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SUFFIELD HOUSING ATHORITY

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MINUTES OF REGULAR MEETING

Wednesday November 11h, 2026

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, November 10th, 2026 at 6:30 P.M at Maple Court 81 Bridge Street: the date and time duly established.

Mr. Mark Messenger called the meeting to order at 6:30 PM
The following members were present:
Mr. Mark Messenger, Chair
Mr. Jon Carson, Vice Chair — Mrs. Jacqueline Marien, Secretary
Mrs. Kathy Remington, Treasurer — Mrs. Jacqueline Nielson, Tenant Representative
Also present were Jason Joyce, Executive Director.

Residents: Robert Hinckley, Doug Nielson, Rob Britton, Karen Marcia, Kay Brun, Janet Ferris, Ann Cavanaugh, Judith Joseph, Carol Higgins, Nancy Woods and Diane Klaus.

REPORT FROM THE TENANT REPRESENTATIVE: The Halloween Trick-or-Treat was wonderful. 30 residents joined in the fun and gave out treats to the 54 children who came with their parents and grandparents to trick or treat. Some dressed up, and after it was over, went to the Senior Center to join in the Halloween Fun. Several residents went to the Motocross at the WICK in Southwick to cheer Patrick as he competed. He has some great comments from fellow riders about his Cheering Squad. We are having hot soup tomorrow for Veterans Day, after the ceremony on the green. We have notices going out about the Suffield Alight! on the 12th of December and Christmas lunch on the 13th of December.

PUBLIC COMMENT:
Janet, Kay, Carol, Nancy, and Robert B. said they were present to listen and talk about solar. Diane asked about the washers and dryers and inquired about purchasing risers for them or the overall plan. She was informed that we cannot buy risers due to them being commercial machines, and that we would need to construct a sound support structure, which will be reviewed in 3 to 6 months. Karen stated that Patrick, Sally, Deb, and Jason are doing the best they can for SHA. Judith mentioned that she is glad and fortunate to live here. Ann reported that she is still having issues with her bathroom. Doug emphasized that if residents hear things or have concerns about what is going on, it is important to call the office to get those concerns cleared up. Robbie shared that everyone was doing a great job and thanked everyone for the popcorn.

MINUTES:
Jon Carson moved and Mark Messenger seconded and so voted to approve the minutes of the October meeting.

VOTE:5-0

BILLS:
Jacqueline Marien moved and Jon Carson seconded and so voted to approve the bills presented which represent the expenses and expenditures of the Housing Authority for the billing period through October 2026.

VOTE:5-0

OLD BUSINESS:

The board Voted on the Solar Kathy Remington moved and Mark Messenger seconded and so voted to approve. **VOTE**:5-0

NEW BUSINESS:

The board Voted on the 2027 budget Jon Carson moved and Mark Messenger seconded and so voted to approve. **VOTE**:5-0

The Board reviewed the 3rd Quarter Financial statement from the accountant.

REPORT OF THE CHAIRMAN:

Signed off on the Solar & Workman's comp paperwork.

REPORT OF THE EXECUTIVE DIRECTOR:

We have been able to save money with switching Workman's Comp. Ins. We also saved money on our Budgeted Pest Control with all the stones around the buildings.

SHA STAFF Comments or Concerns:

Jason voiced how valuable the Tenant Rep has been with Helping and planning SHA Functions and in the office with Deb being out.

EXECUTIVE SESSION:

The Board went into Executive session at 7:24 pm to review Staff evaluations and ended at 7:34 pm.

ADJOURNMENT:

Jacqueline Nielson moved and Mark Messenger seconded So moved.
Meeting closed at 7:35 PM.

VOTE:5-0

Respectfully Submitted,
Mrs. Jacqueline Marien,
Secretary
jm/jn