School Improvement Council (SIC) Meeting Minutes

October 1, 2026

1. **Introduction – Members and Guests**

    - Ed Burnes-Community Representative
    - Ms. Roberts-Principal
    - Ms. Gates- Teacher
    - Dr. Brian Kennedy- Teacher
    - Wanda Hlusek- Teacher
    - Jenny Paige – Parent
    - Billy Gallagher- Teacher
    - Libby Lowery- Media Specialist/Parent (ZOOM)
    - Samantha Fleming-Parent (ZOOM)
    - Tara McCrea-Parent (ZOOM)
    - Theodora Major- Parent (ZOOM)
    - Amanda Milburn- MTSS (ZOOM)
    - Terrieca Green- Parent (ZOOM)
    - Ms. Williams – Teacher (ZOOM)
    - Yorleni – unknown- (ZOOM)
    - Dr. Bing- Assistant Principal; partner Step of Faith Ministries (ZOOM)

2. **Review and accept September minutes.**

    Minutes were reviewed and accepted. One correction of the school name from Battery Creek to BRES.

3.Title I Updates

- **Title 1 Spring 2026 Parent Survey review**
  Ms. Roberts reviewed the parent survey from the 25-26 school year. Ms. Roberts went through each question and the community responses with the meeting members. Ms. Roberts mentioned that there are two community outreaches scheduled in the upcoming months which will take place during the school day for parents by Ms. Roberts and the MTSS team. This is to accommodate those parents who can meet during school hours.
  Specific details can be accessed through the results report and will not be line itemed in the meeting notes here. Some discussion occurred via ZOOM and Ms. Roberts replied to the questions that were posed to her. One question that stood out was related to the SRO and traffic management during opening and closing of school.

4. Principal's Report

- ***SIC – parent representatives***

  State law states that two parents are to be selected to be on the SIC committee. Self-nomination forms were sent home last Friday and also placed on Parent Square. So far, no parent has offered to be an official parent representative. Ms. Fleming offered to serve via ZOOM during the live meeting. Ms. Roberts asked her to return her interest via the self-nomination form after she thanked her.

- ***SIC by-laws***

  The SCSIC is asking schools to follow the by-laws starting this year if possible. This was brought up in reference to having our 2 parent representatives on board. Ms. Roberts stated that templates will be provided soon by the SCSIC for the committee to consider. They are not posted online as of today. The committee started reviewing the by-laws last meeting. This will be an on-going task

until the committee has agreed to a final review or copy by November. Ms. Roberts reviewed some of the requirements for compliance including the voting and election of committee members (2 parents, 2 teachers, 1 community member and the principal). Additional information about the Terms of Office and SIC Officers was discussed briefly.

Carolina Family Engagement Center (CFEC):
Ms. Roberts is interested in learning more about the Carolina Family Engagement Center (CFEC). During a recent professional meeting, she connected with a CFEC representative and would like to further explore the center's programs, resources, and family engagement initiatives. She will follow up on this lead soon.

- **Math/Science STEM night**

  Ms. Roberts is looking forward to our Math STEM night coming up in two weeks- Thursday October 22. This is part of our school renewal plan to have this as a community outreach. Ms. Roberts is interested in using a sponsor to assist us with any funding assistance for like popcorn or a snack that attendees can take with them as they leave. Ms. Roberts asked if there were any ideas from the committee.

5. Parent/Community Open Discussion

In response to a parent suggestion shared in September regarding the addition of more fun activities and opportunities for student engagement at school, Ms. Roberts followed up to explore possible ideas. Ms. Fleming was consulted for recommendations and shared strategies based on her previous experience with community outreach through the Girl Scouts. One suggestion was to visit local

businesses in downtown Beaufort on a Saturday morning to introduce Broad River Elementary School and seek potential community partnerships and support. Ms. Roberts is interested in pursuing this idea and exploring opportunities to strengthen community involvement with BRES.

Ms. McCrea inquired about the possibility of students using Bluetooth headphones at school. Ms. Roberts explained that, due to testing security requirements, Bluetooth-enabled headphones are not an option at this time. Ms. McCrea also expressed interest in exploring opportunities to obtain free headphones for students, potentially through community sponsors or donations.
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B. Action Items for next meeting

- Parent nominations
- By-laws review
- CFEC follow-up