SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Wednesday, November 18, 2026
2026-2027 - 322

REGULAR MEETING AGENDA

TIME: 7:00 PM **LOCATION: CAFETERIA**

1. CALL TO ORDER
Christina Drum, Board President

2. OPEN PUBLIC MEETINGS ACT STATEMENT
Christina Drum, Board President

"The New Jersey Open Public Meetings Law was enacted to ensure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

3. PLEDGE OF ALLEGIANCE
Christina Drum, Board President

4. ROLL CALL
Brielle Neroda, Board Secretary

5. SCHOOL & COMMUNITY PRESENTATIONS
Craig Vaughn, Superintendent

- Report on the Spring 2026 NJSLS Assessment Results

6. COMMITTEE UPDATES
Christina Drum, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Hale	Personnel	Mrs. Mancini
Buildings, Grounds, & Transportation	Mr. Dieker	Negotiations	Mr. Hale
Curriculum & Technology	Mrs. Donahue	Policy	Ms. Jeronowitz

7. PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)
Christina Drum, Board President

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

8. CORRESPONDENCE
Craig Vaughn, Superintendent

- Letter from NJSBA, RE: Delegate Assembly Resolution

9. SUPERINTENDENT REPORT
Craig Vaughn, Superintendent

UPDATE
- Thanksgiving Activities

IMPORTANT DATES
- November 25 - Early Dismissal
- November 26 & 27 - School Closed / Thanksgiving Break
- December 2 - Picture Day Makeups
- December 8 - 11 - H&S Holiday Shoppe
- December 9 - Board of Education Meeting
- December 11 - Trimester One Report Cards Available
- December 14 - Delayed Opening / Morning Conferences
- December 15 - Early Dismissal / Evening Conferences
- December 16 - Early Dismissal / Afternoon Conferences
- December 17 - Early Dismissal / Evening Conferences
- December 18 - Early Dismissal / Afternoon Conferences
- December 23 - Trimester One Academic Awards Assembly
- December 23 - Winter Holiday Parties
- December 23 - Early Dismissal / Winter Break Begins
- December 24 - January 1 - Winter Break
- January 4 - School Reopens
- January 6 - BOE Reorganization Meeting

10. APPROVAL OF MINUTES
Brielle Neroda, Board Secretary

- **REGULAR MEETING - Wednesday, October 21, 2026**

11. SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)
Craig Vaughn, Superintendent

a) **RESOLUTION #26/27-RM-322-101**
MONTHLY ENROLLMENT REPORT
b) **RESOLUTION #26/27-RM-322-102**
APPROVE THE MONTHLY HIB REPORT

12. CONTRACT ADMINISTRATION
Craig Vaughn, Superintendent

13. FINANCE & BUDGET
Craig Vaughn, Superintendent

a) **RESOLUTION #26/27-RM-322-103**
APPROVE ANTICIPATED REVENUE REPORT
b) **RESOLUTION #26/27-RM-322-104**
CERTIFY REMITTANCE TO PURCHASE ORDERS
c) **RESOLUTION #26/27-RM-322-105**
CERTIFY NO ADVERTISED APPROPRIATION ADJUSTMENT EXCEEDS 10%

d) **RESOLUTION #26/27-RM-322-106**
CERTIFY EWEG REIMBURSEMENT REQUESTS
e) **RESOLUTION #26/27-RM-322-107**
APPROVE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
f) **RESOLUTION #26/27-RM-322-108**
MONTHLY CERTIFICATION LINE ITEM STATUS REPORT
g) **RESOLUTION #26/27-RM-322-109**
RATIFY TRANSFER OF FUNDS
h) **RESOLUTION #26/27-RM-322-110**
APPROVE MONTHLY BILL LIST
i) **RESOLUTION #26/27-RM-322-111**
APPROVE BOARD SECRETARY'S REPORT
j) **RESOLUTION #26/27-RM-322-112**
APPROVE TREASURER'S REPORT
k) **RESOLUTION #26/27-RM-322-113**
APPROVE TRAVEL AND RELATED EXPENSE REIMBURSEMENT

14. PERSONNEL & NEGOTIATIONS
Craig Vaughn, Superintendent

a) **RESOLUTION #26/27-RM-322-114**
APPOINT SUBSTITUTE POSITIONS FOR THE 2026-2027 SCHOOL YEAR

15. CURRICULUM & TECHNOLOGY
Craig Vaughn, Superintendent

16. POLICIES & PROCEDURES
Craig Vaughn, Superintendent

a) **RESOLUTION #26/27-RM-322-115**
APPROVE AMENDMENTS UPON FIRST READING & INTRODUCTION
b) **RESOLUTION #26/27-RM-322-116**
ABOLISHING CERTAIN POLICIES AND REGULATIONS

17. FACILITIES, SECURITY, & TRANSPORTATION
Craig Vaughn, Superintendent

a) **RESOLUTION #26/27-RM-322-117**
APPROVE MONTHLY FIRE & SECURITY DRILLS
b) **RESOLUTION #26/27-RM-322-118**
APPROVE USE OF FACILITIES REQUESTS
c) **RESOLUTION #25/26-RM-322-119**
APPROVE FALL BUS EVACUATION DRILLS

18. BOARD FORUM
Christina Drum, Board President

- **UNFINISHED BUSINESS**

- **NEW BUSINESS**

19. PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)
Christina Drum, Board President

20. ADJOURNMENT
Christina Drum, Board President

SUPERINTENDENT’S REPORT

November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-101

RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF OCTOBER 2026

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active homeroom rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2026	Count **October 30, 2026**	Difference
11-105-100-101-101-105	Pre-School Regular	21	18	-3
11-110-100-101-101-110	Kindergarten	26	43	+17
11-120-100-101-101-401	First Grade	41	26	-15
11-120-100-101-101-402	Second Grade	31	41	+10
11-120-100-101-101-403	Third Grade	34	33	-1
11-120-100-101-101-404	Fourth Grade	47	36	-11
11-120-100-101-101-405	Fifth Grade	30	47	+17
11-130-100-101-101-406	Sixth Grade	38	30	-8
11-212-100-101-101-100	Multiple Disabled	7	7	NC
11-215-100-101-101-100	Preschool Disabled PT	2	5	+3
11-000-100-56X-60X-XXX	Out-of-District Placement	1	0	-1
	TOTAL	**278**	**285**	**+7**

November 18, 2026

Month	Enrollment	Monthly Change
June 2026	278	
July 2026	283	+5
August 2026	283	0
September 2026	285	+2
October 2026	286	+1
November 2026		
December 2026		
January 2027		
February 2027		
March 2027		
April 2027		
May 2027		
June 2027		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-102

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE TIME PERIOD OF OCTOBER 21, 2026 TO NOVEMBER 18, 2026 PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **OCTOBER 21, 2026 TO NOVEMBER 18, 2026**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

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November 18, 2026

CONTRACT ADMINISTRATION

November 18, 2026

FINANCE & BUDGET

November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-103

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF OCTOBER 2026 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

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**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **OCTOBER 2026** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

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Brielle Neroda
Board Secretary

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November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-104

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF OCTOBER 2026

WHEREAS, N.J.A.C.6A:23A-6.10 provides that "a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Genesis, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **OCTOBER 2026** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

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November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-105

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT FOR THE MONTH OF OCTOBER 2026 ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73 AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Genesis and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **OCTOBER 2026** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

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November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-106

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING OCTOBER 2026

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

A. Adequate description of expenditures is provided;
B. No new budget category is created; and
C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **OCTOBER 2026** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only".**

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November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-107

RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES AS OF OCTOBER 2026 FOR THE 2026-2027 PROGRAM YEAR PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003 TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM FISCAL MANAGEMENT - RESTRICTED REVENUES

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

> 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or $50,000; discretionary grants - lesser of 10% or $10,000;
> 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **OCTOBER 2026** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only".**

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years **2026-2027** Every Student Succeeds Act, IDEA Part B, IDEA Preschool, and REAP funds.

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November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-108

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS FOR THE MONTH OF OCTOBER 2026 PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

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MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **OCTOBER 2026** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

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November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-109

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR OCTOBER 2026,
PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings in the month of **OCTOBER 2026**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

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November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-110

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **OCTOBER 22, 2026 TO NOVEMBER 18, 2026** (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

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November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-111

RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS [BOARD SECRETARY'S REPORT] FOR THE MONTH OF OCTOBER 2026 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2026-2027** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

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November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-112

RESOLUTION APPROVAL OF THE REPORT OF THE TREASURER OF SCHOOL MONIES FOR OCTOBER 2026 PURSUANT TO N.J.S.A. 18A:17-36

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **OCTOBER 2026** Report of the Treasurer of School Monies is hereby accepted and approved.

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November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-113

RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT & RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name			
District Assignment			
Travel Date(s)			
Travel Destination			
Travel Type			
Sponsoring Entity			
Event Description			
Funding Source			
Account Series			
Registration Fee			
M&IE Allowance			
Mileage Estimate ($0.76 per mile)			
Tolls & Other Transportation			
Hotel/Motel Rate			
Miscellaneous Exp (Parking)			
TOTAL			

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

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PERSONNEL & NEGOTIATIONS

November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-114

RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS' RECOMMENDATION FOR THE SUBSTITUTE POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2026-2027 SCHOOL YEAR

***WHEREAS*,** the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides, custodians, and EDC staff are such personnel

Teachers	Aides	Custodians	Nurses	EDC Staff
Leigha Carr	Leigha Carr			

; and

***WHEREAS*,** the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

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November 18, 2026

CURRICULUM & TECHNOLOGY

November 18, 2026

POLICIES & PROCEDURES

November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-115

RESOLUTION APPROVING BOARD OF EDUCATION 2026/2027
POLICY, BYLAWS AND REGULATION REVISIONS
UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
P 0143	Board Member Election and Appointment	238
P 2361.6	Unauthorized Audio and/or Video Recording	238
P 2412	Home Instruction Due to Health Condition	238
R 2412	Home Instruction Due to Health Condition	238
P 2422	Statutory Curricular Requirements	238
P 2322.02	Parental Opt-Out From Certain Instruction	238
R 2322.02	Parental Opt-Out From Certain Instruction	238
P 5320	Immunization	238
R 5320	Immunization	238
P 5514	Student Use of Vehicles on School Grounds	238
P 6471	School District Travel	238
R 6471	School District Travel	238
P 7523	School District Provided Technology Devices to Students	238
P 9181	Volunteer Co-Curricular Activity Advisors/Assistants	238

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

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November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-116

RESOLUTION ABOLISHING BOARD OF EDUCATION 2026/2027
POLICY, BYLAWS AND REGULATIONS

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be abolished by a majority vote of the members of the Board of Education present when it is deemed they are no longer required provided the legal requirements are addressed elsewhere in the policy manual; and

WHEREAS, the following is a list of the policies & regulations to be abolished, and the corresponding areas of the policy manual where the legal requirements are met:

File Code	Name	Policy / Regulation for Referral
P 2363	Student Use of Privately Owned Technology	P 5516

NOW, THEREFORE, BE IT RESOLVED that the policies and/or regulations listed above, are hereby abolished.

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November 18, 2026

FACILITIES, SECURITY, & TRANSPORTATION

November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-117

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the school's hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the months of **OCTOBER 2026**:

Date / Time	October 6, 2026 / 2:04pm	October 14, 2026 / 11:01am
Type of Drill	Fire Drill	Secure
Duration of Drill	2:43	7:35
Weather Conditions	Sunny 59*	Sunny 74*
Participants	Students & Staff	Students & Staff
Drill Supervisor	C. Vaughn	C. Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

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November 18, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-118

RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Pamela & Bob Prisco	11/2/26 - 11/13/26 (excluding 11/7 & 11/8)	4:45 PM - 6:45 PM	Basketball	Gymnasium
Scouting America	11/19/26	5:30 PM - 7:00 PM	Cub Scouts	Media Center

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the above list of "Facilities Use Applications" is hereby approved.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-322-119

RESOLUTION CERTIFYING THAT SCHOOL BUS EMERGENCY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 6A:27-11.2

WHEREAS, N.J.A.C. 6A:27-11.2 requires that school administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school and that all other students shall receive school bus evacuation at least once within the school year; and

WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills; and

WHEREAS, drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity; and

WHEREAS, drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but not limited to, the following:

1. Date of the drill
2. Time of day the drill was conducted
3. School Name
4. Location of the drill
5. Route number(s) included in the drill
6. Name of school principal, or person(s) assigned, who supervised the drill ; and

WHEREAS, the following is a summary table of the recent school bus evacuation drills conducted in the School District:

Bus Evacuation Drills

Date	Time	Duration	School	Location	Bus	Supervisor
10/29/26	8:31 AM	1 min. 25 seconds	Springfield Elementary	Bus Loop	1	M. Zaidi
10/29/26	8:36 AM	1 min. 30 seconds	Springfield Elementary	Bus Loop	2	C. Vaughn
10/29/26	8:37 AM	59 seconds	Springfield Elementary	Bus Loop	3	M. Zaidi
10/29/26	8:32 AM	1 min. 6 seconds	Springfield Elementary	Bus Loop	4	C. Vaughn
10/30/26	8:35 AM	1 min. 3 seconds	Springfield Elementary	Bus Loop	5	M. Zaidi

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November 18, 2026