School Council Meeting Minutes

DRAFT FOR COUNCIL REVIEW

MEETING DATE	TIME	LOCATION
Tuesday, November 10, 2026	5:00–5:44 p.m.	HHS Media Center

Presiding: Principal Chris Nabahe | Recording Secretary: Arianna Buchanan

Attendance

01 Sharon Robinson	07 Patrice Dorsey
02 Te'Asha Heard	08 Tekarri Gainer
03 Tameka Brown	09 Keisha Williams
04 Arianna Buchanan	10 Catalina Espinosa-Rodriguez
05 Sandra Rodriguez	11 April Cofer
06 Chris Nabahe	

Attendance is listed in sign-in order. The signed sheet is retained with the meeting record.

1. Welcome and Introductions

Principal Chris Nabahe called the School Council meeting to order at the Hephzibah High School Media Center on November 10, 2026. The meeting was scheduled for 5:00 p.m. Members and guests introduced themselves. Principal Nabahe served as the main presenter, and virtual participants also took part in the discussion.

2. Principal's Update

Principal Nabahe discussed the council's advisory role, the school's history and identity, and the importance of including parents, teachers, students, staff, and community partners in school-improvement conversations. Previous council consideration of the school's emblem/mascot was described as historical background; no new action concerning school identity was identified in this meeting.

He also discussed student engagement and possible links with local organizations, career programs, community groups, higher education opportunities, and extracurricular activities. Examples mentioned included career fairs, military outreach, college/career preparation, and community partnerships.

3. Old Business

The principal referred to earlier council work and the value of using prior agendas, minutes, and school documents to guide future meetings. The council discussed obtaining background materials and continuing unfinished discussions at a subsequent meeting.

4. New Business

a. Student achievement and school-improvement priorities

Principal Nabahe described the school's improvement priorities and discussed using performance data to guide council discussions. A goal of approximately 3% improvement in Grade 10 Literature End-of-Course performance was mentioned. Sharon Robinson raised questions concerning student achievement and the information available to assess student progress. The discussion addressed attendance, academic assessments, diagnostic results, SAT/ACT-related measures, and other achievement data. Updated midyear diagnostic information is expected around January, with additional reports potentially available later in the school year.

The principal indicated that school improvement, school profile, staffing, and related information could be uploaded to BAND for members to review before future council discussions.

b. Family engagement and community participation

The council discussed family engagement activities, including a referenced minimum of four Title I-related opportunities. Patrice Dorsey raised ideas for strengthening family engagement and increasing opportunities for parents to participate in school life. Possible activities and existing examples included parent resource fairs, college and career events, student recognition or cultural events, community service, and partnerships that connect families with resources.

Te'Asha Heard explained the volunteer training that she conducts and discussed the procedures for parents and community members who wish to support the school. The council discussed one-time volunteering and additional requirements that may apply to more regular volunteer involvement or school trips. Members considered ideas such as helping during lunch or arrival, and supporting staff appreciation. The need to follow school procedures for donations and collections was acknowledged. These were discussion ideas, not approved funded programs.

c. Student Club Day

Principal Nabahe reported that the first school-day Club Day was planned for Friday, November 13, 2026, with student activities expected around 1:00–2:00 p.m. Clubs mentioned included crochet, art, pickleball, and dance/line dancing. The intention is to provide student-interest activities during the school day approximately once per month, especially for students who cannot remain after school because of transportation or family responsibilities. Students without a club selection would be assigned a supervised study-hall option.

d. Council communication through BAND

The council discussed using the BAND application for announcements, questions, polls, group and private messages, discussion records, and sharing school-related documents. Principal Nabahe indicated that designated members would receive administrative access and that he would begin uploading school data and supporting information. Members may use the platform to gather questions and suggestions between meetings.

e. District School Council professional learning

Members were informed about RCSS School Council Members Professional Learning Series, Session 1: "School Budgeting: The Numbers Behind Student Success," scheduled for Thursday, November 19, 2026, 5:30–6:30 p.m., virtually through Microsoft Teams. The featured presenter is Mrs. Angeline Andrews-Milton, Director of Accountability and Federal Programs. The program also advertises a strategic plan update by Dr. Lloydette Young and a brief district 45-day review. The official flyer gives a registration deadline of Tuesday, November 17, 2026, at 5:00 p.m. Registration details and the meeting link were to be shared through BAND.

5. Questions and Open Discussion

Sharon Robinson asked questions about school achievement and progress measures. Patrice Dorsey suggested ways to strengthen family engagement. Te'Asha Heard discussed volunteer training and participation procedures. Principal Nabahe addressed council questions and proposed using BAND polls and shared materials to gather feedback on school-improvement priorities and community involvement between meetings.

6. Election of Officers

Principal Chris Nabahe nominated each officer. All three were elected unanimously by voice vote ("aye"), with no opposition reported.

POSITION	NOMINEE	SECONDED BY	VOTE
Chairperson	**Sharon Robinson**	Arianna Buchanan	Unanimous • aye
Vice Chairperson	**Patrice Dorsey**	Seconded; name pending	Unanimous • aye
Secretary	**Arianna Buchanan**	Sharon Robinson	Unanimous • aye

Principal Nabahe proposed all three nominees. The Vice Chairperson seconder is pending confirmation.

7. Next Meeting and Follow-Up

The council discussed meeting again in January 2027. No exact date or time was confirmed.

FOLLOW-UP ACTIONS

FOLLOW-UP ITEM	PERSON RESPONSIBLE / STATUS
Provide BAND administrative access and upload school/council documents and data	Principal Nabahe; to be completed
Share district training registration details and virtual meeting information	School staff / BAND administrators; to be confirmed
Develop questions or polls on council priorities, school improvement, and family engagement	Council officers and members; to be developed
Share updated student achievement/diagnostic information when available	Principal Nabahe; anticipated around January
Confirm January meeting date and issue required notices	Council officers / secretary; pending

8. Adjournment

A motion to adjourn was made by Tekarri Gainer and seconded by Principal Chris Nabahe. No opposition was recorded. The meeting adjourned at 5:44 p.m.

Prepared by: Arianna Buchanan, Recording Secretary A Buchanan

Date approved by council: 11/13/2026 Chairperson: _____

Vice Chairperson: _____

Principal: Chris Nabahe

November 10, 2026 – Additional Meeting Details

FOR REVIEW

Principal's Update

Principal Nabahe discussed plans for a new Career and Technical Education building with updated welding, automotive, cosmetology and agriculture labs. He also discussed inviting student representatives to share their perspectives on school programs and policies.

Old Business

Members requested access to previous Council minutes, agendas and outstanding items to understand earlier discussions and avoid duplicating work.

Student Achievement and School Improvement

The school's improvement goals include Grade 10 Literature and Algebra I performance. Members discussed comparing beginning- and middle-of-year diagnostic results and reviewing available attendance, graduation, SAT/ACT and other school achievement data before the January meeting.

Family Engagement and Community Participation

Existing and planned activities discussed included the parent/student talent show, Title I family engagement events and a parent resource fair. Members discussed the possibility of a parent support group for staff appreciation and school needs, subject to school procedures for donations and collections.

Volunteers and Community Partnerships

Te'Asha Heard explained volunteer training requirements, including additional requirements for regular volunteering and field trips. Possible opportunities included assistance during arrival or lunch, mentoring, school trips and involvement by local businesses, alumni, fraternities, sororities and other community organizations.

Council Records and BAND

Members discussed maintaining meeting agendas, minutes and supporting records through BAND, along with a physical binder at the school for future Council reference.

Follow-Up

Obtain available prior Council records and school performance reports for review before the next meeting. Confirm the date of the January 2027 meeting.