SACHSE HIGH SCHOOL
PARKING LOT EXPECTATIONS

Before purchasing a parking permit, students and parents/guardians should carefully review these expectations.

Parking on campus is a privilege, not a right. Parking privileges may be denied, suspended, or revoked by campus administration when a student violates these expectations, the Garland ISD Student Code of Conduct, or other applicable district/campus rules.

By purchasing a parking permit, the student agrees to attend school regularly, arrive at school and class on time, drive the vehicle registered to the permit, follow all parking/campus/safety expectations, and accept applicable consequences.

NO REFUNDS WILL BE ISSUED WHEN PARKING PRIVILEGES ARE SUSPENDED OR REVOKED.

PARKING LOT VIOLATIONS

The following conduct is prohibited and may result in loss or suspension of parking privileges, towing, and/or additional disciplinary action under the Garland ISD Student Code of Conduct, as applicable.

1. Reckless or unsafe driving, including excessive speed, cutting across lanes, driving across grass, or allowing passengers to ride outside the vehicle.
2. Leaving or attempting to leave campus without permission. Students must follow campus procedures and sign out through the Attendance Office unless participating in an approved program such as Senior Release, GRCTC, Career Prep, or another authorized program. Students may be required to present their Student ID, schedule, or authorized pass.
3. Going to a vehicle during the school day without permission from the Assistant Principal's Office or other authorized administrator.
4. Parking in an unauthorized location, including faculty parking, fire lanes, another student's assigned space, or any space other than the assigned space.
5. Moving a vehicle during the school day without permission.
6. Possession or use of tobacco products, nicotine products, e-cigarettes, or related prohibited items on school property. Additional consequences may apply under the GISD Student Code of Conduct.
7. Fighting, encouraging a fight, or engaging in disruptive or unsafe behavior in the parking lot.
8. Loitering in the parking lot after school or failing to leave campus within a reasonable period after dismissal unless participating in an approved activity.
9. Disrespectful, threatening, or inappropriate behavior toward a parking attendant, administrator, teacher, security officer, or other school employee.
10. Failure to follow procedures when driving a different vehicle than the vehicle registered to the parking permit.
11. Failure to properly display the parking permit. The permit must be permanently mounted inside the front windshield in the designated location.
12. Allowing another student to use an assigned parking space or parking permit. Parking permits and assigned spaces are non-transferable, including between siblings.
13. Failure to move a vehicle by 3:00 p.m. when the assigned space is located in the marching band practice area.

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14. Parking on campus after parking privileges have been suspended or revoked.
15. Failure to return a parking permit when required, including when an early graduate completes their final day of classes.
16. Special-program students failing to follow arrival/departure procedures. GRCTC, late-arrival, early-release, Career Prep, Senior Release, and other special-program students must report to the appropriate location immediately upon arrival and may not remain in the parking lot during the school day without authorization.
17. Other misconduct may result in loss of parking privileges when a student's conduct creates a safety concern, substantially disrupts the school environment, or otherwise warrants removal of the parking privilege under district policy and the Student Code of Conduct.

PARKING VIOLATION CONSEQUENCES

Routine Parking Violations

Violation	Consequence
1st	Written warning; warning sticker may be placed on vehicle; violation documented; parent/guardian notification may occur.
2nd	2-week suspension of parking privileges.
3rd	4-week suspension of parking privileges.
4th	Suspension for remainder of current semester.
5th or subsequent	Suspension for remainder of school year.

Routine parking violations are cumulative during the school year. A warning sticker is notification that a violation has been documented; the campus administrative record is the official record.

Serious or Safety-Related Violations

Not all violations require a warning first. A serious or safety-related violation may result in immediate suspension or revocation of parking privileges and/or additional disciplinary consequences under the Garland ISD Student Code of Conduct.

Examples include reckless/dangerous driving, excessive speed creating a safety risk, driving across grass, fighting, unauthorized departure from campus, threatening or seriously disrespectful conduct toward staff, parking in a fire lane or restricted safety area, possession of prohibited items, or parking on campus while privileges are suspended/revoked.

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Major Violation Provision

Regardless of the progressive schedule, administration may immediately suspend or revoke parking privileges when a violation involves a significant safety concern, unauthorized departure from campus, fighting, possession of prohibited items, repeated misconduct, or other conduct warranting immediate action under the Garland ISD Student Code of Conduct.

Vehicles parked on campus while privileges are suspended or revoked may be subject to towing at the owner's expense.

CANINE SEARCHES AND VEHICLE SEARCHES

Garland ISD may use trained dogs to screen for concealed prohibited items, including drugs and alcohol. These screenings may occur without advance notice. If a trained dog alerts to a vehicle or other area, the area may be searched by authorized district officials in accordance with applicable law and district policy.

A vehicle parked on school property may also be searched when authorized under applicable law and Garland ISD policy. Students are expected to cooperate with lawful search procedures. Students are responsible for prohibited items found in their possession or in circumstances where the Student Code of Conduct establishes responsibility.

WHAT IF I HAVE TO DRIVE A DIFFERENT CAR?

If you temporarily need to drive a different vehicle, park in your assigned space report to the Assistant Principal’s Office upon arrival to campus. Provide the vehicle's make/model, color, and license plate information so it can be documented and authorized for that day.

For a permanent vehicle change, provide proof of insurance, license plate information, vehicle color/identifying information. Transfer sticker to new vehicle, if it rips in the process, bring the remaining portion to the AP Office. Follow the campus procedure for obtaining a replacement permit. A replacement fee may apply.

IF SOMEONE HAS PARKED IN MY ASSIGNED SPACE

Do not park in another student's assigned space. Park in the designated overflow location identified by the campus, currently Row "N" (back row of the stadium lot), when available, and report immediately to the Assistant Principal’s Office. Give the AP secretary your assigned space number and the location where you parked.

Unauthorized vehicles may be ticketed, booted, or towed in accordance with campus procedures. Towing or boot-removal costs ($20, Cash Only) are the responsibility of the vehicle owner. Students whose parking privileges have been suspended or revoked may not park on campus.

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ATTENDANCE, FINES, AND PARKING PRIVILEGES

Parking is a privilege that may be conditioned on regular attendance and compliance with campus requirements. Parking privileges may be reviewed at the end of each nine-week grading cycle.

Students may lose parking privileges when they fail to meet applicable attendance expectations, are on a Loss of Credit (LOC) list, are on a Loss of Privilege (LOP) list, or have unresolved fines or other campus obligations.

Campus procedures do not replace attendance requirements established by state law or Garland ISD policy.

LOSS OF CREDIT (LOC)

If a student's name appears on the LOC list at the end of a nine-week grading cycle, the student may be required to complete the campus's designated attendance recovery/tutorial requirements before parking privileges are restored.

Required documentation must be submitted to the Assistant Principal’s Office by the stated deadline. Parking privileges remain suspended until required documentation or other attendance intervention has been completed and the privilege is restored by campus administration.

LOSS OF PRIVILEGE (LOP) / FINES

If a student's name appears on an LOP or fines list at the end of a nine-week grading cycle, the student may lose parking privileges until the applicable obligation has been cleared in accordance with campus procedures.

Students are responsible for resolving outstanding fines or other campus obligations through the appropriate office.

TARDIES

The following Sachse High School parking consequences apply to cumulative tardies:

Tardies	Parking Consequence
3 overall	Loss of parking privilege for 1 week
6 overall	Loss of parking privilege for 3 weeks

Additional tardy consequences may apply under the campus tardy procedure and the Garland ISD Student Code of Conduct.

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SKIPPING / CUTTING CLASS

Students are expected to attend every assigned class, tutorial, special program, and required instructional activity and to arrive on time.

Skipping, cutting class, leaving class or leaving campus without authorization, or being in an unauthorized location during class time may result in disciplinary action and loss of parking privileges.

Skipping/Cutting-Class Consequences

Documented Violation	Parking Consequence
1st	Parent/guardian notification and documented warning. A parking consequence may be imposed at administrator discretion based on the circumstances.
2nd	2-week loss of parking privileges.
3rd	4-week loss of parking privileges.
4th	Loss for remainder of current semester.
5th or subsequent	Loss for the remainder of the school year.

Skipping/cutting-class violations are cumulative during the school year.

Skipping/cutting-class violations are tracked separately from parking-lot violations and do not increase or decrease a student's parking-violation count.

A serious incident, repeated pattern of misconduct, leaving campus without permission, or other conduct may result in immediate loss of parking privileges and/or additional disciplinary consequences under the Garland ISD Student Code of Conduct.

A parking consequence under this section is separate from any attendance, academic, or disciplinary consequence that may apply to the underlying conduct.

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SPECIAL PROGRAMS

Students participating in special programs or schedules—including, but not limited to, Senior Late Arrival, Senior Early Release, GRCTC, Career Prep, swimming/diving, FTI, or other approved programs—must follow the arrival and departure procedures established by the campus.

If a student's schedule changes during the school year, the student is responsible for obtaining the correct parking authorization or sticker.

Students with late arrival or early release privileges must report to the appropriate location upon arrival and may not remain in the parking lot during the school day without authorization.

PARKING PRIVILEGE ACKNOWLEDGMENT

By signing below, the student and parent/guardian acknowledge that they have read and understand these parking expectations and agree to comply with Sachse High School parking procedures, Garland ISD rules and policies, the Garland ISD Student Code of Conduct and Student Handbook, and applicable law.

The student understands that parking is a privilege and may be suspended or revoked for violations of these expectations or other applicable school/district requirements. Loss, suspension, or revocation of parking privileges does not limit the campus's authority to impose additional disciplinary or attendance consequences when authorized by district policy or law.

Student Name:_____

Student Signature: _____Date:_____

Parent/Guardian Signature: _____ Date: _____

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