San Juan Unified School District
3738 Walnut Avenue
Carmichael, CA 95608
(916) 979-8596
American Indian Alaska Native Education Program
Parent Advisory Committee
Committee Meeting Agenda
Wed. 11/18/2026
6:00 PM - 8:00 PM
DO - Board Room

6:00 p.m. **A. Call to Order/Land Acknowledge/Introductions** (A)

6:07 p.m. **B. Visitors' Comments** (R)

6:07 p.m. **C. Approval of Minutes** (A)

6:10 p.m. **D. Treasurer's report (Donations Account Balance/Budget)** (D & A)

6:15 p.m. **E. Business Items** (D & A)

E. Business Items (D & A), Total Time 105 minutes

Start Time	End Time	Agenda Item
6:15 p.m.	6:45 p.m.	1. LCAP Presentation
6: 45 p.m.	7:05 p.m.	2. Brown Act Training Part 1 (Harvey)
7:05 p.m.	7:10 p.m.	3. Artifacts Update (Takoa)
7:10 p.m.	7:20 p.m.	4. 10/21/26 Sewing Workshop Debrief and Planning a. Lead: Buck Ellingson, Sub-Committee Member: Kaylynn Weitemier
7:20 p.m.	7:25 p.m.	5. Native American Heritage Month Parade Debrief a. Saturday, November 7, 2026, from 10:00 a.m. to 2:00 p.m. b. Subcommittee - Calvin Hedrick, Hattie Coleman, Buck Ellingson, Koyo Hedrick
7:25 p.m.	7:35 p.m.	5. Winter Gathering 12/2/26 a. Sub-Committee Lead: Amber Butler, Sub-Committee Members: James Murray & Ashley Murray-Hansen a. Flyer b. Agenda c. Google Form b. Sub-Committee & SCW Visit 11/4 c. Location: Mira Loma, Flex Space d. Date: 12/2/26 a. 3:30 - 5:30 set up b. 5:30 - 8:00 event c. 8:00 - 8:30 breakdown **e. Event Task sheet** f. **Gift Drive/Donation Sub-Committee**: Buck Ellingson, Hattie Coleman, Amber Butler, Kelly Bencken g. Acorn Demonstration

A = Action; R = Report; D = Discussion

7:35 p.m.	7:40 p.m.	6. Senior Celebration Sub-Committee **a. Lead: TBD, Members: TBD** **b. Budget** **c. Service Agreements (presenters, food, etc. finalized by April PAC Meeting 4/21/27)** d. Location Booked: Mesa Verde High School, Performing Arts Center e. Date: May 12, 2027 f. Set-Up: 3:30 g. Event: 5:30 - 8:00 p.m. h. Tech Services Estimate i. 10 current Seniors
7:40 p.m.	7:45 p.m.	7. Suspension Rates Sub-Committee a. Lead: Harvey Oaxaca, Members: Calvin Hedrick and Buck Ellingson
7:45 p.m.	7:50 p.m.	8. Social Media Sub-Committee a. Lead: Kaylynn Weitemier, Members: Ashley Murray-Hansen & Koyo Hedrick
7:50 p.m.	7:51 p.m.	9. Outreach Sub-Committee a. Lead: Buck Ellingson b. Members: TBD
7:51 p.m.	7:52 p.m.	10. Fundraising/Donations Sub-Committee a. Needs Members b. Lead: TBD c. Members: TBD

7:52 p.m. **G. Chairperson's Comments**

7:53 p.m. **H. Reports to be Heard** (R)

1. Board Member (Zima through November)
2. Staff Members (Ashley)
3. Cabinet Members (Harvey)

7:53 p.m. **I. Future Agenda Items** (D)

8:00 p.m. **J. Adjournment** (A)

The San Juan Unified School District acknowledges that our schools are located on the ancestral lands of the Nisenan and Miwok peoples, who continue to care for this land as they have since time immemorial. We deeply respect their ongoing connection to this land and recognize their resilience in preserving and revitalizing their cultures and traditions despite historical and ongoing challenges.

We recognize the profound injustices endured by their ancestors, including genocide, forced assimilation, and displacement, and we remain aware of the ongoing challenges and injustices they face today. As we advance in our commitment to equity and inclusion, we pledge to strengthen our connections by fostering a culture of understanding, respect, and active collaboration with their communities.

American Indian Native Alaska Indian Education
Parent Advisory Committee Committee
Special Education Advocacy PTA (SEPTA) Workshop
Meeting Minutes

DRAFT

Meeting Details:

Date: Wednesday, October 14, 2026
Location: Board Room, SJUSD District Office
Start Time: 5:35 p.m.
End Time: 6:05 p.m.

Staff Present:

Harvey Oaxaca, Assistant Superintendent, Educational Services
Crista Koch, Director of Equity and Student Achievement
Genoveva Mendoza Navarrete, Program Manager, EL & Multicultural Education Dept.
Takoa Stathem-Raney, Secondary Program Specialist, EL & Multicultural Department
Ashley Brady, AIEP School Community Worker

Members Present:

Buck Ellingson, Chair (year 2 of 2)
Amber Butler, Secretary/Treasurer (year 2 of 2)
Kelly Bencken, Member-At-Large and Teacher Representative (year 1 of 1)
James Murray, Member-At-Large, Elder (year 1 of 1)
Kaylynn Weitemier, Member-At-Large (yr 1 of 1)
Ashley Murray-Hansen, Member-At-Large, Student Representative (yr 1 of 1)

Members Absent:

Hattie Coleman, Vice Chair (year 1 of 2)
Calvin Hedrick, Member-At-Large (year 2 of 2)
Koyo Hedrick, Member-At-Large, Student Representative (yr 1 of 1)

SEPTA Introduction

The founding president, Ryan Digman, of the Special Education Advocacy PTA (SEPTA) provided an overview of SEPTA's mission, advocacy efforts, and support services for students with disabilities

and their families. The presentation included a personal perspective on navigating an autism diagnosis, accessing early intervention services, speech therapy, and the Individualized Education Program (IEP) process. Emphasis was placed on the importance of early assessment, family advocacy, and strong partnerships between families and schools.

SEPTA Overview

- SEPTA was established as a districtwide PTA focused on supporting students with disabilities, students with 504 Plans, and their families.
- SEPTA recently obtained 501(c)(3) nonprofit status, allowing the organization to fundraise and expand support efforts for students, families, educators, and schools.
- The organization reported growth to more than 70 members within its first five months.
- SEPTA meets monthly and provides advocacy, educational opportunities, family engagement activities, peer support, and community resources.
- Recent activities include an all-abilities dance, parent support during IEP meetings, community partnerships, and outreach efforts to increase awareness of special education resources.

SEPTA and PAC Collaboration

- The presenter explained that SEPTA and PAC share common goals around advocacy, family engagement, outreach, and supporting student success.
- SEPTA differs from PAC in that it is a districtwide PTA and nonprofit organization dedicated specifically to supporting students with disabilities and their families through education, advocacy, resources, and peer support.
- PAC serves as an advisory committee focused on issues impacting Native American students and families, while SEPTA focuses on special education and disability-related needs across the district.
- SEPTA provides direct support to families navigating assessments, IEP meetings, and educational services, while also offering workshops, community events, and informational resources.
- Both groups discussed opportunities to strengthen outreach efforts, identify school site representatives, increase family engagement, and connect families with available resources and services.

Key Discussion Topics

- Importance of early identification and intervention for students who may need additional support.
- Reducing stigma associated with disabilities, assessments, and special education services.
- Supporting families through assessments, IEP development, and educational planning.
- Building culturally responsive and community-based outreach efforts.
- The value of parent-to-parent support and sharing lived experiences to help families navigate educational systems.

DRAFT

- Increasing representation and engagement at school sites through community ambassadors and site representatives.
- Ensuring families are aware of available resources, services, and advocacy opportunities.

Collaboration and Resource Sharing

- Members discussed opportunities for continued collaboration between SEPTA and PAC.
- Resource materials and information about SEPTA will be provided by SEPTA founding president for distribution within PAC networks and school communities.
- Participants expressed interest in attending each other's meetings and maintaining communication regarding family support needs.
- Discussion highlighted the importance of trusted community partnerships in helping families access educational and support services.

Family Support Discussion

- PAC shared experiences related to speech services, assessments, and IEP supports.
- Discussion emphasized that students benefit when families receive accurate information, encouragement, and support during the assessment process.
- PAC noted that hearing personal experiences from other parents can help families feel more comfortable accessing services and advocating for their children.

Next Steps

- Continue relationship-building and communication between members of PAC and SEPTA.
- Share educational materials and community resources with families.
- Explore opportunities for joint outreach and collaboration.
- Encourage participation in SEPTA and Community Advisory Committee (CAC) meetings.
- Continue identifying school site representatives and strengthening family engagement efforts.

DRAFT

American Indian Native Alaska Indian Education
Parent Advisory Committee Committee
Meeting Minutes

Meeting Details:

Date: Wednesday, October 14, 2026
Location: Board Room, SJUSD District Office
Start Time: 6:05 p.m.
End Time: 8:42 p.m.

Staff Present:

Harvey Oaxaca, Assistant Superintendent, Educational Services
Crista Koch, Director of Equity and Student Achievement
Genoveva Mendoza Navarrete, Program Manager, EL & Multicultural Education Dept.
Takoa Stathem-Raney, Secondary Program Specialist, EL & Multicultural Department
Ashley Brady, AIEP School Community Worker

Members Present:

Buck Ellingson, Chair (year 2 of 2)
Amber Butler, Secretary/Treasurer (year 2 of 2)
Kelly Bencken, Member-At-Large and Teacher Representative (year 1 of 1)
James Murray, Member-At-Large, Elder (year 1 of 1)
Kaylynn Weitemier, Member-At-Large (yr 1 of 1)
Ashley Murray-Hansen, Member-At-Large, Student Representative (yr 1 of 1)
Calvin Hedrick, Member-At-Large (year 2 of 2)
Koyo Hedrick, Member-At-Large, Student Representative (yr 1 of 1)

Members Absent:
Hattie Coleman, Vice Chair (year 1 of 2)

DRAFT

A. Call to Order, Land Acknowledgement, and Introductions

The meeting was called to order. The Land Acknowledgement was provided, followed by introductions.

Action Item: None.

B. Visitors' Comments

No visitor comments.

Action Item: None.

C. Approval of Minutes

The previous meeting minutes were reviewed and approved.

Action Item: None.

D. Treasurer's Report (Donations Account Balance/Budget)

Members discussed financial planning, expenditures, and presenter compensation for cultural events.

DRAFT

A concern was raised regarding compensation for the Sewing 101 instructor because the amount had not been discussed before the event. Members clarified that the concern was related to process rather than the amount paid.

Moving forward, all service fee amounts will be added to the agenda as a business item for discussion prior to the scheduling of events or entering into service agreements.

Action Items

- Develop detailed budgets during event planning.
- Include presenter compensation and service agreements in future budget discussions.

E. Business Items

1. SEPTA Recap

Members discussed opportunities to strengthen collaboration with SEPTA and connect families with available advocacy resources.

Key discussion points included:

- SEPTA offered to share PAC information through its communication platforms.
- SEPTA resources may be added to outreach binders.
- Members reviewed the different roles of PAC, SEPTA, CAC, and PTA organizations.
- Families may be referred to SEPTA for advocacy and support resources.

Action Items

- Add SEPTA materials to outreach binders after updated materials are received.
- Continue collaboration with SEPTA representatives.
- Share SEPTA resources with interested families.

---

2. Sewing 101 Event Night Debrief and Planning

DRAFT

Members reported strong attendance, positive family engagement, and meaningful participation from elders.

Discussion included:

- Limited sewing machine capabilities were identified as the primary challenge.
- Members discussed seeking equipment donations, loans, rentals, and community partnerships.
- Future workshops will focus on measuring, fitting, cutting, and pinning before sewing begins.
- The next workshop will be held in the Culinary Arts Building at San Juan High School.

Motion Approved

Motion: Approve a food budget not to exceed **$250** for the second Sewing 101 workshop.

Result: Motion carried.

Motion Approved

Motion: Tentatively schedule a third Sewing 101 workshop on **December 11, 2026**, if additional time is needed for project completion.

Result: Motion carried.

Action Items

- Conduct the second Sewing workshop on 10/21/26.
- Evaluate participant progress and determine whether a third workshop is needed.
- Explore sewing machine donations and partnerships.
- Develop event budgets earlier in the planning process.

---

3. Native American Heritage Month Parade

Member confirmed registration for the Native American Heritage Month Parade and discussed logistics, communication, and participant coordination.

Discussion included:

- Use of PAC banners currently stored in F3.

DRAFT

- Use of social media for event updates.
- Coordination with neighboring PACs.
- Development of a PAC logo for shirts and future outreach materials.

Motion Approved

Motion: Approve up to **$250** towards logo design and **$400** for application of the logo to existing shirts.

Result: Motion carried.

Action Items

- Finalize logo design.
- Produce shirts using the approved budget.
- Prepare banners for parade participation.
- Share staging and arrival information with participants.

---

4. Acorn Event Subcommittee

Members discussed incorporating the Acorn Activity into the Winter Gathering due to time constraints and limited committee capacity.

The presenter declined payment; however, members supported providing a token of appreciation.

Motion Approved

Motion: Move the Acorn Activity to the Winter Gathering and provide a **$200 Safeway gift card** from the donation account, pending presenter availability.

Result: Motion carried.

Action Items

- Confirm presenter availability for December 2.
- Incorporate the activity into Winter Gathering plans.
- Recruit additional committee members if needed.

DRAFT

5. Winter Gathering

Date: December 2, 2026
Location: Mira Loma Flex Space

Members discussed event planning, logistics, activities, supplies, and donations.

Planned activities include:

- Potluck dinner
- Acorn activity
- Storytelling and reading
- Cultural crafts using supplies in F3
- Hot cocoa station

Estimated attendance is 50–75 participants.

Motion Approved

Motion: Approve up to **$150** for Winter Gathering supplies and materials.

Result: Motion carried.

Action Items

- Create registration and potluck sign-up forms.
- Inventory decorations and supplies.
- Coordinate Costco purchases.
- Seek donations from local businesses and community partners.
- Confirm storytelling and activity volunteers.

---

6. Senior Celebration Subcommittee

Members began planning for the annual Senior Celebration.

Discussion included:

DRAFT

- Mesa Verde as the preferred venue.
- Avoiding conflicts with senior awards nights and graduation activities.
- Potential dates during the second week of May.
- Beginning service agreements and planning early.

Action Items

- Recruit committee members.
- Confirm venue availability.
- Return with a date at a future meeting.

---

7. Suspension Rates Subcommittee

Current data reviewed:

- District suspension rate: approximately **1.2%**
- American Indian Education Program suspension rate: approximately **0.8%**

Members discussed challenges related to Native students being reported under the "Two or More Races" category, limiting visibility of Native student outcomes.

Action Items

- Continue data analysis.
- Present updated findings at a future meeting.
- Document reporting practices and recommendations for future sharing.

---

8. Social Media

Members reviewed the PAC Instagram account and discussed social media expectations.

Discussion included:

- Sharing event information, flyers, outreach materials, and photos.
- Avoiding policy discussions and PAC deliberations on social media due to Brown Act
- Adding QR codes to future outreach materials.

DRAFT

Action Items

- Continue promoting PAC events.
- Add QR codes to outreach materials.
- Coordinate content with outreach efforts.
- Share event flyers with the subcommittee.

---

9. Outreach Subcommittee

Members reviewed outreach efforts occurring throughout the district.

Current enrollment:

- Approximately **132 enrolled students in the program**
- Eight new enrollments since the previous meeting

Members discussed updating outreach materials once the logo is finalized.

Action Items

- Continue outreach visits.
- Update outreach flyers with new logo and social media information.
- Print and distribute updated materials.

---

10. Donations/Fundraising Subcommittee

Members discussed creating a more structured, year-round approach to fundraising and donation efforts.

Potential donation contributors include:

- Native-serving organizations
- Community partners
- Local businesses

Action Items

DRAFT

- Obtain historical donor lists.
- Continue sponsor outreach.
- Develop fundraising goals and procedures.
- Bring committee structure recommendations back to a future meeting.

---

11. F3 Updates

Staff reported that construction has been completed and move-in is expected by November.

The new space will provide:

- A dedicated AIEP location
- Resource storage
- Meeting space
- Library access
- Program support space

Action Items

- Begin move into F3.

F. Chairperson's Comments

The Chairperson reflected on the positive atmosphere, collaboration, and growth of PAC and the District over the past year. Members were thanked for their commitment to supporting Native students and families.

G. Reports to be Heard

Board Member Report

DRAFT

No report was presented.

Staff Report

Staff reported:

- 15 new student enrollments since the beginning of the school year.
- 8 new enrollments since the previous meeting.
- Provided update on tutoring services.
- Participation in College Night outreach.
- Ongoing support of PAC events and activities.

Action Items

- Continue outreach and enrollment efforts.

Cabinet Member Report

The Advisor provided district updates, including:

- A new Trustee has been sworn in for Area 1.
- Four Board seats are up for election, with two contested races.
- Board liaison assignments will be determined in December.
- Information was shared regarding an upcoming Board recognition event.

Action Items

- Share relevant information with PAC as needed.

H. Future Agenda Items

Requested future agenda items include:

- Community Montessori mural discussion

DRAFT

- LCAP presentation and listening session
- Donations/Fundraising Subcommittee structure
- Suspension Rates update
- Social Media update
- Outreach update
- Sewing Workshop recap
- Native American Heritage Month Parade recap
- Winter Gathering preparations

I. Adjournment

Motion Approved

Motion: Adjourn the meeting.

Result: Motion carried unanimously.

The meeting was adjourned at 8:42 p.m.

DRAFT

INDIAN ED

RS 4510

As of 10/31/26

			BUDGET	9/30/2026 Expenses	9/30/2026 Balance	10/01-10/31 Expenses	10/31/2026 Balance
Grant Amount			**$ 41,802.00**				
Personnel							
	School Community Worker		**$ 18,172.00**	$ 17,903.00			
Academic Enrichment							
	Professional Dev	Culturally Responsive PD: Contract	$ 4,762.00				
	Direct Instruction	Summer School	$ 5,000.00				
	Direct Instruction	Cultural Literacy Materials: Books	$ 2,730.00	$ 3,243.51			
		TOTAL Academic Enrichment Goal	$ 12,492.00				
College & Career Readiness							
	Direct Instruction	College & Career Prep: Tutoring	$ 5,050.00	$ 1,426.62		$ 1,535.05	
	Student Activities	Academic Enrichment: Contract	$ 500.00				
	Direct Instruction	Mentoring	$ 500.00				
		TOTAL College & Career Readiness - Goal 4770	$ 6,050.00				
Cultural Identity & Awareness							
	Student Activities	Gifted & Talented Access	$ 772.00				
	Student Activities	Indian Education	$ 1,920.00	$ 1,500.00		$ 32.42	
		TOTAL Cultural Identity & Awareness - Goal 1386	$ 2,692.00				
Indirect Cost			$ 2,396.00	$ 2,396.00			
Totals			**$ 41,802.00**	**$ 26,469.13**	**$ 15,332.87**	**$ 1,567.47**	**$ 13,765.40**
Donations							
	Indian Ed-PAC Balance		$ 5,500.00			$ 255.06	**$ 5,244.94**
	Indian Ed-SNAHC Balance		$ 235.00			$ 235.00	**$ 0**

San Juan Unified
SCHOOL DISTRICT



Indian Education

Parent Advisory Committee

Local Control and Accountability Plan

Presented by the Office of Student Learning Assistance

Dr. FJ “Harvey” Oaxaca, Assistant Superintendent
Melissa Tachiera, LCAP Analyst
Gwyn Dellinger, Director Office of Student Learning

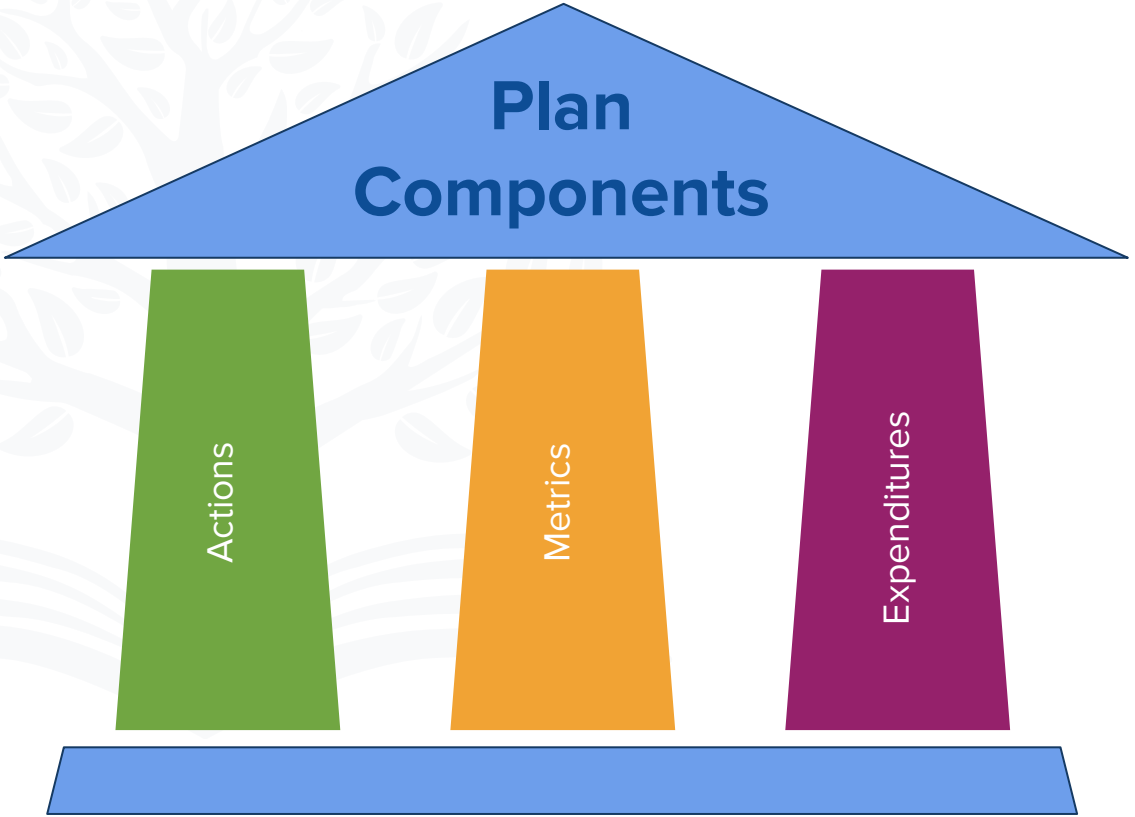
Learning and Listening

Local Control and Accountability Plan Overview

The Local Control and Accountability Plan (LCAP) is a 3-year plan school districts create to show how they will improve outcomes for all learners.

It outlines programs and services, with a focus on supporting English learners, foster and homeless youth, and low-income students.

San Juan Unified is currently developing the 2027-2030 LCAP.



2024-27 LCAP GOALS

1. **Student Achievement**

2. **Student Engagement**

3. **School Climate and Family Engagement**



Feedback and Reflection

As representatives of the Native American Community:

- What specific action(s) do you recommend to increase positive outcomes for native students, related to:
  - Academics
  - Well-being
  - Engagement



DISCUSSION AND QUESTIONS

San Juan Unified SCHOOL DISTRICT | Legal Services

UNDERSTANDING THE BROWN ACT

Presented to the

American Indian Education Program

Parent Advisory Committee (PAC)

February 11, 2026

Fhanysha Gaddis

General Counsel - San Juan Unified School District

1

San Juan Unified SCHOOL DISTRICT | Legal Services

Why Brown Act Applies

Title VI American Indian Education Act

PAC must:

1. Be a representative, **participatory body** of parents and community members and,
2. Take **actions** (review and approval of Title VI plan, evaluations) be **documented and available to the public** and the American Indian community for **accountability**.

2

2

Why Brown Act Applies

Education – related advisory committees – Title VI PACs generally meet these conditions, because;

- The district board authorizes the committee to satisfy federal grant requirements
- The district provides notice, staff support, and facilities
- The committee advises the district on the use of public funds

THEREFORE, a PAC under Title VI in California is subject to the Brown Act's open meeting requirements, unless it is entirely private and unaffiliated with the district.

FINAL summary:

A Title VI American Indian PAC in California is legally required to hold open and accessible meetings consistent with the Brown Act because it is a publicly created advisory body to a school district. Federal law requires transparency to parents and tribes; California law enforces that transparency through open-meeting procedures.

3

3

Brown Act 2026 Revisions Overview

1. Government Code Section 54953(b)
    1. Traditional Standard

2. Assembly Bill 557
3. Senate Bill 707

4

4

San Juan Unified SCHOOL DISTRICT | Legal Services

Brown Act Teleconferencing Framework: Current Standards & 2026 Reforms Continued

Senate Bill 707 — Brown Act Modernization

- Signed into law: October 3, 2025 (Governor Gavin Newsom), Effective January 1, 2026
- Effective impact: Major revisions to the Ralph M. Brown Act (Gov. Code § 54950 et seq.)
- Purpose:
  - Modernize open-meeting laws
  - Expand transparency, accessibility and public participation
  - Account for technological changes/advances and remote engagement

Core Brown Act Principles (Unchanged)

- Legislative body meetings must be open and public
- Members may not take action or deliberate outside authorized meetings

SB 707 updates *how* these principles are implemented—not the principles themselves

5

5

San Juan Unified SCHOOL DISTRICT | Legal Services

Brown Act Teleconferencing Framework: Current Standards & 2026 Reforms

1. Traditional Teleconferencing Standards

Government Code section 54953(b)

These rules remain unchanged and continue to apply outside of emergency or special statutory allowances.

- All teleconference locations must be listed on the posted agenda
- Each teleconference location must be open and accessible to the public
- A quorum of the legislative body must participate from locations within the agency's jurisdiction
- Members of the public must be able to address the legislative body at each teleconference location

6

6

San Juan Unified SCHOOL DISTRICT | Legal Services

Brown Act Teleconferencing Framework: Current Standards & 2026 Reforms Continued

2. Assembly Bill 557 — Emergency Teleconferencing (No Sunset)

Effective January 1, 2024

Eliminates the sunset on Assembly Bill 361 emergency teleconferencing authority.

May be used when the Governor has proclaimed a state of emergency (local or statewide).

Legislative body may meet via teleconference when it determines:

- In-person meetings pose imminent risks to health or safety, **or**
- The body has previously made that determination by majority vote

Continued use requires renewal findings **every 45 days** that:

- The body has reconsidered the emergency circumstances; and
- The emergency continues to directly impact the ability to meet safely in person

Removes all references to "social distancing" from the statute

7

7

San Juan Unified SCHOOL DISTRICT | Legal Services

Permanent Changes from Senate Bill 707 Impacting School Districts

Social Media Use by Board Members – Permanently Authorized

Government Code section 54952.2

Board members may use:

- Internet-based platforms (social media, blogs, comment threads) to engage the public.

Prohibited conduct remains:

- Deliberating or discussing agency business with other members online.
- Using social media to build consensus or take action.

Sunset date repealed → authorization is permanent.

8

8

San Juan Unified SCHOOL DISTRICT | Legal Services

Permanent Changes From Senate Bill 707 Impacting School Districts Continued

Brown Act Distribution Requirement

Government Code section 54952.7

Local agencies must provide:

- A copy of Brown Act provisions to every elected or appointed board member.

Applies to:

- New members
- Sitting members (ongoing obligation)

9

9

San Juan Unified SCHOOL DISTRICT | Legal Services

Permanent Changes From Senate Bill 707 Impacting School Districts Continued

Teleconferencing – Traditional Rules Still Available

Government Code section 54953

Traditional teleconferencing remains an option:

- Quorum must be physically present within agency jurisdiction.
- Teleconference locations must be publicly accessible.

Teleconferencing locations must be listed on the agenda

10

10

San Juan Unified SCHOOL DISTRICT | Legal Services

Permanent Changes From Senate Bill 707 Impacting School Districts Continued

Disability-Based Remote Participation Codified

Government Code section 54953

Members with disabilities may participate remotely as a reasonable accommodation

Remote participation:

- Counts as in-person attendance.
- Counts toward quorum.

Audio and video participation required unless disability requires otherwise

Member must disclose:

- Whether others (18+) are present at the remote location.
- The general nature of their relationship.

11

11

San Juan Unified SCHOOL DISTRICT | Legal Services

Permanent Changes From SB 707 Impacting School Districts Continued

Alternative Teleconferencing Framework (Expanded & Reorganized)

Government Code sections 54953.8 – 54953.8.7

Applies to all legislative bodies, not just eligible bodies.

Allows remote participation without traditional quorum or location requirements.

Permits teleconferencing for "just cause," including:

- Childcare or caregiving responsibilities.
- Illness or family medical emergencies.
- Military service or emergencies.

Specific participation limits and documentation requirements apply.

12

12

San Juan Unified SCHOOL DISTRICT | Legal Services

Permanent Changes From Senate Bill 707 Impacting School Districts Continued

Teleconference & Hybrid Meeting Disruption Rules

Government Code sections 54953 & 54953.8

Agencies must:

- Pause or recess meetings when public access is disrupted.
- Make good-faith efforts to restore access.

Applies to:

- Telephonic
- Audiovisual
- Hybrid meetings

13

13

San Juan Unified SCHOOL DISTRICT | Legal Services

Permanent Changes From Senate Bill 707 Impacting School Districts Continued

Meeting Decorum & Disruptive Conduct Authority

Government Code section 54957.96

Legislative bodies may:

- Remove or restrict participants who disrupt meetings.
- Apply decorum rules to virtual and hybrid meetings.

Authority applies equally to:

- In-person
- Telephonic
- Audiovisual participation

14

14

San Juan Unified SCHOOL DISTRICT | Legal Services

Agenda

- Telephone.
- What is the intent/purpose of the Brown Act?
- Who is subject to the Brown Act?
- What does the Brown Act require legislative bodies to do?
- How is the Indian Ed PAC impacted by Brown Act?
- How PAC members can use social media in accordance with Brown Act?
- Handling Disruptive Behavior, Interruption and Threats.
- Consequences of Brown Act Violations.

15

15

San Juan Unified SCHOOL DISTRICT | Legal Services

Telephone

Person A – Person B
Person B – Person C
Person C – Person D
Person D – Person E
Person E – Person F
Person F – Person G



16

16

Intent And Purpose Of The Brown Act

- Definition.
- Who is Ralph M. Brown?
- CA Constitution (codified).
- Right of the People.

17

17

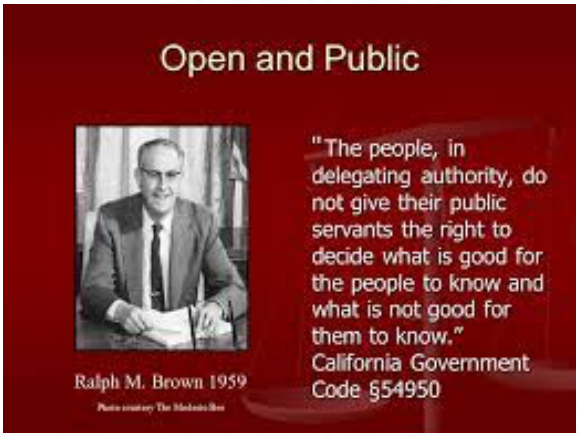
Intent of the Brown Act

- To keep the public informed of the actions, debates, and views of locally elected representatives.
- To provide the procedural framework for local legislators to meet, debate, act, and listen collectively to their constituents.
- Found in Government Code sections 54950 through 54963.
- The intent is to ensure:
  - deliberations and actions of a local agency legislative body are **open and public,**
  - meaningful **public access to local government decisions**, and
  - the public is **fully informed** and able to participate in decisions involving the public agency. (Government Code section 54950)

18

18

San Juan Unified SCHOOL DISTRICT | Legal Services



19

19

San Juan Unified SCHOOL DISTRICT | Legal Services

Open Meetings – California Constitution

"The people have the right of access to information concerning the conduct of the people's business, and, therefore the meetings of public bodies and the writings of public officials and agencies shall be open to public scrutiny. A statute, court rule, or other authority . . . shall be broadly construed if it furthers the people's right of access, and narrowly construed if it limits the right of access."

California Constitution, Article 1, section 3

20

20

Rights of the Public

- Right to be notified of items on agenda.
- Right to attend without identifying oneself.
- Right to record the meeting.
- Right to speak before or during consideration of an item.
- Right to see board materials.
- Right to say anything, even if unrelated to agency business.



21

21

Who Is Subject To The Brown Act?

- Legislative bodies
  - Legislative bodies/local government, **including anyone who has been elected but has not yet assumed office.**
- Committees (roles/conduct)
  - Committees and subordinate bodies (created by formal action of the Board of Education).
    - Note: ad hoc committees are **not** subject to the Brown Act

22

22

San Juan Unified SCHOOL DISTRICT | Legal Services

What Does The Brown Act Require Legislative Bodies To Do?

Create a T.E.A.M for Public Participation:

T: **Transparency** – Conduct all meetings openly and publicly to provide full access to the decision-making process.

E: **Engage** the Public – Facilitate public participation by allowing attendance and input on agenda items, ensuring inclusivity.

A: **Agenda Compliance** – Post and distribute agendas in advance, listing all topics for discussion or action.

M: **Meet Properly** – Prevent serial or private meetings among a majority of members, and maintain order during meetings to comply with legal requirements.

23

23

San Juan Unified SCHOOL DISTRICT | Legal Services

American Indian Education Program Parent Advisory Committee Roles And Conduct

- PAC members have collective, not individual authority.
- No individual PAC member has authority other than as conferred by a majority of the PAC.
- Committee bylaws
- Subject to the Brown Act

24

24

San Juan Unified SCHOOL DISTRICT | Legal Services

What Does The Brown Act Require The American Indian Education Program PAC To Do?

- Meetings must be held on a regular schedule,
- Meetings be conducted in public,
- Meetings be conducted with an agenda available in advance of the meeting,
- Meeting agendas must be posted on the District's website and made available upon request in appropriate alternative formats to persons with disabilities.
- All persons must be permitted to attend and participate in meetings, **and**
- Actions and deliberations must be taken openly, in public.

25

25

San Juan Unified SCHOOL DISTRICT | Legal Services

How Is The American Indian Education Program PAC Impacted By Brown Act?

- Meeting requirements
  - During and post-pandemic
  - Serial meetings
- Agenda

26

26

What Constitutes A Meeting?

- Any congregation of a majority of the members of the legislative body at the same time and place (including teleconference locations) to hear, discuss or deliberate on any matters within its jurisdiction.
- There need not be action taken or planned, for a "meeting" to occur. (Government Code section 54952.2)

What this means: A majority may **not** consult outside an agency-convened meeting.

Note: Here, a majority is six out of the 11 voting PAC members (including self)

27

27

Meetings – Location, Logistics

- All meetings must be open and public.
- Meeting place must be accessible to public—nondiscriminatory, accessible to disabled, no payment or purchase required.
- Meeting place must be within agency boundaries, with limited exceptions:
  - To comply with court order or attend a judicial proceeding;
  - To inspect real or personal property which cannot be brought within bounds of agency;
  - To meet with state or federal elected or appointed officials, when a local meeting impractical;
  - To participate in meetings of multi-agency significance.

28

28

San Juan Unified SCHOOL DISTRICT | Legal Services

What Is Not A Meeting?

The definition of meeting excludes:

- Appearance of a American Indian Education Program PAC majority at a general conference open to the public involving a discussion of broad issues and attended by a broad spectrum of officials from a variety of governmental agencies.
- Attendance at open and publicized meetings, organized to address a topic of local concern by a person or organization other than the local agency.
- Individual contacts and conversations.
- Social or ceremonial occasions.
- Attendance by a majority at open and noticed meetings of another body of the same local agency or any other agency.
- If a quorum (a simple majority) doesn't appear, there is no meeting under the Brown Act, and no action can be taken.

For these exclusions to apply, committee members shall not discuss topics within the subject matter of the Board "other than as part of the scheduled program."

29

29

San Juan Unified SCHOOL DISTRICT | Legal Services

Is This An Improper Meeting?

Example 1:

The Hillcrest Unified School District Board of Trustees consists of seven members. Board Member A and Board Member B frequently discuss district matters outside of formal board meetings. Recently, they started meeting informally at a local coffee shop to talk about upcoming agenda items, including budget allocations, curriculum updates, and a proposed facilities bond measure.

In preparation for an upcoming vote on the bond measure, Board Member A invites Board Member C and D to join their next meeting at the coffee shop. During this meeting, Members A, B, C and D collectively agree on how they will vote on the bond measure and outline a strategy to publicly present a unified front during the next board meeting.



30

30

San Juan Unified SCHOOL DISTRICT | Legal Services

Is This An Improper Meeting?

Example 2:

The Lincoln Valley School District Board of Trustees is a seven-member board. The Board of Trustees is preparing to review and vote on a new district-wide literacy program. To ensure transparency and compliance with the Brown Act, the board schedules a properly noticed public meeting.

Board Member A is particularly interested in understanding community perspectives on the program. Before the meeting, Member A visits a local Parent-Teacher Association (PTA) meeting to hear feedback about the proposed literacy initiative. During the PTA meeting, Member A listens to concerns and suggestions from parents and teachers but does not deliberate, share their opinions, or make any commitments on behalf of the board.

Separately, Board Members B and C, who are part of the board's Curriculum Committee, hold a publicly noticed committee meeting to review the details of the literacy program. The meeting is open to the public, and the agenda is posted 72 hours in advance as required. The committee discusses specific aspects of the program, gathers input from staff, and prepares a recommendation to present at the upcoming full board meeting.



31

31

San Juan Unified SCHOOL DISTRICT | Legal Services

Remote Meetings – Post-Pandemic

Three Options

1. Traditional teleconference requirements
2. Assembly Bill 557 (formerly AB 361)
3. Senate Bill 707

32

32

San Juan Unified SCHOOL DISTRICT | Legal Services

Assembly Bill 361 – Emergency Meeting Requirements:

Requirements to use the option:

- State of emergenc
- Officials have impo distancing, OR
- Committee has de ent imminent risks to the health/safety of at
- Committee is mee

CA state of emergency wa



33

33

San Juan Unified SCHOOL DISTRICT | Legal Services

Post Pandemic Provisions: Old School

Traditional Teleconference Requirements

- The teleconference location must be **open and accessible to the public**.
- The agenda shall **identify** all locations, including the teleconference location(s).
- The **agenda must be posted at all locations**, including the teleconference location(s) at the proper time before the meeting.
  - The agenda should indicate how/if the meeting will proceed if technical problems prevent teleconferencing.
- The agenda shall provide for **public comment at all locations**, including the teleconference location.
- A majority of the board must be **within the boundaries of the District**, even if participating by teleconference.
- All votes during a **teleconference meeting shall be by roll call**.

34

34

San Juan Unified SCHOOL DISTRICT | Legal Services

Brown Act: Meeting Revisited

A meeting can occur no matter how inadvertent or informal the congregation of a majority of the board.

A majority of board members shall not, outside a meeting:

- use a series of communications of any kind,
- directly or through intermediaries,
- to hear,
- discuss, or
- deliberate business that is within the subject matter jurisdiction of the committee.

35

35

San Juan Unified SCHOOL DISTRICT | Legal Services

Brown Act: Serial Meetings

Serial meetings

- "[A] serial meeting is a series of communications, each of which involves less than a quorum of the legislative body, but which taken as a whole involves a majority of the body's members." (Attorney General's Brown Act Handbook)
- A majority of the members of a legislative body shall not, outside a meeting authorized by this chapter, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body. (Government Code section 54952.2)
  - Includes communications through telephone, electronic mail, facsimile, internet, communication through an intermediary
- Common Serial Meeting Scenarios
  - Email/text messages in which a majority of board members is copied
  - Consecutive conversations through an intermediary to poll the board
  - Telephone conference calls involving a majority of the board
  - Zoom/Teams and blogs

36

36

San Juan Unified SCHOOL DISTRICT | Legal Services



37

37

San Juan Unified SCHOOL DISTRICT | Legal Services

Committee Meeting Agenda

Agenda Items

- A meeting opening.
- A statement triggering roll call and ensure the board has a quorum present at the meeting.
- For regular meetings, an opportunity for the public to address the American Indian Education Program Parent Advisory Committee on matters within its jurisdiction which are not on the agenda.
- Descriptions of all items to be discussed.
- An opportunity for public to address American Indian Education Program Parent Advisory Committee prior to, or during, consideration of any agenda item.
- A statement of adjournment.

Non-Agenda Items

- No action or discussion shall be undertaken on any item not appearing on the posted agenda.
- Without taking action, board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda.
- May ask a question for clarification.
- PAC members may make a brief announcement, or brief report on own activities.

38

38

San Juan Unified SCHOOL DISTRICT | Legal Services

How PAC Members Can Use Social Media in Accordance with Brown Act

Social Media Prohibitions

A board member shall not respond directly to any communication regarding a matter that is within the subject matter jurisdiction of the legislative body that is made, posted, or shared by any other member.

Majority may not use social media to discuss among themselves business of a specific nature that is within the subject matter of the American Indian Education Program Parent Advisory Committee. "'Discuss among themselves' means communications made, posted, or shared on an internet-based social media platform between members of a legislative body, including comments or use of digital icons that express reactions to communications made by other members of the legislative body. (Government Code section 54952.2)

Includes communications made, posted, or shared between members of the board, including comments or use of digital icons that express reaction to communications made by other members of the board (e.g., emoji, like, etc.).

What is allowed on Social Media (that is open and accessible to the public):

- Answering questions
- Providing information
- Soliciting information from the public

39

39

San Juan Unified SCHOOL DISTRICT | Legal Services

Social Media Takeaways:

PAC members may use internet-based social media platforms open and accessible to the public to engage in separate conversations or communications to:

- Answer questions from the public.
- Provide information to the public.
- Solicit information from the public.

Board members may use social media unrelated to board business.

Board members may not directly respond to any communication "made, posted, or shared by" another board member regarding committee business.

Board members must avoid otherwise permissible use of social media which results in a discussion between majority of board members regarding business of a specific nature.

40

40

San Juan Unified SCHOOL DISTRICT | Legal Services

Handling Disruptive Behavior, Interruptions, Interruptions, And Threats

Disruption, Interruption, Threats

Board of Education president shall not permit any disturbance or willful interruption of board meetings.

Persistent disruption by an individual or group or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds to terminate the privilege of addressing the board.

Clearing the Room (Government Code section 54957.9); Removal for not ceasing disruptive behavior. (Government Code section 54957.95)

Prior to removal, the individual shall be **warned** that their behavior is disrupting the meeting and that failure to cease the disruptive behavior may result in removal. If, after being warned, the individual does not promptly cease the disruptive behavior, the Committee president, or designee, may have the individual removed from the meeting. (Government Code section 54957.95)

When an individual's behavior constitutes **the use of force or a true threat of force**, the individual shall be removed from a Committee meeting **without a warning**. (Government Code section 54957.95)

The Board of Education may order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the board. When the room is ordered cleared due to a disturbance, further board proceedings shall concern only matters appearing on the agenda. (Government Code section 54957.9)

When disruptive conduct occurs, the board may decide to recess the meeting to help restore order, or if removing the disruptive individual(s) or clearing the room is infeasible, move the meeting to another location. The board may direct the superintendent or designee to contact local law enforcement as necessary.

41

41

San Juan Unified SCHOOL DISTRICT | Legal Services

Consequences For Brown Act Violations

- Violations of the meeting notice and agenda provisions:
  - May cause an American Indian Education Program Parent Advisory Committee **action to be null and void** if judgment is found against the District/committee.
  - Any interested party or the Sacramento County District Attorney must demand in writing that the committee **"cure or correct"** the alleged violation prior to action being commenced.

    Civil Actions
- Any PAC member who attends a PAC meeting where action is taken in violation of any provision of the Act, and where the member intends to **deprive the public of information to which the member knows or has reason to know the public is entitled**, is guilty of a **misdemeanor.** (Government Code section 54959)

42

42

San Juan Unified SCHOOL DISTRICT | Legal Services

Q&A



43

Winter Gathering DRAFT Agenda & Timeline

December 2, 2026 | 5:30-8:00 PM
Mira Loma High School - Flex Space

3:00-5:15 PM

- Set up hot cocoa bar (set up early so chocolate chips have time to melt) & dessert area
- Test AV system
- Arrange tables and chairs
- Decorate
- Hang up signs directing people to flex space
- Set up check-in and resources table
- Set up potluck area
- Set up Open Stations:
    - Craft station
    - Storytime area
    - Acorn activity

5:30 | Check-In

- Guests arrive and sign in

5:45 | Opening & Dinner Served

- Introductions (all PAC members & staff join MC at front), opening prayer & feed (elders first)

6:25 PM | Acorn Demonstration

- Acorn processing demonstration

6:55- PM -7:50 PM | Crafts, Community Time & Cocoa Bar & acorn demo at same time

- Open Stations:
    - Announce donations box at welcome/resource table
    - Acorn Activity
    - Craft Activity
    - Storytime Circle
    - Hot cocoa bar & desserts

7:50-8:00 PM | Closing Remarks

- Thank participants and volunteers & closing remarks

Cleanup (Committee & Volunteers)

8:00-8:30 PM

- Pack up craft supplies & decorations
- Break down stations, potluck & hot cocoa bar
- Put back tables and chairs

Winter Gather Sign-Ups		
	Item/Task	**Name**
A.	Set-Up Volunteer, 3:00	Amber (Sub-Committee Lead)
B.	Set-Up Volunteer, 3:00	James (Sub-Committee Member)
C.	Set-Up Volunteer, 3:40	Ashley M.H. (already on campus)
D.	Set-Up Volunteer, 3:40	Koyo (already on campus)
E.	Set-Up Volunteer, 3:00	Ashley B.
F.	Set-Up Volunteer (Hot Cocoa Bar), 3:00	Kaylynn (donating all Cocoa supplies)
G.	Master of Ceremonies	Buck
H.	Reader for Storytime	
I.	Volunteers to Bring: Pillows, mat, blankets for Storytime area	
J.	Station Lead 1: Craft Activity	
K.	Station Lead 2: Storytime Support	
L.	Station Lead 3: Hot Cocoa Bar	
M.	Station Lead 4: Acorn Activity Support	
N.	Photography: Take event photos	
O.	Announce & collect Monetary Donations	
P.	Clean-Up Volunteer	Ashley B.

Q.	Clean-Up Volunteer	
R.	Clean-Up Volunteer	
S.	Clean-Up Volunteer	
T.	Clean-Up Volunteer	
U.	Take tablecloths to wash/dry & return to SCM	

DRAFT SCW Grocery Shopping List for Winter Gathering:

- ~~Milk and whipped cream~~ Kaylynn is donating all of the hot cocoa bar supplies
- ~~Hot Cups~~ Amber is donating
- Drinks?
    - _____
    - _____
- ~~Plates, napkins, silverware~~ purchased