SHREWSBURY BOROUGH SCHOOL DISTRICT
September 16, 2026 - Regular Meeting, 6:30 PM
Media Center, 20 Obre Place, Shrewsbury, NJ 07702

Regular Meeting Minutes

1.0 Opening Procedures

1.1 Call to order – 6:34 pm

1.2 Flag salute

1.3 Opening Statement

1.4 Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine law) and pursuance to LFN 2026-01 adequate notice of the date, time and agenda has been posted on the district website, sent to the Asbury Park PRess and has been posted and filed with the Municipal Clerk of the Borough of Shrewsbury. The notice was also placed on the district's website.

1.5 Roll Call:

Mr. Ngo (President)
Ms. Choi
Mr. Galvin
Ms. Jafolla
Ms. Moore
Ms. Gourley-Thompson (Vice President)
Ms. Fiorentini
Ms. Gaul-Spitale
Ms. McCullough

Absent:

Also Present:
Mr. Cohen, Superintendent
Ms. Case, Business Administrator

1.6 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Executive Session

2.1 It was motioned by Ms. Fiorentini, seconded by Mr. Galvin to move into Closed Executive Session at 6:35 pm to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Choi	X				
Ms. Fiorentini	X				
Mr. Galvin	X				
Ms. Gaul-Spitale	X				
Ms. Jafolla	X				
Ms. McCullough	X				
Ms. Moore	X				
Ms. Gourley-Thompson	X				

Mr. Ngo	X				

On a voice vote, nine (9) members voted yes, zero (0) members voted no, and zero (0) members were absent

2.2 It was motioned by Ms. Choi, seconded by Mr. Galvin to reconvene into public session at 7:02 pm.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Choi	X				
Ms. Fiorentini	X				
Mr. Galvin	X				
Ms. Gaul-Spitale	X				
Ms. Jafolla	X				
Ms. McCullough	X				
Ms. Moore	X				
Ms. Gourley-Thompson	X				
Mr. Ngo	X				

On a voice vote, nine (9) members voted yes, zero (0) members voted no, and zero (0) members were absent

3.0 Correspondence to the Board

It was motioned by Ms. Choi, seconded by Mr. Galvin, to approve the following items as listed:

Email received Sep 8, 2026, regarding "Thank You"

4.0 Public Participation - Agenda Items Only - None

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak **must state their name and address**. Comments are limited to three minutes duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

5.0 Superintendent's Report - Mr. Cohen

September 18th - School Pictures
September 21st - School Closed - Yom Kippur
September 29th - Penguin Assembly (Pre-K-8)
October 5th- 9th - Week of Respect
October 6th - Interim Reports Published
October 7th - Fire Prevention Assembly (Pre-K-2)
October 7th - 9th - Bike to School Days
October 12th - School Closed/PD Day
October 18th - FSE 5K
October 28th - BOE Meeting

Highlights:
- ❖ September 3 days of professional development
  - ➢ Shout out SPTA for breakfast
  - ➢ Work done by teachers/PD sessions, classroom work
- ❖ September 11th 25th anniversary commemoration
- ❖ SEL-F/Q classes & world language update

It was motioned by Mr. Galvin, seconded by Ms. McCullough to approve the following items as listed:

5.1 Approve the following District HIB Report

September 2026	1 Non-HIB

5.2 Approve the 2026-2027 Nursing Services Plan.

5.3 Approve the District Mentoring Plan for the 2026-2027 school year

5.4 Approve the submission of the Paraprofessional Statement of Assurance to the County Office for the 2026-2027 school year.

6.0 Finance & Facilities - Mr. Ngo

Committee Report: The Finance & Facilities Committee met on September 14, 2026

Board of Education Certification Budget Major/Fund Status for August 2026

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of August 31, 2026, after review of the Secretary's monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

I, Lindsey Case, Part-time School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

School Business Admin/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, has certified the payroll for August 13, 2026 in the amount of $58,636.04, and August 27, 2026 in the amount of $47,980.10.

It was motioned by Mr. Ngo seconded by Mr. Galvin to approve the following items as listed:

The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following:

6.1 Minutes as listed:

6.1.2 Regular Meeting Minutes, August 19, 2026
6.1.3 Executive Meeting Minutes, August 19, 2026

6.2 **Transfer of Funds for August 2026** (available for review in the Board Secretary's Office)
Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 "Over expenditure of Funds" states "a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1".

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved.

Approve Bills List – September 2026

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of $193,064.47.

Board Secretary's Monthly Certification for August 2026

BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education (Referenced below 6.0) and the Monthly Reconciliation Report (Referenced below 6.0) for August 31, 2026 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

PURSUANT TO N.J.A.C. 6A:20-2.13(d), we certify that as of August 31, 2026, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Shrewsbury School District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

Treasurer's Report

PURSUANT TO N.J.A.C. 6A:20-2.13(d), approve the Treasurer's Report for August 2026.

6.3 The following Fire and Evacuation Drills occurred during **September 2026**:

School Name	Security Drill Type	Date & Time
Shrewsbury Borough School	Fire Drill	9/10/2026 - 10:34am
Shrewsbury Borough School	Shelter in Place	9/14/2026 - 2:40pm

6.4 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept a donation in the amount of $625.31 from the Foundation for Shrewsbury for Science Lab. Account # 20-001-100-610-01-0

6.5 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept a donation in the amount of $10,690.00 from the Foundation for Shrewsbury for Geology Table. Account # 20-001-100-610-01-0

6.6 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept a donation in the amount of $7,188.00 from the Foundation for Shrewsbury for Microscope for use in the Science Lab. Account # 20-001-100-610-01-0

6.7 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept a donation in the amount of $10,282.00 from the Foundation for Shrewsbury for Wiesel grant flow forge. Account # 20-001-100-610-01-0

6.8 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept a grant, Curriki AI for Kinship in the amount of $10,000. Account # 20-003-200-600-04-1

6.9 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the agreement with Kira Learning, Inc. for the 2026-2027 Kira Learning Pilot Program, including the Kira AI Bundle, Course Studio, and three (3) virtual professional development sessions, at a total cost not to exceed $12,000.00, for the period September 16, 2026 through September 15, 2027, in accordance with Quote No. 20260809-183147217.

6.10 Recommend that the Shrewsbury Borough School District Board of Education approve the following annual appointments for the 2026-2027 school year:

Affirmative Action Officer for Contracts	Ms. Lindsey Case
Affirmative Action Officer	Ms. Kelly Baldino
Anti-Bullying Coordinator	Ms. Cheryl Salway
Custodian of District Records	Ms. Lindsey Case
Data Coordinator	Ms. Cheryl Salway
District AHERA Coordinator	Mr. Mike Tillett
District School Safety Specialist	Mr. Rick Cohen
Early Childhood	Ms. Kelly Baldino
ESEA Coordinator	Ms. Cheryl Salway
Homeless Liaison	Ms. Kelly Baldino
Public Agency Compliance Officer	Ms. Lindsey Case
Right to Know Officer	Mr. Michael Tillett
School Safety Specialist	Ms. Cheryl Salway
School Board Secretary	Ms. Lindsey Case
School Funds Investor	Ms. Lindsey Case
Special Education Coordinator	Ms. Kelly Baldino

Finance - <u>Walk In</u>

It was motioned by Mr. Ngo seconded by Mr. Galvin, to approve the following items as listed:

The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following:

6.11 Approve the Memorandum of Agreement and the Salary Guides between the Shrewsbury Borough School District Board of Education and the Shrewsbury Borough Education Association (SBEA) which have been duly executed by both parties for the period July 1, 2026 through June 30, 2029.

6.12 Approve a placement for student #7142 to attend the West Long Branch School District at the rate of $2,529.90 per month for the period September 29, 2026 - June 30, 2027.

6.13 Accept services as follows:

WHEREAS, there exists a need for related services, therapies and/evaluations as per a student's IEP; and WHEREAS, funds are available for this purpose, and

NOW THEREFORE be it resolved by the Shrewsbury Borough School District Board of Education to award the following contract as per agreement beginning September 29, 2026 through June 30, 2027 not to exceed $93,000.

Bayada	$70.00/hr

7.0 Curriculum and Instruction - Ms. Gourley-Thompson

Committee Report: The Curriculum and Instruction Committee met on September 14, 2026

It was motioned by Ms. Gouley-Thompson, seconded by Mr. Galvin to approve the following items as listed:

7.1 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following field trips for the 2026-2027 school year:

Class/Group	Destination	Date(s)	Cost of Trip	Cost of Transportation
Grade 4	Eastern Branch of Monmouth County Library Shrewsbury, NJ	September 22, 2026	$0.00	$0.00
Grade 4 Cuervo Homeroom	Sunrise Senior Living Shrewsbury, NJ	October 13, 2026 November 10, 2026 February 9, 2027 March 9, 2027 April 13, 2027	$0.00	$0.00
Grade 4 Larsen/Patton Homeroom	Sunrise Senior Living Shrewsbury, NJ	October 14, 2026 November 11, 2026 February 10, 2027 March 10, 2027 April 14, 2027	$0.00	$0.00
Grade 4	NJ State Museum Trenton, NJ	June 2, 2027	$695	$2,195
Kindergarten	Atlantic Farm Market, Manasquan, NJ	October 16, 2026	$670	$525

8.0 Personnel - Mr. Galvin

Committee Report: The Personnel Committee met on September 15, 2026

It was motioned by Mr. Galvin, seconded by Ms. Gourley-Thompson to approve the following items as listed:

8.1 Approve a resolution to authorize the Superintendent, between the date this resolution is adopted and the next meeting of the Shrewsbury Board of Education, to take all actions necessary to protect the interest of the Shrewsbury Borough Public Schools including, but not limited to, employment of services, hiring and firing of employees under their jurisdiction subject to consultation with the appropriate district officials and the Board President and, further subject to ratification of the actions taken at the next regularly scheduled Board meeting to be held October 28, 2026.

8.2 Approve the resignation of Joshua Biringer effective October 23, 2026.

8.3 Rescind Joshua Biringer as Cross Country Coach and Track and Field Coach for the 2026-2027 school year. (as previously approved on August 19, 2026)

8.4 Rescind Elliott Colella as Art Club Advisor for the 2026-2027 school year. (as previously approved on August 19, 2026)

8.5 Rescind Vincent Peri as Chess Club Advisor for the 2026-2027 school year. (as previously approved on August 19, 2026)

8.6 Approve medical leave for Florence Truhan from September 8, 2026 - October 28, 2026 for the 2026-2027 school year.

8.7 Approve the following as substitutes for the 2026-2027 school year (pending paperwork):

Frank Doogan Sarah Urban Maria McAlary
Beckett Sullivan

8.8 Approve the following staff members for the Extra Curricular Positions (*pending contract negotiations) for the 2026-2027 school year:

Club/Activity	Advisor	Stipend
Chess Club	Daniel Devine	$1,425
Debate Club	William Clark	$1,425
Board Approved – Pay to Play		
Cross Country Coach	Dana Miele	$2,527

8.9 Approve the following teachers as Recess Study Hall Teachers on Mondays through Fridays starting September 28, 2026 through May 7, 2026 at the SBEA contracted hourly rate of $46.00 to be funded from the ESEA Title I Grant.

Name	Total Hours	Cost
Kelly Cosentino	52	$2,392
Jillian Davis	54	$2,482
Sara Dweck	27	$1,242
Dana Miele	22	$1,012
Cindy Newman	46	$2,116
Cassidy Petrone	25	$1,150
Benjamin Pivetz	30	$1,380

8.10 Rescind approval of the following mentors for the 2026-2027 school year:

Name	Mentee	Rate
Brittany King	Cassidy Petrone	$220
Tanja Larsen	Haley Scheuer	$220
Laura Fox	Sara Dweck	$220

**Mentoring completed in 2025-2026 school year. (Previously approved on August 19, 2026)

Personnel - Walk In

It was motioned by Mr. Galvin, seconded by Ms. Gourley-Thompson, to approve the following items as listed:

The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following:

8.11 Approve the salaries as per contract for staff as listed for the 2026-2027 school year.
2026-2027 Staff List, Sep 16, 2026

8.12 Approve medical leave for Lisa Wikoff from October 5, 2026 - January 18, 2027 for the 2026-2027 school year.

9.0 Policy - Ms. Moore

Committee Report: The Policy Committee met on September 8, 2026

It was motioned by Ms. Moore, seconded by Mr. Galvin, to approve the following items as listed:

9.1 Approve the second reading and adoption of Policy Alert 238
- P 2363 – Student Use of Privately-Owned Technology (Abolished)
- P & R 5516 – Student Use of Internet-Enabled Devices (M) (Revised)
- P 8660 – Transportation by Private Vehicles – To and From School-Related Activities (M) (Revised)

9.2 Approve the first reading of Policy 1240 - Evaluation of the Superintendent

10.0 School & Community Relations - Ms. Choi

Committee Report: The School and Community Committee met on September 10, 2026
- Communication: website/app for hub
- 5th grade lockers and expectations
- BTSN feedback with roll out
- Pre-K-K arrival procedure improvements

11.0 Vote/Roll Call on Agenda Items

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Choi	X				
Ms. Fiorentini	X				
Mr. Galvin	X				
Ms. Gaul-Spitale	X				
Ms. Jafolla	X				
Ms. McCullough	X				
Ms. Moore	X				
Ms. Gourley-Thompson	X		X		Minutes
Mr. Ngo	X				

On a voice vote, nine (9) members voted yes, zero (0) members voted no, one (1) member abstained from the minutes and zero (0) members were absent

12.0 Unfinished Business

- Ms. Jafolla provided Alliance update
- Ms. Fiorentini provided PTA update

13.0 Public Participation - All Topics - None

14.0 Board President's Report - Mr. Ngo

- Extremely happy with a smooth opening and the start to a fantastic year.

15.0 Adjournment

It was motioned by Mr. Galvin, seconded by Ms. Gourley-Thompson to adjourn the meeting at 7:40 pm.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Choi	X				
Ms. Fiorentini	X				
Mr. Galvin	X				
Ms. Gaul-Spitale	X				
Ms. Jafolla	X				
Ms. McCullough	X				
Ms. Moore	X				
Ms. Gourley-Thompson	X				
Mr. Ngo	X				

On a voice vote, nine (9) members voted yes, zero (0) members voted no, and zero (0) members were absent