School Site Council Meeting Agendas

2026 - 2027

School Plan for Student Achievement (SPSA) 2026-27
School Site Council Bylaws Revised 1-27-25
Family Engagement Policy - Parent Student Compact 2026-27

Meeting 1

Date:	October 21, 2026	Mtg. Started:	2:15 PM	Mtg. Adjourned:	3:10 PM	
Members Present						
Term	**Title**	**Name**	**SSC Title**	**In Attendance**		
2026-2027	Principal	Victor Murillo	-	Yes		
2026-2027	Teacher	David Sanchez	-	Yes		
2026-2027	Teacher	Charles Tippie	-	No		
2026-2027	Teacher	Sebastian Siojo	-	Yes		
2026-2027	Teacher	Lori Thornton	-	No		
2026-2027	Other School Staff	Gerardo Juarez	-	Yes		
2026-2027	Student	Matthew Gama	-	Yes		
2026-2027	Student	Naomi Fernandez	-	No		
2026-2027	Student	Sofia Rubalcava	-	Yes		
2026-2027	Parent	Norman Davis	-	Yes		
2026-2027	Parent	Rebecca Moon-Stone	-	Yes		
2026-2027	Parent	Perla Rubalcava	-	Yes		

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FOCUS	FACILITATOR	NOTES AND NEXT STEPS
Welcome		• Roll Call (Sign-In Sheet)
Public Comments		• Reviewed SSC Bylaws 26-27 • Question: What are sub committees in a school site council?

SSC Training		• Review School Site Council Training
		  ○ Acronyms
		  ○ Terms
		  ○ Robert's Rules of Order

Election of Officers (consistent with bylaws)		• Election of Officers (consistent with bylaws)
		  ○ Chairperson, Vice-Chairperson
		  ○ Secretary
		  ○ Parliamentarian (*if in bylaws*)

Approval of Minutes from Previous SSC Meeting		• Link Minutes
SSC Bylaws		• Review Bylaws
Review of SPSA Goals and Actions		• Review SPSA Goals

Parent Involvement Policy		• Review and get input on District Parent Involvement Policy
		• Review and get input on School Site Parent Involvement Policy
		  ○ This will be approved at the following SSC Meeting
		• Review and get input on School-Family Compact
		  ○ This will be approved at the following SSC Meeting
		• Discussion and Suggestions for Parent Outreach and Parent Involvement Activities

Additional Items		• Notification of next school site council meeting will be informed through email and place of meeting will be in room 703.
Adjournment		• 3:10 PM

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Meeting 2

Date:	**11/18/26**	**Time:**	**2:10**	**3:10**
Members Present				
Principal	**Teachers**	**Other School Staff**	**Students**	**Parents**
Victor Murillo				

FOCUS	FACILITATOR	NOTES AND NEXT STEPS
Welcome		• Roll Call (sign-in sheet) • Establish a quorum (A quorum, or more than half of the SSC members, must be present for the SSC to take action)
Public Comments		•
Approval of Minutes from Previous SSC Meeting		• Link Minutes
Discussion and Approval of		• Site Parent Engagement Policy

School Site Parent Involvement Policy		
Review of SPSA Goals and Actions **Ongoing Needs Assessment - Evaluate Progress in Meeting the Goals of the SPSA**		• Review California School Dashboard and any other data related to SPSA goals (universal screener, grades, assessments, attendance, etc) that has been updated since the last meeting https://www.caschooldashboard.org/ • Identify areas of progress, needs, and performance gaps. • Report Levels of Implementation of the SPSA Actions and Services in the SPSA Monitoring and Evaluation Tool (yellow boxes should be completed as soon as the SPSA is approved; update green and purple boxes prior to each meeting) ○ Identify areas where expected progress is being made, and areas where improvement is needed. • Based on the review of student data, implementation progress, and other stakeholder information, discuss revisions, **if any**, to be made to the SPSA (e.g. expectation was to hire two paraprofessionals, only one has been hired so far, adjust budget accordingly and apply funds to another goal, action, or service)
Action: Approve Revisions to SPSA		• We will try to add Wayground under Goal 1.4 (new) and add funds of $ 6,500 • We will try to add Math tutors under Goal 1.5 (new) • We will add a new parent engagement goal for materials needed and add funds under 4.2: $ 5,000
Action:		•
Parent Involvement Policy		• Review and get input on District Parent Involvement Policy • Review and get input on School Site Parent Involvement Policy ○ This will be approved at the following SSC Meeting • Review and get input on School-Family Compact This will be approved at the following SSC Meeting • Discussion and Suggestions for Parent Outreach and Parent Involvement Activities
Additional Items		•
Adjournment		•

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Meeting 3

Date:		Time:		
Members Present				
Principal	Teachers	Other School Staff	Students	Parents
ChaKwan Jones				

FOCUS	FACILITATOR	NOTES AND NEXT STEPS
Welcome		• Roll Call (sign-in sheet) • Establish a quorum (A quorum, or more than half of the SSC members, must be present for the SSC to take action)
Public Comments		•
Approval of Minutes from		• Link Minutes

Previous SSC Meeting		
Review Comprehensive School Safety Plan		• Comprehensive School Safety Plan • Input from SSC:
Review of SPSA Goals and Actions **Ongoing Needs Assessment - Evaluate Progress in Meeting the Goals of the SPSA**		• Review California School Dashboard and any other data related to SPSA goals (universal screener, grades, assessments, attendance, etc) that has been updated since the last meeting • Identify areas of progress, needs, and performance gaps. • Report Levels of Implementation of the SPSA Actions and Services in the SPSA Monitoring and Evaluation Tool (yellow boxes should be completed as soon as the SPSA is approved, update green and purple boxes prior to each meeting) ○ Identify areas where expected progress is being made, and areas where improvement is needed. • Based on the review of student data, implementation progress, and other stakeholder information, discuss revisions, **if any**, to be made to the SPSA (e.g. expectation was to hire two paraprofessionals, only one has been hired so far, adjust budget accordingly and apply funds to another goal, action, or service)
Action: Approve Revisions to SPSA		• Updated SPSA
Action:		•
Action: Approve Parent Involvement Policy		• District Parent Involvement Policy • School Site Parent Involvement Policy
Additional Items		•
Adjournment		•

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Meeting 4

Date:		Time:		
Members Present				
Principal	Teachers	Other School Staff	Students	Parents
ChaKwan Jones				

FOCUS	FACILITATOR	NOTES AND NEXT STEPS
Welcome		• Roll Call (sign-in sheet) • Establish a quorum (A quorum, or more than half of the SSC members, must be present for the SSC to take action)
Public Comments		•

Approval of Minutes from Previous SSC Meeting		● Link Minutes
Action: Approve Comprehensive School Safety Plan		● Comprehensive School Safety Plan
Review of SPSA Goals and Actions **Ongoing Needs Assessment - Evaluate Progress in Meeting the Goals of the SPSA** **Review Budget**		● Review California School Dashboard and any other data related to SPSA goals (universal screener, grades, assessments, attendance, etc) that has been updated since the last meeting ● Identify areas of progress, needs, and performance gaps. ● Report Levels of Implementation of the SPSA Actions and Services in the SPSA Monitoring and Evaluation Tool (yellow boxes should be completed as soon as the SPSA is approved, update green and purple boxes prior to each meeting) ○ Identify areas where expected progress is being made, and areas where improvement is needed. ● Based on the review of student data, implementation progress, and other stakeholder information, discuss revisions, **if any**, to be made to the SPSA (e.g. expectation was to hire two paraprofessionals, only one has been hired so far, adjust budget accordingly and apply funds to another goal, action, or service)
Action: Approve Revisions to SPSA		●
Action:		●
Additional Items		●
Adjournment		●

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Meeting 5

Date:		Time:		
Members Present				
Principal	Teachers	Other School Staff	Students	Parents
ChaKwan Jones				

FOCUS	FACILITATOR	NOTES AND NEXT STEPS
Welcome		• Roll Call (sign-in sheet) • Establish a quorum (A quorum, or more than half of the SSC members, must be present for the SSC to take action)
Public Comments		•
Approval of Minutes from		• Link Minutes

Previous SSC Meeting		
Action: Approve Comprehensive School Safety Plan		• Comprehensive School Safety Plan
Review of SPSA Goals and Actions **Ongoing Needs Assessment - Evaluate Progress in Meeting the Goals of the SPSA** **Review Budget**		• Review California School Dashboard and any other data related to SPSA goals (universal screener, grades, assessments, attendance, etc) that has been updated since the last meeting • Identify areas of progress, needs, and performance gaps. • Report Levels of Implementation of the SPSA Actions and Services in the SPSA Monitoring and Evaluation Tool (yellow boxes should be completed as soon as the SPSA is approved, update green and purple boxes prior to each meeting) ○ Identify areas where expected progress is being made, and areas where improvement is needed. • Based on the review of student data, implementation progress, and other stakeholder information, discuss revisions, **if any**, to be made to the SPSA (e.g. expectation was to hire two paraprofessionals, only one has been hired so far, adjust budget accordingly and apply funds to another goal, action, or service)

Review Initial Draft of the SPSA:		• Ensure that all sections of the plan have been developed with input from SSC, ELAC, and other advisory committees
		• Solicit feedback on the draft from SSC
		  ○ Are there any actions included that are not addressing a specific student need?
		  ○ Are there any actions included that are not evidence-based?
		  ○ Are there actions that were carried over from the previous plan that should have been removed?
		  ○ Do the proposed expenditures seem appropriate?
		  ○ Have all allocated dollars been planned for?
		• Revise SPSA as necessary

Additional Items		•
Adjournment		•

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Meeting 6

Date:		Time:		
Members Present				
Principal	Teachers	Other School Staff	Students	Parents
ChaKwan Jones				

FOCUS	FACILITATOR	NOTES AND NEXT STEPS
Welcome		• Roll Call (sign-in sheet) • Establish a quorum (A quorum, or more than half of the SSC members, must be present for the SSC to take action)
Public Comments		•
Approval of Minutes from Previous SSC Meeting		• Link Minutes

Action: Approve Comprehensive School Safety Plan		● Comprehensive School Safety Plan
Discussion: Initial SPSA Draft **Review Budget**		● Ensure that all sections of the plan have been developed with input from SSC, ELAC, and other advisory committees ● Solicit feedback on the draft from SSC ○ Are there any actions included that are not addressing a specific student need? ○ Are there any actions included that are not evidence-based? ○ Are there actions that were carried over from the previous plan that should have been removed? ○ Do the proposed expenditures seem appropriate? ○ Have all allocated dollars been planned for? ● Revise SPSA as necessary
Additional Items		●
Adjournment		●

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Meeting 7

Date:		Time:		
Members Present				
Principal	Teachers	Other School Staff	Students	Parents
ChaKwan Jones				

FOCUS	FACILITATOR	NOTES AND NEXT STEPS
Welcome		• Roll Call (sign-in sheet) • Establish a quorum (A quorum, or more than half of the SSC members, must be present for the SSC to take action)
Public Comments		•
Approval of Minutes from Previous SSC Meeting		• Link Minutes
Action: Approve Comprehensive		• Comprehensive School Safety Plan

School Safety Plan		
Discussion: Initial SPSA Draft **Review Budget**		● Ensure that all sections of the plan have been developed with input from SSC, ELAC, and other advisory committees ● Solicit feedback on the draft from SSC ○ Are there any actions included that are not addressing a specific student need? ○ Are there any actions included that are not evidence-based? ○ Are there actions that were carried over from the previous plan that should have been removed? ○ Do the proposed expenditures seem appropriate? ○ Have all allocated dollars been planned for? ● Revise SPSA as necessary
Additional Items		●
Adjournment		●

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Meeting 8

Date:		Time:		
Members Present				
Principal	Teachers	Other School Staff	Students	Parents
ChaKwan Jones				

FOCUS	FACILITATOR	NOTES AND NEXT STEPS
Welcome		• Roll Call (sign-in sheet) • Establish a quorum (A quorum, or more than half of the SSC members, must be present for the SSC to take action)
Public Comments		•
Approval of Minutes from Previous SSC Meeting		• Link Minutes
Action: Approve Comprehensive		• Comprehensive School Safety Plan

School Safety Plan		
Discussion: Initial SPSA Draft **Review Budget**		● Ensure that all sections of the plan have been developed with input from SSC, ELAC, and other advisory committees ● Solicit feedback on the draft from SSC ○ Are there any actions included that are not addressing a specific student need? ○ Are there any actions included that are not evidence-based? ○ Are there actions that were carried over from the previous plan that should have been removed? ○ Do the proposed expenditures seem appropriate? ○ Have all allocated dollars been planned for? ● Revise SPSA as necessary
Additional Items		●
Adjournment		●