Overlook PTO Meeting Minutes

November 10, 2026 @ 6:30 PM in the Overlook Elementary Library
(Attendance:Tony B. Kristen A. Jessica L. Lisa M. Amber A. Sara D. Amanda R. Betsy V. Haley D. Carina S. Laura W. Christi B. Sandra G. Brittney M. Jillian G.)

Welcome and Introductions - Meeting Minutes Approval- (Amanda R. 1st,Tony B. 2nd)
Budget and Expense Review: Approval - (Tony B. 1st, Sandra 2nd)

Board Reports:
President- Amber Addis
Our morning meeting was a success. We hope alternating morning and evening meetings will be able to enable more members of our community to participate. We met with Andy Hill and the PTO boards last week. It is wonderful for brainstorming through problems. Another PTO did a walkathon that was very successful. This might be a good idea for the future. Grizzly Garage sale will be advertised by the High School for donations. There are a few thank you cards going around for supporters of our kiddos.
Treasurer- Lindsey Provchy: via email
As of the end of October, we've almost doubled what we made the entire last school year in **Restaurant Nights!** We have made $855.89 so far (not counting Cambria). **Spirit Day** sales are also higher than last year at this point, we've made $929.30 (not including the November spirit sale). **Fall Book Fair** was a great success, as was **Skate Night**! The budget for the **Turkey Trot** expenses was initially $100, but bringing 3rd graders into it ramped up the expenses in a way we weren't expecting, so the board voted to increase the budget for this event to $250. With the extra money coming in from **Restaurant Nights, Spirit Sales**, etc, we will be fine to cover this. I'd like to thank everyone for their support switching over from **Venmo** to **Zeffy** - Change is never fun, but I hope that it hasn't been too much of a hassle. Amazon is taking longer than usual to deliver things, and that will only get worse with the holidays, so if you need something ordered from the PTO Amazon account let me know ASAP! If I have to pay extra in shipping to get something to you in time I will, but it will come out of your event's budget. In addition to the above, Heather Lamar (Pre-K) has submitted a teacher grant request to be voted on. It is for $147.79, for sensory items including (but not limited to) fine motor manipulatives, lamination sheets, velcro dots, and re-usable coloring boards. This is our first teacher grant request of the year.
Vice President- Amada Rossi - No additional Report
Secretary - Laura Williams - Just another ask for help with Family Night out.

Principal Report- Mrs. Duerr - Thank you for the meals for conference night meals! The teachers have really appreciated those. Salvation Army Fund drive is happening soon. Let's support it! We already have the flyers for the Christmas shop and 12 days of Christmas spirit week. More Alike than Different Day: This is coming up in January. A day to explore how we are more alike than different and exploring empathy for people with disabilities, service dogs, autism, prosthetics, visual impairments, and others. Additionally, could the PTO consider funding Numbots for the next school year?
Teacher Grants Braile Legos
Teacher Liaison Report- Jaimie Bennet - No additional Report

New Business & Upcoming Events
Dine to Donate: Brittney M. Cambria's raised $217 for us. Sub Station has to relocate and do February instead of December. January is going to be Tail Gaters. Could we do Nothing Bundt Cakes? Maybe around Valentine's Day or Teacher Appreciation?
Grant Voting: Affirmative
Conference Meals: Christi B. $850 spent for meals, leaving $540 for the last conference night. We are still under budget for all of them. Casa will be for the last conference night, but I'm still looking for a dessert. Elly Mae? Dolce?
Monsters Hockey Game: Lisa M. Flyers have gone out and we've been publicizing the event. I'm awaiting a response from the Monsters on the ticket sales to date. Is there an opportunity to ask teachers to include the flyer with their upcoming weekly newsletters?

RubberDucks: Lisa M. The team released its schedule for 2027 and asked me to follow up with them this month. In order to have with a Friday date with fireworks, here are the dates: Friday, April 30 or Friday, April 16. Do we wish to continue seeking the National Anthem and 7th inning stretch singing opportunities?
Turkey Trot: Jessica L. Flyers have gone out, still working on communication and messaging so the 4th graders get in on the turkey trot. We only have one donation so far, so we need to get through the noise. Let's send out a dedicated link for just the turkey trot, and streamline our communication. Encourage them to share with grandparents and relatives. One question, when we come back to the cafeteria, can the parents come into the cafeteria? Yes, as long as they're parent volunteers, certified beforehand.
Holiday Parties Tony B. Parents really appreciated being able to come in a little early to help set up. We are only 5 weeks away from the next party. It was good fun.
Magic of Giving: Betsy V. We have the wish list from Mrs. Laino, we will be making that sign-up soon. Discover Church will be donating all of the groceries for this event. Donations will go out before Winter break.
Santa Shop: Christi B. It's on track to happen. Tables are getting secured. Delivery will happen on December 8th, the school day before the shop happens. All the information for volunteer training will happen. This year we will be given scanners instead of having to use our own phones. I need to think about how we are going to arrange our volunteers.
Garden Club: Laura W. We are ready for our first meeting of the year this Thursday. We already have 41 kids signed up and $105 donated. At this event we will be learning about our ecosystem and pollinators.
Family Night Out: Lauren K.
Breakfast with Books: Tony B. Nothing new to report, we're doing this in February. We're on track!

Committee Updates & Follow-Ups
Open Committee Chair Positions for 2026-2027: Laura W. As of now, we are good!
Spirit Sale: Kristen A. We netted about $1000 across 4 sales. Thank you to the volunteers. The signup link is on the Linktree for the Winter sales.
Skate Night: Lisa M. Huge shout-out to Delaney Poetter and Kristen Ashby for leading the event the night of! Report out: 175 attendees (+31 from the previous year), $550 brought in for Overlook - 60(15 gift cards to Dolce x 4 winners) = 490(+$184 More than last year). Outside of the additional funds this event generated (and it's not intended to be a fundraising event), I think an increase in attendance numbers was key because of a few factors: 1. Credit to Mrs. Duerr for helping promote the event throughout the building. I know students recognized that there were posters/flyers on the walls (and in color), I heard and this helped generate an additional buzz. 2. The date of the event: Having this on a day when there is school the night of the event and then no school the next day was helpful. This contrasts with last year, when the event on a day with no school. Next year's date: Need to lock it in with Skate Station if we want to keep it at that rink, and keep our deposit. Per the 2027-2028 district calendar that was board approved in 2025, here are dates: Thursday, October 7 (no school Oct. 8 for NEOEA Day), Wednesday, October 13 (no school on Oct. 14 for parent-teacher conferences), Wednesday, November 3 (no school on Nov. 4 & 5)
Fall Book Fair: Amanda R. Awesome Book fair this year! We had $175 in Scholastic money. We bought reusable tote bags for the first 100 customers. We usually have the Spring book fair before Easter in conjunction with the Spring Open House. Should we do Tues-Thurs this year? We give scholastic dollars earned from Fall sale to the teachers to the use in the Spring sale. Do we want to offer an amount for each child, or a $5 book for each child next year?
Spirit Wear/School Shirts: Lauren K. via email. The school shirts are in production and I hope to deliver them sometime next week to the school. I will touch base with Mrs. Duerr to send a message the day they are going home so parents can be aware. I will be doing it a little differently this year. I will deliver each classroom together with a sheet of who gets what size and have the teachers distribute the shirts.I will purposely send home the Spirit Wear orders the following week or after to not cause confusion. I do not have details on our proceeds from the sale yet.

Adjourn: Amanda R. 1st, Sandra 2nd