Call to Order

Chairman Lisa Durgin called the meeting to order at 6:00 PM in the Board Room at the Educational Services Center; trustees present included Tim Albin, Mary Brunner, Mark Christensen, Tim Hallinan, and Rollo Williams. Larry Steiger was absent.

Other participants included Alex Ayers, Superintendent; Kirby Eisenhauer, Deputy Superintendent; Dave Bartlett, Associate Superintendent for Instructional Support; Melanie Sylte, Human Resources Manager; Alison Gee, Attorney; and Tracy Peterson, Secretary to the Board.

Also present: John and Cindi Rueschhoff, Megan Petersen, Patsy Gray, Jacque Holden, Nicki Haivala, John Haivala, Gibson Williams, Jaxson Schamber, Wyatt Jones, Brooks Watts, Parker Watts

Celebration

Thunder Basin High School honored and celebrated the school's first-ever 4A State Champion Boys Golf team and coaches.

Board Committee Reports

Mrs. Sylte shared that the Employee Recognition & Retention Committee's first event of the year was well received. Last week, all district staff received cookies, and each building received convenience days for one classified and one certified staff member. Staff feedback has been very positive.

Leadership Governance

Chairman Durgin reviewed the purpose of governance leadership and the board's work on the policies and protocols since the last meeting.

Dr. Hallinan reviewed the proposed language changes he, Mrs. Durgin, and the attorney worked on for Board Governance and Protocols Policies, 2.8 Confidentiality, Electronic Communication and Records, B., to read as follows: "Board members may use email, text, or other messaging platforms for appropriate communication. These methods, including sequential communications, shall not be used to deliberate collectively, develop agreement among the board, or circumvent the public meeting requirements of W.S. 16-4-403(d)."

After discussion, Dr. Hallinan moved to approve the proposed language changes to the Board Governance Standards and Board Conduct and Policy Protocols 2.8 B as presented.

Mr. Christensen seconded the motion.

Voting Results: Unanimously Approved

Mr. Christensen moved to approve, as a slate, the red additions and edits to the Board Governance Standards and the Board Conduct and Policy Protocols.

Mr. Albin seconded the motion.

Voting Results: Unanimously Approved

Consent Agenda

Mr. Albin abstained from Combined Fund Voucher 1280 payable to himself.

Mrs. Brunner requested that Policy 5165, Graduation, and Administrative Regulation 5165-R, Graduation, be pulled for discussion.

Mr. Christensen moved to approve all other items on the consent agenda.

Motion seconded by Mr. Hallinan

Voting Results: Unanimously Approved

After discussion on Policy 5165 Graduation and Administrative Regulation 5165-R Graduation, Mr. Christensen moved to approve the policy and regulation as written.

Motion seconded by Mr. Williams.

Voting Results: Unanimously Approved

Minutes

Minutes of the October 13, 2026, Board of Trustees regular meeting were approved.

Human Resources Actions

The following actions taken by the Human Resources Department were approved:

CERTIFIED

REQUESTS

Mary McGillivray requests professional leave for November 19 and 20, 2026, to attend Wyoming Education Association meetings and trainings as Wyoming Northeast Region Vice President. Any substitute expenses will be fully covered by WEA.

Employee D requests Board approval to waive the liquidated damages associated with Employee D's late resignation. Administration does not recommend approval of the request.

Warrants

The following warrants were ratified and approved:

Payroll Warrants	241237 - 241369
Combined Fund Warrants	403878 - 403909
ACH Combined Funds	1260, 1261, 1263, 1264, 1271
ACH Nutrition Services	1267, 1272, 1275
AP Automation Combined Funds	1280
AP Automation Major Maintenance	1279
AP Automation Nutrition Services	1277
AP Automation Student Activities	1278
Major Maintenance	10465 - 10467
Insurance	5196 - 5200
Activity Officials TBHS Warrants	2465 - 2471
Activity Officials TSJH Warrants	1114 - 1117

Bids and Quotes

The following bids and quotes were approved:

1. New Buses were awarded to Elder Equipment and Laramie Peak Motors for $1,600,070.32.
2. Erate Wireless Access Points for District Schools were awarded to Data Center Warehouse for $53,957.34.
3. Erate for Network Switches for District Schools was awarded to Advanced Network Management, Inc. for $44,089.76.
4. Security Awareness Training Subscription Service was awarded to Kowbe4 for $90,960.00.
5. Security Patch Subscription Service was awarded to Action1 Corporation for $84,000.00.

Contracts and Agreements

The following contracts/agreements were approved:

1. Special Education Related Services Agreement for Students with Disabilities with Cathy Guzman
2. Special Education to Contract Addendum to WDE 406 with Cathy Guzman
3. Special Education Related Services Agreement for Students with Disabilities with Kathryn Lubnau
4. Special Education Related Services Agreement for Students with Disabilities with Jill Bollman

School Improvement Plans

Approval was given for the 2026-2027 School Improvement Plans.

Student Expulsions

Approval was given for Students #5 - #9 to be expelled for one calendar year with early re-admittance under strict probation.

Request to Surplus Buses

Approval was given for the surplus of buses.

Policies and Administrative Regulations

Approval was given for the following review and edits to policies and administrative regulations:

- Administrative Regulation 4112-R Extra Duty Assignments
- Policy 5010 Entrance Age
- Policy 5030 and Administrative Regulation 5030-R Placement of K-12 Students from Non-Accredited or Out-of-State Schools
- Policy 5073 and Administrative Regulation 5073-R Special Education Evaluation and Eligibility
- Policy 5158 and Administrative Regulation 5158-R Graduation Requirements

District Academic Report and Strategic Plan Update

Mr. Crosby provided an update on the Strategic Plan Monitoring Document Goal 1: Improve Student Achievement; measurable objectives one and two: Strategy 1: Professional Learning Communities (PLC) of the Strategic Plan. Strategy 2: District Assessment System (DAS); Strategy 3: Literacy Instruction Across Content Areas; Strategy 4: Core Math Instruction; and Strategy 5: Core Science Instruction.

Mr. Eisenhauer provided an update on measurable objective 3: Strategy 1: Early Warning Indicators, Strategy 2: Student Involvement, and Strategy 3: Post-Secondary Readiness

Facility Update

Mr. Bartlett provided a facility update on the following:

- **Conestoga Renovation -** kick-off meeting and facility walk-through are scheduled for October 29, and the design team will do 3D scans of each room as a tool, which expedites the design process; waiting for the WSFD to provide a project agreement between the district and the State so a contract can be signed with the design team
- **Transportation** – design is at 95%
- **CCHS Replacement - Phase II-Stadium/Bus Loop** - home bleacher installation is ongoing, visitor bleacher installation will begin next Monday, track surface install is almost complete, striping for the track will follow, Pavilion Building-plumbing is ongoing on the first floor, CMY walls on the secondary floor are underway, bus loop-access road-curb and gutter are underway, scoreboard installation will begin tomorrow; Phase III - the high school main building and G-Building bids will open November 3, exception request for N/S and ASD program allowances of 7,975 square feet is to be included in the allowable square foot, calculation will be heard by the Commission during a virtual special meeting on November 2, G-Building Renovation will include identifying surplus items and then go out to the public auction prior to the demolition, renovation will begin March 15 with an occupancy date of October 15, Auto will move back to the main building for this duration, temporary occupancy for woods will be in the Boiler Building

Public Comments

The board was praised for its support and for visiting the schools. Special thanks were given to the curriculum department and professional development, the Meadowlark Principal, and everyone involved in helping the school achieve "meeting expectations" on the state assessment. Gratitude was also expressed to the Employee Retention and Recognition Committee for providing cookies and granting a convenience day to a classified and certified staff member at each building. Additionally, thanks were extended to the maintenance department for repairing a wall on the playground.

Trustee Celebrations

Chairman Durgin celebrated the WY-TOPP scores and expressed pride in the District.

Executive Session

Mr. Christensen made a motion to recess the regular meeting to go into executive session, held under WS 16-4-405(a)(iii) on matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party and (ix) to consider or receive any information classified as confidential by law (including legal advice).

Mr. Albin seconded the motion.

Voting Results: Unanimous

The regular meeting adjourned for Executive Session at 9:12 PM.

The regular meeting reconvened at 9:31 PM

Adjournment

With no other business before the board, the meeting was adjourned at 9:32 PM.

Secretary - Tracy Peterson

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Chairman Clerk