COMMUNITY CONSOLIDATED
SCHOOL DISTRICT 15

580 N 1st Bank Drive • Palatine IL 60067 | 847.963.3000 | www.ccsd15.net

DATE: November 11, 2026
TO: Board of Education
Dr. Dana Smith, Superintendent of Schools
FROM: Judith Gritter, Director of Transportation
RE: Approval of #27-005 Emergency Transportation Services for Unassigned School Bus Routes

Expected Outcome of the Agenda Item:

Board Action.

Strategic Plan Alignment:

Goal 4: Efficient and Effective Operations

Background Information:

Bid #27-005 Emergency Transportation Services for Unassigned Bus Routes was published in the Daily Herald and on the District's website on October 9, 2026. Bid specifications were sent to 13 vendors. Two vendors submitted a bid. The bids were publicly opened and read aloud on October 22, 2026, at 11:30 a.m. This bid award is based on the lowest responsible bidder(s) meeting bid specifications. Attached is a bid tabulation sheet detailing all bid responses received by the District.
Bid documents are available for review in the Business Office.

Analysis and Implications for the Budget:

Vendor	Award Amount
First Student	10 drivers/ $455.25 per driver/day

Administrative Recommendation:

It is recommended that the Board of Education approve the contract with First Student for emergency transportation services for unassigned school bus routes.