ANDOVER REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING

LONG POND SCHOOL
707 LIMECREST ROAD, NEWTON, NEW JERSEY 07860
NOVEMBER 18, 2026 at 7:30 pm

BOARD OF EDUCATION

Brian Hertenstein	**James Fetcho**	**William Porter**
Jane Byron	**Robert Koroski**	**Margaret Widgren**
Maria Dunbar	**Steven Minnick**	**Kelsey Shalinsky**

Mission Statement

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

I. INTRODUCTORY ITEMS

- •Call Meeting to Order
- •Pledge of Allegiance
- •The District Mission Statement and Notice of Public Meeting are listed for the Board and the public:

Notice of Public Meeting

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the Municipal Clerks of the date, time, and place of the meeting.

Roll Call:

_____Ms. Byron	_____Dr. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Ms. Shalinsky	_____Ms. Widgren	_____Dr. Koroski

II. EXECUTIVE SESSION: (if needed)

The Andover Regional Board of Education, County of Sussex, State of New Jersey will adjourn into closed session meeting to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Matters rendered confidential by State or Federal law.
2. Matters which could impair the right to receive federal funds.
3. Matters which could constitute an unwarranted invasion of personal privacy if conducted in public.
4. Negotiations.
5. Discussions involving the purchase, lease, or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest.
6. Discussions of tactics and techniques used in protecting the safety and property of the public.
7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege.
8. Personnel.
9. Deliberations after a public hearing.

Whereas, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and whereas, this public body is of the opinion that such circumstances presently exist.

Be it resolved that the Andover Regional Board of Education will now go into private session to discuss matters rendered confidential according to the aforementioned specific exceptions.
Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. All appropriate persons who may be discussed in private session have been notified.

Expected Length: _____ Convene Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____

M _____ 2nd _____

All Those in Favor: Ayes _____ Opposed: No _____

III. PRESENTATION(S):

- NJSLA Student Performance

Motion by:_____ Second by: _____ Final Call Vote: _____

IV. APPROVAL OF MINUTES: Approve the minutes of the following Board of Education meetings, as recommended by the Superintendent of Schools.

October 14, 2026 Regular Meeting Minutes

Roll Call:

_____Ms. Byron	_____Dr. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Ms. Shalinsky	_____Ms. Widgren	_____Dr. Koroski

V. COMMITTEE REPORTS:

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Ms. Byron (Chair)
Dr. Dunbar	Ms. Widgren	Mr. Hertenstein
Dr. Koroski	Mr. Minnick	Ms. Shalinsky

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Ms. Byron/Ms. Widgren/Dr. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Ms. Widgren/Dr. Dunbar
Newton Board of Education Rep.	Ms. Widgren	Mr. Hertenstein/Dr. Koroski
Sussex County Educational Services	Dr. Koroski	Ms. Widgren/Mr. Hertenstein
Andover Regional PTA	Ms. Shalinsky	Ms. Widgren/Dr. Dunbar
Township Liaison	Ms. Widgren	Dr. Dunbar
Negotiations/Sick Bank	Dr. Koroski	Mr. Fetcho/Ms. Widgren/Mr. Hertenstein
QSAC Committee	Dr. Koroski	Mr. Minnick/Ms. Widgren
SEPAG Liaison	Mr. Hertenstein	Dr. Koroski/Mr. Fetcho/Ms. Widgren
Andover Regional Education Foundation	Dr. Dunbar	Dr. Koroski

VI. SUPERINTENDENT REPORT:

A. District Expenses
B. Suspension/HIB Report - Approval of HIB Report (Monthly)

Motion by:_____ Second by: _____ Final Call Vote: _____

Resolve that the Board of Education accepts the attached HIB Report**,** as recommended by the Superintendent of Schools.

Roll Call:

_____Ms. Byron	_____Dr. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____ Mr. Porter
_____Ms. Shalinsky	_____Ms. Widgren	_____Dr. Koroski

B. Curriculum, Instruction & Assessment: Listed below is the report from **Jennifer Reynolds,** Coordinator of Curriculum, Instruction and Assessment

- Completed the NJSLA-A presentation for the Nov. board meeting
- Completed a number of formal observations
- Organized the Holiday Giving Tree at LPS for students in need
- Attended individual QSAC meetings for each domain with the Admin Team
- Working on QSAC preparation for Instruction and Programming
- Attended the Tri District Consortium Meeting for Curriculum
- Attended the Sussex County Curriculum Consortium Meeting
- Worked with Ms. VanBenschoten to organize a virtual field trip for the 8th grade
- Attended a meeting with Atlas
- Attended a 27-28 budget meeting with the Admin Team
- Completed the Preschool Operational Plan and the Projected Preschool Enrollment for the state
- Completing the 27-28 Schedule and Building Map with the Administrative Team
- Attended the November State Board of Ed meeting virtually
- Attended the Preschool State Meeting
- Working with the Grade 4 G&T students on a Building Initiative
- Working with 21st Century Teachers on Hour of Code

C. Technology Report: Listed below is a report from **Joseph DeLuca**, Technology/Network Systems Administrator.

- Conducted staff Promethean workshops during the in-service.
- Engaged SHI to align networking needs with E-Rate funding opportunities.
- Evaluated email security platforms to strengthen defenses against phishing, account takeovers, and business email compromise.

Motion by:_____ Second by: _____ Final Call Vote: _____

D. HIB Findings: Resolved that the Andover Regional Board of Education, upon the recommendation of the Superintendent, affirm the Superintendent's findings on HIB(s): LPS-2627-2.

Roll Call:

_____Ms. Byron	_____Dr. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Ms. Shalinsky	_____Ms. Widgren	_____Dr. Koroski

E. Principal's Reports

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT:

- Ms. Sylvester will be sharing the budget calendar at the December meeting with the Board.

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS:

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**** Members of the public are requested to keep their comments to a maximum of 3 minutes.****

IX. ACTION ITEMS:

A. PERSONNEL/POLICY:

Be it resolved that resolution numbers 1-6 be adopted, as presented:

Motion by: Second by: Final Call Vote:

Roll Call:

_____Ms. Byron	_____Dr. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Ms. Shalinsky	_____Ms. Widgren	_____Dr. Koroski

1. **Candice Coston Increase Time**: Approve, retroactively from October 20, 2026, to increase Candice Coston's work time by 17 minutes per day with start time of 8:40am and end time of 12:57pm, as recommended by the Superintendent of Schools.

2. **Student Tutors**: Approve the following FMB teachers to serve as Student Tutors after school as part of the RTI program, paid at an hourly rate of $50/hour with funding coming from Title I grant, as recommended by the Superintendent of Schools.

- Jennifer Bogert (Lead)
- Jeni Moriarty
- Shelley Brown
- Summer Passanante
- Elizabeth Sarka
- Justin Iazzetti
- Nicole Sautter
- Dawn O'Connell
- Kim Rosselli

3. **Paraprofessional New Hire(s):** Approve the following Paraprofessional staff members for the 2026-2027 school year and pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

NAME	START DATE	HOURS	SCHOOL	FTE	STEP	SALARY
Stephanie Burke	ASAP	5.83/day	LPS	.97	1	$28,760*
Samantha Billgert	ASAP	5.75/day	FMB	.95	1	$28,365*
Cooper Finley	ASAP	4.91/day	LPS	.81	1	$24,221*
Brittany Meyer	ASAP	1.5/day	LPS	.25	1	$7,400*

* pro-rated

4. **Schedule B Update**: Approve the following for the 2026-2027 school year, as recommended by the Superintendent of Schools.

POSITION	Salary (per contract)	Coach/Advisor
Basketball Coach - Girls	$3,296	Summer Passannante
Assistant Basketball Coach - Girls	$2,987	Zane Pike
Dance/Activities - LPS (21 events)	$92.71/event	Blanca Fox Laureen Golden

5. **Substitutes:** Approve the following substitute(s) for the 2026-2027 school year pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Cindy Potter - Substitute ParaProfessional

6. **First Reading of Policies & Regulations:** Approve the first reading of the following (and attached) policies and regulations, as recommended by the Superintendent of Schools.

Alert #238

P 0143	Board Member Election and Appointment (Revised)
P 2361.6	Unauthorized Audio and/or Video Recording (New)
P & R 2412	Home Instruction Due to Health Condition (M) (Revised)
P 2422	Statutory Curricular Requirements (M) (Revised)
P & R 2422.02	Parental Opt-Out From Certain Instruction (M) (New)
P & R 5320	Immunization (Revised)
P 5514	Student Use of Vehicles on School Grounds (Revised)
P 5517	School District Issued Student Identification Cards (M) (Revised)
P & R 6471	School District Travel (M) (Revised)
P 7523	School District Provided Technology Devices to Students (Revised)
P 9181	Volunteer Co-Curricular Activity Advisors/Assistants (Revised)
P 9182	Athletic Coaches (New)

B. FINANCE/OPERATIONS:

Be it resolved that resolution numbers 1-13 be adopted, as presented:

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Ms. Byron	_____Dr. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Ms. Shalinsky	_____Ms. Widgren	_____Dr. Koroski

1. **Treasurer & Board Secretary's Certification and Report**: Approve the October 2026 Board Secretary's and Treasurer's Reports pursuant to N.J.A.C. 6A:23A-16.10(c)3, we certify that as of October 2026 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

2. **Transfers**: Approve/accept the Transfer Report for October 2026, as recommended by the Superintendent of Schools.

3. **Bills List**: Approve/accept the Bills List from October 15, 2026 through November 18, 2026 for a total of $2,420,174.18 as recommended by the Superintendent of Schools.

4. **Building Use for 2026-2027 School Year**: Approve the following building use for the Long Pond and/or Florence M. Burd schools, as recommended by the Superintendent of Schools.

NAME OF ORGANIZATION	PURPOSE	DATE REQUESTED	INSURANCE CERTIFICATE	BUILDING
PTA	Holiday Shop	Dec. 4-12, 2026	Yes	FMB
PTA	Candy Bar Bingo	Jan. 5, 2027 Snow Date: Jan. 22, 207	Yes	LPS
PTA (retro)	Holiday Shop Meeting Prep	Nov. 17, 2026	Yes	FMB
PTA (retro)	PreK Prom	November 13, 2026	Yes	FMB

5. **Tuition Contract with Newton Public Schools:** Approve the tuition contract agreement between Newton Public Schools & Northern Hills Academy for Student ID# 3008652385 for ESY Tuition & Aide at a cost of $17,505and regular school year tuition and an aide at a cost of $89,382 to be paid by Andover Regional School District for the 2026-2027 school year, as recommended by the Superintendent of Schools.

6. **Tuition Contract with Morris County Vo-Tech:** Approve the tuition contract agreement between Morris County Vocational School District and Andover Regional School District for student ID#4013972974 for the 2026-2027 school year at a cost of $14,562, as recommended by the Superintendent of Schools.

7. **Annual Comprehensive Financial Report (ACFR) - June 30, 2026:** Approval for accepting the audit, with no audit recommendations, Ardito & Co., LLP for the Annual Comprehensive

Financial Report (ACFR) for the fiscal year ended June 30, 2026, as recommended by the Superintendent of Schools.

8. **Bus Evacuations**: Approve the attached updated Fall 2026 bus evacuations, as recommended by the Superintendent of Schools.

9. **2027-2028 PreSchool Expansion Aid Projected Enrollment Submission:** Approve and accept the prior submission, for the 2027-2028 Preschool Expansion Aid Projected Enrollment, as recommended by the Superintendent of Schools.

10. **2027-2028 PreSchool Expansion Aid Operational Plan Submission:** Approve and accept the entire prior plan submission, for the 2027-2028 Preschool Expansion Aid Operational Plan, as recommended by the Superintendent of Schools.

11. **Tuition Reimbursement**: Approve the following tuition reimbursement, as recommended by the Superintendent of Schools:

Name	Program	Credits	Location	Cost per Credit	Reimbursement Cost	Dates
Jeni Moriarty	OL-5506 Elementary Social Studies	3	Augustana University	x	$489.00	Spring 2027
Jeni Moriarty	OL-5833 One Stop Shop - Google Docs, Spreadsheets and Forms	3	Augustana University	x	$489.00	Spring 2027
Kristen Brady	GED 693 Seminar Clinical Applications to Learning Disabilities	3	Centenary University	$741.65	$2,224.95	Spring 2027

12. **ESEA Amendment to 2026-2027 Grant**: Approve and accept the submission for the below amendment from carryover from the 2025-2026 ESEA grant to the 2026-2027 ESEA grant, as recommended by the Superintendent of Schools.

Grant	Amount
Title I	$28,073
Title IV	$4,065

13. **Fund Raising**: Approve the following fund raising events, as recommended by the Superintendent of Schools.

Advisor/Coach/Organization	Class/Club/Team/Group	Date(s)	Activity
Bradley Heinke / Paige Ortega	Peer Leadership	November 21, 2026	Craft Fair (Making and selling homemade crafts to spread holiday cheer.)

C. CURRICULUM/INSTRUCTION:

Be it resolved that resolution numbers 1-4 be adopted, as presented:

Motion by:_____ Second by: _____ Final Call Vote: _____

Roll Call:

_____Ms. Byron	_____Dr. Dunbar	_____Mr. Fetcho
_____Mr. Hertenstein	_____Mr. Minnick	_____Mr. Porter
_____Ms. Shalinsky	_____Ms. Widgren	_____Dr. Koroski

1. **Professional Development Workshops:** Approve the following professional development, registration fees and mileage reimbursement, as recommended by the Superintendent of Schools.

Name	Program/Location	Date	Fees/Mileage
Joe DeLuca	Techspo 2027 Atlantic City, NJ	January 27-29, 2027	Registration: $625 Meals: $170 Lodging: $113/night x 2 nights plus taxes and fees Mileage: $149.46 Tolls: TBD Parking: TBD
Jeanine Clingingsmith and Jake DeAnda	PE Jam - Physical Educators Collaboration Kinnelon, NJ	December 4, 2026	Mileage: $22.88 each
Linda Kristiansen	Transportation Statues & Updates	December 2, 2026	Mileage: $72 Tolls: TBD

2. **Activities/Trips**: Approve retroactively the following student activities/class trip, as recommended by the Superintendent of Schools.

Grade/ Teacher	Date/ Destination/	Student Cost	Board Cost

	Purpose		
Bradley Heinke 8th Grade	* Retroactively* 11/12/26 Newton High School Expose students to courses, sports, clubs and more at Newton High School.	$0	$280
Previously BOE approved at the September 23, 2026 Meeting Sandra Sica LPS Students	**REVISED DATES** 12/01/2026, 01/05/2027, 02/16/2027, 04/06/2027, 05/18/2027 ~~12/17/26, 1/28/27, 3/11/27, 4/22/27, 6/3/27~~ ShopRite of Sparta/Pizza One Students from LPS will plan and create a list of items for their weekly cooking group and coffee cart. After shopping, students will go to Pizza One for lunch where they will order and pay for their lunch.	$0	$170 Per trip

3. **Sheltered Instruction Course**: Approve Alyssa Allen and Ashley DiCapua to complete the Sheltered Instruction Course outside of school hours for a $500 stipend each to be paid through Title III funds, as recommended by the Superintendent of Schools.

4. **Health Law Enforcement Against Drugs (LEAD) Program:** Approve the 12-week Law Enforcement Against Drugs (LEAD) Program as part of our Grade 7 Health curriculum taught by the Andover Township Police Department in coordination with our certified health teacher, as recommended by the Superintendent of Schools.

X. COMMUNICATIONS TO BOARD: None

XI. OLD and NEW BUSINESS:

A. OLD BUSINESS
B. NEW BUSINESS

XII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:

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Expected Length: _____ Convene Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____

1. **RECONVENE**: Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____

2. **ADJOURNMENT**: Time: _____
M _____ 2nd _____
All Those in Favor: Ayes _____ Opposed: No _____