Northside Middle School

School Year: 2026/2027

Parent and Family Engagement Policy/Plan and Procedures

PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN **REQUIRED** COMPONENTS

A. Northside Middle School will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.
   - *Title 1 Staff will create a rough draft of the Parent and Family Engagement Policy/Plan and procedures document.*
   - *Title 1 Staff will email the draft document to all Title 1 Committee members.*
   - *Title 1 Staff and Title 1 Committee members will meet on a future date to review/revise the draft document.*

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.
   - *The Right to Know meeting was held at the Open House on Monday, August 10th from 5:00 to 5:15 in the Northside Middle School library. Parents were told about Title 1 at Northside Middle School.*
   - *In addition to the meeting, a PowerPoint was looping through the Open House with details regarding Title 1 at Northside Middle School. Title I staff members were located in the lobby to answer questions and explain Title I services for those who could not attend the meeting.*

C. Offer flexible meetings, such as meetings in the morning or evening, and provide funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement.
   - *Parent and Family Engagement meetings are provided during evening hours.*
   - *Dinner is provided to encourage attendance and to support families.*

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, schoolwide under Section 1114, and the process of the school review and improvement under Section 1116.
   - *Our two Title 1 parents were invited to the meeting, and they were emailed the Northside Parent and Family Engagement Policy beforehand.*
   - *The Northside Middle School Parent and Family Engagement Policy was reviewed and approved on 9/23/26.*

E. Implement an effective means of outreach to parents of English learners, in a language the parents can understand, to inform them regarding how they can—
   - be involved in the education of their children; and
   - be active participants in assisting their children to—
     - attain English proficiency.
     - achieve high levels within a well-rounded education; and
     - meet the challenging State academic standards expected of all students

- *All academic and school related information, including Title 1 documents, are translated into the multiple languages represented by our student population.*

F. Provide parents of participating children—
- timely information about programs under this part.
- A description and explanation of the curriculum in use at school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
- if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
    - *Title 1 flyers and invitations will be sent out at least one week prior to an event.*
    - *Academic Assessment results used at Northside Middle School to measure student progress include the following: Mastery Connect, IXL, County Benchmarks and Common Assessments, Standards of Learning Scores, VALLSS testing, and World-Class Instructional Design and Assessment (WIDA).*
    - *Parent communications is provided in the following ways: email, phone calls, parent/teacher conferences, Parent Vue, and Canvas.*

G. If a schoolwide program is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.
    - *Parents can submit any concerns to the Executive Director of Elementary Instruction*.

PART II-**REQUIRED** SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level Parent and Family Engagement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Conduct a parent/teacher conference in elementary and secondary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.
    - *Northside Middle School has two parent teacher conference dates provided on November 2nd, 2026, and March 15th, 2027. In addition to these dates there will be Student Led Conferences in which students will present a portfolio. The date for the Student Led Conferences will be in the Spring of 2027 at a TBD date. These follow the Profile of a Graduate in which students will show case ways in which they were a collaborator, communicator, a critical thinker, were creative, and a good citizen.*
- Provide frequent reports to parents on their child's progress.
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.
    - *Provide high-quality curriculum in a supportive and effective learning environment, following the Roanoke County Math Curriculum Guides and Roanoke County Literacy Plan including targeted Student Reading Plans. Students with IEP reading goals have targeted reading support as well.*
    - *Help students follow school and classroom procedures using Multi-Tiered Systems of Support. At Northside Middle School, this is the Norseman Gold standard.*
- Offer three parental involvement events during the school year, one of which includes the Back-to-School Open House.
    - *On October 13th, 2026, Northside Middle School will host a Bricks 4 Kidz STEM LEGO Night. Students and their parents will have the opportunity to work together to create exciting LEGO designs incorporating motors while exploring STEM concepts in a fun, hands-on environment.*
    - *In the spring of 2027, Northside Middle School will host a Career Night, providing students with the opportunity to explore Career and Technical Education programs offered through RCPS, post-secondary education options, and a variety of career pathways. Students will learn how strong math and reading skills are essential for success across all areas of education, training, and future careers.*
- Provide opportunities for parents to volunteer and participate in school activities.
- Parents will make sure their children attend school regularly.
- Parents will encourage their children's academic achievement by looking at Parent Vue, Canvas, and helping their children complete homework and study for tests.
- Parents should participate in provided volunteer and school activities.
- Parents should communicate with teachers as needed with concerns.
- Students should let their teacher and family know if they need help at school.
- Students should complete homework and classwork to the best of their ability.

BUILDING **CAPACITY** FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **each school and district must**:

- Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.
    - *Teachers will encourage parents to attend the student- led conferences or any parent teacher conferences offered throughout the year to review academic standards and their child's progress.*
- Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).
    - *Teachers will encourage parents to attend parent teacher conferences and look at Parent Vue so that they can address literacy, technology, and educational needs.*
    - *On August,18,2026, RCPS offered a Live Parent/Student Event: AI for Student Success: Being Productive & Learning Future Skills*
- Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.
    - *Teachers may attend professional development in the areas of MTSS or other trainings that align with the Roanoke County and school wide academic standards.*
- Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
    - *Roanoke County Libraries and Roanoke County Sheriff's Office will be invited to at least one Title One activity throughout the year to encourage community engagement.*
    - *Northside Middle School's School Resource Office will collaborate with the planning of the NMS Career Night offered in the Spring of 2027.*
- Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents. of participating children in a format and, to the extent practicable, in a language the parents can understand.
    - *Northside Middle School's population represents multiple languages. Parents are provided with translated documents.*

The following are allowable activities:

1) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
2) May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training.
3) May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
4) May train parents to enhance the involvement of other parents.
5) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, to maximize Parent and Family Engagement and participation.
6) May adopt and implement model approaches to improving Parent and Family Engagement.
7) May establish a district parent advisory council to provide advice on all matters related to Parent and Family Engagement in programs supported under this section.
    - *Northside Middle School has two parents serving on the school-wide committee and the Title 1 district-wide council.*
8) May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities.
    - *The Roanoke County Public Library and the Roanoke County Sheriff's Department will be represented in at least one Title 1 Parent Involvement Event at Northside Middle School.*

PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

- *Northside Middle School provides translated emails and copies of school documents.*
- *Northside Middle School provides translators to help with parent communication and/or parent teacher conferences.*
- *Northside Middle School provides a translation line for teachers and parents to assist with communication.*

PART IV-ADOPTION – This Northside Middle School Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by Northside Middle School on 9/23/26 and will be in effect for the period of 2026-2027. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 9/23/26

Signature of Title I Authorized Representative

Date:

Name and Signature of Parents, Students, and Staff Involved in the Policy Development Process:

Name: Jill H. Meacham

Role or Title: Title 1 Math Teacher

Signature: Jill Meacham

Name: Jessica Shatto

Role or Title: Title 1 Reading Teacher

Signature: Jessica Shatto

Name: Christopher Benson

Role or Title: Principal

Signature: Christopher Benson

Name: Jessica Price

Role or Title: Special Education Coordinator

Signature: Jessica Price (Sep 25, 2026 12:59:46 EDT)

Name: Karen Stilton

Role or Title: Reading Coach

Signature: Karen Stilton
Karen Stilton (Sep 25, 2026 13:52:57 EDT)

Name: Marta Delareza

Role or Title: Parent Representative

Signature: Marta Delareza

Name: Casey King

Role or Title: Parent Representative

Signature: Casey King

Signature: Marta Delareza (Sep 28, 2026 10:39:28 EDT)

Email: delarezafamily@hotmail.com

Signature: Casey King (Sep 28, 2026 11:27:27 EDT)

Email: cindersrising@gmail.com

Parent Engagment Policy and Procedure- 2026-2027-final

Final Audit Report 2026-09-28

Created:	2026-09-24
By:	Jill Meacham (jhmeacham@rcps.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA5NAK1B_rVx7qadvw5URk-l090Gsu5e5C

"Parent Engagment Policy and Procedure- 2026-2027-final" History

Document created by Jill Meacham (jhmeacham@rcps.us)
2026-09-24 - 4:16:44 PM GMT- IP address: 70.166.73.33

Document emailed to Jessica Shatto (jlshatto@rcps.us) for signature
2026-09-24 - 4:21:04 PM GMT

Email viewed by Jessica Shatto (jlshatto@rcps.us)
2026-09-24 - 4:28:27 PM GMT- IP address: 70.166.73.33

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2026-09-24 - 5:17:55 PM GMT

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2026-09-24 - 5:19:14 PM GMT- IP address: 70.166.73.33

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2026-09-24 - 5:25:47 PM GMT

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2026-09-25 - 4:59:48 PM GMT

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2026-09-25 - 5:52:42 PM GMT- IP address: 104.47.55.126

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Signature Date: 2026-09-25 - 5:52:57 PM GMT - Time Source: server- IP address: 70.166.73.33 - Signature Appearance Selected: TYPE

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2026-09-25 - 5:52:58 PM GMT

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Signer cindersrising@gmail.com entered name at signing as Casey King

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