Forestville Central School
Alene J. Bradigan Library

Regular Board of Education Meeting
Thursday, October 8, 2026 5:30 p.m.

Regular Board Meeting

PRESENT: Andrea Spengler, Derek Case. Jamie Gruber, Michelle Merritt, Jamie Hebner, Lindsey Ellis, Rachel Locke

ABSENT: none

ALSO PRESENT: Sophia Stewart, John O'Connor, Kerriann Pelletter, Kristen Bellis, Jennifer Hodkin, Jessica Howes, Alex Szymanski, Braden Carmen, Wesley Wright, Tyler Morgan, John Merrill, Emily Merrill, Molly Merrill, Emily Thomas, Mishel Tsoncheva, Courtney Strozewski, Jennifer Newkirk, Rebecca Thornton

Call to Order

The meeting was called to order by Andrea Spengler at 5:30p.m.

Pledge to the Flag

Presentations

- Introduction of New Faculty and Staff

Approval of Agenda

Lindsey Ellis made a motion second by Rachel Locke to approve the agenda. All voted yes, motion carried.

Public Comment (Please limit comments to five minutes per person)

Supervisory Reports

- Mr. Daniel Grande – Spoke about the Spike Out Cancer game, he reminded everyone about the upcoming Open House and all the events that are going on that evening. Mr. Grande acknowledged FCS Student Council for purchasing a tree to be planted and dedicated in memory of Sky Hahn, he also said there would be a dedication of the tree on October 26th.
- Mr. Todd Crandall – Elementary Principal
- Mr. Wesley Wright – Spoke about how daily operations are going. He stated there are scheduled updates to PowerSchool and a scheduled

hardware (server) upgrade. He also stated they are ready for the first concert in the auditorium.

- Mr. Kyle Barthel – Buildings and Grounds
- Mr. Scott Hazelton – Athletics
- Mr. Kris Richter – Transportation
- Mrs. Sarah LoManto – Cafeteria

Board Reports

- President

  CCSBA Dinner Meeting- Wednesday, October 21, 2026 at the Williams Center, SUNY Fredonia at 5:30 PM

- Committees

- Board Committees

  - Audit Committee

  - Policy Committee-October 8, 2026-cancelled

- Superintendent Dr. O'Connor gave Capitol Project updates, stated they are working on the cafeteria wall in the Elementary School. Dr O'Connor also said they have the Elementary Principal finalists and will hopefully have a principal to approve at the next meeting.

- Student Board Report- Sophia Stewart reported on the recent NYSBBA student BOE zoom she attended, she stated that Art Club started and Homecoming and Spirit week is being planned.

Discussion Items

Second reading of Policy #5676 Privacy and Security for Student Data and Teacher and Principal Data

Old Business
None

New Business Consent Agenda

Jamie Hebner made a motion seconded by Michele Merritt to approve items A.

Recommendation from Superintendent to approve agenda items A.

A. Meeting Minutes

1) Approve the Board of Education Regular Meeting Minutes of September 10, 2026.

All voted yes, motion carried.

Recommendation from Superintendent to approve agenda items B.
Derek Case made a motion seconded by Lindsey Ellis to approve items B.

B. Financial Items

1) Treasurer's Report – August 2026

2) Warrant Summary Report –September 2026

3) Claims Auditor Report – September 2026

4) Extra-Curricular Report – August 2026

5) Resolved, upon recommendation of the Superintendent and the Audit Committee of the Forestville Central School District, that the Board of Education does and hereby accepts the Independent Audit Reports prepared by R.A. Mercer for the 2025-26 year effective October 8, 2026.

6) Approve the 2025-2026 Corrective Action Plan.

All voted yes, motion carried.

Recommendation from Superintendent to approve agenda items C.

Michelle Merritt made a motion seconded by Jamie Gruber to approve items C.

C. Personnel

1) Accept the resignation of Shauna McMahon, Elementary Principal effective September 30, 2026.

2) Approve Shauna McMahon, who possesses professional certification in the School Building Leader area, is hereby appointed to a probationary position of Director of Special Education in the School District Leader tenure area for a probationary period of four years, commencing on October 1, 2026, and ending on September 30, 2030 (unless extended in

accordance with the law). This expiration date is tentative and conditional only to extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure, Mrs. McMahon must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) years, and if Mrs. McMahon receives an ineffective composite or overall rating the final year of probationary period, Mrs. McMahon shall not be eligible for tenure at that time. There will be no change to Mrs. McMahon's salary or contract.

3) Approve the following SUNY Fredonia field experience students effective September 23, 2026:

Abery Harvey	Michele Sprague
Livia Gorlewski	Michele Sprague
Claire VanCise	Halie Booth
Damarielys Cruz-Vargas	Halie Booth
Cassidy Bellows	Lindsey Ruffo

4) Appoint Kristen Bellis to a 10-month Bus Driver position for 4 hours per day effective September 15, 2026 pending successful completion of all requirements. The probationary period will be for a period of 120 workdays.

5) Approve the following substitute effective October 2, 2026:

Brennan Lincoln Uncertified Teacher and Food Service

6) Approve the following graduate hours:

Emily Merrill 3 grad. hours

7) Approve the work hours for Custodial Department personnel effective September 1, 2026:

Sharolyn Wutz	8.00 hours
Rick VanCuren	8.00 hours
Carlie Catalano	8.00 hours
Stacey Kulpa	8.00 hours
Michael Bondzich	8.00 hours
Kimberly Andrews	8.00 hours
Julie Christian	8.00 hours
Adam Seeley	8.00 hours

8) Approve the work hours for School Support personnel effective September 1, 2026.

Sara Botticello	7.50 hours
Christine Bowker	7.50 hours
Brenda Schneider	7.50 hours
Lucinda Spears	7.50 hours
Heather Jackson	7.50 hours
Anita Stewart	7.50 hours
Melinda Gillette	7.00 hours
Collette Campese	7.00 hours
Jeannette Croft	7.00 hours
Heidi Zimar	7.00 hours
Jaunice Thompson	7.00 hours
Kaitlyn Alguire	7.00 hours
Carrie Mueller	7.00 hours
David Coia	7.00 hours
Jessica Eggleston	7.00 hours
Courtney Strozewski	7.00 hours
Adrienne Grubb	7.00 hours
Linda Hebner	4.00 hours
Meranda Heim	4.00 hours
Mary Gunther	3.50 hours
MaryJane Meadows	3.00 hours

9) Approve the work hours for Food Service Department personnel effective October 1, 2026.

<u>Elementary</u>

Jennifer Newkirk	6.00 hours
Chelsea Raczka	5.75 hours
Mary Gunther	2.50 hours

<u>High School</u>

Eric Flitt	7.00 hours
Laura Lisa	4.50 hours
Kristen Bellis	3.00 hours

10) Approve the work hours for Transportation Department personnel effective October 1, 2026:

Bill Moss	7.75 hours
Joanne Moss	4.00 hours
Meranda Heim	4.00 hours
Jen Tampio-France	6.75 hours
Randy Richter	5.00 hours
Dan Egan	8.00 hours

Ken Lucas	5.50 hours
Jane Scott	4.00 hours
Matt Ellis	4.00 hours
Matt Rozewicz	8.00 hours
Marvin Cummings	4.00 hours
Tyler Morgan	5.00 hours
Kristen Bellis	4.00 hours

All voted yes, motion carried.

D. Other

Lindsey Ellis made a motion seconded by Rachel Locke to approve items D.

1) Accept a donation in the amount of $200 from Forestville Student Council for a memorial tree in memory of Sky Hahn.

2) Approve the following IEP Recommendations #6928, 6617, 6958, 6709, 6455. 6955, 8023, 6295, 6712, 6530, 6365, 6306.

3) Approve the second reading and adopt the following policy:

Policy #5676 Privacy and Security for Student Data and Teacher and Principal Data

4) Establish 7 in-district school bus runs and 6 out-of-district school bus runs for the 2026-27 school year.

5) Authorize the Superintendent to enter into an agreement with Rocket Monitoring for the 2026-27 school year.

6) Authorize the Superintendent to enter into a membership agreement with Rural Schools Association of New York State for the 2026-27 school year.

7) Authorize the Superintendent to enter into an agreement with Silver Creek Central School for the 2026-27 school year for the shared athletics programs.

8) Surplus the following transportation items:

Buses: #131, #137, #142 and #143
54 hub caps

31 seat covers
2 windshields
8 fire extinguishers

9) Surplus the following cafeteria items:

Thermalrite tabletop commercial vacuum sealer
Berkel Electric food processor with attachments
Steamer
Cheese grater attachment
Blast Chiller
Panini Machine

All voted yes, motion carried.

E. Recommendation from the Superintendent to accept and adopt the following resolutions:

FORESTVILLE CENTRAL SCHOOL DISTRICT

CATTARAUGUS AND CHAUTAUQUA COUNTIES, NEW YORK

EXTRACT OF MINUTES

A meeting of the Board of Education (the "Board") of the Forestville Central School District, Cattaraugus and Chautauqua Counties, New York (the "District") was convened in public session at the Alene J. Bradigan Library in the District, on October 8, 2026 at 5:30 p.m., local time.

The meeting was called to order by Andrea Spengler and, upon roll being called, the following members of the Board were:

PRESENT:
Andrea Spengler, Derek Case. Jamie Gruber, Michelle Merritt, Jamie Hebner, Lindsey Ellis, Rachel Locke

ABSENT: none

ALSO PRESENT: Sophia Stewart, John O'Connor, Kerriann Pelletter, Kristen Bellis, Jennifer Hodkin, Jessica Howes, Alex Szymanski, Braden Carmen, Wesley Wright, Tyler Morgan, John Merrill, Emily Merrill, Molly Merrill, Emily Thomas, Mishel Tsoncheva, Courtney Strozewski, Jennifer Newkirk, Rebecca Thornton

The following resolution was offered by Jamie Gruber and seconded by Jamie Hebner, to-wit:

1) A RESOLUTION, DATED OCTOBER 8, 2026, OF THE BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS AND CHAUTAUQUA COUNTIES, NEW YORK (THE "DISTRICT") DECLARING THE DISTRICT'S PROPOSED EMERGENCY STRUCTURAL STEEL PROJECT AT THE DISTRICT'S MIDDLE/HIGH SCHOOL AND ELEMENTARY SCHOOL BUILDINGS (INVOLVING NECESSARY AND IMMEDIATE MEASURES TO ADDRESS THE UNEXPECTED FAILURE OF CERTAIN PORTIONS OF THE STRUCTURAL STEEL) TO BE A TYPE II ACTION UNDER SEQRA

WHEREAS, the Forestville Central School District, Cattaraugus and Chautauqua Counties, New York (the "District") is in the process of responding to the significant (and unexpected) failure of certain portions of the structural steel (the "Structure") located at the District's Middle/High School and Elementary School Buildings (collectively, the "Facilities"), and remediating such failure, with such work being anticipated to include, but not necessarily be limited to, the removal and replacement of the deteriorated steel structure, along with all related work to complete the replacements to impacted spaces, each in compliance with applicable statutes, regulations and standards (the "Emergency Capital Project"); and

WHEREAS, the District's architect, Young + Wright Architectural (the "Architect"), has determined that the Structure failure at the Facilities poses a continuing health and safety risk to District employees, students and other users of the Facilities, and recommends that the District pursue the Emergency Capital Project, with the approval of the Facilities Planning Unit of the State Education Department ("Facilities Planning"), to facilitate the immediate refurbishment and modernization of the Structure; and

WHEREAS, the Architect has specifically recommended that the District implement the Emergency Capital Project in general accordance with certain more detailed information that has been presented to the Board of Education (the "Board") by the Architect in connection with the Emergency Capital Project; and

WHEREAS, in accordance with New York State Education Department ("SED") guidance and policy, the District and its Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, Section 617.5 of the SEQRA Regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include "emergency actions that are immediately necessary on a limited and temporary basis for the protection or preservation of life, health, property or natural resources, provided that such actions are directly related to the emergency and are performed to cause the least change or disturbance, practicable under the circumstances, to the environment," "routine activities of educational institutions," "maintenance or repair involving no substantial changes in an existing structure or facility;" and "replacement, rehabilitation or reconstruction of a structure or facility,

in kind, on the same site…unless such action meets or exceeds any [Type I] thresholds in section 617.4"; and

WHEREAS, the proposed Emergency Capital Project constitutes such an emergency action, and/or routine activities of an educational institution; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities;

NOW THEREFORE, BE IT RESOLVED that it is the final determination that the District/Board is the lead agency for the review of the proposed action, that the proposed Emergency Capital Project is a Type II action, that is not subject to review under SEQRA, and the proposed action will not result in a significant adverse impact on the environment.

ADOPTED: October 8, 2026

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

AYES:
Andrea Spengler, Derek Case. Jamie Gruber, Michelle Merritt, Jamie Hebner, Lindsey Ellis, Rachel Locke

NOES: None

ABSENT:None

The resolution was thereupon declared duly adopted

STATE OF NEW YORK)
) ss:
COUNTY OF CHAUTAUQUA)

I, the undersigned Clerk of the Forestville Central School District, Cattaraugus and Chautauqua Counties, New York (the "District"), DO HEREBY CERTIFY as follows:

1. A meeting of the Board of Education (the "Board") of the District was held on October 8, 2026, and minutes of such meeting have been duly recorded in the minute book kept by me in accordance with law for the purpose of recording the minutes of meetings of the Board.

2. I have compared the attached extract with the minutes so recorded and such extract is a true and correct copy of the minutes and of the whole thereof insofar as the minutes relate to the matters referred to in such extract.

3. Such minutes correctly state the time and place when the meeting was convened and the place where such meeting was held and the members of the Board who attended and voted at the meeting.

4. Public notice of the time and place of the meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and all members of the Board had due notice of the meeting and the meeting was in all respects duly held and a quorum was present and acted throughout.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the District as of October 8, 2026.

Melody R. Voigt
District Clerk

(SEAL)

FORESTVILLE CENTRAL SCHOOL DISTRICT

CATTARAUGUS AND CHAUTAUQUA COUNTIES, NEW YORK

EXTRACT OF MINUTES

A meeting of the Board of Education (the "Board") of the Forestville Central School District, Cattaraugus and Chautauqua Counties, New York (the "District") was convened in public session at the Alene J. Bradigan in the District, on October 8, 2026 at 5:30 p.m., local time.

The meeting was called to order by Andrea Spengler and, upon roll being called, the following members of the Board were:

PRESENT:
Andrea Spengler, Derek Case. Jamie Gruber, Michelle Merritt, Jamie Hebner, Lindsey Ellis, Rachel Locke

ABSENT: none

ALSO PRESENT: Sophia Stewart, John O'Connor, Kerriann Pelletter, Kristen Bellis, Jennifer Hodkin, Jessica Howes, Alex Szymanski, Braden Carmen, Wesley Wright, Tyler Morgan, John Merrill, Emily Merrill, Molly Merrill, Emily Thomas, Mishel Tsoncheva, Courtney Strozewski, Jennifer Newkirk, Rebecca Thornton

The following resolution was offered by Jamie Gruber and seconded by Jamie Hebner, to-wit:

2) A RESOLUTION, DATED OCTOBER 8, 2026, OF THE BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS AND CHAUTAUQUA COUNTIES, NEW YORK (THE "DISTRICT") FINDING AND DECLARING THE EXISTENCE OF AN EMERGENCY SITUATION INVOLVING THE FAILURE OF A CERTAIN PORTION OF THE STRUCTURAL STEEL AT THE DISTRICT'S MIDDLE/HIGH SCHOOL AND ELEMENTARY SCHOOL BUILDINGS, AND AUTHORIZING AN EMERGENCY CAPITAL IMPROVEMENTS PROJECT TO ADDRESS THE SITUATION IN ORDER TO ENSURE THE HEALTH AND SAFETY OF DISTRICT EMPLOYEES, STUDENTS AND MEMBERS OF THE PUBLIC AND TO TAKE OTHER ACTIONS IN CONNECTION THEREWITH.

WHEREAS, the Forestville Central School District, Cattaraugus and Chautauqua Counties, New York (the "District") is in the process of responding to the significant (and unexpected) failure of certain portions of the structural steel (the "Structure") located at the District's Middle/High School and Elementary School Buildings (collectively, the "Facilities"), and remediating such failure, with such work being anticipated to include, but not necessarily be limited to, the removal and replacement of the deteriorated steel structure, along with all related work to complete the replacements to impacted spaces, each in compliance with applicable statutes, regulations and standards (the "Emergency Capital Project"); and

WHEREAS, the District's architect, Young + Wright Architectural (the "Architect"), has determined that the Structure failure at the Facilities poses a health and safety risk to District employees, students and other users of the Facilities, and recommends that the District pursue the Emergency Capital Project, with the approval of the Facilities Planning Unit of the State Education Department ("Facilities Planning"), to facilitate the immediate refurbishment and modernization of the Structure; and

WHEREAS, the Architect has specifically recommended that the District implement the Emergency Capital Project in general accordance with certain more detailed information that has been presented to the Board of Education (the "Board") by the Architect in connection with the Emergency Capital Project; and

WHEREAS, the District has been in contact with Facilities Planning (which has indicated that the Emergency Capital Project is to be appropriately treated as an emergency situation, to a certain degree and in certain aspects, with an expedited review and then immediate implementation to be allowed, with possible accelerated flow of State building aid); and

WHEREAS, a project number has been obtained (or is in the process of being obtained) from Facilities Planning, and the District has solicited cost proposal(s) and has retained and/or will retain one or more contractors to undertake and complete the Emergency Capital Project, as well as any reasonably required additional work to address the described situation; and

WHEREAS, the District proposes to undertake the Emergency Capital Project for the general protection of the public and, specifically, for the restoration and continued availability/use of safe and reliable Facilities for the benefit of the District, and to ensure the health and safety of District employees, students and other users of the Facilities;

NOW, THEREFORE, BE IT RESOLVED that the District finds that the situation described above: (1) is serious and unexpected, relates to health and safety, and requires immediate action and (2) therefore constitutes an emergency within the meaning of Section 103(4) of the General Municipal Law; and be it further

RESOLVED, that the Emergency Capital Project shall be limited in general scope to those items of work that have been deemed by the Architect to be immediately necessary or advisable to ensure the health and safety of District employees, students and other users of the Facilities; and be it further

RESOLVED, that it was the final determination of the Board that the Emergency Capital Project is a Type II action, which is not subject to review under SEQRA, and that the proposed action will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that the Board hereby declares that the expenditure of funds for the purpose of undertaking the Emergency Capital Project, in an amount up to $175,000 (being the Architect's preliminary estimate of the maximum total cost of the work involved, including anticipated incidental expenses), constitutes an ordinary contingent expense of the District, on the basis that such action is immediately necessary to ensure the health and safety of District employees, students and other users of the Facilities; and be it further

RESOLVED, that all of the expenses associated with the Emergency Capital Project (including, without limitation, the costs of the Emergency Capital Project, and the undertaking of any reasonably required additional work to address the described emergency situation, as well as the incurrence of necessary architectural and engineering costs, legal costs and other related incidental costs), all of which are hereby declared to be ordinary and contingent expenses in response to the emergency situation, shall be initially funded by the expenditure of up to $175,000 (or so much thereof as may be necessary) from the District's General Fund and, ultimately, from the District's receipt of State building aid that is anticipated to be forthcoming (on a possible expedited and accelerated basis) in connection with the Emergency Capital Project; and be it further

RESOLVED, that the Superintendent of Schools and other appropriate District officials be, and they hereby are, authorized to work with the District's contractors and/or the Architect to develop and complete the plans and specifications for the Emergency Capital Project, to solicit (in accordance with State Education Department guidance) cost proposals/quotes/bids for the work on the Emergency Capital Project, to enter into (in the case of the Superintendent, only) contracts for the work on the Emergency Capital Project on behalf of the District, and to undertake such other actions as may be reasonably necessary for the District to undertake, carry out and complete the Emergency Capital Project as soon as reasonably practicable, all in accordance with applicable New York State law.

ADOPTED: October 8, 2026

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

AYES:
Andrea Spengler, Derek Case. Jamie Gruber, Michelle Merritt, Jamie Hebner, Lindsey Ellis, Rachel Locke

NOES:
None

ABSENT:
None

The resolution was thereupon declared duly adopted.

STATE OF NEW YORK)
) ss:
COUNTY OF CHAUTAUQUA)

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1. A meeting of the Board of Education of the District (the "Board") was held on October 8, 2026, and minutes of such meeting have been duly recorded in the minute book kept by me in accordance with law for the purpose of recording the minutes of meetings of the Board.

2. I have compared the attached extract with the minutes so recorded and such extract is a true and correct copy of the minutes and of the whole thereof insofar as the minutes relate to the matters referred to in the extract.

3. Such minutes correctly state the time and place when the meeting was convened and the place where such meeting was held and the members of the Board who attended and voted at the meeting.

4. Public notice of the time and place of the meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and all members of the Board had due notice of the meeting and the meeting was in all respects duly held and a quorum was present and acted throughout.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the District as of October 8, 2026.

Melody R. Voigt
District Clerk

(SEAL)

Proposed Executive Session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons.

Adjournment

Correspondence/Information
Advisor Report- Beginning of year