PRIOR LAKE-SAVAGE AREA SCHOOLS

Regular School Board Meeting Minutes of the Board of Education

Board Vice-Chair Olstad called the regular meeting of the Independent School District 719 Board of Education to order in the boardroom at the District Services Center on **November 9, 2026, at 6:00 p.m.**
Vice-Chair Olstad called for all veterans to stand, thanked them for their service, and wished them a Happy Veterans Day.

Pledge of Allegiance led by Vice-Chair Olstad

Roll Call

- Present: Charles Johnson, Lisa Atkinson, Jessica Mason, Jessica Olstad, Mary Frantz, Dustin Smith
- Absent: Amy Bullyan
- Administrators present: Superintendent Wagner, Executive Director of Business Services Rider, Executive Director of Administrative Services Cothern, Interim Executive Director of Academic Services Warner.

Mission Statement read by Vice-Chair Olstad

Strategic Plan: Vice-Chair Olstad noted 2 pillars of the strategic plan: Positive Learning Environment and Community Partnerships.

Laker Pride - Principals Jennifer Molitor and Patrick Glynn, along with Michelle Lindell, Tracy Fleming, and Katy Kelch, shared a slideshow depicting the completion and enjoyment of Every Buddy's Playgrounds, now open at Glendale and Jeffers Pond.

Open Forum - no one addressed the board.

Administrative Reports

- Administrative Reports
    - Audit Report - Jim Eichten from LB Carlson presented the Audit Report for the year ended June 30, 2026. Results are strong, and he noted how close our actuals were to the projected numbers. Kudos to our district for the accuracy of our budget projections. Jim issued a clean opinion of our final budget. Action is requested during the Consent Agenda.
    - Purchases of $25K - Executive Director Rider shared the latest list of purchases over $25K and commented that current State Statute requires a bid process and

board approval on purchases over $175K. Purchases between $25K and $175K are to have at least 2 quotes; some exceptions apply, but do not currently need board approval. Action is requested during the Consent Agenda.
    - Monthly Financial Report presented by the Executive Director of Business Services, Rider. Action is requested during the Consent Agenda.
    - Enrollment update presented by the Executive Director of Business Services, Rider. Action is requested during the Consent Agenda.
    - The Executive Director of Administrative Services, Cothern, presented the Assurance of Compliance report. Action is requested during the Consent Agenda.
- Board Reports -
    - Student Representative Report - Sarah Youssef spoke about the many spectacular activities our PLHS students participated in.
    - Teaching and Learning Advisory representative Director Frantz highlighted topics discussed at their latest meeting.
    - Policy Advisory representative Director Johnson highlighted topics discussed at their latest meeting.
    - MNCAPS representative Director Atkinson highlighted topics discussed at their latest meeting.
    - ELAC representative Director Smith highlighted topics discussed at their latest meeting.
    - SEAC representative Director Mason stated they had not met this month.
    - SW Metro representative Director Olstad highlighted topics discussed at their latest meeting.
    - MSHSL representative Director Johnson highlighted topics discussed at their latest meeting.
    - SCALE representative Director Frantz highlighted topics discussed at their latest meeting.
    - Finance and Operations representative Director Mason stated the next meeting is the following day, November 10, 2026.

Superintendent Report

- Superintendent Wagner shared the referendum recap. Expressed his gratitude to our staff and community for their investment in our students. He congratulated Directors Atkinson, Olstad, and Smith on their re-election and welcomed our newly elected 2027 member, Jennifer Anderson. He held his first Superintendent/Student Advisory meeting, composed of 10 students, to give input directly to the Superintendent.

Approval of Agenda -A motion to approve the agenda was made by Director Johnson and seconded by Director Smith. Director Frantz made a second motion to approve the agenda with the removal of item 17 B.1 - second reading of Policy 524. Director Smith seconded the motion.
Motion carried: 4-2

Consent Agenda - Director Frantz moved to approve the consent agenda, and Director Johnson seconded.
Motion carried: 6-0

Resolution of Gifts - The board took a roll-call vote to approve the Resolution of Gifts with Gratitude.
Voted in favor: Directors Johnson, Mason, Olstad, Frantz, Smith, Bullyan.
Voted against: None.
Motion carried: 6-0

Personnel Items

- MSEA Contract - A motion to approve the MSEA Contract was made by Director Atkinson and seconded by Director Frantz.
  Motion carried: 6-0
- Memorandum of Understanding - Director Atkinson made a motion to approve the MOU Contract, seconded by Director Frantz.
  Motion carried: 6-0
- 2026-2028 Terms and Conditions MEMO to BOE - American Indian Coordinator and Cultural Liaisons - A motion to approve these terms and conditions was made by Director Smith and seconded by Director Johnson.
  Motion carried: 6-0
- 2026-2028 Terms and Conditions MEMO to BOE - Chemical Health Specialist and Health Aides - A motion to approve these terms and conditions was made by Director Atkinson and seconded by Director Johnson.
  Motion carried: 6-0
- 2026-2028 Terms and Conditions MEMO to BOE - Kids' Co Site Leads and Kids' Co Assistants - A motion to approve these terms and conditions was made by Director Smith and seconded by Director Frantz.
  Motion carried: 6-0
- 2026-2028 Terms and Conditions MEMO to BOE - Multiple Positions - A motion to approve these terms and conditions was made by Director Johnson and seconded by Director Atkinson.
  Motion carried: 6-0

New Business

- 2027-2028 Start and End Date - A motion to begin the 2027-2028 school year on August 30, 2027, was made by Director Frantz and seconded by Director Smith
  Motion carried: 6-0
  A motion to end the 2027-2028 school year on May 25, 2028 was made by Director Mason and seconded by Director Johnson.
  Motion carried: 4-2
- Acceptance of the 2025-2026 Audit Report - A motion to accept was made by Director Frantz and seconded by Director Smith.
  Motion carried: 6-0

Board Policy Review

- **First Reading of the following**
  - Policy 428: Employee Use of Social Media - After discussion, the motion was to send it back to the Policy Committee for further discussion.
  - Policy 429: Workload Limits for Certain Special Education Teachers
  - Policy 521: Student Disability Nondiscrimination

    - Policy 721: Procurement Policy
    - Policy 722: Public Data and Data Subject Requests
    - Policy 806: Crisis Management Policy
- **Final Reading and Approval** of the following policies: Director Johnson made a motion, seconded by Director Atkinson.
    - Policy 401: Equal Employment Opportunity
    - Policy 402: Disability Nondiscrimination Policy
    - Policy 403: Discipline, Suspension, and Dismissal of School District Employees
    - Policy 404: Employment of all Staff
    - Policy 404.1: Employment Background Checks
    - Policy 405: Veteran's Preference
    - Policy 408: Subpoena of a School District Employee
    - Policy 413: Harassment and Violence (Employee)
    - Policy 414: Mandated Reporting of Child Neglect or Physical or Sexual Abuse
    - Policy 417: Chemical Use and Abuse (Staff)
    - Policy 418: Drug-Free Workplace/Drug-Free School (418 & 902.2)
    - Policy 419: Tobacco-Free Environment, Possession and Use of Tobacco, Tobacco-Related Devices and Electronic Delivery Devices (419/902.1)
    - Policy 426: Substitute Teachers
    - Policy 427: Compensation Following Part-Year Employment
    - Policy 525: Website and Intranet Policy
    - Policy 528: Student Parental, Family and Marital Status Nondiscrimination
    - Policy 535: Inclusion of Service Animals in Schools

  Motion carried: 6-0

Future Events

- Monday, November 16, 2026 - Election Canvass Meeting at 8:00 am at the DSC
- Monday, November 23, 2026 - Board Retreat at 4:00 pm followed by Study Session at 6:00 pm at the DSC
- Monday, December 14, 2026 - Regular meeting at 6:00 pm at the DSC.

Adjourn for closed meeting at 9:38 pm

Director Frantz made a motion to adjourn, seconded by Director Johnson.
Motion carried: 6-0

Jessica Mason, Interim Board Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

JM/dk