CHRISTIAN BROTHERS ACADEMY

2026-2027 Remote Learning Schedule

This plan is designed to provide a seamless transition to remote learning should the need arise. In the following sections you will find important details about how our Remote Learning Schedule will be implemented including how students and parents will be notified, the daily schedule, and student expectations during Remote Learning.

I. Notification of Remote Learning

If there is a need to move to school-wide Remote Learning, notification will be sent through our School Messenger alert system and student email distribution lists.

II. Remote Learning Platform - Zoom Classes

Students will find Zoom links to their classes in Schoology. Students can click on their class's Zoom link to join their class.

Students must be on time for each class so their teacher can admit them from the waiting room to the class. If a student is late to class, he should email his teacher that he is in the waiting room. Teachers will check their email 5 minutes into the lesson to admit any waiting students. After that, the teacher will not be able to check the waiting room again. This is why it is so important that students be on time for each class.

If a student has questions or concerns while he is on Remote Learning, he should email his teacher. Teacher email addresses can be found on our school website or by clicking the following link: Faculty Directory. Please allow 24 hours for a response.

III. Class Schedule

On Remote Learning days, CBA will run our Delayed Opening Schedule and drop the Homeroom Period. Below is the schedule for class times:

Period 1:	10:22AM - 10:50AM
Period 2:	10:54AM - 11:22AM
Period 3:	11:26AM - 11:54AM
Period 4a:	11:58AM - 12:18PM
Period 4b:	12:22PM - 12:42PM
Period 4c:	12:46PM - 1:06PM
Period 4d:	1:10PM - 1:30PM
Period 5:	1:34PM - 2:02PM
Period 6:	2:06PM - 2:34PM

IV. Expectations for CBA Students during Remote Learning Days

- Attendance is mandatory for scheduled online instruction. If a student is going to be absent from Remote Learning, his parent/guardian must email Mrs. Tucker (btucker@cbalincroftnj.org) before 8:00AM on the day of his absence to confirm that he will not be participating in Remote Learning.

- Students should use the laptop they use for school in order to participate. Students may not login on their cellphones.

- Students must be ***present and on time*** for all classes. Students are required to ***appear on screen for the duration of the class*** in order to verify attendance for the entire class session. Teachers will report unexcused absences to the Administration.

- Students are required to use their correct full name when entering a video class meeting in order to facilitate taking attendance.

- Students may wear a collared polo or button down shirt (shirts should be one solid color) when participating in online classes in order to support the mindset of a typical school day. Students may wear chino pants or dress golf shorts. Students should be cleanly shaven and their hair neat.

- An online class meeting is equivalent to an in-person CBA class. Students are held to the same expectations of personal conduct when they are in an online instruction class as when they are in a CBA classroom. Any conduct unbecoming a CBA student will be addressed by the Administration.

- Students should work from a quiet space in their home with a table or desk. Students may not be in bed during Remote Learning.

- Students are not allowed to create personal backgrounds for any Zoom session that are distracting, insensitive, or offensive. Any posters visible in the background must be appropriate.

- Students may not eat during an online class or get up to get food during class. Students must ask their teacher for permission to leave class to go to the bathroom if necessary.

- Students may not engage in any other activities while attending an online class. Cell phone use, video gaming, side chats, or any other form of social media engagement is unacceptable during class and will be reported to the Administration.

- Students are never allowed to enter an online class that they are not registered for unless explicitly invited by the teacher.

- Students should mute their microphones until their teacher calls on them or they need to ask a question.

- Students are not allowed to record any lesson without the permission of the instructor.

- Students are required to regularly check their email and Schoology for assignments that are due.