AGENDA
Joint Operating Committee Meeting
Tuesday, November 10, 2026
Steel Center – Conference Room B

6:30 PM – Executive Session **7:00 PM – Regular Meeting**

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City
Mr. Wayne Perry, Treasurer – South Park

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Colleen Sokira – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward
Mrs. Lauren DiBeneditto Huey– South Allegheny
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mr. Mark Donahoe – West Mifflin Area

1. **Call to order**

   1.1. Flag Salute
   1.2. Roll Call

2. **Board Member Comments & Visitor Comments on Agenda Items**

   The agenda was posted on the Steel Center website by 6:00 PM on November 9, 2026. The meeting is open to the public to attend in-person.

3. **President Remarks**

   An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. **Student Presentations – SkillsUSA**

5. **Other Presentations – NONE**

6. Minutes

6.1. Approval of minutes from October 6, 2026 (enclosed and website attachment).

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.4 as presented (enclosed and website attachment):

7.1. Treasurer's Report ending September 30, 2026
7.2. Bills to be Approved
- **7.2.1** General Fund Check Register – Payments October 2026
- **7.2.2** General Fund Contracted Services to be Ratified – Over $1,000 (included in Check Register listing)
- **7.2.3** General Fund Purchase Orders to be Ratified —Over $2,500 – Future Payments
- **7.2.4** Administrative Fund Check Register – Payments October 2026
- **7.2.5** Administrative Fund Checks to Approve – Future Payments
- **7.2.6** Renovation Fund Expenses to be Ratified – Future Payments

7.3. Ratify Student Activity Report for September 2026
7.4. Renovation Fund Treasurer's Report ending September 30, 2026

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 Occupational Advisory Committee Members

- Approve the individuals to serve on the designated program area's Occupational Advisory Committee (OAC) for the 2026-2027 school year as presented (enclosed and website attachment).

8.1.2 Workforce and Adult Education Coordinator Position

- Approve the creation of a Workforce and Adult Education Coordinator administrative position to support the development and implementation of Steel Center's Workforce Training and Adult Education Initiative as presented (enclosed and website attachment).

8.2 Personnel

8.2.1 Instructional Aide

- Ratify the hiring of **Jennifer Short** as a 10-Month Instructional Aide for the 2026-2027 school year, contingent upon Steel Center's receipt of required documentation prior to the first day of employment, at the Step 1 rate of **$17.79** per hour plus applicable benefits as stated in the Classified Employee Contract for the probationary period of 90 days. Upon satisfactory completion of the probationary period, the remainder of all benefits shall be effective on the ninety-first (91st) day as outlined in the contract (enclosed and website attachment).

8.2.2 Employee Leave

- Approve intermittent leave in accordance with the Family and Medical Leave Act (FMLA) for Employee #10006577 effective October 19, 2026.

8.2.3 Employee Discipline Resolution

- Approve discipline resolution for employee #7320 as presented (enclosed and website attachment).

8.2.4 Instructional Aide

- Approve the hiring of **Theresa Hartman** as a 10-Month Instructional Aide for the 2026-2027 school year, contingent upon Steel Center's receipt of required documentation prior to the first day of employment, at the Step 1 rate of **$17.79** per hour plus applicable benefits as stated in the Classified Employee Contract for the probationary period of 90 days. Upon satisfactory completion of the probationary period, the remainder of all benefits shall be effective on the ninety-first (91st) day as outlined in the contract.

8.3 Conferences, Seminars & Competitions

- Approve **Steel Center staff (2) and students (5)**, as listed below, to attend the **National Association of Home Builders 2027 International Builders' Show** February 1-2, 2027, in Las Vegas, Nevada at an approximate cost of **$10,000**. Funding in the amount of **$2,000** has been awarded through the National Housing Endowment, Travel Scholarship Program for the International Builders' Show (IBS), and **$1,000** by the Builders Association of Metropolitan Pittsburgh (BAMP):
  - Theodore Pavlack, Carpentry teacher
  - Nolan Bergamasco, Building Trades teacher
  - Darren Pinson – Clairton, 12th Grade
  - Sam Riley – Thomas Jefferson, 12th Grade

- Adam Amato – Baldwin, 12th Grade
- Max Craig – South Park, 12th Grade
- Cam Reynolds – Bethel Park, 12th Grade

9. Facilities ACTION ITEMS – NONE

10. Renovation Update – ACTION ITEMS

11. Superintendent of Record Report

12. Solicitor's Report

13. Information Items

13.1. JOC Brief (enclosed and website attachment).

14. Other Business – Joint Operating Committee Business ACTION ITEMS

14.1. Renovation Bonuses

- Approve the distribution of monetary bonuses to designated individuals as presented.

15. Visitor Comments

16. Adjournment

NEXT MEETING: December 15, 2026, at Steel Center CTE