California School to Watch 2019
California Gold Ribbon School 2015

Sinaloa Middle School

Ronald Reagan Academy of Communication and Leadership

Simi Valley Unified School District
601 Royal Avenue, Simi Valley, CA 93065
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Shawn Rumble, Principal

DIGITAL CAMERA/TECHNOLOGY CONTRACT

Teacher: Lauren Shapiro
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1. You accept full responsibility for the safe and timely return of the camera equipment including:

- Camera $519
- Lens $220
- Camera Bags $40
- Lens Cover $9
- Memory Cards (SD) $20
- Cords and Chargers $50

2. Equipment must be returned in the same condition it was in when you checked it out. Cameras will be checked regularly for functionality and damage.
3. Camera neck straps must be used to prevent dropping the equipment. Do not use a camera without the neck strap being around your neck. You are responsible for any damage to the camera or lens while they are in your possession.
4. Do not take apart a camera or try to remove any parts from the camera.
5. Do not get liquids, dirt, or any food on the camera. Always replace the lens cover when not in use.
6. Do not lend ANY of the camera equipment to anyone else, including other students in class. It is checked out only to you and <u>you are responsible for it.</u>
7. Camera equipment must be in your immediate possession at all times. Do not leave it in another classroom to pick-up later.

If you cannot follow the terms of this contract, you will not be allowed to check out the equipment. If you violate the terms of this contract, you will lose the privilege of checking out equipment.

PLEASE RETURN THE FOLLOWING TO SIGNATURE PAGES.

PARENT AGREEMENT:

To create the best working relationship between all those involved, it is important that we all agree on a given set of consistent expectations from the beginning. Please consider the following expectations, initial next to each one demonstrating that you agree, and sign at the bottom.

_____ I understand that my student will need to devote time outside of class to the completion of assigned tasks and that the ability to meet deadlines at the highest level possible is an essential part of the student's grade.
_____ I understand that my student will be working with specialized equipment and supplies and will be held responsible for any damage and/or waste due to negligence. Also, equipment must be returned at the earliest possible time to assist others in doing their work.
_____ I understand that if my student is going to be absent that they are responsible to assure that any work they will miss.
_____ I understand that my student may be removed from the class for abusing any photography equipment or privileges. I also understand that commitment to the class is imperative and it is not to be viewed in any way as a "free period" or "easy elective".
_____ I understand if my staffer's equipment is damaged, lost and/or stolen, I am responsible for paying for replacement(s). Cost breakdown is above.

Parent/Guardian Name Printed:

_____

Parent/Guardian Signature:

_____

Date: _____





STUDENT AGREEMENT:

Please consider the following expectations, initial next to each one demonstrating that you agree, and sign at the bottom.

_____ I have been made fully aware that I may be asked to devote outside time in order to complete assigned tasks for deadline time. I commit myself to making those times available when necessary and understand that the ability to meet deadlines at the highest level possible is an essential part of my grade.

_____ I understand the importance of the publications' equipment and supplies and pledge to treat them with respect. Eating in class and misusing the cameras will result in being unable to use the equipment in the future. Should I neglect and/or abuse the materials, I will repair or replace them. Also, equipment must be returned at the earliest possible time to assist others in doing their work.

_____ I understand that the photos I take are only used for photography class and other school related events. Photos are not to be published on social media.

____ I recognize my responsibility to operate in full integrity if given permission to leave class on photography related errands. I pledge to behave responsibly reflecting the best of myself, staff, & school.

_____ I understand it is my job to unnoticeably blend in with school-related photo opportunities. I will not distract others or purposely cause attention to myself. If I'm temporarily removed from another class, it is my responsibility to find out what I missed and make it up right away before any penalty may occur.

_____ I understand that I may be removed from the class for abusing any photography related privileges

_____ I understand if my equipment is damaged, lost and/or stolen, my parents/guardian and I are responsible for paying for replacement(s). Cost breakdown is above.

Student Name Printed:

_____

Student Signature:

_____