APPLYING FOR SCHOLARSHIPS

WHO SHOULD APPLY FOR SCHOLARSHIPS?

- The answer is simple :
- EVERYONE who is planning to attend a college or training program after high school.

- There are scholarships available for students who are going to a community college, 4-year college and trade programs.
- Some scholarships may have a financial need requirement but not all– each scholarship has different requirements
- There may be a GPA minimum required for a scholarship but not all of them.
- Some scholarships may require a student to be from a specific ethnicity or belonging to a certain organization.
- A special talent or major may be required for a scholarship.

Every Scholarship is different so check out each for their criteria.

SEARCH FOR AVAILABLE SCHOLARSHIPS

Manteca High helps you search for available scholarships by logging into the Manteca High School website at www.Mantecausd.net

In the upper right corner click schools find MHS

Counseling

scholarships then look for scholarships by month of due date.

Sandy Kieffaber updates scholarships on Fridays.

Make sure you pay attention to the deadlines for the scholarship. You want to plan enough time to complete the application, get all the required documents for the application and to have it submitted by the due date. If you miss the deadline you could be missing out on money for college.

You can also search for scholarships through various websites. Here are a few options:

www.fastweb.com
https://www.cappex.com/scholarships
www.hsf.net
www.maldef.org
www.questbridge.org
www.scholarships.uncf.org
www.scholarships.com
https://bigfuture.collegeboard.org/scholarship-search

You can also check with your parent's employers or community organizations to see if they offer scholarships.

TYPICAL DOCUMENTS NEEDED FOR SCHOLARSHIPS

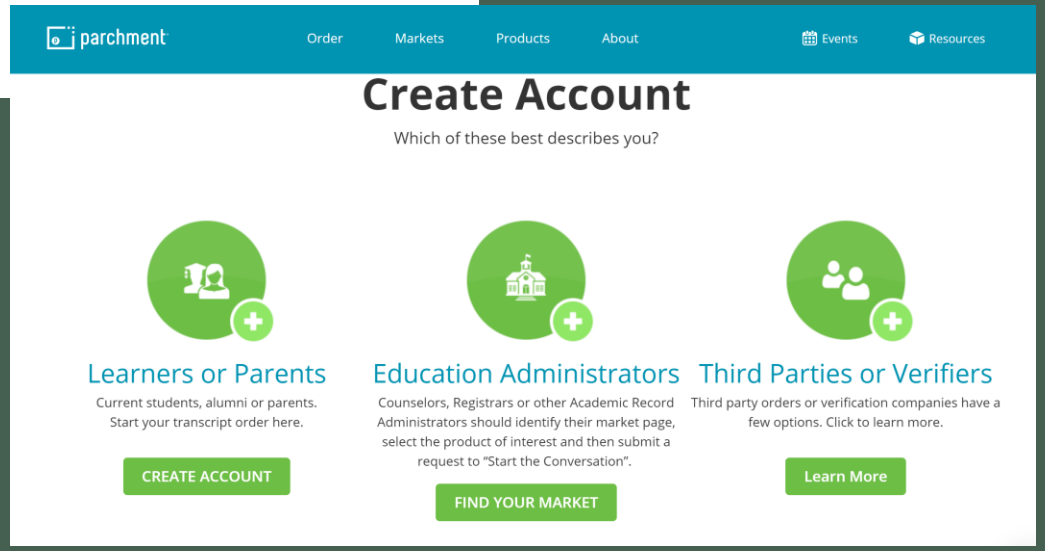
- Make sure you read and follow the scholarship requirements completely. Many scholarships will ask for:
  - Transcript
  - Letter(s) of Recommendation
  - Resume

TRANSCRIPT

- Scholarships may ask for and **Official** or **Unofficial Transcript**

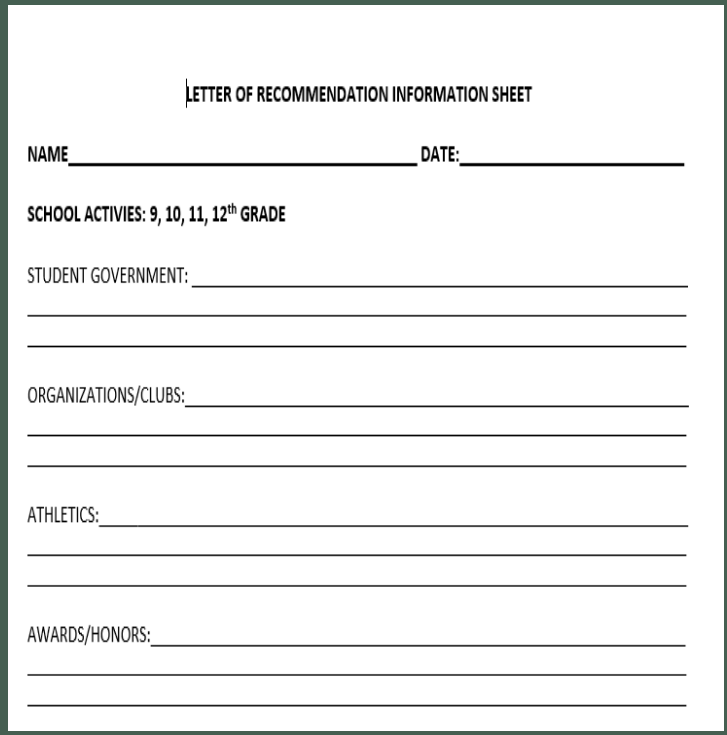
**Order transcripts online for electronic submission through Parchment. Unofficial transcript requests are FREE, however there is a small transaction fee per official request. This is the preferred method for college / NCAA transcripts. Requests will be processed within 2 business days.*

You need to go to
https://www.parchment.com/
to Create an account to order a transcript



LETTER OF RECOMMENDATION

- Most scholarships will ask for 2-3 letters of recommendation.
- You should ask a person(s) who knows you well for a letter of recommendation. This might be a teacher, a coach, employer, youth minister or a counselor.
- When asking for a letter of recommendation be courteous and give the person plenty of time to complete the letter for you-- so plan ahead.
- It is helpful to provide the person you are asking with information about your accomplishments, activities and awards so that they are able to write a detailed letter for you.
- There is a worksheet that can be helpful to fill out to give to that person for your letter of recommendation. The Letter of Recommendation Worksheet is on the MHS website under Counseling/Scholarships and in the counseling office



LETTER OF RECOMMENDATION INFORMATION SHEET

NAME_____ DATE:_____

SCHOOL ACTIVIES: 9, 10, 11, 12th GRADE

STUDENT GOVERNMENT: _____

ORGANIZATIONS/CLUBS:_____

ATHLETICS:_____

AWARDS/HONORS:_____

RESUME

- A resume is a great way to highlight your achievements and experiences.
- There are many templates in Word and online

A high school resume template should have the following pieces of information:

- **Education:** Since you most likely have limited work experience, your high school resume should have the education section at the top. If you have a high GPA, you should include this as well. In your education section, list any honors, awards and academic achievements you have accomplished.
- **Volunteer and extracurricular experience:** While you should include any work experience—focusing on the skills that you developed through your work—you can also emphasize other work as well, such as volunteering and extracurricular activities you participate in, such as sports, clubs and other organizations.
- **Leadership experience:** Employers want applicants who have leadership experience, so include any opportunities in which you had a leadership role. For example, if you held a leadership position in a club or were the captain on your sports team, include these experiences.
- **Skills:** Include any skills you have developed that are relevant to the job for which you're applying. For example, you could list language skills and classes you've taken.

If you need help or have questions, please contact the counseling department

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