SAN MATEO COUNTY OFFICE OF EDUCATION

Excellence and Equity in Education
Marco A. Chávez • County Superintendent of Schools

San Mateo County Office of Education

Affidavit to Obtain Duplicate of Lost or Destroyed Check

Payee, _____, does hereby certify that they are the legal owner of **CHECK NO.** _____ dated _____ 20_____, drawn by **San Mateo County Schools** (Commercial/Payroll Revolving Fund) for the sum of $_____ dollars; and that said check has not been paid but was **lost/destroyed** before the same was paid by the San Mateo County Treasurer's Office and cannot now be produced by the said payee.

(Describe briefly the circumstances of such ***loss*** or ***destruction***.) _____

_____

_____

I certify or declare under penalty of perjury that the foregoing is true and correct:

Signature: _____

Print Name: _____

Title: _____

Date: _____

Address: _____

_____

School District: _____

Submitted by: _____

(FORM MUST BE COMPLETED IN FULL)