

CHERRY CREEK
EVENT CENTER

2027 Pricing Information

½ DAY PRICING
(UP TO 4 HOURS)

	RATE	NON-PROFIT
Full Ballroom (Including pre- function area)	**$2316**	**$1621**
Half Ballroom (A/B OR C/D)	**$1812**	**$1268**
Ballroom Quarter (B/C/D)	**$1122**	**$785**
Breakout room	**$912**	**$638**
Full Venue Rental	**$3402**	**$2381**

FULL DAY PRICING
(UP TO 8 HOURS)

	RATE	NON-PROFIT
Full Ballroom (Including pre- function area)	**$3860**	**$2702**
Half Ballroom (A/B OR C/D)	**$3020**	**$2114**
Ballroom Quarter (B/C/D)	**$1870**	**$1309**
Breakout room	**$1520**	**$1064**
Full Venue Rental	**$5670**	**$3969**

HOURLY ADD ON	RATE
Additional Event Hours	**$515 / hr**

INCLUDED

Setup & Support

- On-site Event support staff including 1 security personnel on staff and 1 porter*
- Standard in-house furniture inventory and setup**
- Post-event cleaning services
- Basic technical support (setup + troubleshooting)

Projection & Display

- Screens and projectors
- Event space digital signage at door frame
- Microphones
- In-room sound system
- Podium
- HDMI connectivity

NOT Included in Rental

- Food and beverage services and related labor
- Linen rental
- Additional required staffing for after hours/larger events or events that include alcohol
- Upgraded A/V needs

Access Time

- Up to 2 hours prior to event for load-in, setup, and AV testing
- Up to 1 hour after event for breakdown and load-out

Venue & Facility

- Climate-controlled event space
- ADA-accessible spaces
- Complimentary guest parking
- High-speed Wi-Fi

**Depending on the nature, size, and schedule of your event, additional security or porter staffing or extended coverage may be required. Any applicable additional charges will be communicated in your event proposal.*
***Included In-House Seating: up to 620. Additional rental furnishings, if required, will be quoted separately based on attendance and layout requirements.*



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LABOR CHARGES	RATE
Security Personal	**$50 / hr**
Porter	**$40 / hr**
Student Workforce Support	**$25 / hr**
Tech Support	**$50 / hr**

EVENT ENHANCEMENTS	RATE
Linen - 6' / 8' table 90''x132'' tablecloths	**$18**
Linen - 6' Banquet round 132'' full drop table cloths	**$25**
Center pieces- each	**$15**
Table numbers- each	**$3**
Microphones- Wireless handheld	**$50**
Microphones- Lavalier (clip-on)	**$60**
Portable projector/screen package- Half day	**$250**
Portable projector/screen package- Full day	**$350**
ViewSonic Rolling Display- Half Day	**$175**
ViewSonic Rolling Display- Full Day	**$275**
Easels	**$15**
Rolling whiteboard	**$25**
Mobile screen and projector	**$250**
Meeting Owl	**$125**
Stage options- 4' x 8' platforms: carpeted & skirted with 1 set of stairs Including setup/teardown	**$100/ platform**
Add black pipe and drape 12' tall	**$10 / ft**

Proof of 501c3 (if tax-exempt) and liability insurance required by renter. Rentals are subject to availability with rates and policies subject to change at the sole discretion of CCIC Events. Catered food & Beverage, A/V production companies and other vendors must be purchased from CCIC Event Center prefered partner vendors. Events exceeding contracted time will be billed at the published hourly overage rate. Events held outside standard operating hours (M-F 8:00AM-4:00PM) require additional operational staffing to ensure safety, security, and building oversight. Time-based operational requirements (such as after-hours security and building engineer staffing) and optional enhancements are quoted separately.