SCHOOL BOARD

POLICY REVIEW COMMITTEE MEETING

MINUTES

School Administration Building

School Board Room

September 9, 2026, 3:30 P.M.

This meeting was livestreamed and can be viewed through the link below:
https://www.youtube.com/@VirginiaBeachSchools

Committee Members: Carolyn Weems, Chair; Mark Bohenstiel; Sharon Felton; Cheryl Woodhouse; Kamala Lannetti; Laura Beth Mattson

I. **Attendees:** Crystal Pate, Tracy LaGatta, Stephanie Enzmann, Leann Turnbull, Matthew Delaney, Daniel Miani, Crystal Wilkerson

II. **Call to Order:** 3:30 p.m.

III. **Adoption of the Agenda:**

Motion to adopt the agenda made by Mr. Bohenstiel. Second by Ms. Felton.

Ayes: 3 Nays: 0

IV. **Adoption of the Minutes:**

A. Policy Review Committee Meeting August 12, 2026

Motion to adopt the minutes made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

V. Old Business:

A. Policy 4-32 Employee Associations

Discussion regarding the use of School Division email and communication systems by employee associations. The Committee requested additional information regarding when and how employee association announcements are currently made in schools, including the frequency and content of such announcements. The Committee also discussed the proposed use of electronic mail for association business and its consistency with the School Division's Acceptable Use requirements. The Committee requested additional information on these matters before further consideration of the policy.

Motion to bring Policy 4-32 back to the next PRC meeting for further discussion made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

B. Policy 4-36 Payroll Deductions

Discussion regarding employee association dues and whether employees should be required to annually authorize payroll deductions for association dues rather than having the authorization remain in effect until discontinued by the employee. The Committee requested that Payroll consult with the Department of Technology and return with information regarding the feasibility of programming the payroll system to require annual authorization for these deductions.

Motion to bring Policy 4-36 back to the next PRC meeting for further discussion made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

VI. Action:

A. Regulation 5-36.1 Code of Student Conduct/Expulsion for First Time Offense

The Committee would like the administration to return to the next meeting with clarification of the term simple and to have a better definition of inhalants.

Motion to bring Regulation 5-36.1 back to the next PRC meeting for further discussion made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

B. Policy 5-37 Reporting Data About School Violence and Crime

Discussion on changes based on updates to the Code of Virginia and minor scrivener's changes.

Motion to send Policy 5-37 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

C. Policy 5-57 Medications

Discussion on the updates regarding self-carry medication and a new law on seizure medication requiring a policy in order for students to carry seizure medications.

Motion to send Policy 5-57, as amended, to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

D. Policy 6-3 Accreditation

Policy up for review for the five-year review requirement.

Motion to send Policy 6-3 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

E. Policy 6-6 Kindergarten Program

Discussion of updates and the scheduled five-year review.

Motion to send Policy 6-6 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

F. Policy 6-7 Access to Programs

Minor scrivener's changes and updates to related laws.

Motion to send Policy 6-7 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

G. Policy 6-9 Religion in the Curriculum

Changes to the legal reference section and required five-year review.

Motion to send Policy 6-9 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

H. Policy 6-31 Gifted Programs

Discussion regarding how the policy is written to reflect the layout of the handbook.

Motion to send Policy 6-31 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

VII. Other Business:

A. The Committee reviewed corrections made to Section C.3. of Policy 5-30 as discussed at the 9/8 School Board Meeting. The Committee agreed that the correction made sense and Policy 5-30 can go on the Consent agenda on 9/22.

B. Ms. Weems mentioned there was a request to put Policy 6-13 on the agenda for the next PRC meeting. Ms. Weems will work on getting it on the agenda.

C. 2027 Policy review schedule

VIII. Next Meeting: October 14, 2026 at 1:30 p.m.

IX. Adjourn: 5:57 p.m.