WCSD

Wallkill Central School District, 1500 Route 208, PO Box 310, Wallkill, New York 12589
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Brian Devincenzi
Assistant Superintendent for Support Services

External Audit Corrective Action Plan
June 30, 2026

Corrective Action	*Timeline*	*Person(s) Responsible*
1. The Assistant Superintendent for Support Services will work with the School District Treasurer to create a reconciliation schedule to reconcile grants including Summer Special Education and NYS School for the Deaf to ensure that revenues and expenditures are recorded appropriately	*October 15, 2026*	*School District Treasurer* *Assistant Superintendent for Support Services*
2. The Assistant Superintendent for Support Services will work with the Extra Classroom Treasurer and High School Principal to ensure that clubs are paying tax when making purchases, ensure that supporting documentation is maintained for purchases and that ensure that class accounts that have graduated close their accounts at year end of their graduation.	*October 15, 2026*	*Extra Classroom Treasurer/High School Principal* *Assistant Superintendent for Support Services*
3. The Assistant Superintendent for Support Services will work with the School District Treasurer to ensure when borrowing for capital work that the funds received are recorded properly as either a BAN or Bond	*October 15, 2026*	*School District Treasurer* *Assistant Superintendent for Support Services*
4. The Assistant Superintendent for Support Services will work with the Tax Collector position, as they record fixed assets for the District, to ensure they are be completed timely and recorded for reporting purposes	*October 15, 2026*	*Tax Collector* *Assistant Superintendent for Support Services*
5. The Assistant Superintendent for Support Services will work with the School District Treasurer on future projects to ensure that the general ledger matches final cost reports prior to filing to avoid adjustments.	*October 15, 2026*	*School District Treasurer* *Assistant Superintendent for Support Services*
6. The Assistant Superintendent for Support Services will work with appropriate staff to ensure that purchase orders are used unless there is a health and safety issue that requires immediate purchase or repair.	*October 15, 2026*	*Assistant Superintendent for Support Services*