Sinaloa Middle School
A California School To Watch
A California Gold Ribbon School
2026-2027

Leadership

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My name is Mr. Marshall, and I am so excited to be the leadership advisor this year! I'm looking forward to an amazing year. I've taught at a lot of different schools, and Sinaloa is by far the best. Being here is a dream come true. Don't misunderstand me, though. Leadership is hard. We have lots to do and tight deadlines to keep. Know that we're going to struggle, learn, and do our best to make things awesome for everyone here at Sinaloa. Get ready, this is going to be fun!

Course Standards/Objectives

- In addition to any academic standards that may be practiced in the course of our work as leaders, there are also the California Association of Directors of Activities standards. The CADA standards can be viewed at www.cada1.org.
- This is an elective, which means you chose to be here—and that says a lot about you. This class will challenge you to step up, speak out, and lead by example.
- You might find yourself talking in front of your classmates, addressing the whole school at a rally or game, or even taking on the role of a certain famous Saber. You might need to come in early or stay late to help set up or clean up school events like dances. These moments are where leadership, teamwork, and responsibility really shine.
- I don't expect perfection—just effort, growth, and a positive attitude. We'll make mistakes along the way, and that's okay. What matters most is that you keep showing up and giving your best.
- Remember, being part of this class means representing our school and showing what it means to be a true Saber. Students who give their all and stay committed will continue to grow and earn their place in the second semester.

Classroom Rules and Student Responsibilities

For more information on schoolwide policies and expectations, please review the handbook.

In leadership...

More is expected because you have been chosen as students with great leadership potential. Service to the school and the students is our top priority. You will create and implement school-wide activities, increase school spirit, and influence positive change on our campus. Though you won't have tests like other classes, your grade is EARNED through collaboration on assignments with your peers, your attitude, and willingness to participate.

Preparedness

Much of what we do in class will be project or team-based, responsibilities like reading announcements and leading the pledge of allegiance, reporting student council news and updates to other classes, or working on a rally. To make those things happen, we need to be present and ready to go as soon as class starts - sometimes even earlier. Remember, other people are depending on you, and the whole school is depending on us to carry out the fun and engaging activities that make being a Saber so special. Let's work together to do our best!

Leadership Classroom Management Plan

Grading Policy

The student's degree of mastery of the California Academic Standards is the critical element in determining the letter grade in this class. Your student will demonstrate mastery in this class by performing at or above grade level in reading, writing, speaking, listening, and language conventions. Students will go through the cycle of planning, execution, and reflection for each major activity we engage in. Grades reflect how students apply academic skills through leadership tasks such as planning events, collaborating with peers, and reflecting on their work.

Every leadership student will be graded on:

Participation

It's expected that you participate in class activities/assignments, dress up days, and attend school-sponsored events, including post-event clean-up. The details on the specific events and dates will be given to you soon.

Curriculum

We will be using a variety of sources for our curriculum, because in addition to running school events, we will also be learning how to lead by looking at examples of other dynamic and transformative leaders.

Evaluations

Evaluation is a critical part of growth and in making sure our program is meeting its goals. You will be doing personal evaluations and reflections. We use these to celebrate our achievements and learn from our struggles, which is how we recognize the change in ourselves and truly grow.

All work will be graded on a points-based system, with assessments receiving more weight than assignments. An individual assessment or assignment may be graded for more than one category.

All grades will be based on the following scale:

100 – 90 A 89 – 80 B 79 – 70 C 69 – 60 D

To the greatest degree possible, student compliance (completing homework, submitting assignments on time, etc.) will be addressed outside the context of academic grades in the student's effort grade using the following scale:

O	Always completes all work/Always submits work on time (0-1 late or missing assignments)
S	Mostly completes work/Most work is submitted on time (2 late or missing assignments)
N	Occasionally completes work/Occasionally submits work on time (3-4 late or missing assignments)
U	Rarely completes work/Rarely submits work on time (5+ late or missing assignments)

Late Work Policy

Late Work Policy:

Due to the nature of the leadership class, assignments are unable to be completed after the due date. Many assignments may be directly tied to events that occur on a certain date and therefore cannot be made up.

Absence and Tardy Policies

Class Absence:

Students must make up all work missed due to absences. When students return from being absent, it is their responsibility to check Google Classroom for and turn in any missing work. For excused absences, students have the number of days they were absent to make up their absent work before it is considered missing.

Leadership Classroom Management Plan

Tardy:
In order to be considered on time, students must be in their assigned seat. Students who are not in their assigned seat when the bell rings will be considered tardy. This is particularly important for leadership, as we often need to begin activities as soon as the school day starts, or sometimes, even before.

Computer/Device Policy

Students will be provided a laptop in class and any other materials they may need. They should not bring backpacks, bags, or any other items to class.

Students are expected to be able to use technology appropriately. By using the computers, they agree that:

- They will stay on the approved websites that the teacher has provided.
- They will work on the assignments they are assigned.
- When they finish assignments early, they will only do approved "I finished early" work.

Misuse of their computer will result in an email home and loss of privileges.
Unapproved uses of computers include: playing games, chatting/emailing friends, watching movies, etc.

Student Expectations

- Grades are important. If they fall below a C (or below "S" in citizenship/effort), I will work with Mr. Marshall and my other teachers to get them back up. I will keep in mind that I'm not excused from schoolwork when running a school activity. It is my responsibility to make up the work and turn it in.
- Having a C or below in any class or below an "S" in citizenship/effort could result in being disqualified from certain leadership privileges, including, but not limited to, missing class to set up for rally.
- I will strive to be a role model for others at all times.
    - I will follow all school rules at all times, not just in leadership class - not doing so will lower my citizenship grade.
    - As leadership students, we are who everyone looks to, so we need to be mindful to set a good impression and represent Sinaloa with pride.
    - I will lead by example, and will participate in activities as well as encourage others to do so even when that's hard.
- Creative differences can and will occur; they may involve strong opinions. It is okay to disagree with someone, but there is no reason to get upset or be unkind. If a situation arises, please notify Mr. Marshall so that we can resolve it promptly.
- Knowing that mistakes are opportunities to learn and grow, I will take responsibility for my actions and not blame others when things go wrong.
- I will have fun and help Sinaloa be the best place to attend middle school!

If you or your child have any questions please feel free to send me an email.

Sincerely,
Mr. Marshall

Acknowledgement

Student Name (print)_____

Student Signature_____

Parent Name (print):_____

Parent Signature:_____
Because of your student's participation in this class, their photo may be used at times in school promotional publicity, including Facebook, Twitter, Instagram, and the school website. If you do not wish for your student's face to be shown, please email me stating such.