Scarborough High School

Site-Based Decision Making Committee (SDMC) Meeting Minutes

Date: September 8, 2026
Time: 3:01 PM to 3:58 PM
Location: Scarborough High School – Front Office Conference Room (large room)
Facilitator: Jeanette Cortez, Principal
Meeting Type: Site-Based Decision Making Committee (SDMC) Meeting

Minutes Taken By: Mildred Robinson

Attendees: Ms. Cortez, Principal, Ms. King, Assistant Principal, Ms. Medrano, Parent, Mrs. Cisneros, Parent, Ms. Raquel Ramos, Magnet Coordinator, Mr. Kraemer, Community Partner, Mr. Jose Ramos, Community Partner, Mr. Roberts SPED Co-Teacher, Mrs. Saenz, Office Manager, Mrs. Arjumand, Teacher

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Welcome and Purpose of SDMC

Principal Jeanette Cortez welcomed attendees and reviewed the purpose of the Site-Based Decision-Making Committee. She emphasized that SDMC provides an opportunity for all stakeholders to have a voice in school improvement efforts and decision-making processes. The committee serves as a partnership between the school and community, bringing together diverse perspectives to support student success

Campus Academic Data Review

MAP Assessment Data

Principal Jeanette Cortez led a discussion regarding campus performance data and academic goals.

Geometry

- Sixteen (16) tenth-grade students are currently enrolled in Geometry.
- Leadership discussed the importance of achieving average and above-average student growth.
- It was noted that the final MAP testing round may assess content students have not yet studied.

- MAP results contribute to campus leadership ratings.
- The campus experienced growth in Geometry performance, increasing from approximately 20% passing to 50% passing compared to the previous year.

Biology

- Approximately 95% of students are performing on grade level or above grade level in Biology.
- Tier III students continue to require targeted interventions and academic support.

Campus Comparison Data

- Campus average score: 208.2
- District average score: 215.33
- The campus is currently performing below the district average and will continue monitoring student growth through future assessment cycles

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STAAR and Retesting Updates

The committee reviewed upcoming testing opportunities:

Algebra I

- Seventeen (17) students require additional support and retesting opportunities.

English II

- Students are scheduled for upcoming retest administrations.

STAAR Preparation

- A STAAR intervention and preparation initiative is planned for December to support student achievement and increase passing rates.

Ms. Cortez opened discussion centered on plans and logistics for the annual Open House.

Open House Planning

The Date: September 10, 2026, and **Time:** 5:00 PM to 7:00 PM

Open House Format

- Parents will receive student schedules upon arrival.
- Parents will follow their students' schedules and visit each class.
- Teachers will provide brief presentations outlining course expectations and instructional goals.

Information Tables and Resources at Open House

Mr. Kramer asked if he could set up a financial aid informational table for parents and students.

- Ms. Cortez approved for Mr. Kramer to host a Financial Aid information table.
- Mr. Ramos volunteered to provide an informational table with giveaways. (He stated, he had backpacks, etc.)
- **Staff will begin set up activities at approximately 4:00 PM**

We pivoted conversation to Parent Attendance Strategies

SDMC Members discussed concerns regarding attendance at school events and identified several strategies:

- Increased use of Instagram and social media platforms.
- Distribution of flyers and letters to families.
- Student-created promotional posters.
- Attendance incentives for students and families.

Open House Incentive

The committee discussed providing an incentive in which students whose parents attend Open House may have the lowest assignment grade dropped in one class. School announcements will be used to promote attendance. Administration reported that approximately 96% of parents have access to ParentSquare.

College Fair Planning

Date: September 29, 2026**

Presented by:** Mr. Kramer

Event Details

- Scheduled during the school day.
- Location: Large and Small Gymnasiums.
- Capacity for approximately 45 colleges and universities.
- Thirty-three (33) colleges have already confirmed participation.
- Representatives from the Coast Guard, Army, and other military branches will attend.
- Mrs. Robinson suggested a special QR code that could be utilized for parent and student engagement/registration at Open House.
- Ms. Cortez stated she would rather have staff interacting directly with our parents and community members. We will have the sign-in tables and handouts, etc. could be given out.

Logistics for College Fair (Mr. Kramer – community partner)

- Ms. Cortez stated that the coaches will be informed regarding student participation and attendance procedures.
- Students will attend by class groups.
- Mr. Kramer would like for teachers will take attendance and escort students to the gym and remain with their classes.
- Event timeframe is approximately 1:30 PM to 3:00 PM.
- Parking accommodations will be needed near the front and side of the building adjacent to the gym.

Family and Student Engagement

Additional recommendations included:

- Providing raffles and giveaways.
- Offering refreshments for families.
- Conducting a logistics planning meeting on September 21, 2026.

CCMR Update

The committee received an update on College, Career, and Military Readiness (CCMR).

Senior Class

- Total seniors: 133
- Eighty-six (86) seniors currently do not have a CCMR indicator. **Junior Class**
- Total juniors: 114
- Emphasis remains on securing CCMR points through:
    - SAT
    - ACT
    - Dual Credit
    - OnRamps coursework
    - Industry-based credentials and

Student Readiness Opportunities

- TSI testing will begin for eligible students.
- Core applications and CCMR planning are required for students seeking off-campus privileges.
- CPR certification and officer training opportunities were discussed.
- District Saturday boot camps will be implemented.
- The campus will provide student incentives for attendance.
- Scarborough High School will continue Extended Friday and campus-based boot camp opportunities

Parent Question

A parent inquired about the criteria used to determine Extended Friday participation. Administration noted that the criteria and expectations will continue to be communicated to students and families.

My Texas Future Initiative

Mr. Kramer introduced the **My Texas Future** college and career readiness platform.

Highlights included:

- Students complete a series of admission-related tasks.

- Completion time is approximately 20 minutes per student.
- Students progress through designated steps to finalize readiness requirements.
- Principal Jeanette Cortez encouraged staff to integrate and promote completion of the platform.

Open Discussion

Athletics and Tutorials

A discussion was held regarding after-school practice schedules and tutorial requirements on designated intervention days. Administration requested that coaching staff collaborate to develop a plan and return recommendations for review.

It was reiterated that the teacher of record must be present during instructional and intervention periods.

Student Supervision During Open House

A teacher (Ms. Arjumand) asked about supervision procedures for her student (child) attending Open House. Administration noted that the student's parent (father) should accompany the student on campus.

Community Partnerships and Internship Opportunities

Mr. Ramos shared information regarding internship opportunities available through local business and community partners.

Potential internship fields include:

- Legal Services
- Medical Careers
- Computer Technology

Additional discussion included:

- Possibilities for partners to present opportunities during lunch periods.
- Student application requirements for internships and employment opportunities.
- Interest in hosting a future job fair on campus.

Adjournment

There being no further business, the meeting concluded following committee discussion and questions from members.

Minutes Prepared For:
Scarborough High School Site-Based Decision Making Committee (SDMC)

Meeting Facilitator:
Jeanette Cortez, Principal