Ontario-Montclair School District

"Home of the College-Bound Eagles"

Corona Elementary School
Parent Handbook

2026-2027

Welcome To Corona Elementary School

Dr. Salvador Flores, Principal

Mrs. Monica Ayala, Assistant Principal

School Hours

Grades 1st-6th

Monday, Wednesday, Thursday, Friday

8:00 a.m.–2:40 p.m. Tuesday

8:00 a.m. – 1:25 p.m.

TK/Kindergarten

Monday through Friday

8:00 a.m. – 12:30 p.m.

State Preschool

Monday through Friday

7:50 a.m. – 11:05 a.m. (AM)

11:45 a.m. – 3:00 p.m. (PM)

SDC
PK/TK/Kindergarten

Monday through Friday

7:30-12:00 (AM)

11:50 a.m. – 3:05 p.m (PM)

Office Hours

Monday – Friday

7:30 a.m. – 4:00 p.m.

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SCHOOL DISTRICT

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A LETTER FROM THE PRINCIPAL

Dear Parents:

Welcome to Corona Elementary School. I want to take this opportunity to thank you for entrusting your child to our school. We are very proud of the many successes that our students have accomplished throughout the years and the energy that they have contributed to make this school a wonderful place.

Corona Elementary is special because the stakeholders have worked collaboratively and carefully to create a school where students are challenged to grow to their full potential and realize their dreams. They are guided in the learning process by our teachers, administrators, and support staff. All constantly search for ways to ensure that standards are mastered and important learning takes place in every classroom by every student.

It is with great enthusiasm that we have put together this handbook in an effort to enhance our parent-school partnership and help provide a clear understanding of the Corona school rules and procedures. It is my hope that this handbook will enhance our collaboration for the benefit of all our students.

I have great expectations that together we will make this school year the best year ever!

Warmly,

Sal Flores, Principal

School Mission Statement & Goals

Mission Statement

Corona Elementary School will provide a superior education that challenges and supports all students to reach high standards of academic excellence.

Goals/Objectives

- All students will achieve English Language proficiency as assessed by continuous multiple measures.
- All students will meet or exceed Common Core State Standards in English Language Arts and Math by the end of each academic year, as assessed using multiple measures.
- All students will SOAR (Be Safe, Organized, Accountable, and Respectful) in a safe and nurturing environment, as assessed by continuous multiple measures.
- All students will understand the importance of attaining a higher education, and will be introduced to and educated in college and university opportunities for their future.
- All students will attend school on time daily.

Important Dates at Corona Elementary

Back to School Night
August 4, 2026

Parent Conferences
November 23 through November 27, 2026
March 23 through March 27, 2026

Book Fair Weeks
November 17 through November 21, 2026
March 23 through March 27, 2027

Open House
February 17, 2027

Corona Carnival
May 14, 2027

State Preschool Promotion
May 18, 2027
AM- 9:30-10:15
PM- 12:30-1:15

TK/Kindergarten Promotion
May 19, 2027
K 8:15-9:15
TK 9:30-10:15

6th Grade Promotion
May 20, 2027
8:30-9:15

SDC Preschool Promotion
May 21, 2027
1:45-2:30

SDC TK/ Kindergarten Promotion
May 19, 2027
10:45-12:15

Non-Student Days- School is Closed

September 7, 2026	**Labor Day**
November 11, 20226	**Veterans Day**
November 23-27, 2026	**Thanksgiving Break**
December 18-January 1, 2027	**Winter Break**
January 18, 2027	**Dr. Martin Luther King Jr. Day**
February 8, 2027	**Lincoln's Birthday**
February 15, 2027	**President's Day**
March 29-April 1, 2027	**Spring Break**
May 31, 2027	**Memorial Day**

CORONA REGULAR DAY SCHEDULE (MON, WED-FRI):

TK/K	8:00	Instruction Begins
	11:00-11:45	TK/K Lunch
	12:30	Dismissal
Grades 1-6	8:00	Instruction Begins
	2:40	Dismissal

TUESDAY	8:00-12:30	Transitional Kindergarten
	8:00—12:30	Kindergarten
	8:00—1:25	Grades 1-6
OFFICE HOURS	7:30—4:00	

	11:00-11:45	**Lunch, TK/K**
Lunch	**11:15 -- 12:00**	**Lunch, Grade 1**
	11:25 --12:10	**Lunch, Grade 2**
	11:45 –12:30	**Lunch, Grade 3**
	12:05—12:50	**Lunch, Grades 4-6**

"Every Day, On Time. On Time, Every Day!"

School Attendance

Establishing a routine of outstanding attendance and punctuality is critical to student achievement. Research shows that students with outstanding attendance habits do better on tests, get better grades, are more likely to complete high school, attend college, and get better jobs as adults.

All students are required by state law to attend school daily. The only legal exceptions for absence from school are illness, medical necessity, and funeral services for a member of the immediate family. All absences must be verified by a note or phone call from the child's parent or guardian. These are due when a student returns to school and can be turned in to the office. All unverified absences are considered truant/unexcused. A student is considered "truant" when they have three or more unexcused absences, early outs, or tardies exceeding 30 minutes.

Instruction begins at 8:00 a.m. Tardiness due to doctor or dental appointments will be excused only when the school is provided with an original note, signed and dated by the doctor's office.

This school year, it is our goal at Corona to increase daily student attendance to 97% for the school year. As parents, you play a critical role in setting the importance of daily school attendance. This year, we will have new and continuing attendance incentives and interventions as listed below.

Incentives/Rewards

Eagles Are Here On Time!: Each class will work towards earning a class reward through completion of a poster displayed in the classroom. Every day that the entire class is in attendance and on time, teachers will fill in a letter on the poster. Classes have a chance to work together to complete posters and receive class rewards such as pencils, a popcorn party, and more!

Outstanding Attendance: Each trimester, students with Outstanding Attendance (no more than one tardy or early out OR no more than one absence) will be rewarded. Students with Outstanding Attendance for the entire school year will be recognized at the End-of-Year Awards Assembly.

Interventions/Consequences

Attendance Letters: If absences or tardies become excessive, attendance letters will be sent home.

School Attendance Review Team (S.A.R.T.): If excessive absences or tardies continue to accumulate, a meeting will be scheduled with the Principal, Outreach Consultant, and parent to address the situation and to identify steps for improving the student's attendance.

School Attendance Review Board (S.A.R.B): If the above steps do not result in improvement, the student and parent will be referred to the OMSD S.A.R.B. This meeting is held in the presence of district officials, probation officers, a District Attorney representative, and a Department of Child Services representative to address the situation. A contract will be signed by the parent and S.A.R.B. to improve attendance.

Secure Campus

Your child's security is very important to us. School gates will be closed during school hours, and we ask that you check in at the office when coming onto the campus. This will enable us to identify all who are present on campus. Please sign in at the office and obtain a Visitor's Badge. If you would like to visit or help in the classroom, please give your teacher 24 hours' notice, and he/she will clear your arrival with the office. All volunteers must complete a volunteer application, as well as take a tuberculosis (TB) test.

Homework Policy

Homework is a teacher-planned learning or practice activity, which takes place largely outside of the student's regular school hours. Homework reinforces classroom learning and expands on a student's school experience. Homework is expected at all grade levels and may vary from class to class. Students are expected to return all homework assignments completely and neatly each day that it is assigned. In addition to the assigned homework, students are expected to read daily. Homework is most productive when done in one sitting and when parents provide a quiet place to work. Homework assignments may also affect grades. Please contact the teacher if there is a problem with completing homework.

AVID Binders for grades 2-6 will be provided by the school along with a Daily Homework Planning agenda. Students are expected to write their homework in their agenda daily. Parents are to initial that they have seen their child's completed homework each night. Students in grades TK-1st will be provided with folders for classwork and homework.

Corona offers after-school enrichment through a partnership with Think Together. This is an opportunity for students to complete their homework and have structured activities and a safe place after school hours. The students are required to stay a total of 15 hours a week to qualify for the program. The program is open to all students. If you are interested, call the school for an application or contact (909) 331-7723.

Interventions/Extended Learning Opportunities Program

Corona will invite students to attend the after-school and/or Saturday programs for targeted interventions and extended learning opportunities. These classes will take place throughout the year. Students invited will receive invitations. If you have questions about our intervention or extended learning programs, please talk to your child's teacher.

Parent Conferences & Report Cards

Conferences are held with all parents at the end of the 1rst and second trimesters. During conference week, all 1st through 6th-grade classes are on minimum day to provide time for teachers to conference. Conferences may also be scheduled at other times, upon request. The following are the weeks for conferences:

Fall: November 16-20, 2026
Spring: March 22-26, 2027,

Report cards (Student Achievement Reports) are reviewed at each parent conference and are sent home at the end of the school year. Corona utilizes a computer-generated report card.

Back to School Night is held early in the school year. Teachers provide information that parents need to know, including curriculum, homework, grading, schedules, special events and behavior standards. Open House is held later in the year and provides an opportunity for students and teachers to share accomplishments with parents.

Please mark these important dates on your calendar:
Back to School Night: August 4th
Open House: February 17th

Lost and Found

Parents should mark their students' names on clothing, lunch bags, and other belongings. When lost items are found, the student who finds the item must turn it into the Lost and Found. Smaller items are returned to the office. We will keep the items behind the office building until the last Friday of the month. On the last Friday of the month, we will clear the lost and found items and donate them to local agencies. Please have your children look through the items in the lost and found regularly.

Transportation

The Ontario-Montclair School District provides bus transportation for eligible students. Bus schedules may be obtained from the school or the district office. Only children who are regular bus riders may ride the bus. Parents are urged to review with their children proper behavior, both on the bus and at the bus stops. Students must follow the directions of the driver and show proper respect. Violation of bus rules may result in the denial of bus privileges.

Class Parties

Occasionally, the teacher may plan a class party during a special occasion (only 2 times a year). Such parties are a privilege, and students may be required to maintain disciplinary and academic standards to attend. All treats must be store-bought and cleared with the teacher. Such events can only be celebrated in the last fifteen minutes of the school day or at lunchtime. In class, student birthday celebrations are not encouraged. Parents must have teacher permission to bring in birthday treats for the class. Treats must meet the district's Wellness Policy. These will be passed out only in the last 10 minutes of class. Please check with your child's teacher for children who may have food allergies prior to the event.

Student Records

Cumulative records are kept for each child. Parents have the right to inspect and receive copies of the contents of these records within 5 days of a request. If you wish to see your child's records, please contact the school principal.

Student Health

Emergency Cards

Emergency cards will be sent home at the beginning of the school year. WE MUST HAVE AN EMERGENCY CARD WITH THE HOME PHONE AND AT LEAST TWO WORKING EMERGENCY PHONE NUMBERS FOR EVERY CHILD. Please follow the directions attached to the card and fill out the entire card. If your child becomes ill or is injured at school, only the people listed on the emergency card are notified. By law, students will only be released to adults listed on the emergency card. It is important that information on the emergency card is up to date. If you move, please advise us of the new address and phone numbers. The school must have accurate information for the safety of students.

Cleanliness

A student may be sent home if he/she is not neat or clean. He/she may be required to correct such a condition before entering the classroom. (California Administrative Code, Title 5 Education, 302). Certificated personnel have the responsibility of protecting the health and safety of pupils and maintaining proper and appropriate conditions conducive to learning (California Education Code 44807). If you need assistance in meeting this requirement, please contact our school nurse for support.

Immunizations

Certain immunizations are required by the State of California for entry into school and throughout your child's school years. Immunizations need to be kept up to date. If you have questions about requirements, call the county health department or the school nurse.

Medications

No medications (prescription or over the counter) may be administered to a student at school until the school has received a medication consent form completed and signed by the student's physician and parent/guardian. No student may keep any medication (prescription or over the counter) on his/her person except in the case of an inhaler or epi-pen, and only if approved by a doctor and parent. If you have any questions or concerns, please contact the school.

Contagious Disease

Students with a contagious or infectious disease should be kept at home for the protection of themselves and others. The school should be notified if a child contracts a communicable disease. Students who have had chicken pox may return when all pox marks are scabbed over, no fever exists, and no sore throat is present. Rashes, Impetigo, Ringworm, and Scabies need to be properly treated before re-admission to school. Students will be re-admitted when there is no sign of rash or lesion, or a doctor's note clears them.

If your child contracts lice, please advise the office. Children may not be absent more than three days, or they will be referred to the public health nurse. All students who have recovered from the above conditions must re-enter school through the Health Office.

Emergency/Disaster Plan

Corona has a disaster plan that all staff members will implement to ensure your child's safety. In the event of an emergency or disaster, such as a fire, earthquake, or special circumstances, students practice one of these procedures monthly to be prepared. If there is an emergency or disaster, the following procedures will be in effect:

- Depending on the type of emergency, the students will seek protection in the classroom and then will be evacuated safely from classrooms to the assembly area on the field.
- Parents or other authorized adults picking up the child are to proceed to the student release station located near the front office gate. Students will only be released to people whose names are on the emergency card. Keep this in mind when completing the emergency card for students at the beginning of the school year. One should include the names of people that you would have your child return home with in the event of an emergency.
- Upon arrival at an emergency site, parents should bring identification.
- The school staff member will complete the release form. Once the paperwork is complete, school personnel will get the student and release the child to the parent or authorized adult. At that point, the student may leave the school.
- NO CHILD WILL BE RELEASED TO AN ADULT UNLESS THAT PERSON IS LISTED ON THE EMERGENCY CARD. Please keep your emergency card current at all times.

Lock Downs

Lockdowns are instituted when there is an emergency within the school or the school community, and it may be unsafe to allow students to be outdoors. In the event of a lockdown, students will not be allowed to leave the classroom or the school until the safety concern has been resolved.

Be advised that during lockdowns, parents will not be permitted on campus until the lockdown is cleared and the campus is deemed safe to enter.

EMERGENCY STUDENT FOOD KIT – Parents might be asked to provide an Emergency Food Kit for their child if our district is not able to.

Cafeteria Meals

Breakfast

Breakfast is FREE of charge for all Corona Elementary students. Breakfast is available in the cafeteria from 7:20 a.m. to 7:40 a.m. Children are not admitted to the cafeteria until 7:20 a.m. Children are not allowed on the playground until 7:45 a.m.

Lunch

Hot lunch is available in the cafeteria daily. It is free for all Corona students. Students who bring lunch from home and wish to purchase milk may do so for $.50 and/or juice for $.35.

✱Breakfast and lunch are for Corona students only. Federal law prohibits others from consuming school breakfast or lunch. **Parents are not allowed in the MPR during lunch,** and food may not be removed from the premises.

Bringing Snacks from Home

Students are allowed to bring snacks from home. Snacks are to be consumed at recess and at lunch recess in designated areas. Students are not allowed to eat snacks in the classroom or on the playground. Students should bring healthy snacks (Healthy snacks are considered fresh fruits, vegetables, health bars, or low-fat snacks). Treats are not allowed during recess or lunch recess (Treats are items such as candy, chips, or high-fat or sugar-laden foods, and sodas are not permitted). Please help us keep your child healthy by following our snack policy.

Parent Involvement

Corona Elementary believes that parents should be involved in their child's education in as many ways as possible. Consequently, we take pride in creating multiple opportunities for parents to be involved in the school. If you are interested in participating in any of the following activities, please contact the school at (909) 984-6411.

- *Coffee with the Principal:* Once every month, parents are invited to discuss many of the issues surrounding the school. This is a structured way of becoming informed and having your voice heard. Meetings are held in both English and Spanish. Representatives of the different parent groups, including PTO, SELPAC, and School Site Council, provide quick updates to parents and ask for feedback. These meetings are also topic-oriented. Each session includes a specific topic, such as Discipline, College Awareness, How to be a Better Parent, How to Help Your Child with Homework, and other topics that are taken from our school parent survey.

- *School Site Council (SSC):* The School Site Council is an elected decision-making body of the school and is directly involved in the planning and review of the school plan. At least one member serves on the District Advisory Council. Parents may run for election for open School Site Council seats every year. These meetings are open to the public.

- *Site English Learner Parent Advisory Council (SELPAC):* The SELPAC advises the school on programs and services for English Language Learners. At least one member from SELPAC serves on the District English Learner Parent Advisory Committee (DELPAC).

- *Parent Teacher Organization (PTO):* The PTO meets on a monthly basis to help provide support to our instructional program. The PTO is involved in helping organize school events, fundraisers, and support for our school activities.

- *Classroom and School Parent Volunteer Program:* Corona Elementary is well known for parent involvement and parent volunteers. We highly encourage our parent community to become involved as school volunteers. Many student events and activities would not be possible without our parent volunteers' help. Classrooms have parent or community volunteers who help in many different ways throughout the year. We also have parents who help plan and coordinate school activities throughout the year. Parents wishing to volunteer must fill out an application, have a tuberculosis test (TB), go through a short training course, and comply with volunteer requirements.

Corona Elementary Parent Engagement Policy

PART I GENERAL EXPECTATIONS

Corona Elementary School agrees to implement the following statutory requirements:

1. The school will jointly develop with parents, distribute to parents of participating children, a School Parental Involvement Policy that the school and parents of participating children agree on.
2. The school will notify parents about the School Parental Involvement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.
3. The school will make the School Parental Involvement Policy available to the local community.
4. The school will include the School Parental Involvement Policy in the Parent Handbook published online.
5. The school will periodically update the School Parental Involvement Policy to meet the changing needs of parents and the school.
6. The school will adopt the school-parent compact as a component of its School Parental Involvement Policy.
7. The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition: Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—
    a) that parents play an integral role in assisting their child's learning;
    b) that parents are encouraged to be actively involved in their child's education at school;
    c) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
    d) the carrying out of other activities, such as those described in section 1118 of the Elementary and Secondary Education Act (ESEA)

PART II: DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED PARENTAL ENGAGEMENT POLICIES

1. **Corona Elementary School** will take the following actions to involve parents in the joint development and joint agreement of its School Parental Involvement Policy and its school-wide plan, if applicable, in an organized, ongoing, and timely way under section 1118(b) of the ESEA:
    - Parents are elected members of the School Site Council and are integral to the development of the Single School Plan for Student Achievement, which includes the Parental Involvement Plan.
    - Administer a Comprehensive Needs Assessment each year, seeking input about the effectiveness of the overall programs and parental involvement plans.
2. **Corona Elementary School** will take the following actions to distribute to parents of participating children and the local community, the School Parental Involvement Policy:
    - No later than September of each school year, a copy of the School Parental Involvement Policy will be published online for all parents to access.
    - The School Parental Involvement Policy will be posted on the school website. Parents of children entering the school during the year will also be referred to the school website to access the School Parental Involvement Policy upon enrollment.
3. **Corona Elementary School** will update its School Parental Involvement Policy periodically to meet the changing needs of parents and the school:
    - The school site council will review the Parental Involvement Policy annually, at the close of each school year, and/or in conjunction with any leadership team 1ndings necessitating a review.
4. **Corona Elementary School** will convene an annual meeting to inform parents of the school's participation in Title I, Part A programs and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A

programs. The school will invite all parents of children participating in Title I, Part A programs to this meeting and will encourage them to attend by:

- Communicating through telephone calls, parent-teacher conferences, direct mailing, social media, school messaging, website posting, and/or the offering of alternative evening meetings, e-mail, and texting through the Blackboard-Connect or other communication programs.
- To the extent possible, all information will be translated into the languages represented within the school. In addition, attempts will be made to organize and gather resources to hold a minimum of one parent meeting in a language other than English.
- Convene the meeting at a time convenient for parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, as indicated by the parent survey, so that as many parents as possible can attend.

5. **Corona Elementary School** will hold a flexible number of meetings at varying times, paid for with Title I funding, as long as these services relate to parental involvement:
    - Providing parent education workshops focused on high-interest topics and/or those topics authorized under Title I. (School choice, Comprehensive Support and Improvement, school-parent compact, ELPAC, district-wide policies, and use of Title I funds)
    - Initiating phone contacts with those parents who do not attend targeted workshops.

6. **Corona Elementary School** will provide timely information about Title I programs to parents of participating children in a timely manner:
    - Back to School Night
    - Parent Teacher Conferences
    - Annual Title I Services Meeting
    - Monthly Newsletter

7. **Corona Elementary School** will provide parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:
    - Back-to-School night
    - Parent-teacher conferences
    - Coffee with the Principal
    - Parent Education Workshops

8. **Corona Elementary School** will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible:
    a. Coordination of Services Team (COST)
    b. Student Success Team (SST)
    c. School Site Council
    d. District Parent Advisory Committee (DPAC)
    e. Site English Learners Parent Advisory Committee (SELPAC)
    f. GATE Parent Advisory Committee
    g. District English Learners Parent Advisory Committee (DELPAC)

9. **Corona Elementary School** will submit to the district any parent comments if the school-wide plan under section (1114)(b)(2) is not satisfactory to parents of participating children:
    a. Uniform Complaint Procedures

PART III SHARED RESPONSIBILITIES FOR HIGH STUDENT ACHIEVEMENT

1. **Corona Elementary School** will build the school's and parents' capacity for strong parental involvement, to ensure the

involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities listed below:

- Information and ideas about the academic work their children do in class.
- Coordinated links between what is happening in the classroom and activities at home.
- Academic goal setting.
- Ideas on how to help their child with homework.
- Increased communications with the teacher.
- Better communication between the parents and child through reviewing student work, practicing skills, monitoring, and discussing homework.

2. **Corona Elementary School** will, with the assistance of its district, assist parents of children served by the school in understanding topics such as the following, the State's academic content standards, the State and local academic assessments including alternate assessments, the requirements of Title I, how to monitor their child's progress, and how to work with educators by undertaking the following actions:
    - Providing additional information in newsletters, Coffee with the Principal, school marquee, and/or on the school website, and by communicating with parents through the use of direct mail, notices, and telephone messages.

3. **Corona Elementary School** will, with the assistance of its district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
    - Providing parent-teacher conferences for all parents, including parents of students performing below expectations, and providing instructional resources that would assist parents in working with their children and understanding educational topics.
    - Providing all parents of students performing below expectations with the opportunity to attend literacy and numeracy workshops that would assist parents in working with their children and understanding educational topics.

4. **Corona Elementary School** school will, with the assistance of its district and parents, educate its teachers, pupil services personnel, principals, and other staff on how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools by:
    a. Professional Development
    b. Articles, newsletters
    c. Lending library on parenting topics
    d. Resource materials and brochures
5. **Corona Elementary School** will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
    a. Providing an opportunity for parents to enroll students in kindergarten in the spring, before the school year.
    b. Inviting program members to participate in professional development activities.
    c. Organizing and participating in joint transition-related training of school staff, preschool staff, and other early childhood development programs.
    d. Conducting meetings involving parents and program participants to discuss the development and assessment needs of individual children.
    e. Inviting program members to participate in parent night meetings held during the school year.

6. **Corona Elementary School** will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
    a. provide information to parents using newsletters, phone, and text messages, and/or the school website, and maintain parental information at the school campus office.

PART IV. ADOPTION

This School Parental Involvement Policy has been developed jointly with and agreed upon by parents of children participating in Title I, Part A programs, as evidenced by the agenda and sign-in sheet of the School Site Council meeting held on September 24, 2025.

This policy was adopted by the Corona Elementary SSC on September 24, 2025. The school will distribute this policy to all parents of participating Title I, Part A children on or before September 30th of each school year. Corona Elementary's notification to parents of this policy will be in an understandable and uniform format and, to the extent practical, provide a copy of this policy to parents in a language the parents can understand.



SSC Chairperson

CORONA ELEMENTARY SCHOOL PARENT COMPACT

It is important that families and schools work together to help students achieve high academic standards. Through a process that included teachers, families, students, and community representatives, the following are agreed-upon roles and responsibilities that we as partners will carry out to support student success in school and life.

Teachers' Pledge: I will

- Deliver high-quality standards-based instruction.
- Guide and expect daily use of AVID binders and agendas in the class to promote college readiness.
- Strive to motivate my students to learn.
- Provide time for individualized instruction in i-Ready.
- Have high expectations and help every child develop a love of learning.
- Communicate regularly with families about student progress.
- Provide a warm, safe, and caring learning environment.
- Provide meaningful, daily homework assignments to reinforce and extend learning (30 minutes for grades 1-3 and 60 minutes for grades 4-6).
- Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community.
- Actively participate in collaborative decision-making and consistently work with families and my school colleagues to make schools accessible and welcoming places for families.
- Respect the school, students, staff, and families on campus, online, and in the community.

Students' Pledge: I will

- Come to school ready to learn and work hard.
- Bring necessary materials, completed assignments, and homework.
- Bring my AVID binder and agenda every day, keep them organized, and use them daily in class to help me reach my goal of attending college.
- Be accountable for completing my minutes and lessons in i-Ready each day.
- Know and follow school-wide PBIS (Positive Behavior Interventions and Supports) expectations to be **S**afe, **O**rganized, **A**ccountable, **R**espectful (SOAR).
- Ask for help when I need it.
- Communicate regularly with my parents and teachers about school experiences so that they can help me to be successful in school.
- Limit my use of electronic devices for entertainment purposes.
- Read every day after school (20 minutes K-3, and 30 minutes for grades 4-6) and take Accelerated Reader quizzes.
- Respect the school, classmates, staff, and families on campus, online, and in the community

Families'/Parents Pledge: We will...

- Provide a quiet time and place for homework and monitor the use of electronic devices.
- Check the AVID binder and sign the agenda daily to make sure all homework is complete to support the skills that will promote my child's college readiness.
- Read to my child or encourage my child to read every day (20 minutes K-3, and 30 minutes for grades 4-6).
- Monitor the use of i-Ready lessons and encourage completion of lessons.
- Communicate with the teacher or the school when I have a concern.
- Ensure that my child attends school every day, gets adequate sleep, receives regular medical attention, and has proper nutrition.
- Regularly monitor my child's progress in school. Participate in school activities such as school decision making, volunteering, and/or attending parent-teacher conferences.
- Communicate the importance of education and learning to my child.
- Respect the school, staff, students, and families on campus, online, and in the community.

District Dress Code/Uniform Policy

In an effort to provide a safe and orderly school for our students and in response to a desire to keep district schools free from the threats or harmful influence of any groups or gangs which advocated substance abuse, violence or disruptive behavior, the Ontario-Montclair School District Board of Trustees has adopted Dress and Grooming Guidelines and a Prohibited Items List which will be implemented in all district schools. In addition to these guidelines, individual schools may establish a policy requiring students to wear a standard uniform.

Parents have the primary responsibility to see that students are properly attired for school. School district personnel have the responsibility of maintaining proper and appropriate conditions conducive to learning. We are asking for your cooperation regarding conformity to the following dress guidelines:

- Properly sized shoes must be worn at all times. Thongs, backless or open-toe shoes, or sandals are not acceptable. Shoes must be securely fastened.
- Clothes shall be sufficient to conceal undergarments at all times. Extremely tight garments, see-through or fishnet fabrics, halter tops, over the shoulder or low-cut tops, bare midriffs, and skirts or shorts shorter than mid-thigh are prohibited.
- Hats with a bill or brim may be worn outdoors for sun protection (no flat bills or brims). Caps must be worn properly (bill forward).
- Clothing, jewelry, hats, and personal items (backpacks, fanny packs, gym bags, etc.) shall be free of writing, pictures, or any other insignia which are gang-related, crude, vulgar, profane or sexually suggestive, which display drug, alcohol or tobacco company advertising, promotions and likenesses or which advocate racial, ethnic, or religious prejudice.
- Gym shorts may not be worn in classes other than Physical Education (P.E.) without the expressed permission of the principal.
- Hair shall be cleaned and neatly groomed. Hair may not be sprayed with any coloring that would drip when wet.
- Tattoos are to be covered at all times.
- Only prescription glasses are allowed.
- Gang attire of any kind is strictly prohibited.
- Earrings or other jewelry that may present a safety hazard are not suitable for school wear.
- Hair color and style should be appropriate for school and not disrupt the learning environment.

School administration/personnel will make the determination if the attire violates the above guidelines and reserves the right to determine if any of the clothing, accessories, or hair is deemed inappropriate or disruptive to the learning environment.

CORONA'S MANDATORY SCHOOL UNIFORM POLICY & UNIFORM STANDARDS:

The School Uniform, Dress, and Grooming Guidelines were adopted to provide a safe and orderly school environment for our students and to keep our school free from the threats or harmful influence of any groups or gangs that advocate substance abuse, violence, or disruptive behavior. All students are expected to be well-groomed and neatly dressed in uniforms at all times, following the guidelines below.

Standards for Student Uniforms			
Item	Color	Style(s)	Material(s)
Shirts and Blouses	White or Navy Blue	○ Finished collar (i.e., polo, golf, Henley, sports) ○ No plain white t-shirt ○ No deep or collarless V-neck or scoop neck	
Slacks/Jeans & Shorts/Skirts	Navy or Dark blue or Khaki	○ No acid wash or inappropriately torn (as deemed by the principal)	○ Cotton, twill, polyester, gabardine, poplin, corduroy, denim
Sweaters & Sweatshirts	Navy or White	○ Cardigan ○ No oversized sweatshirts	
Jumper	Navy		

Any sweatshirt, T-shirt, or other garment bearing the school's name, logo, etc., is acceptable school attire. Outerwear/jackets must comply with the district-adopted dress and grooming policies. No plaid or flannel (Pendleton style) outerwear is allowed.

Consequences for Not Wearing a Uniform

Students out of compliance with uniform standards should be sent to the Front Office at the first recess break, not during class time. Administrators may have students sent to the office before school if necessary. Office staff may record the student's name and take action. A notation will be made of 1st, 2nd, or 3rd violation.

1st	Verbal warning and documentation were sent to the outreach office. Change of clothing may be required.
2nd	Documentation sent to the office. Parent/Guardian is contacted on the day of the violation. Change of clothing may be required.
3rd	Documentation sent to the office. Parent/Guardian contacted on the day of the violation and will be asked to bring appropriate clothing.
4th	Documentation sent to the outreach office. Parent/Guardian contacted on the day of the violation, and a meeting with the parent/guardian will be scheduled to determine the next steps.

Should there be special circumstances regarding being able to provide uniforms for your child, there are programs to assist in meeting our uniform policy. Should there be additional concerns, please contact the school within the first 10 days of school.

Prohibited Items List

In an effort to protect the health and safety of all district students, the following Prohibited Items List has been adopted by the Board of Trustees:

1. Electronic games, iPods, and cameras. (With prior written permission of the principal or designee, these items may be brought to school for special occasions.)
2. Gambling devices – dice, playing cards, etc.
3. Drugs, alcoholic beverages, narcotics, cigarettes, tobacco, cigarette papers, lighters, pipes, matches, look-alikes, and paraphernalia.
4. Explosive devices, firecrackers, fireballs, cherry bombs, etc.
5. Weapons, guns, knives, cake cutters, screwdrivers, and/or dangerous items.
6. Toys, which are realistic simulations of guns and knives.
7. Gang/tagging identification paraphernalia, such as rags/bandanas, permanent markers, aerosol paint containers, etching tools, or any other instrument used to write graffiti or tagging.

Cell Phone Use

We understand the desire for families to provide their children with a cell phone for convenience or safety; however, the use of or the visibility of cell phones is strictly prohibited during school hours.
Students must wait until they have left school grounds, not just their classrooms, before they remove their cell phones from their backpacks or other carrying places. The parents of students discovered using cell phones will be notified, and students will be subject to appropriate progressive disciplinary measures. Parents must complete the district's cell phone authorization form.

Internet Use

Students will have access to the internet. Parents are required to sign an Acceptable Use of Electronic Information Resources Agreement at the beginning of the school year. The use of the district network is limited to educational activities only.

School Wide Discipline Plan

Positive Behavior Interventions and Supports (PBIS)

School-wide Positive Behavior Interventions and Supports is a framework or approach of strategies and organizational systems for establishing a social culture, learning environment, and individual behavior supports needed to achieve academic and social success for all students.

Our purpose at Corona Elementary is for all members of our learning community, which includes our students, families, and school staff, to be proactive in maintaining a positive academic learning environment. Corona Elementary School is a community of scholars who demonstrate Safe, Organized, Accountable, and Respectful behaviors while preparing for college and career. Students are explicitly taught the school-wide expectations through a Teaching Matrix. Students will be taught, explicitly,
about our behavioral expectations and what SOAR looks like in each major common area of our campus. In addition to our school-wide behavioral expectations, SOAR, each grade level will have a Classroom Matrix that is aligned with SOAR and outlines the behavioral expectations (including routines and procedures) in the classroom. Our school-wide PBIS matrix is below.

School Accountability Report Card

School Accountability Report Card (SARC) hard copy os available in the office upon request. 2025-2026 SARC includes the following information:

- General Information about Corona Elementary School
- Description/Mission Statement
- Conditions of Learnings
- Teacher Preparation and Placement
- Quality, Curriculum, Availability of Textbooks and Other Instructional Matters
- School Facility and Planned Improvements
- Pupil Achievements
- Professional Development

Areas	SAFE	ORGANIZED	ACCOUNTABLE	RESPECTFUL
Arrival & Dismissal	• Use the crosswalk and sidewalk for safety at all times. • Follow bus safety rules. • Wait for the car to stop completely before getting out or in. • Preschool-Grade 3 students dismiss in the assigned area to the parent/guardian.	• Have all belongings ready to arrive at school on time each day. • Label personal items with your name. • Carry all belongings in an appropriate container.	• Know your family plan for getting to and from school each day. • Upper-grade students remain in the designated area for pick-up after school. • Students walking to and from school to represent themselves responsibly.	• Follow the directions of the bus drivers. • Respect the private space of others by following school rules. • Use appropriate language for school at all times.
Walkways	• Walk around yellow door boxes. • Always walk facing forward.	• Stay with your class/group. • Hold any belongings with care.	• Walk quietly and directly to your destination. • Keep your hands and feet to yourself.	• Allow space for others using the walkways. • Keep walkways clean.
Playground	• Always walk on the blacktop. • Stay in designated areas. • Only one student at a time on a swing, slide, or bars.	• Leave personal items in your classroom.	• Play fairly and with good sportsmanship. • Freeze at the bell.	• Follow the Corona School playground rules. • Follow the directions of all supervising adults. • Include all students in games or activities.
MPR- Breakfast & Lunch	• Walk at all times. • Carry food trays with two hands. • Food is to be eaten only.	• Know your number for the keypad. • Face forward in line to move up as needed. • Wait patiently to be dismissed.	• Pick up all the trash when you finish eating. • Use time wisely to eat. • Keep your hands and feet to yourself.	• Use your inside voice. • Eat only your own food. • Follow the directions of all supervising adults. • Recognize the personal space of others.
Restroom	• Keep water and soap in the sink.	• Place all trash in the proper receptacles.	• Flush toilets after use. • Always wash your hands. • Use resources according to their intended purpose.	• Use a quiet voice. • Demonstrate privacy for yourself and others.
Assemblies	• Sit with legs crisscrossed. • Keep hands folded in laps.	• Walk in a straight and quiet line with no gaps.	• Listen quietly to the speaker. • Keep your hands and feet to yourself.	• Be polite and supportive by applauding appropriately. • Give the speaker your full attention.
Office	• Walk safely at all times • Keep hands, feet, and all objects to yourself (Please do not touch office equipment).	• Wait patiently until office personnel can assist you.	• Have a note or other form of permission to be in the office. • Return to class as quickly as possible.	• Use quiet voice • Respect the private space of others • Use good manners • Use an appropriate greeting Revised 8/3/16

CONSEQUENCES:

When students fail to follow the rules, it is sometimes necessary for the school to apply progressive discipline as appropriate. Such consequences could include: a phone call home, a minor discipline report (MDR), an office discipline Report (ODR), adherence to a behavior contract, a referral to the Student Study Team, suspension, or expulsion.

REWARDS and INCENTIVES:

- Students who are seen obeying school rules, demonstrating the character building blocks, and following the school dress code and uniform policy are eligible to receive PBIS points and/or "Eagle Notes". These are used to promote positive behavior and "purchase" prizes at the student store.
- Any student can earn an Eagle Note when a Corona Elementary teacher or staff member observes him/her being Safe, Organized, Accountable, and Respectful as described in our school-wide matrix.

Student of the Month Assemblies

Once a month, students are awarded Student of the Month/Eagle Awards in a general assembly. Each classroom teacher generally selects one student to be the Student of the Month and one student to receive the Eagle Award. When a student receives an award, parents are notified to attend the assembly.

The Trimester Outstanding Attendance Award is given to any student who has only one tardy or early out or one absence and no early outs.

End of the Year Awards

Citizenship Award is given in recognition of excellence in behavior and respect for Corona School and our community. This student consistently demonstrates qualities of a good citizen and is consistently thinking and acting responsibly. Students must have no MDRs or ODRs.

Outstanding Attendance Award is given to any student who has no more than one absence or no more than one tardy or early out for the entire school year.

Perseverance Award is given to students who have shown significant improvement in any academic area.

Honor Roll is given to students who earn all 3's in all academic areas. Students who earn honor roll must also have no more than one MDR.

Principal's Honor Roll is given to students who exemplify academic and character excellence. These are students who consistently strive for excellence and produce quality work at or above their grade level. Principal's Honor Roll students earn all 4's in all academic areas and have no MDRs or ODRs.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Attendance Policy

Because of the school's commitment to quality education, we are concerned when a student misses school for any reason. The mission of the Ontario-Montclair School District is: Whatever it takes, we guarantee our commitment to the highest quality education for all students. Students who are excessively absent from school are not able to accomplish their educational goals. According to the California Compulsory Attendance Laws (Education Code 48200), parents and students are responsible for regular school attendance. Occasionally, a student must be absent from school for reasons which are acceptable to the school and the courts, such as illness, medical appointments, or the death of a family member. Please send a note to school following an absence explaining the reason for your child's absence.

The District policy states:

1. Ten or more days of excused absences within a school year are considered excessive and may require a doctor's note to excuse subsequent absences. The district has created a policy to address excessive excused absences which requires signing an Attendance Contract after 11 days and being referred to a School Attendance Review Board (SARB) hearing if the absences continue. Excused absences include full day absences and tardies or early releases for less than 30 minutes.
2. Three (3) days of unexcused absences or tardies for more than 30 minutes or early releases for more than 30 minutes or any other partial day absence for more than 30 minutes without a valid excuse, or any combination thereof within a school year, will result in the school mailing the parent/student a 1st Truancy Report Letter asking for the parent's help with their student's attendance and warning of consequences for further absences.
3. After six (6) days of unexcused absences or tardies for more than 30 minutes or early releases for more than 30 minutes or any other partial day absence for more than 30 minutes without a valid excuse, or any combination thereof within a school year, the school will mail a 2nd Truancy Report Letter. This letter requires the parent to attend a meeting at the school and sign an Attendance Contract. The intent is to create and implement a written plan and to determine if there are any services the school can provide to assist the family with attendance issues.
4. After the 7th day of unexcused absences or tardies for more than 30 minutes or early releases for more than 30 minutes or any other partial day absence for more than 30 minutes without a valid excuse, or any combination thereof within a school year, the school will mail the 3rd Truancy Report Letter. This letter declares the student a "Habitual Truant" and informs parents that upon the next absence the family will be required to attend a School Attendance Review Board (SARB) hearing with the Deputy District Attorney of San Bernardino County. At this meeting a SARB contract is signed.
5. After eight (8) days of unexcused absences and/or tardies within a school year, the district will mail the parent/student a summons to appear at a School Attendance Review Board (SARB) hearing. Failure to appear may result in a citation to be issued to parent/student. Parent and students who fail to abide by the SARB contract may also receive a citation.

Feel free to check with the school attendance clerk concerning the number of excused or unexcused absences that your student may have. Your cooperation is needed to help us give your student a quality education.
If you have questions regarding this policy, please contact Hugo Lopez at 909-459-2500 Ext. 6477

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Anti-Bullying Policy

Ontario-Montclair School District is committed to providing a world-class education to all students in safe and respectful school environments that empower students, staff, and families and cultivates partnerships with the community, business, and non-profit agencies.

Anti-Bullying Policy:

1. The Superintendent or designee shall ensure that each school site develops standards of conduct and discipline consistent with district policies and administrative regulations.
2. School sites will provide appropriate supervision to enforce standards of conduct and, if they observe or become aware of a violation of these standards, to immediately intervene or call for assistance.
3. Parents and students may submit a verbal or written complaint of conduct they consider to be bullying to a teacher or administrator.
4. Complaints of bullying shall be investigated and resolved in accordance with site-level due process procedures.
5. Where the principal or designee finds that bullying/sexual harassment occurred, he/she shall take prompt, appropriate action to end the bullying/harassment and address its effects on the victim. The principal or designee shall also advise the victim of any other remedies that may be available. The principal or designee shall file a report with the Superintendent or designee and refer the matter to law enforcement authorities, where required.
6. A student may be subject to suspension or expulsion when it is determined that he/she: engaged in an act of bullying, including, but not limited to, bullying by means of an electronic act, directed toward a student or school personnel. (Education Code 48900(r)). Bullying means one or more acts by a student or group of students that constitutes sexual harassment pursuant to Education Code 48900.2. Hate violence pursuant to Education Code 48900.3. Harassment, threats, or intimidation pursuant to Education Code 48900.4, (Education Code 32261) Electronic act means the transmission of a communication, including, but not limited to, a message, text, sound, or image by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager. (Education Code 32261)
7. A student may be suspended or expelled for any of the acts listed above if the act is related to, but not limited to, a school activity or school attendance occurring at any district school under the jurisdiction of the Superintendent or principal or within any other school district. (Education Code 48900)

If you have any questions regarding this policy, please feel free to contact Hugo Lopez, Director of Child Welfare and Attendance, at (909) 418-6477.