MILLVILLE AREA SCHOOL DISTRICT
330 East Main Street
Millville, PA 17846

# MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, OCTOBER 26, 2026

The Millville Area School Board held their regular business meeting on Monday, October 26, 2026 in the Millville Jr./Sr. High School Library beginning at 7:04 pm. Prior to the meeting, the Board held an Executive Session to discuss a number of personnel and legal matters.

## 1. OPENING PROCEDURES

Board Member Attendance: Alex Cavallini: Present, Matt Deihl: Present, Michael Farrell: Absent, Greg Hemsarth: Present, Gena Maize: Present, Heather Mausteller: Present, Jonathan Richards: Present, Corey Whitmoyer: Present, Jessica Whitmoyer: Present.

- Present: 8, Absent: 1.

Also present were Joseph Rasmus, Superintendent of Schools; Whitney Holloway, Business Manager; James Meadows, Director of Interventional Support; Brandon Gordner, Elementary Principal; Matthew Mills, Secondary Principal; Danielle Fritz, Director of Student Services; Dyson Savage, Director of Technology; and Chelsea Rosenberger, Board Recording Secretary.

## GUESTS PRESENT

Guests present who signed the register were Wendy Faatz and Klohe Faatz.

## 2. PUBLIC COMMENT ON AGENDA ITEMS

- ❖ No guests ask to comment to the Board.

## 3. SUPERINTENDENT REPORT

Dr. Rasmus informed the Board that he would defer to his written report provided to Board members.

## 4. ADMINISTRATIVE REPORTS

Members of the administrative team submitted their reports for the Board but asked to highlight items from their report.

*Mrs. Danielle Fritz - Director of Student Services*

- Mrs. Fritz provided an update regarding recent school activities, professional development, and grant-related work. She highlighted the Title I Glow Night held the previous Friday, stating the event was a positive opportunity for student and family engagement. The event provided an opportunity for families to participate in school activities and strengthen connections with the district. Mrs. Fritz reported that the District had completed work associated with Act 16 funding. She also discussed recent professional development activities focused on English Language Learners and Special Education Law.

*Dr. James Meadows – Director of Interventional Support*

- Dr. Meadows provided an update regarding social-emotional learning, behavioral supports, and the implementation of Tier 2 interventions. He reported attending Glow Night and described the event as a positive experience. Dr. Meadows reported that the NEST Clinic had begun providing services through a Licensed Professional Counselor. He reported that the counselor had been working with the district for approximately three weeks. These services are intended to provide additional social-emotional and behavioral support to students.
- Dr. Meadows reported that approximately 80–100 parent permission forms had been distributed for students identified as potentially benefiting from Tier 2 interventions. The administration anticipates beginning these interventions on November 9, 2026, following the scheduled Act 80 Day. The intervention groups will provide targeted support in social-emotional development, behavioral regulation, and related student needs.
    - Dr. Rasmus requested clarification regarding the permission forms and the process used to identify students.
    - Dr. Meadows explained that the District utilizes multiple sources of information when identifying students for additional interventions. For students in kindergarten through second grade, identification was based primarily on teacher-completed rating information. For students in grades three through six, the identification process included teacher-completed BASC-BESS screening measures and student-reported information. Dr. Meadows noted that some students across grade levels reported concerns that were consistent with those identified by their teachers. He explained that this alignment between student self-reporting and teacher observations provides useful information when identifying students who may benefit from additional services. The administration will continue reviewing student information and obtaining parental permission before implementing the intervention groups.

*Mr. Brandon Gordner – Elementary Principal*

- Mr. Gordner provided an update regarding grant applications, academic interventions, student data analysis, and positive behavioral initiatives. He reported completing work associated with several funding opportunities, including: the PCCD Grant, the Ready to Learn Grant, Consolidated Application and the Small Equipment Grant. He discussed the work involved in researching available resources and identifying district needs that could be supported through grant funding.
- Mr. Gordner reported that staff had completed an extensive review of student achievement data to identify individual strengths and areas requiring additional academic support. The review included individual student performance in mathematics and English language arts. He explained that the administration developed a tracking system identifying students requiring interventions and progress monitoring.

- Mr. Gordner reported that the elementary school implemented a Quaker Store as part of its Positive Behavioral Interventions and Supports (PBIS) program. Students earn points for demonstrating positive behaviors and meeting established school expectations. During October, students were able to redeem or enter their accumulated points for opportunities to receive prizes and special experiences. Examples included special school activities, additional gymnasium time, participation in school announcements, and a school police vehicle experience.
- Mr. Gordner also reported the implementation of the Quaker Huddle, a schoolwide broadcast conducted each Monday morning. The broadcast includes a review of CARES expectations, school announcements, student recognition, and social-emotional learning topics. Students have begun participating in the broadcasts, providing opportunities for student leadership and engagement. Mr. Gordner reported that students have responded positively to the initiative and that the administration plans to continue using the broadcasts to reinforce schoolwide expectations.

*Mr. Matthew Mills – Secondary Principal*

- Mr. Mills provided an update regarding academic interventions, AIMSweb progress monitoring, and student discipline. He reported that the mathematics and English language arts departments have been reviewing AIMSweb assessment results to identify students requiring Tier 2 academic interventions. The administration has worked with instructional staff to develop intervention groups based on individual student needs. Students in grades seven and eight will rotate between mathematics and English language arts interventions. At the high school level, intervention assignments have been developed based on grade-level enrollment, student needs, and available instructional personnel.
- Mr. Mills reported that he reviewed student discipline data in response to questions raised during a previous committee meeting. He compared discipline information from the previous school year with the current school year. The review indicated that there had been zero documented incidents involving social media-related concerns during the current reporting period. Mr. Mills also discussed disciplinary referrals involving electronic device violations. Approximately 28 referrals were associated with first or second violations of the District's electronic device restrictions.
    - Dr. Rasmus commented that the information was particularly relevant to discussions previously held by the Policy Committee regarding bullying and cyberbullying.
    - Board members expressed appreciation for the information and the positive results observed following implementation of the policy.

*Discussion – PCCD Grant Scope Items*

- Mr. Hemsarth requested clarification regarding several proposed expenditures included in the 2026–2027 PCCD Grant scope. He asked whether the proposed Navigate360 expenditures represented the continuation of existing subscriptions.

- Dr. Rasmus confirmed that the District currently utilizes the software and intends to continue the services. He explained that the District has received guidance regarding the continued use of PCCD funding for eligible services.
- Mr. Hemsarth requested clarification regarding the cost of the subscriptions and whether the District had previously purchased the services.
- Dr. Rasmus confirmed that the District has utilized the resources and that the proposed grant expenditures would support their continuation.

- Mr. Hemsarth also questioned the proposed expenditures for proximity access equipment and related technology.
  - Mr. Savage explained that the District has previously replaced certain access-control components but continues to operate portions of an aging system. The proposed project would include additional proximity access points and improvements to the supporting server system. The proposed improvements would address both additional access-control needs and system infrastructure.
- Ms. Maize requested clarification regarding the proposed prevention specialist expenditure.
  - Dr. Rasmus explained that the expenditure represents the District's contractual contribution toward an existing prevention specialist position..

**5. REPRESENTATIVE REPORTS**

*Central Susquehanna Intermediate Unit – Mrs. Jessica Whitmoyer*

- Mrs. Whitmoyer provided an update regarding recent CSIU activities. She reported that Dr. Alan Hack had been selected as the Executive Director. She also discussed a bullying prevention program that may be made available to participating school districts.

*CMAVTS – Mr. Alex Cavallini and Mr. Greg Hemsarth*

- Mr. Cavallini and Mr. Hemsarth provided an update regarding Columbia-Montour Area Vocational-Technical School (CMAVTS). They reported that the CMAVTS Joint Operating Committee expressed appreciation for the work of the sending district superintendents in reviewing the school's budget and identifying opportunities for financial savings. The participating superintendents continue to evaluate potential options and are expected to provide additional information during upcoming meetings.
- Mr. Cavallini reported that CMAVTS teachers had announced the possibility of a strike beginning October 30, 2026.
  - Dr. Rasmus indicated that information regarding the potential work stoppage had been posted on the CMAVTS website. He explained that the District was preparing contingency plans to support Millville students attending CMAVTS. Dr. Rasmus reported that the Millville Area School District would provide meals to affected students in the event of a work stoppage.
  - Mr. Hemsarth asked whether the meal expenses would be subsidized.
  - Dr. Rasmus clarified that the District would be responsible for the costs.
  - Ms. Maize asked how many Millville students could be affected.

- Dr. Rasmus reported that approximately 34 Millville students attend CMAVTS. He indicated that the District would contact affected families to determine whether they wished to participate in the meal assistance program. He indicated that additional information would be communicated to families once the status of the potential work stoppage became clear.

## 6. MINUTES / POLICY AND BOARD GOVERNANCE

A motion to consider and approve all Policy/Board Governance items and Minutes as presented. The combined motion, made by Greg Hemsarth and seconded by Gena Maize, Carried.
Yea: 8, Nay: 0, Absent: 1

6.1 October 12, 2026: Board Meeting Minutes

- A motion to approve the October 12, 2026 Millville Area School District Board meeting minutes.

6.3. First Reading Updated MASD Policy 249: Bullying/Cyberbullying

- A motion to consider and approve the first reading of the updated Millville Area School District Policy 249: Bullying/Cyberbullying, as recommended by PSBA and reviewed by the Policy Committee.

6.4 First Reading Updated MASD Policy 805.2: School Security Personnel

- A motion to consider and approve the first reading of the updated Millville Area School District Policy 805.2: School Security Personnel, as recommended by PSBA and reviewed by the Policy Committee.

6.5. Updated Administrative Regulation 104-AR-2: Reasonable Break Time and Lactation Accommodations

- A motion to consider and approve the first reading of the updated Millville Area School District Administrative Regulation 104-AR-2: Reasonable Break Time and Lactation Accommodations, as recommended by PSBA and reviewed by the Policy Committee.

6.6 Retire Administrative Regulation 106-AR-0: Guides for Planned Instruction

- A motion to consider and approve retiring Millville Area School District Administrative Regulation 106-AR-0: Guides For Planned Instruction, as recommended by PSBA and reviewed by the Policy Committee.

6.7 Retire Administrative Regulation 122-AR-0: Reimbursement for Extracurricular Activities

- A motion to consider and approve retiring Millville Area School District Administrative Regulation 122-AR-0: Reimbursement for Extracurricular Activities, as recommended by PSBA and reviewed by the Policy Committee.

6.8 Updated Administrative Regulation 122-AR-0: Extracurricular Activities

- A motion to consider and approve the first reading of the updated Millville Area School District Administrative Regulation 122-AR-0: Extracurricular Activities, as recommended by PSBA and reviewed by the Policy Committee.

6.9. Updated Administrative Regulation 122.1-AR-0: Noncurriculum-Related, Nonschool-Sponsored, Student-Initiated Groups

- A motion to consider and approve the first reading of the updated Millville Area School District Administrative Regulation 122.1-AR-0: Noncurriculum-Related, Nonschool-Sponsored, Student-Initiated Groups, as recommended by PSBA and reviewed by the Policy Committee.

6.10. Updated Administrative Regulation 122.1-AR-1: Noncurriculum-Related, Nonschool-Sponsored, Student-Initiated Group Acknowledgement Form

- A motion to consider and approve the first reading of the updated Millville Area School District Administrative Regulation 122.1-AR-1: Noncurriculum-Related, Nonschool-Sponsored, Student-Initiated Group Acknowledgement Form, as recommended by PSBA and reviewed by the Policy Committee.

6.11 Retire Administrative Regulation 123-AR-0: Reimbursement for Interscholastic Activities

- A motion to consider and approve retiring Millville Area School District Administrative Regulation 123-AR-0: Reimbursement for Interscholastic Activities, as recommended by PSBA and reviewed by the Policy Committee.

6.12 Updated Administrative Regulation 126-AR-0: Class Size

- A motion to consider and approve the first reading of the updated Millville Area School District Administrative Regulation 126-AR-0: Class Size, as recommended by PSBA and reviewed by the Policy Committee.

*Discussion*

- Mrs. Maize asked whether the proposed policies had been reviewed by the Policy Committee.
- Dr. Rasmus confirmed that the policies had been reviewed.
- Ms. Maize also requested clarification regarding the changes to the school security policy.
- Dr. Rasmus explained that the revisions address responsibilities associated with the District's School Safety and Security Coordinator and required staff training. He discussed the training requirements applicable to professional and support personnel, including the frequency and types of required training. Dr. Rasmus reported that the District has been working to meet these requirements through its professional development schedule.

## 7. BUDGET AND FINANCE

A motion to consider and approve all financial items as presented. This combined motion, made by Gena Maize and seconded by Heather Mausteller, Carried.
Yea: 8, Nay: 0, Absent: 1

7.1 Expenditures

- A motion is needed to consider and approve October 26, 2026 general fund expenditures in the amount of $51,933, athletic fund expenditures in the amount of $1,136.00, and cafeteria expenditures in the amount of $31,176.50.

7.3 Electricity Pricing

- A motion to consider and approve Smartest Energy as the electric supplier at the current market rate for a term of 54 months (up from the previous rate of $0.08782).

## 8. ADMINISTRATIVE ITEMS

A motion to consider and approve all administrative items as presented. This combined motion, made by Gena Maize and seconded by Heather Mausteller, Carried.
Yea: 8, Nay: 0, Absent: 1

8.1 Approval of Conferences / Meetings 2026-2027

- A motion is needed to consider and approve the slate of conferences/meetings as presented.

| Agenda Item | Staff Member | Location & Purpose | Date(s) | Cost |
|---|---|---|---|---|
| 8.1 A | Katie Sick | Manheim, PA | 11/12/26 - 11/13/26 | $603.60 |

8.2 2026-2027 PCCD Grant Scope Items

- A motion to consider and approve the proposed scope items for the 2026-2027 Pennsylvania Commission on Crime and Delinquency (PCCD) School Safety and Security Grant, as presented, and authorize the administration to proceed with the implementation of approved projects, contingent upon grant funding approval and compliance with applicable grant requirements, for a total of $124,186.00.

| Scope Item | Amount Allocated |
|---|---|
| Interior Secondary Doors | $40,000.00 |
| SEL - Navigate 360 | $3,762.28 |
| PBIS Rewards - Navigate 360 | $2,030.19 |
| Threat Assessment System - Navigate 360 | $1,386.00 |
| CMSU Prevention Specialist | $26,473.00 |
| Proximity Access Points & Server System | $50,535.00 |
| Total | $124,186.00 |

## 9. CURRICULUM / EDUCATIONAL

A motion to consider and approve all curricular / educational items as presented. This motion, made by Alex Cavallini and seconded by Heather Mausteller, Carried.
Yea: 8, Nay: 0, Absent: 1

9.1 Curricular Excursions & Field Trips 26/27

- A motion to consider and approve the field trips and curricular excursions as presented. The district will sponsor field trip costs up to the $20 per student threshold, as indicated in the Millville Area School District Administrative Regulation 121-AR-1: Field Trips, Curricular Excursions, and Community Based Instruction.

| **Trip Purpose** | **Date(s)** | **Staff Requesting** |
|---|---|---|
| Keystone Competition | 10/28/26 | Mary Schrader |
| Veterans Day Parade | 11/7/26 | Carolyn Sweeney |
| Commonwealth-Bloomsburg Math Competition | 11/10/26 | Mary Schrader |
| Journey Through Smithsonian | 11/12/26 | Mary Schrader |
| Northern Region FFA Leadership Conference | 11/12/26 | Nicole Hall |
| What's So Cool About Manufacturing Trip | 2/16/27 | Wyatt Smith |

## 10. BUILDINGS & GROUNDS

A motion to consider and approve all Buildings and Grounds items as presented. This motion, made by Heather Mausteller and seconded by Gena Maize, Carried.
Yea: 7, Nay: 1 (G. Hemsarth), Absent: 1

10.1 Independent Engineering Assessment Proposal: McClure Company

- A motion to consider and approve the proposal from the McClure Company to provide an Independent Engineering Assessment for the district, at a total cost of $24,438.00, terms as outlined in the proposal.

## 11. PERSONNEL AND ACTIVITIES

A motion to consider and approve all personnel items as presented (11.1, 11.3 - 11.8). This combined motion, made by Gena Maize and seconded by Heather Mausteller, Carried.
Yea: 8, Nay: 0, Absent: 1

11.1 Unpaid Leave: Employee 1150

- A motion to retroactively approve five (5) unpaid leave days for Employee 1150 on October 12-16, 2026, in accordance with applicable District policies and collective bargaining agreement provisions.

11.3 Rescind Resignation: A. Cawley

- A motion to consider and approve the request from ANITA CAWLEY to rescind her previously submitted resignation from her position as Cafeteria Worker, effective October 22, 2026.

11.4 Resignation: R. Payne

- A motion to accept the notice of resignation from REBECCA PAYNE as Cafeteria Worker, effective October 22, 2026.

11.5 Termination of Employee: K. Dunn

- A motion is needed to consider and approve the termination of employee KARISSA DUNN, effective immediately.

11.6 CSIU Guest Teacher Substitutes

- A motion to consider and approve JESS KISHBAUGH and GAYLE DECKER as CSIU Guest Teacher Substitutes for the 2026-2027 school year. Clearances on file.

11.7 Elementary After School Detention Monitors 2026/2027

- A motion to consider and approve the appointment of the list of After School Detention Monitors for the Elementary School as presented.
    - Aaliah Dube, Danielle Wintersteen, Blaine Eddy, Katie Sick, Amber DiRado, Emily Bloom, Aimee Diehl, Nevin Iliev

11.8 Volunteer Personnel 2026-2027

- A motion to consider and approve the slate of Volunteer Personnel for the 2026-2027 school year as presented.
    - Paul Haden

*11.2 Unpaid Leave: Employee 1148*

A motion to table the recommended action as presented.

- A motion to retroactively approve _____ unpaid leave days for Employee 1148 on October _____, 2026, in accordance with applicable District policies and collective bargaining agreement provisions.

This motion, made by Alex Cavallini and seconded by Gena Maize, Tabled.
Yea: 8, Nay: 0, Absent: 1

- Dr. Rasmus clarified that any employee can request up to three days unpaid, and after that point, the request must go to the Board for consideration. He added that when the Board is approving unpaid leave, they are acknowledging the request but not necessarily the leave itself.

## 12. PUBLIC COMMENT ON NON-AGENDA ITEMS

- No members of the public wished to comment.

## 13. ADJOURNMENT

A motion to adjourn the September 28, 2026 regular business meeting of the Millville Area School Board. This motion, made by Gena Maize and seconded by Heather Mausteller, Carried. Adjourned at 7:39 pm.

- Yea: 8, Nay: 0, Absent: 1

Whitney Holloway, Board Secretary

Chelsea Rosenberger, Board Recording Secretary