Arrupe Jesuit High School
Corporate Work Study Program

CONSTRUCTION & TRADES



A Workforce Solution for Construction & Trade Companies

Construction companies are under constant pressure to deliver more projects with leaner teams.

Through Arrupe Jesuit's Corporate Work Study program, students provide dependable administrative and operational support that helps staff spend more time on the work that drives projects forward. At the same time, companies introduce young people to careers in construction and begin building tomorrow's workforce.

What do the students do?

Current student responsibilities with partners in construction and skilled trades companies:

Estimating
- Drawing takeoffs
- Bid tracking
- Organizing bid packages
- Vendor databases

Project Delivery
- Project documentation
- Closeout binders
- Scheduling support
- Dashboard updates

Office Operations
- AP support
- Invoice processing
- Purchase orders
- Document management

Safety
- Training records
- PPE Inventory
- Safety documentation
- Certification tracking



With Arrupe students handling essential tasks, full-time employees are able to focus on higher-value priorities, boosting productivity across the board.

95% Student's meet or exceed employer job performance expectations

86% Partners "very satisfied" with the overall Arrupe program

65% Supervisors say a student directly improves their workday

45% Students interested in Construction, Engineering, & Architecture

Why Construction Companies Partner with Us:

1. **INCREASE OFFICE CAPACITY**
Students complete work that often pulls project managers, estimators, accounting staff, and office managers away from higher-value responsibilities.

2. **DEVELOP FUTURE WORKFORCE**
Students are introduced to construction careers years before traditional recruiting begins.

3. **DELIVER A FULLY MANAGED WORKFORCE SOLUTION**
Arrupe staffs, transports, insures, and supports every student so your team can focus on the work.

How it Works:

- Four students share one full-time position throughout the school year.
- Students work one day each week, providing five full workdays of support.
- Arrupe manages transportation, workers' compensation coverage, liability insurance, and Department of Labor compliance, eliminating administrative burden for employer partners.
- Your organization receives dependable administrative capacity while helping students launch professional careers.

☑ What this IS:

- Real administrative support
- Consistent coverage 5 days a week for the 10-month school year
- A full-time equivalent position
- A future workforce strategy

☒ What this is NOT:

- Job shadowing or internship
- An HR burden
- Another responsibility for your field staff
- Manual labor - students support operations, not tools

✸ *Students 16 & older may take on expanded jobsite support roles - including safety checklist walkthroughs, quality control documentation, inventory tracking, and coordination with subcontractors - always under supervision.* ✸

Alumni Spotlights



Lizbeth Cervantes, '09
Proposal Manager
Haselden Construction



David Ramirez, '11
Project Superintendent
Turner Construction

*See our featured alumni at **www.arrupejesuit.com/40Under40**.*

"One of the most valuable aspects of our partnership with Arrupe is the opportunity to develop future talent for the industry and Haselden Construction. One Arrupe alum is already an important member of our team for the last ten years working as a Proposal Manager. We view the program as an important part of our long-term workforce development strategy.

– Byron Haselden, CEO Haselden Construction



Current Construction Partners:

Haselden Construction • Fransen Pittman General Contractors • Gilmore Construction • Kiewit • Absolute Caulking & Waterproofing • Edge Construction • QXO Building Partners • Western Pacific Building Materials • TruStile

Contact ERIN BREEN for more information at ebreen@arrupemail.org.