply of school-supplied epinephrine. This does not negate the need to carry the supply of epinephrine devices belonging to students with known anaphylaxis.

In the event a student without a current prescription on file with the school or a student with undiagnosed anaphylaxis experiences an anaphylactic event, the school nurse may utilize the school supply of epinephrine to respond under the standing order protocol. In the event a student with a current prescription for epinephrine on file at the school experiences an anaphylactic event, the school nurse or designated trained school personnel may use the school supply of epinephrine to respond if the student's supply is not immediately available. If a student has been approved to self-administer medication, they may do so in the event of an anaphylactic event.

The district will maintain all practices regarding prescriptions and self-medication for children with existing epinephrine autoinjector prescriptions and/or a guided anaphylaxis care plan. Parents/guardians of students with identified life-threatening allergies must continue to provide the school with appropriate medication and treatment orders pursuant to RCW 28A.210.320, Life-Threatening Conditions.

Employee Opt-Out
School employees (except licensed nurses) who have not previously agreed in writing to the use of epinephrine autoinjectors as part of their job description may file a written letter of refusal to administer epinephrine autoinjectors with the districts. The employee's refusal may not serve as grounds for discharge, non-renewal, or other action adversely affecting the employee's contract status.

No Liability
If the school employee or school nurse who administers epinephrine by autoinjector to a student substantially complies with the student's prescription (that has been prescribed by a licensed health professional within the scope of the professional's prescriptive authority) and the district's policy on anaphylaxis prevention and response, the employee, nurse, district, superintendent, and board are not liable for any criminal action or civil damages that result from the administration.

Aberdeen School District

Our Children, Our Schools, Our Future

TO: Lynn Green and Traci Sandstrom, Superintendents
FROM: Elyssa Louderback, Executive Director of Business & Operations
SUBJECT: Monthly Budget Report for October, 2026
DATE: November 17, 2026

GENERAL FUND SUMMARY:

Revenue--Receipts were $ 5,964,101.88.

Expenditures-- Expenditures were made in the total of $ 5,059,829.60. Expenditures for staff salary and benefits account for 88% of all expenditures for the month and year to date.

Fund Balance— Current month ending fund balance is $ 3,891,691.58. We had a positive cash flow of $ 904,272.28 for the month. We will continue to manage our cash flow carefully as the year progresses.

Additional General Fund Information

Revenue by Major Category:

Revenue Source	Budgeted	Actual YTD	% Actual	Largely Comprised of:
Local Taxes	$ 5,856,785	$ 1,971,917	33.67%	Prop taxes - received Oct/Nov and April/May
Local Nontax	$ 397,825	$ 48,498	12.19%	Donations, Local grants, Fees/fines, Misc
State, General	$ 33,146,249	$ 5,455,684	16.46%	Apportionment and LEA
State, Special	$ 15,793,306	$ 2,285,237	14.47%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	$ -	$ -	0.00%	Federal Forest; deducted from apportioment
Federal, Special	$ 7,198,831	$ 286,324	3.98%	Food Service, Fed Grants (Title I, Title 2, etc)
Other Districts	$ 246,492	$ 300	0.12%	Non high payments from Cosmopolis SD
Other Agencies	$ 79,000	$ 2,502	3.17%	Private Foundations, ESD 113, Govt agencies
Other Fin Sources	$ -	$ -		
Totals	**$ 62,718,488**	**$ 10,050,461**	**16.02%**	
			16.67%	**of fiscal year elapsed**

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

Board of Directors	$ 105,751	$ 797.54	0.75%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	$ 502,393	$ 77,488.28	15.42%	General Admin/ Supt Office
Business Office	$ 594,644	$ 97,953.32	16.47%	Fiscal operations
Human Resources	$ 467,906	$ 80,630.21	17.23%	Personnel & recruitment, labor relations
Public Relations	$ 50,000	$ -	0.00%	Educational/admin info to public
Supervision of Instruction	$ 1,309,282	$ 202,034.01	15.43%	includes secretarial support
Learning Resources	$ 277,129	$ 50,934.33	18.38%	Library resources & staffing
Principal's Office	$ 3,509,066	$ 603,373.06	17.19%	includes Secretarial support
Guidance/Counseling	$ 2,633,345	$ 446,220.31	16.94%	Counselors/support services
Pupil Management	$ 4,000	$ 826.27	20.66%	Bus & playground management, Safety, etc
Health Services	$ 3,562,523	$ 487,869.88	13.69%	Health including: nursing, OT/PT/SLP, etc
Teaching	$ 35,014,661	$ 5,505,580.24	15.72%	classroom teachers/para support
Extra-curricular	$ 1,864,025	$ 226,812.32	12.17%	Coaching, advising, ASB supervision
Payments to other district	$ 894,800	$ 32,174.51	3.60%	CTE/SC fees/Hoquiam Trans co-op
Instructional Prof Dev	$ 946,575	$ 383,541.58	40.52%	Prof development; instructional staff
Instructional Technology	$ 41,499	$ 33,412.41	80.51%	classroom technology
Curriculum	$ 454,317	$ 27,604.63	6.08%	District materials adoptions/purchases; staff
Pupil Safety	$ 161,689	$ 27,668.52	17.11%	Safe classroom environments, cleaning, etc
Food Services	$ 2,803,749	$ 493,303.96	17.59%	Mgmt of food service for district
Transportation	$ 1,425,168	$ 225,617.18	15.83%	Co-op payments, fuel, insurance
Maint & Operations	$ 3,573,946	$ 644,773.23	18.04%	cust/maint/grounds, security, warehouse
Other Services	$ 3,233,605	$ 716,416.22	22.16%	Insurance, utilities, tech, print, motor pool, Erate
Transfers	$ (349,850)	$ (46,631.63)	13.33%	in district use of buses, vehicles, food service
Interfund Transfers	$ 100,000	$ -	0.00%	Transfers (to Cap Proj/ Debt Service)
Totals	$ 63,080,223	$ 10,318,400	16.36%	

CAPITAL PROJECTS FUND SUMMARY:

Revenue – Total receipts were $ 834,573.56 and consist of levy proceeds, grants, rental fees and interest.
Expenditures —Expenditures of $ 137,019.48 were made for the month.
Fund Balance — Current monthly ending fund balance is $ 1,602,086.66.

DEBT SERVICE FUND SUMMARY:

Revenue -- Total receipts were $ 1,861.33 and consists of interest and taxes.
Expenditures — There were no expenditures for the month.
Fund Balance — Current month ending fund balance is $ 575,592.64. Funds in this account are held for bond principal and interest payments.

ASSOCIATED STUDENT BODY FUND SUMMARY:

Revenue — There was $ 122,440.91 revenue for the month.
Expenditures -- Expenditures total 5% of the budgeted expenditures for this fiscal year.
Fund Balance — Current month ending fund balance is $ 371,901.24

TRANSPORTATION VEHICLE FUND SUMMARY:

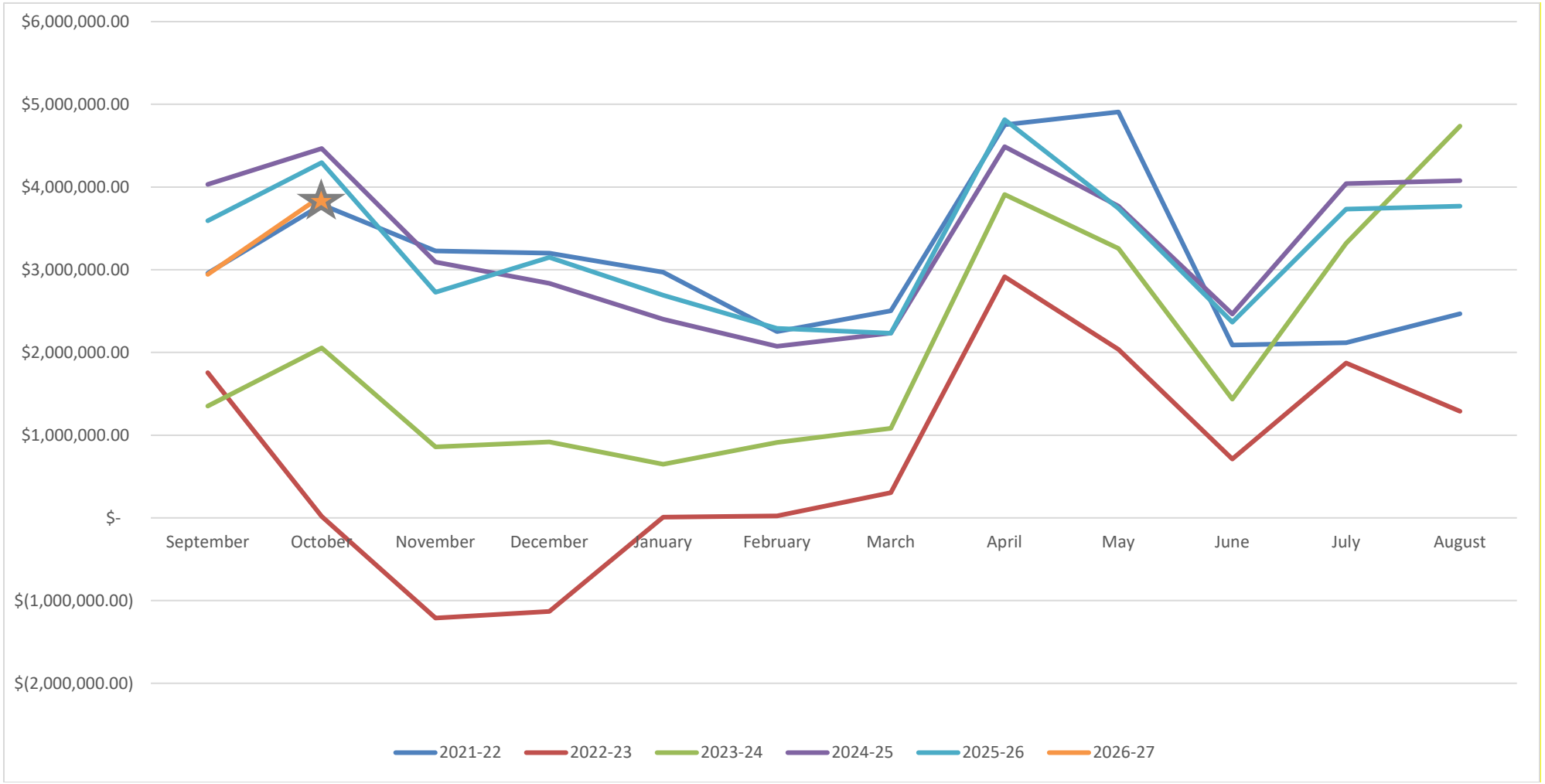
Revenue – There was $ 1,830.98 revenue for the month and consisted of interest and depreciation.
Expenditures — There were no expenditures for the month.
Fund Balance — Current month ending fund balance is $ 599,891.43.

SUMMARY OF BUDGET EXPENDITURE CAPACITY

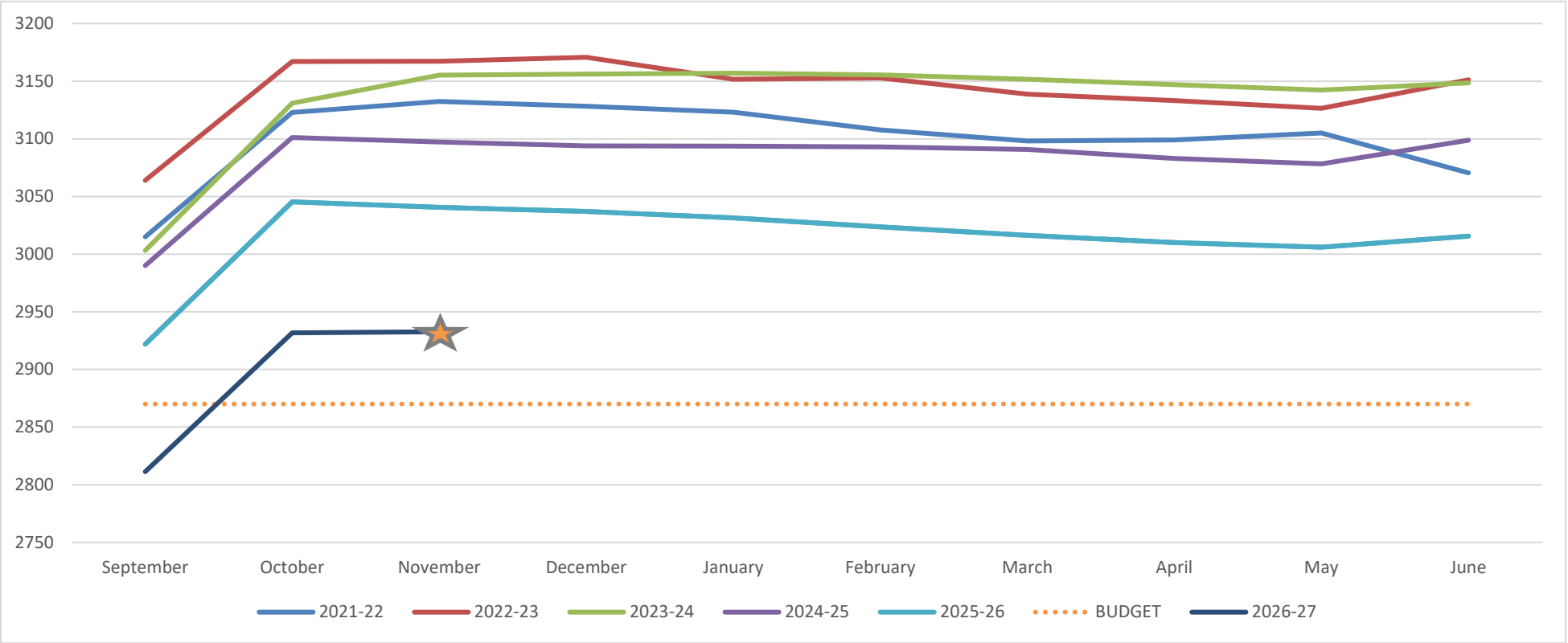
Budget Capacity as of October, 2026:

Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	$ 63,080,223	$ 10,318,400	$ 52,761,823	16.36%	83.64%
Capital Projects	$ 9,219,967	$ 137,019	$ 9,082,948	1.49%	98.51%
Debt Service	$ 1,550,208	$ -	$ 1,550,208	0.00%	100.00%
ASB	$ 553,977	$ 30,045	$ 523,932	5.42%	94.58%
Trans Vehicle	$ 400,000	$ -	$ 400,000	0.00%	100.00%

General Fund
Fund Balance Trends
End of October, 2026



ENROLLMENT TRENDS as of November, 2026



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget)
2026-27 Actual	1,163.16	636.16	930.49	2,732.81	199.89	**+62.70** (2,932.70)
2026-27 Budget	1,111	670	899	2,680	190	2,870
2025-26 Actual	1,181.74	673.24	956.54	2,811.25	204.38	-4.37 (3,020)
2024-25 Actual	1,208.11	694.82	1,020.70 *	2,923.63	175.21 *	**+ 13.84** (3,085)
2023-24 Actual	1,276.92	720.04	990.32 *	2,987.30	161.22 *	**+ 78.52** (3,070)
2022-23 Actual	1,292.06	759.62	982.59	3,034.27	127.93	**+ 77.20** (3,085)
2021-22 Actual	1,299.38	775.67	963.66	3,038.71	75.13	**+ 13.84** (3,100)

* Includes summer school enrollment

Budget Status Report

2026-2027 **ABERDEEN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 10

Reporting Month: October **Budget Type:** Revised **Fund Description:** General Fund - LEA

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	5,856,785	1,845,766.35	1,971,916.55		3,884,868.45	33.67
2000 LOCAL SUPPORT NONTAX	390,825	23,145.07	48,497.59		342,327.41	12.41
3000 STATE - GENERAL PURPOSE	33,146,249	2,695,549.00	5,455,683.88		27,690,565.12	16.46
4000 STATE - SPECIAL PURPOSE	15,793,306	1,110,849.76	2,285,236.89		13,508,069.11	14.47
5000 FEDERAL - GENERAL PURPOSE	0	0.00	0.00		0.00	0.00
6000 FEDERAL - SPECIAL PURPOSE	7,198,831	286,323.90	286,323.90		6,912,507.10	3.98
7000 REVENUES FR OTH SCH DIST	253,492	299.80	299.80		253,192.20	0.12
8000 OTHER AGENCIES AND ASSOCIATES	79,000	2,168.00	2,502.00		76,498.00	3.17
9000 OTHER FINANCING SOURCES	0	0.00	0.00		0.00	0.00
Total	**62,718,488**	**5,964,101.88**	**10,050,460.61**		**52,668,027.39**	**16.02**

B. EXPENDITURES						
00 Regular Instruction	25,448,494	2,063,053.90	4,150,014.88	58,448.97	21,240,030.15	16.54
10 Federal Stimulus	0	0.00	0.00	0.00	0.00	0.00
20 Special Ed Instruction	10,819,068	887,699.95	1,771,025.09	13,947.01	9,034,095.90	16.50
30 Voc. Ed Instruction	3,722,798	302,965.74	582,925.19	49,315.38	3,090,557.43	16.98
40 Skills Center Instruction	363,727	44,693.72	68,223.83	7,690.81	287,812.36	20.87
50+60 Compensatory Ed Instruct.	6,668,127	449,099.09	949,566.04	12,460.09	5,706,100.87	14.43
70 Other Instructional Pgms	901,369	93,853.66	146,081.76	4,434.43	750,852.81	16.70
80 Community Services	2,294,328	178,754.59	343,080.28	43.25	1,951,204.47	14.96
90 Support Services	12,862,312	1,039,708.95	2,307,483.31	218,842.11	10,335,986.58	19.64
Total	**63,080,223**	**5,059,829.60**	**10,318,400.38**	**365,182.05**	**52,396,640.57**	**16.94**

C. OTHER FIN. USES TRANS. OUT (GL 536)	**100,000**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(461,735)**	**904,272.28**	**(267,939.77)**		**193,795.23**	**(41.97)**
H. TOTAL BEGINNING FUND BALANCE	**3,625,261**		**4,159,631.35**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**3,163,526**		**3,891,691.58**			

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	14,070		14,070.00			
G/L 815 Restric Unequalized Deduct Rev	0		0.00			
G/L 821 Restrictd for Carryover	676,580		439,808.55			
G/L 823 Restricted for Carryover of Transition to Kindergarten	0		0.00			
G/L 825 Restricted for Skills Center	0		0.00			
G/L 828 Restricted for C/O of FS Rev	0		0.00			
G/L 830 Restricted for Debt Service	0		0.00			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	102,021		110,431.37			
G/L 845 Restricted for Self-Insurance	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 872 Committd to Econmc Stabilizatn	0		0.00			
G/L 873 Committed to Depreciation Sub-Fund for Facility Maintenance	0		0.00			
G/L 875 Assigned Contingencies	0		0.00			
G/L 884 Assigned to Other Cap Projects	0		0.00			
G/L 888 Assigned to Other Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	(461,735)		192,172.19			
G/L 891 Unassigned Min Fnd Bal Policy	2,832,590		3,135,209.47			
Total	**3,163,526**		**3,891,691.58**			

Differences **0** **0.00**

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 20

Reporting Month: October **Budget Type:** Revised **Fund Description:** Capital Projects Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	2,289,349	698,557.65	746,062.35		1,543,286.65	32.59
2000 Local Support Nontax	55,000	4,008.15	5,883.01		49,116.99	10.70
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	8,300,000	82,628.20	82,628.20		8,217,371.80	1.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**10,644,349**	**785,194.00**	**834,573.56**		**9,809,775.44**	**7.84**

B. EXPENDITURES						
10 Sites	0	0.00	0.00	0.00	0.00	0.00
20 Buildings	9,219,967	137,019.48	137,019.48	0.00	9,082,947.52	1.49
30 Equipment	0	0.00	0.00	0.00	0.00	0.00
40 Energy	0	0.00	0.00	0.00	0.00	0.00
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	0	0.00	0.00	0.00	0.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**9,219,967**	**137,019.48**	**137,019.48**	**0.00**	**9,082,947.52**	**1.49**

C. OTHER FIN. USES TRANS. OUT (GL 536)	**1,256,577**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**167,805**	**648,174.52**	**697,554.08**		**529,749.08**	**315.69**
H. TOTAL BEGINNING FUND BALANCE	**2,011,630**		**904,532.58**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**2,179,435**		**1,602,086.66**			

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 20

Reporting Month: October **Budget Type:** Revised **Fund Description:** Capital Projects Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0		0.00			
G/L 825 Restricted for Skills Center	0		0.00			
G/L 830 Restricted for Debt Service	0		0.00			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 861 Restricted from Bond Proceeds	0		0.00			
G/L 862 Committed from Levy Proceeds	1,341,395		748,749.99			
G/L 863 Restricted from State Proceeds	0		(0.08)			
G/L 864 Restricted from Fed Proceeds	0		0.00			
G/L 865 Restricted from Other Proceeds	133,673		0.00			
G/L 866 Restrictd from Impact Proceeds	0		0.00			
G/L 867 Restricted from Mitigation Fees	0		0.00			
G/L 868 Restricted from CTE Carryover Resources	0		0.00			
G/L 869 Restricted fr Undistr Proceeds	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	704,367		853,336.75			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**2,179,435**		**1,602,086.66**			

Differences **(1)** **0.00**

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 30

Reporting Month: October **Budget Type:** Revised **Fund Description:** Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	128.30	146.26		(146.26)	0.00
2000 Local Support Nontax	7,500	1,733.03	3,431.36		4,068.64	45.75
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	1,356,577	0.00	0.00		1,356,577.00	0.00
Total	**1,364,077**	**1,861.33**	**3,577.62**		**1,360,499.38**	**0.26**
B. EXPENDITURES						
Matured Bond Expenditures	1,438,000	0.00	0.00	0.00	1,438,000.00	0.00
Interest On Bonds	102,208	0.00	0.00	0.00	102,208.00	0.00
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	10,000	0.00	0.00	0.00	10,000.00	0.00
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	0	0.00	0.00	0.00	0.00	0.00
Total	**1,550,208**	**0.00**	**0.00**	**0.00**	**1,550,208.00**	**0.00**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(186,131)**	**1,861.33**	**3,577.62**		**189,708.62**	**(101.92)**
H. TOTAL BEGINNING FUND BALANCE	**495,239**		**572,015.02**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**309,108**		**575,592.64**			
K. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 830 Restricted for Debt Service	309,108		575,592.64			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**309,108**		**575,592.64**			

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 30

Reporting Month: October **Budget Type:** Revised **Fund Description:** Debt Service Fund

Differences	**0**	**0.00**

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 40

Reporting Month: October **Budget Type:** Revised **Fund Description:** Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	87,106	4,259.18	32,616.76		54,489.24	37.44
2000 Athletics	136,150	16,593.00	42,947.82		93,202.18	31.54
3000 Classes	2,000	0.00	0.00		2,000.00	0.00
4000 Clubs	232,610	30,827.38	43,086.33		189,523.67	18.52
6000 Private Moneys	77,100	3,000.00	3,790.00		73,310.00	4.92
Total	**534,966**	**54,679.56**	**122,440.91**		**412,525.09**	**22.89**
B. EXPENDITURES						
1000 General Student Body	61,785	1,018.68	6,697.25	24.84	55,062.91	10.88
2000 Athletics	178,890	13,414.97	14,832.15	163.61	163,894.24	8.38
3000 Classes	4,500	0.00	0.00	0.00	4,500.00	0.00
4000 Clubs	231,212	4,346.16	7,795.48	0.00	223,416.52	3.37
6000 Private Moneys	77,590	0.00	720.00	0.00	76,870.00	0.93
Total	**553,977**	**18,779.81**	**30,044.88**	**188.45**	**523,743.67**	**5.46**
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	**(19,011)**	**35,899.75**	**92,396.03**		**111,407.03**	**(586.01)**
D. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
E. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. NET CHANGE IN FUND BALANCE (C+D-E)	**(19,011)**	**35,899.75**	**92,396.03**		**111,407.03**	**(586.01)**
G. TOTAL BEGINNING FUND BALANCE	**300,960**		**279,505.21**			
H. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
I. TOTAL ENDING FUND BALANCE (F + G ± H)	**281,949**		**371,901.24**			
J. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	274,449		364,401.24			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**281,949**		**371,901.24**			

Basis of Accounting: Fund Balance
Account Codes: State
Fund Code: 40
Reporting Month: October
Budget Type: Revised
Fund Description: Associated Student Body Fund

Differences	**0**	**0.00**

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 90

Reporting Month: October **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	8,000	1,830.98	3,683.49		4,316.51	46.04
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	395,490	0.00	0.00		395,490.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**403,490**	**1,830.98**	**3,683.49**		**399,806.51**	**0.91**
B. EXPENDITURES						
Type 30 Equipment	400,000	0.00	0.00	0.00	400,000.00	0.00
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**400,000**	**0.00**	**0.00**	**0.00**	**400,000.00**	**0.00**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**3,490**	**1,830.98**	**3,683.49**		**193.49**	**5.54**
H. TOTAL BEGINNING FUND BALANCE	**280,225**		**596,207.94**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**283,715**		**599,891.43**			

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 90

Reporting Month: October **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0		0.00			
G/L 819 Restricted for Fund Purposes	283,715		599,891.43			
G/L 830 Restricted for Debt Service	0		0.00			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**283,715**		**599,891.43**			

Differences **0** **0.00**

GRAYS HARBOR COUNTY

STATE OF WASHINGTON

Dan Lindgren
ASSESSOR

Shawn D. Hill
TREASURER

October 14, 2026

Elyssa Louderback
216 North G St
Aberdeen, WA 98520

Dear Elyssa Louderback, Levy: 690005001 Aberdeen SD 5 M&O

Each year adjustments are made to the tax rolls AFTER the taxes have been calculated and billed. These changes both increase and decrease the amount of tax your district can collect. When the sum of these changes results in a net decrease to the amount of tax you can collect, the law allows you to impose a refund levy to recover those lost tax dollars.

RCW 84.69.180 authorizes taxing districts to levy a refund levy to recover taxes that were refunded and/or canceled during the last twelve months. The refunds/net cancellations for the year October 1, 2025 thru September 30, 2026 are eligible for recovery through a refund levy in 2027 for the Aberdeen SD 5 M&O Fund is shown in option (a) below.

Your legislative body is responsible for determining if they wish to levy all, part or none of these lost tax revenues. Please be aware that regular (non-voted) levies may be limited or eliminated by statutory levy rate limitations.

Please select from one of the following options to (a) re-levy ALL of your net lost revenue, (b) re-levy PART of your net lost revenue or (c) re-levy NONE of your net lost revenue.

(a) ☐ GH County hereby certifies a refund levy in its General Fund for collection in 2027 in the amount of **$66,017.64** to recover net refunds/cancellations. If this number is NEGATIVE, there is nothing eligible for the refund levy.

(b) ☐ GH County hereby certifies a refund levy in its General Fund for collection in 2027 in the amount of $_____ to recover a portion of the net refunds/cancellations reflected in (a) above.

(c) ☐ GH County does NOT WISH TO RE-LEVY ANY of its General Fund net refunds/cancellations during the 2026 tax year.

_____ _____
District Representative Signature Date

_____
District Representative Name & Title (Please Print)

Sincerely,
Shawn D. Hill
Grays Harbor County Treasurer

Please choose (a); (b), including amount; or (c) then sign, date, and return on or before November 30, 2026 to:

Grays Harbor County Assessor
Attn: Brian Morrill
100 W. Broadway, Suite 21
Montesano, WA 98563

GRAYS HARBOR COUNTY

STATE OF WASHINGTON

Dan Lindgren
ASSESSOR

Shawn D. Hill
TREASURER

October 14, 2026

Elyssa Louderback
216 North G St
Aberdeen, WA 98520

Dear Elyssa Louderback, Levy: 690005100 Aberdeen SD 5 Bldg

Each year adjustments are made to the tax rolls AFTER the taxes have been calculated and billed. These changes both increase and decrease the amount of tax your district can collect. When the sum of these changes results in a net decrease to the amount of tax you can collect, the law allows you to impose a refund levy to recover those lost tax dollars.

RCW 84.69.180 authorizes taxing districts to levy a refund levy to recover taxes that were refunded and/or canceled during the last twelve months. The refunds/net cancellations for the year October 1, 2025 thru September 30, 2026 are eligible for recovery through a refund levy in 2027 for the Aberdeen SD 5 Bldg Fund is shown in option (a) below.

Your legislative body is responsible for determining if they wish to levy all, part or none of these lost tax revenues. Please be aware that regular (non-voted) levies may be limited or eliminated by statutory levy rate limitations.

Please select from one of the following options to (a) re-levy ALL of your net lost revenue, (b) re-levy PART of your net lost revenue or (c) re-levy NONE of your net lost revenue.

(a) ☐ GH County hereby certifies a refund levy in its General Fund for collection in 2027 in the amount of **$18,946.06** to recover net refunds/cancellations. If this number is NEGATIVE, there is nothing eligible for the refund levy.

(b) ☐ GH County hereby certifies a refund levy in its General Fund for collection in 2027 in the amount of $_____ to recover a portion of the net refunds/cancellations reflected in (a) above.

(c) ☐ GH County does NOT WISH TO RE-LEVY ANY of its General Fund net refunds/cancellations during the 2026 tax year.

_____ _____
District Representative Signature Date

_____
District Representative Name & Title (Please Print)

Sincerely,
Shawn D. Hill
Grays Harbor County Treasurer

Please choose (a); (b), including amount; or (c) then sign, date, and return on or before November 30, 2026 to:

Grays Harbor County Assessor
Attn: Brian Morrill
100 W. Broadway, Suite 21
Montesano, WA 98563

GRAYS HARBOR COUNTY

STATE OF WASHINGTON

Dan Lindgren
ASSESSOR

Shawn D. Hill
TREASURER

October 14, 2026

Elyssa Louderback
216 North G St
Aberdeen, WA 98520

Dear Elyssa Louderback, Levy: 690005201 Aberdeen SD 5 Bond

Each year adjustments are made to the tax rolls AFTER the taxes have been calculated and billed. These changes both increase and decrease the amount of tax your district can collect. When the sum of these changes results in a net decrease to the amount of tax you can collect, the law allows you to impose a refund levy to recover those lost tax dollars.

RCW 84.69.180 authorizes taxing districts to levy a refund levy to recover taxes that were refunded and/or canceled during the last twelve months. The refunds/net cancellations for the year October 1, 2025 thru September 30, 2026 are eligible for recovery through a refund levy in 2027 for the Aberdeen SD 5 Bond Fund is shown in option (a) below.

Your legislative body is responsible for determining if they wish to levy all, part or none of these lost tax revenues. Please be aware that regular (non-voted) levies may be limited or eliminated by statutory levy rate limitations.

Please select from one of the following options to (a) re-levy ALL of your net lost revenue, (b) re-levy PART of your net lost revenue or (c) re-levy NONE of your net lost revenue.

(a) ☐ GH County hereby certifies a refund levy in its General Fund for collection in 2027 in the amount of **$2,747.99** to recover net refunds/cancellations. If this number is NEGATIVE, there is nothing eligible for the refund levy.

(b) ☐ GH County hereby certifies a refund levy in its General Fund for collection in 2027 in the amount of $_____ to recover a portion of the net refunds/cancellations reflected in (a) above.

(c) ☐ GH County does NOT WISH TO RE-LEVY ANY of its General Fund net refunds/cancellations during the 2026 tax year.

_____ _____
District Representative Signature Date

_____
District Representative Name & Title (Please Print)

Sincerely,
Shawn D. Hill
Grays Harbor County Treasurer

Please choose (a); (b), including amount; or (c) then sign, date, and return on or before November 30, 2026 to:

Grays Harbor County Assessor
Attn: Brian Morrill
100 W. Broadway, Suite 21
Montesano, WA 98563

Emergency School Closure Waiver Request

Local Education Agency (LEA): **Aberdeen School District No. 5**	
LEA Superintendents: Lynn Green and Traci Sandstrom, co-superintendents	
Email: lgreen@asd5.org / tsandstrom@asd5.org	**Phone:** (360) 538-2002
Person submitting application *(if different)*: Dee Anne Shaw, Executive Assistant	
Email: dshaw@asd5.org	**Phone:** (360) 538-2002

Emergency Closure Date(s)	November 2 and November 3, 2026
Was the closure district-wide? *If, certain schools only, list individual schools that did not operate.*	The closure impacted one school – Miller Junior High School
Cause of emergency district-wide or school closure *(describe in detail)*	Two-day school closure when mold was discovered during a weekend construction project to repair water damage in the school office, extending the time needed for repairs. The office was not useable for two school days. (See attached.)
Instructional Hours – Will the LEA meet the annual instructional hour requirement? *(If no, explain in detail)*	Yes.
Make-Up Date(s) Specific date(s) the school district has scheduled to make up the missed day(s). **For district-wide closures, districts must make-up at least 3 school days.**	n/a

LEA Superintendent statement:

The board of directors (governing body) of the above-named LEA have reviewed this Emergency School Closure Waiver application and supports its submittal. Foreseeable school closure days were not included in this request.

Signed *(LEA Superintendent)*:	**Date:**

Aberdeen School District No. 5

216 North G St. / Aberdeen, WA 98520 / (360) 538-2000 / www.asd5.org

Nov. 2, 2026

Miller Junior High School will be closed a second day – Nov. 3, 2026

A construction project to repair water damage in the main office at Miller Junior High School is taking longer than expected and the result is a second day of no school or sports for students.

"We took all the prudent steps to avoid any last-minute surprises, but contractors working over the weekend discovered mold in one area which added to the scope of work," Co-Superintendent Lynn Green said.

When Principal John Meers arrived at the school early Monday morning, he discovered that the office was not operational. District officials confirmed with the contractor that the office could not be used "and the decision was made to close school," Superintendent Green explained. Later in the day, a new timeline was hammered out, "but unfortunately, staff won't be able to re-occupy the office until Tuesday afternoon," Superintendent Green said.

The building dates to 1978 and work to mitigate for asbestos has been part of the planning. "A safety plan has been in place and the school is safe to occupy," Superintendent Green said. Staff will be at the school Tuesday to take part in professional development since students won't be present.

EnviroTech Consulting Services of Aberdeen holds the contract to oversee air quality during the project. "Monitoring is constant and ongoing," Superintendent Green said. "The main issue this morning was that the project was not as far along as expected and the office was not operational."

The district will be posting the following reports on its website in the morning (Nov. 3) for any interested patrons to review regarding the pre-construction preparations for the project:

1. Asbestos Management Plan (the federal AHERA report),
2. Independent report from ServiceMaster confirming the location of hazardous materials,
3. Asbestos Abatement Design completed by EnviroTech Consulting Services, and
4. EnviroTech's third-party air quality assessment proposal and contract.

"Planning took place over several months in order to ensure compliance with all rules and regulations," Superintendent Green said. "We also want our families and community to be assured that the safety of students and staff has been a priority throughout."

Normal operations at Miller Junior High will resume Wednesday, Nov. 4, 2026.

Questions or concerns can be brought to the attention of the co-superintendents, Lynn Green and Traci Sandstrom, by calling (360) 538-2002.

MEMORANDUM OF UNDERSTANDING

Aberdeen School District

NORTHWEST EDUCATIONAL DEVELOPMENT

[STUDENT TEACHING]

between

ABERDEEN SCHOOL DISTRICT
(hereinafter referred to as District)

and

NORTHWEST EDUCATIONAL DEVELOPMENT
(hereinafter referred to as College/University)
2149 Butler Creek Road
Sedro Woolley, WA 98284
James Mickel
Email: jim@nwed.org
Ph: 360-840-1698

This Memorandum of Understanding (MOU) is entered into by and between the District and College/University to provide cooperative agreements for student teaching and related educational services (the "Field Experience") for qualified students ("Candidates").

RESPONSIBILITIES OF NORTHWEST EDUCATIONAL DEVELOPMENT

A. The College/University acknowledges that, in accordance with RCW Chapter 28A.410.010 and WAC 181-78A-125, the College/University will ensure that Candidates will not be placed in Field Experiences in the District until completion of a criminal background records check by the Washington State Patrol ("WSP") and Federal Bureau of Investigation ("FBI"), including a fingerprint check, which establish that the Candidates are cleared for such placement. Such background records check and fingerprint clearance shall remain current throughout the Field Experience.

B. Pursuant to Chapter RCW.28A.410.010, the College/University shall not place Candidates in the District who have pled guilty to or have been convicted of any felony crime involving physical neglect of a child under Chapter 9A.42 RCW; the physical injury or death of a child under Chapter 9A.32 RCW or Chapter 9A.36 RCW (except motor violations under Chapter 46.61 RCW); sexual exploitation of a child under Chapter 9.68A RCW; sexual offenses under Chapter 9A.44 RCW; promoting prostitution of a minor under chapter 9A.88 RCW; the sale or purchase of a minor child under RCW 9A.64.030; or violation of similar laws of another jurisdiction; and convictions for crimes relating to drugs,

including manufacturing, delivering, or possessing with the intent to manufacture or deliver a controlled substance.

C. The College/University will provide Identification Badges with respective Candidate photos and direct them to be worn when in District facilities.

D. The College/University, in partnership with the District, will assign Candidates in accordance with the following criteria:

1. Field Experiences are performance-based, and Candidates are expected to demonstrate a positive impact on student learning.

2. Candidates are placed in settings where they can be objectively evaluated pursuant to WAC 181-78A-125.

3. The College/University will designate a qualified site supervisor to provide ongoing observation/consultation during the Field Experience.

4. Candidates will not be placed in settings in which personal relationships or previous experiences could interfere with objective evaluation of the Candidates.

5. The number of hours/days spent by Candidates in the District is determined by the College/University requirements, consistent with the District's school year calendar.

6. Student Teaching: Internship length varies by program but reflects these general parameters: Minimum of 540 hours for Residency Program.

E. The College/University will provide remuneration for:

1. The teacher(s) or administrator(s) who supervises Candidates who engage in the formal experience of student teaching, and

2. The principal or other supervising personnel for whom definite administrative services are rendered, at a rate of $500 per academic year.

3. In cases where a Candidate is supervised by more than one Mentor Teacher (MT), the stipend will be divided among the MTs, based on the approximate proportion of the supervision.

4. All such remuneration will be prearranged and delivered directly to the supervising personnel of the District (through the college professional contract).

F. The College/University will provide a Residency Teaching Handbook detailing duties, responsibilities, and evaluation forms, to all District MTs.

G. The College/University, in cooperation with the District MT(s)/administrator(s) to whom Candidates are assigned, is responsible for the final evaluation of Candidates upon completion of the Field Experience.

H. The College/University will place Candidates participating in the Field Experience other than student teaching for less than forty (40) hours, i.e., practica, observations, research projects, or tutoring. The District's student teaching placement office will be notified in writing of these placements.

I. The College/University will provide the District and the MT/administrator with appropriate information about each Candidate's academic profile, professional interests, background and any reasonable accommodations the Candidates may require.

J. The College/University will provide the MT with Professional Development Clock Hours for: up to 30 hours.

1. Pursuant to WAC 181-85-033(4), MTs may not receive more than the equivalent of thirty continuing education credit hours during a school year period for service as a supervisor.

RESPONSIBILITIES OF THE DISTRICT

A. The District will provide classroom resources and related educational services to Candidates enrolled in the student teaching programs of the College/University College of Education.

B. The District will assist/cooperate in the collection of data/research which will help the College/University evaluate its programs and potential success of its pre-service Candidates.

C. The District will ensure that Candidates are treated as professionals and informed that they are required to follow all rules, policies and regulations established by the District.

1. It will be the District's responsibility to see that Candidates are made aware of such rules, policies and regulations.

2. The District may remove Candidates from placements for violating such rules, policies and regulations or for such actions the District views as detrimental to the students in the classroom. The College/University will be consulted.

D. Candidates will not be used as substitute teachers, unless they have received a Substitute Certificate pursuant to WAC 180-79A-231(2). Candidates who qualify under the regulation may only substitute in their respective assigned classrooms and only if such Substitute Certificate is supported by the District.

E. The administrator in charge of approving assignments of MTs with Candidates will only approve MTs who meet the below qualifications and requirements/duties.

F. MT Qualifications. The MT will meet the following qualifications:

1. Be highly qualified as addressed in WAC 181-78A-220 and willing and capable of mentoring Candidates.

2. Be fully certificated school personnel and have a minimum of three (3) years full-time teaching experience as per WAC 181-78A-236(2)(e).

3. Hold certification for the area in which they are teaching and in which the Candidates will be endorsed and assigned.

4. Be interested in supervising pre-service Candidates as part of their responsibility to the profession.

5. Be a strong communicator and work as an effective team member with the administration and University Intern Coordinator ("UIC") or the College/University.

6. Have mentoring and/or coaching skills and be strong communicators and committed to spending time with Candidates in planning and evaluation.

7. Be sensitive to, and appreciative of, all students' exceptionalities and ethnic, cultural, and language diversities.

8. Be sensitive to the needs of a beginning teacher, such as the need to experiment with teaching techniques suggested by the College/University.

G. MT Responsibilities/Duties. The MT will be responsible for:

1. Becoming familiar with internship requirements through review of the College/University's Cooperating Teacher Handbook and by taking the program mentoring module if the MT does not have mentoring/coaching training.

2. Treating Candidates as professional colleagues.

3. Introducing Candidates to students as professional members of the classroom teaching team.

4. Acquainting Candidates with appropriate school and District policies and procedures, school personnel, materials, resources, and programs.

5. Scheduling regular weekly mentoring/coaching time with Candidates.

6. Engaging in specific and planned co-teaching activities with Candidates.

7. Reviewing Candidates daily and long-range unit/lesson plans.

8. Participating in evaluation of the Candidates' progress with UIC or the College/University through completion of the mid-term and final evaluations.

9. Contacting UIC or the College/University with concerns, questions, changes, etc.

10. Collaborating with Candidates and UIC or the College/University in the establishment of a schedule for expanding teaching responsibilities.

11. Providing time for Candidates to be left in complete charge of the classroom.

12. Providing Candidates with opportunities to observe other classrooms toward the end of the internship.

H. School Administrator Responsibilities/Duties. The administrator will be responsible for:

1. Welcoming Candidates to the building and insuring Candidates are cognizant of established school and District policies, regulations, and rules, including appropriate staff-student boundaries.

2. Assisting in the resolution of any problem that may arise and, if necessary, assisting UIC or the College/University in counseling Candidates.

3. Contacting, in advance if possible and appropriate, the College/University prior to removing any Candidates whose performance, attitude, or behavior is clearly inadequate or inappropriate for the situation.

4. Providing support to Candidates, MT, UIC, or the College/University.

IT IS MUTUALLY AGREED

A. Each party to this Agreement (the "Indemnifying Party") shall defend, indemnify, and hold the other party, and its officers, board members, agents and employees, harmless from and against any and all claims, demands, losses, liabilities, actions, lawsuits, or expenses, including reasonable attorney fees, arising or resulting from, related to, or connected with, the performance of this Agreement or representations or warranties contained therein by the Indemnifying Party, including any loss, damage, corruption, or improper or unauthorized disclosure of confidential or proprietary information or data, or acts or omissions of negligence, willful misconduct, or fraud of the Indemnifying Party, or its employees or agents, to the fullest extent permitted by law.

B. The Parties agree to comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A-05180 through WAC 392-172A-05245; and any other applicable privacy laws with respect to the confidentiality of records, data, and information to which the Parties have access pursuant to this Agreement or through performance of their responsibilities under this Agreement.

C. Each party shall provide a Certificate of Insurance evidencing: Commercial General Liability or Self-Insured insurance written on occurrence basis with limits of no less than $1,000,000 combined single limit per occurrence and $3,000,000 per aggregate for public liability, personal injury, bodily injury, sexual abuse, and property damage.

D. Each party reserves the right to receive a certified copy of all required insurance policies.

E. Candidates are prohibited from transporting District students and exchanging personal contact information with them.

F. Neither Party shall be liable if the failure to perform this Agreement arises from causes beyond the control and without the fault or negligence of the Parties. Examples of such causes include (1) force majeure, (2) acts of the Government in either its sovereign or contractual capacity, (3) fires, (4) floods, (5) epidemics, (6) quarantine restrictions (7) strikes, (8) freight embargoes, and (9) unusually severe weather. In each instance the failure to perform must be beyond the control and without the fault or negligence of the Parties due to any of the unlikely or unforeseeable conditions stated above.

F. This Agreement will be for three (3) years, terminating on August 31, 2029. This Agreement may be reviewed annually for consistency as necessary. This Agreement may be amended if approved by both parties in writing.

G. Either party may terminate this Agreement upon thirty (30) days written notice to the other party. The District reserves the right to terminate a Candidate's Field Experience program and immediately remove Candidates from the Field Experience and school site for violation of District rules and regulations or for any other actions the District views as detrimental to its students or staff. The College/University will be consulted before final action is taken terminating the Candidate's Field Experience. The College/University reserves the right to cancel this Agreement at any time in the event funds are not appropriated by the Washington State Legislature for its teacher preparation program.

H. If any part of this Agreement conflicts with RCWs and/or WACs herein, the current RCWs and WACs will govern the Agreement. Each Party shall comply with all local, state, and federal laws, ordinances and regulations in the performance of its responsibilities under this Agreement.

This Agreement will become effective on the date of signature by all parties and will remain in effect until August 31, 2029, or until terminated in writing with thirty (30) days' notice by any of the parties prior to this date.

We the undersigned agree to the terms of the foregoing Agreement.

NORTHWEST EDUCATIONAL DEVELOPMENT	**ABERDEEN SCHOOL DISTRICT**
By: 	By:
(signature)	(signature)
James Mickel	Its:
(print name)	(print name)
Who certifies that they are the party identified herein, OR a person duly qualified and authorized to sign for the party.	
Date: 09/24/2026	Date:

CERTIFICATED

CHANGE OF ASSIGNMENT: We recommend the Board approve the following certificated change of assignment:

Name	Location	Position To	Position From	Effective Date
Jill Carlson-Marsh	McDermoth Elementary	Preschool Tchr 1 FTE	Preschool Tchr .5 FTE	11/02/26

LEAVE OF ABSENCE: We recommend the Board approve the following certificated leave of absence:

Name	Location	Position	Effective Date
Chelsea Everson	Aberdeen High School	Teacher	11/23/26-12/18/26

Certificated Substitute Hires:
Kacie Powell
Rayleen Roberts

CLASSIFIED

HIRE: We recommend the Board approve the following classified hire:

Name	Location	Position	Effective Date
Catalina Audette	AJ West Elementary	SpEd Paraeducator	11/19/26

CO-CURRICULAR CONTRACT: We recommend the Board approve the following co-curricular contract:

Name	Location	Position	Effective Date
Jessica Vernon	AJ West Elementary	ASB Advisor	2026-27

LEAVE OF ABSENCES: We recommend the Board approve the following classified leave of absences:

Name	Location	Position	Effective Date
Courtney Sandstrom	Administration	Fiscal Admin Asst/B&O Manager	11/19/26-02/10/27
Shilo Todd	AJ West Elementary	Paraeducator	01/19/27-03/20/27

Classified Substitute Hires:
Crissan Abrussezze Booth - Bus driver
Caleb Anderson - Bus driver
Mallory Mathews
Cody Taylor-Gaddis
Madison Winter

Classified Substitute Resignation:
Bobby Wentworth Beck, effective November 7, 2026