Meeting Notes for Rescheduled Governing Council Special Session on November 4, 2026 at 5:00

Meeting summary

Quick recap

The meeting was a special session focused on approving a capital outlay BAR and discussing a professional development trip to Feria del Libro Internacional. The board approved the special session agenda and then voted unanimously to approve a bar for capital outlay, identified as bar number 0004-I, for $275,000. Dr. Jesus Moncada provided an update on the professional development trip to Guadalajara, explaining that six people were identified to attend, including four teachers from middle school, second grade, fourth grade, and fifth grade, along with Dr. Rivera and Jesus. He detailed the selection process, including replacements for staff who could not attend, and noted that the trip would likely be funded by federal professional development dollars from the CSP expansion grant. Tim Woodard asked about previous attendance and the total number of interested staff, and Jesus confirmed that only he and Dr. Rivera had attended the previous year and that 16 people had expressed interest in total. Monica emphasized the need for earlier information for future large trips, and the meeting adjourned at 5:31.

Next steps

Jesus

- Ensure the approved BAR number 40004-I is captured in the meeting notes.
- Proceed with the Guadalajara trip arrangements for the six identified participants (Dr. Rivera, Jesus, Gabriela Fuentes, Ana Vasquez, Barbara Lopez Navarro, and Dulce Saldivar) using the CSP grant/expansion grant federal funds.

Summary

Technical Issues and Troubleshooting Meeting

The meeting began with technical difficulties as Jesus experienced issues sharing his screen and had duplicate video feeds due to having multiple Zoom windows open. Kyle helped troubleshoot the technical problems, including muting one of the duplicate feeds. The meeting participants included Jesus, Kyle, Monica, Sylvia, Alex, and Tim Woodard, Nohemi Chevere, with the group confirming they had the required attendance for quorum. Sayra Brambila, Julie Weeks and Dr. Medina joined the meeting towards the end.

Meeting Attendance and Quorum Discussion

The meeting began with Jesus checking if everyone could see the agenda and noting that one more participant was needed for a quorum. The group waited for Nohemi to join, with Silvia suggesting they wait three more minutes before starting if additional participants didn't arrive. During the discussion about attendance, it was confirmed that four people were present, and Naomi was expected to join by phone.

Special Session Roll Call Meeting

Silvia conducted a roll call to ensure quorum for a special session, confirming attendance from multiple participants including Jesus, Tim Woodard, Monica, and others. The meeting began with roll call and verification of attendees, with Jesus noting that Nahomi was on the phone.

Special Session Agenda Approval

The meeting focused on approving the Special Session Agenda, which was moved by Monica and seconded by Tim Woodard. The agenda was approved with a unanimous vote from all present members. The meeting then moved to consider a capital outlay BAR approval for $275,000 and an update on a professional development opportunity in Feria del Libro in Guadalajara.

Board Motion Unanimous Approval Vote

The board conducted a vote on a motion that was seconded by Monica, with Alex, Monica, Tim, Silvia and Nahomi voting in favor resulting in unanimous approval of the motion. The meeting then moved on to the next agenda item after the vote was completed.

Guadalajara Professional Development Trip to International Book Fair Update

The meeting focused on the professional development trip (FIL) to Guadalajara, where Jesus provided an update on the six participants selected for the trip. The participants include Dr. Rivera, Jesus, and four new attendees: Ana Vazquez - a second grade teacher, Barbara Lopez Navarro - a fourth grade teacher, Dulce Saldivar - a fifth grade teacher, and Gabriela Fuentes - a middle school

teacher. Some of the teachers attending replaced several individuals who declined or couldn't attend. The trip will be funded through a CSP grant, and the group is scheduled to depart on November 27th.

Attendees: Dr. Jesus Moncada (Organizer), Barbara M Medina (External), Sayra Brambila (External), Julie Weeks (External), Alex Alvarez (External), Tim Woodard (External), Monica Aguilar (External), Silvia Nino (External), Kyle Hunt (External), and Nahomi Chevere (via Phone)