Hayward Unified School District

Purchasing Department
24411 Amador Street, Hayward, CA 94544

BID # 27.003
Bid Name/Project:
COUNSELING ENRICHED
SPECIAL DAY CLASS PROGRAM PARTNERSHIP

Addendum # 1 - 11/11/26
(Total of 2 pages including attachments)

A. CLARIFICATIONS

1. Section Proposal Instructions and Conditions - Page 11
   a **REMOVE**: (Text to be removed) "Submit ~~proposals and~~ questions to: Victoria Coronado via email vcoronado@husd.k12.ca.us"

   b **REPLACE WITH**: " Submit questions to: Victoria Coronado via email vcoronado@husd.k12.ca.us"

B. REQUEST FOR INFORMATION/OTHER

1. **Question: 1a**. The Management Criteria (p. 9) reference "(1-2) full time licensed mental health counselors," and the Description of Service outlines "seeking partnership for 5 classes". Please clarify whether the District requests 1–2 licensed counselors *per classroom* or *across all five classrooms*.
   1b. Would the District accept a model of one licensed counselor per classroom paired with a bachelor's-level staff member?
   Response: 1a.*The District is proposing 1 to 2 licensed counselors for the 5 classrooms.* **1b.** The District will consider a model of one licensed counselor per classroom paired with a bachelour's level staff member who will actively engage in person with the students and staff.
2. **Question:** Will the District staff each classroom with classroom aides/paraprofessionals?
   Response: The District intends to staff each classroom with District paraeducators or agency staff until District staff are acquired.
3. **Question:** Page 2 states e-mailed proposals will not be accepted, and Section 4 requires one hard copy and one flash drive, but page 10 says to submit proposals via email. Please clarify whether email and/or mailed submissions will be accepted.
   Response: The District will not accept proposals via email. Each proposer must submit one (1) hard copy and one (1) electronic copy on a flash drive.

4. **Question:** Pg. 8 - Technical Criteria - Student Services Will Include - regarding service documentation; does the district expect the vendor to document services in the district system or in the vendors own system?
   Response: Services are to be documented in the district system for evidence of IEP implementation.
5. **Question:** Pg. 7 - Technical Criteria - Programming will include - Regarding Submission of Medi-Cal reimbursement independent of the district; can Hayward clarify their expectations regarding vendor submission of claims for Medi-Cal reimbursement. Is Hayward currently claiming for IEP services through Medi-Cal? Is the district expecting vendor to log service data into Hayward system so the district can
   Response: The provider will be scored based on their capacity to maintain its own Medi-Cal enrollment and manage billing for eligible services.
6. **Question:** Pg. 7 - Technical Criteria - Programming will include - Regarding CYBHI reimbursement exploration; can Hayward estimate what percentage of students in these classrooms will have an IEP that prescribes individual, group or family mental health therapy?
   Response: The District anticipates that 100% of the students in these classes will have varying forms of therapy such as individual, group, and/or family mental health services in their IEPs.
7. **Question:** Is the awarded provider expected to maintain its own Medi-Cal enrollment and manage billing for eligible services, or does Hayward Unified School District currently manage Medi-Cal enrollment and billing directly?
   Response: The provider will be scored based on their capacity to maintain its own Medi-Cal enrollment and manage billing for eligible services.
8. **Question:** If the district manages billing, would the selected provider be responsible for any specific documentation, credentialing, or compliance requirements to support the district's reimbursement process?
   Response: The district is not managing billing.