WELCH MIDDLE SCHOOL

SDMC Q1 Meeting Minutes

Quarter 1 | September 23, 2026

Facilitator: Letra Johnican, Assistant Principal	Meeting time: 4:45-5:30
Location: Library	Scribe: Eseosa Egeonu

1. Welcome and Beginning-of-Year Campus Updates

Proposed discussion summary: Review campus priorities for the 2026–2027 school year, beginning-of-year expectations, and the role of the SDMC in supporting continuous improvement.

Proposed next steps: Identify priorities requiring committee follow-up.

2. Beginning-of-Year Student Data Review

Proposed discussion summary: Review available beginning-of-year assessment and classroom performance data. Discuss student learning gaps, grade-level trends, and how PLCs will use data to plan reteaching and instructional adjustments.

Proposed next steps: Continue reviewing data in PLCs and identify students needing additional support.

3. Campus Intervention and Tutorial Plans

Draft discussion summary for verification: Mrs. Pinnock, Interventionist, discussed the proposed use of Summit K12 and IXL within the campus intervention and tutorial plan. Topics included using beginning-of-year data to identify learning gaps, providing targeted practice through IXL, supporting science TEKS through Summit K12, and monitoring student usage and progress. Confirm specific statements and program assignments before submission.

Proposed next steps: Clarify expectations for IXL and Summit K12 implementation, monitor student participation and growth, and adjust targeted supports based on data.

4. Campus Improvement Plan (CIP)

Proposed discussion summary: Discuss alignment between campus improvement priorities, instructional practices, and student achievement goals. Consider how intervention strategies and data reviews will inform ongoing improvement.

Proposed next steps: Monitor implementation of improvement strategies and revisit progress during subsequent meetings.

5. Student Attendance and Engagement

Draft discussion summary for verification: Mrs. Crawford, Counselor, emphasized a campuswide focus on students arriving to class on time to protect instructional time. Topics included reinforcing punctuality expectations, reviewing recurring tardiness, communicating with families, and coordinating teacher, counselor, and administrator follow-up. Confirm specific statements before submission.

Proposed next steps: Monitor attendance and tardiness patterns, reinforce on-time arrival expectations, and follow up with students who need additional support.

6. Staffing and Instructional Support

Proposed discussion summary: Discuss current staffing needs, onboarding support, and consistent implementation of instructional expectations across classrooms.

Proposed next steps: Continue coordinating staff support and addressing staffing needs.

7. Parent and Family Engagement

Proposed discussion summary: Discuss opportunities to engage families in student learning and communicate available tutorials, academic supports, and campus expectations.

Proposed next steps: Plan outreach and communicate opportunities for parent participation.

8. Action Items Summary — Confirm Before Submission

- Continue reviewing data in PLCs and identify students needing additional support.
- Confirm the Summit K12 and IXL implementation plan with Mrs. Pinnock; monitor student usage and academic progress.
- Monitor implementation of improvement strategies and revisit progress during subsequent meetings.
- Coordinate with Mrs. Crawford to monitor tardiness and reinforce timely arrival to class.
- Continue coordinating staff support and addressing staffing needs.
- Plan outreach and communicate opportunities for parent participation.

Meeting end time: 5:30 Minutes reviewed by: 