VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

November 2, 2026

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Main Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. McFall called the meeting to order at seven o'clock (7:00) p.m.

Mr. McFall asked the members to pause for a moment of silence.

Mr. McFall asked the members to stand for the Pledge of Allegiance.

Roll Call: Present: Mark Marterella (Zoom), Ben Carbaugh (Zoom), Troy Johnston (Zoom), Dennis Baker, Lynn Cressman, Monica Chatham (Zoom), Cindy Swendsen (Zoom), Justin McFall

Absent: Alesha Hartsfield, Shari Neely

Also Present: Mr. Robert Moore, Mr. Dan Keefer

Mr. McFall stated the Joint Committee members had received copies of the Minutes of the October 5, 2026 meeting. He asked if there was any discussion.

Mr. Baker, seconded by Mrs. Cressman, moved to approve the Minutes of the October 5, 2026 meeting as submitted.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Troy Johnston, Dennis Baker, Lynn Cressman, Monica Chatham, Cindy Swendsen, Justin McFall

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of 11/2/2026 were submitted for information.

Mr. Baker, seconded by Mr. Marterella, moved to accept the Treasurer's and Secretary's Report as of 11/2/26 as submitted.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Troy Johnston, Dennis Baker, Lynn Cressman, Monica Chatham, Cindy Swendsen, Justin McFall

Nayes: None, motion carried.

A list of bills from 10/6/26 – 11/2/26 in the amount of $556,535.51 was presented for approval.

Mrs. Cressman asked about payments to Tom's Auto Service, Ryan Lehnortt, Vision21 Solutions, LLC, and Eason Horticultural Resources, Inc. The payment to Tom's Auto Service was for installation of the plow on the newly purchased Ford F600. VTC plows its own property. Ryan Lehnortt was reimbursed for tuition and is not affiliated with the adult practical nursing program. Vision21 provides software that allows the instructors of classrooms utilizing computers to be able to monitor student activities on the internet. The payment to Eason Horticultural Resources was for bulbs for landscaping. Planting is part of the Natural Resources program curriculum.

Mr. Marterella, seconded by Mr. Baker, moved to approve the list of bills as presented.

Mrs. Hartsfield joined the meeting in person at 7:07 p.m.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Troy Johnston, Dennis Baker, Lynn Cressman, Monica Chatham, Cindy Swendsen, Justin McFall, Alesha Hartsfield

Nayes: None, motion carried.

Under Communications, Mr. Moore discussed the Professional Advisory Committee.

The Monthly Enrollment Report as of 11/2/26 was submitted.

Mr. Moore relayed that several members of our board were contacted by two adult Practical Nursing students regarding an issue. The situation is currently under investigation. If further board involvement is required, more information will be shared at that time.

Mr. McFall noted that he was one of the members who were contacted and that he would work with administration to resolve the issue.

Each Action Item was read aloud to give an opportunity for discussion.

There was no discussion for the November Action Items.

Mrs. McFall requested approval of the action items as presented: Item 8. a) i. – ii.

Mrs. Cressman, seconded by Mr. Marterella, moved to approve action Item 8. a) i. – ii. in one motion as follows:

i. Approve changes to OAC members.
ii. Approve a 36-month contract with Pitney Bowes for the postage meter.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Troy Johnston, Dennis Baker, Lynn Cressman, Monica Chatham, Cindy Swendsen, Justin McFall, Alesha Hartsfield

Nayes: None, motion carried.

Joint Committee Membership

Ms. Sharp noted that certain Board members were due for reappointment and that she had reached out to the Business Managers to let them know.

Chief School Administrator 2027

The next Superintendent of Record will be Stephanie Keebler from Titusville.

Mr. McFall asked if there was any old business.

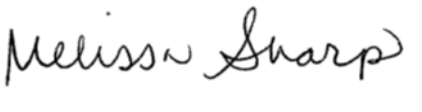
None was noted.

Mr. McFall asked if there was any new business.

None was noted.

Upon motion by Mrs. Hartsfield, seconded by Mr. Marterella, the meeting adjourned at twenty minutes past seven (7:20) p.m.

Recorded by



Melissa Sharp
Secretary, Joint Committee