Conejo Valley Unified School District
Student Services Department
Multilingual Learners

DISTRICT ENGLISH LEARNERS ADVISORY COMMITTEE
Minutes
Tuesday, September 29, 2026

1. **Opening Provisions**
   A. Call Meeting to Order: Lucely Duarte called the meeting to order at 10:02 AM.

   B. Pledge of Allegiance: Adriana Ruiz led the Pledge of Allegiance.

   C. Roll Call/Welcome: A roll call of DELAC members was taken by Carolina Loza.

   D. DELAC members in attendance: Carolina Loza, Bernardo Esquivel, Sandra Gavarrete, Heather Hamilton, Lilia Malagon, Esmeralda Gomez, Lorenzo Figueroa, Celia Hernandez, Remedios Ramirez, Adriana Ruiz, Manuela Pinzon, Victoria Pineda, Estuardo Pinda Olivia Farfan, Lisa Valencia, Aniqa Courtney, Lucely Duarte, Miriam Martinez, Blanca Romero, Diana Sarceno.

   E. Guests: Mayra Diaz, Bill Gorback, Mandy Pollak, Amber Bowman, Laura Cifuentes, Rocio Levaro.

   F. District Staff: Luciane Garbin, Daryl Miller, Nancy Moreno, and Susie Stanziano.

   G. Adoption of Agenda
      - Lorenzo Aguirre moved to adopt the September agenda. Bernardo Esquivel seconded. All in favor.

   H. Public Comments
      - Mayra Diaz shared information about the different upcoming activities and services at the Thousand Oaks Library.
        - ➢ Dog Man: The Musical Opportunity Drawing - T.O library and TOARTS are celebrating our library card holders with a chance to win a family four-pack of tickets to Dog-Man: The Musical. Deadline to enter the raffle: Wednesday, October 28.
        - ➢ In-N-Out Cover to Cover Club: Read 5 books or 300 minutes and earn a free hamburger or cheeseburger at In-N-Out.
        - ➢ Fiero Code: Build a Frogger-style game for a chance to win a cool prize!
        - ➢ Books for Buttons, Boba, or Burgers**:** Pick up a form at either library. Read a book over 200 pages, then return your completed form to earn a pin and enter to win a boba or burger gift card.
        - ➢ Bilingual Pajama Storytime: Join us for 30 minutes of bilingual (english/spanish) storytelling, followed by a small craft.
        - ➢ 3D Pens: Spooky Creature: Join us to learn the basics of using 3D

pens and create a spooky creature!

- ➢ Children's Craft Table: Black Cat Lantern: Stop by the library to decorate a paper black cat lantern.

- Laura Cifuentes shared information about the different programs and classes that are available at Conejo Valley Adult Education.

2. **Action Items**
   A. Reading and Approval of the May Meeting Minutes
      - Diana Sarceno moved to approve the May meeting minutes as written. Estuardo Pineda seconded. All in favor.

3. **Information / Discussion Session**
   A. Legal Updates by Christina Harrison, Director of Student Support Services and Amber Bowman, Coordinator of Attendance & Welfare of Student Support Services

   B. DELAC Training by Susie Stanziano, Multilingual Learners Program Specialist.

   C. Election of DELAC Parliamentarian by Lucely Duarte, DELAC President.
      - Diana Sarceno is our new elected Parliamentarian for the 2026-27 school year, she received 11 votes.

   D. Proposed DELAC By-Laws Amendment by Adriana Ruiz, DELAC Vice-President

4. **Reports**
   A. <u>District Advisory Committee (DAC) Report</u>
      - No report.

   B. <u>Community Outreach Committee (COC) Report</u>
      - No report.

5. **School Reports**

- Acacia
  - <u>ELAC Updates:</u>
    - We had our first ELAC meeting this month. We discussed the following information:
      - Attendance
      - Hispanic Heritage Celebration will take place on October 8th; we will have dishes from different countries.

- Colina
  - <u>ELAC Updates:</u>
    - Our ELAC meeting took place on September 15th. We discussed the following information:
      - Q Connect & Canvas

        - Attendance
        - Counseling Services.

- Conejo
    - ELAC Updates:
        - Our ELAC meeting took place on September 15th. We discussed the following information:
            - Attendance

- EARThS
    - ELAC Updates:
        - We had our first ELAC meeting this month. We discussed the following information:
            - Welcomed the parents who attended the meeting
            - ELPAC test scores

- Glenwood
    - ELAC Updates:
        - Our ELAC meeting took place on September 25th. We discussed the following information:
            - Thousand Oaks Library is providing Homework Help
            - Excused absences, truancies, verified unexcused, and SARB Process
            - Preparing for a successful Parent/Teacher Conference

- Los Cerritos
    - ELAC Updates:
        - We had our first ELAC meeting this month. We discussed the following information:
            - Attendance

- Madrona
    - ELAC Updates:
        - Our ELAC meeting took place on September 9th. We discussed the following information:
            - We voted for the new ELAC Board

- Maple
    - ELAC Updates:
        - Our ELAC meeting took place on September 24th. We discussed the following information:
            - Attendance

- Redwood
    - ELAC Updates:
        - Our ELAC meeting took place on September 29th. We discussed the following information:
            - Attendance

        - Q Login
        - We met the new Director from the Boys and Girls Club

- Weathersfield
    - ELAC Updates:
        - Our ELAC meeting is scheduled for October 6th.

- Westlake Hills
    - ELAC Updates:
        - Our ELAC meeting took place on September 3rd. We discussed the following information:
            - What is an English learner?
            - What is ELAC?
            - How can parents support the school?

6. **ADDITIONAL INFORMATION ITEMS**

A. Announcements

- Amber Bowman and Rocio Levaro shared information about the following programs:
    - Tutoring center: we offer English classes for adults, tutoring for Elementary students, and afternoon snacks for the children.
    - Primary and/or secondary education certificate: we offer classes for one and a half hours once a week, and it is validated by the Instituto Nacional para la Educación de los Adultos, Secretaría de Educación Pública de México.

B. Unfinished Business

- None

7. **ADJOURNMENT**

A. Next Meeting – October 20, 2026

- Lucelly Duarte adjourned the meeting at 11:52 a.m.