Instructions

Who may use this application for a school district absentee ballot?

You may use this application if you are a qualified voter who resides in a school district that provides for personal registration of voters. You may only apply for an absentee ballot on your own behalf. If you are unsure whether your district provides for personal registration, please contact your district clerk. If you reside in a district that does not provide for personal registration, you may contact your school district to apply for an absentee ballot.

Who is a qualified voter?
You are qualified to vote in your school district if you are:
• a citizen of the United States;
• at least 18 years of age; and
• a resident of the school district for a period of at least 30 days preceding the meeting or election at which you seek to vote.

No person shall have the right to register for or vote at any school meeting or election who would not be qualified to register for or vote at an election in accordance with the provisions of Election Law §5-106.

Where and when to return this application:
If you request that the absentee ballot be mailed to you, your application must be received by the district clerk for your school district no later than 7 days before the election for which you seek an absentee ballot. Otherwise, you may personally deliver your application to the district clerk no later than the day before the election. You may not submit your application more than 30 days prior to the election.

When your absentee ballot will be sent to you:
If you request that the absentee ballot be mailed to you, the district clerk will mail your ballot by regular mail no later than 6 days prior to the election. Otherwise, the district clerk will deliver your ballot to you or your agent, as designated on your application, when you or your agent appears in the district clerk's office. For your ballot to be canvassed, it must be received by the school district clerk by 5 p.m. on the day of the election.