# Certificate of Insurance

## GROUP TERM LIFE INSURANCE

Flushing Community Schools
Flushing, Michigan
Superintendent

Administered By:

NIS
National Insurance Services

# MADISON NATIONAL LIFE INSURANCE COMPANY, INC.
**Mailing: PO Box 5008, Madison, WI 53705 • Phone: 1-800-356-9601**
Home Office: 1241 John Q. Hammons Drive, Madison, WI 53717

**AMENDMENT #1**
**GROUP TERM LIFE INSURANCE ISSUED TO**
**FLUSHING COMMUNITY SCHOOLS**
**PLAN NUMBER 3995**

Class Number - Description: 01 – Superintendent

This Amendment is made a part of the Group Term Life Certificate of Insurance ("Certificate") to which it is attached. The provisions of this Amendment are effective on July 1, 2026 and will expire concurrently with the Contract.

In consideration of issuance, the Certificate is hereby amended and modified, as follows:

1. Section '**VII. LIFE EXCLUSIONS**' is hereby deleted in its entirety and replaced with the following:

'**VII. LIFE EXCLUSIONS**

A. Suicide Exclusion
   1. Except as provided for below, no death benefits will be payable for a death of an Insured Dependent occurring within 2 years from the Insured Dependent's effective date of coverage under the Group Policy, if such death was caused by suicide, attempted suicide, or any other intentionally self-inflicted Injury or Physical Disease, while sane or insane. This Suicide Exclusion shall reapply to increases of such insurance as of the effective date of the increase.
   2. We will refund all premiums paid for any coverage under which benefits are excluded from payment under this provision.
   3. If the Insured Dependent was covered under the Prior Plan on the day before the Effective Date under the Group Policy, credit will be given for the time the Insured Dependent was insured under the Prior Plan.'

2. Under '**IX. ACCIDENTAL DEATH & DISMEMBERMENT INSURANCE**', under part 'D.', under '<u>Covered Losses:</u>' and '<u>Maximum Amount Payable:</u>', the item that reads 'Loss of 1 limb from upper body…...50%', is hereby deleted and replaced with 'Loss of 1 limb……50%'.

3. Under '**X. CLAIMS PROVISIONS**', under 'C. Payment of Claims', under item '4. Facility of Payment.', the amount that reads '$500' is hereby deleted and replaced with '$1,000'.

All other terms, provisions and conditions of the Certificate remain unchanged. Provisions under this Amendment are subject to all the terms and conditions, limitations and exclusions of the Certificate.

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## GROUP TERM LIFE INSURANCE
## CERTIFICATE OF INSURANCE

**PLEASE READ THIS CERTIFICATE CAREFULLY**

This Certificate of Insurance (hereinafter referred to as "Certificate") is evidence of insurance provided under the Group Policy issued to the Group Policyholder (hereinafter referred to as "Policyholder"). This Certificate describes the essential features of such insurance.

Madison National Life Insurance Company, Inc., in performing its obligations under the Group Policy, is acting only as a life insurer with respect to the Group Policy and is not in any way acting as a plan administrator, a plan sponsor or a plan trustee for the purposes of the Employee Retirement Income Security Act of 1974 (ERISA), as amended, or any other federal or state laws.

No coverage under the Group Policy is in effect until approved in writing by Us and issued and delivered to the Policyholder. All terms, conditions and other provisions of the Group Policy are governed by the laws of the state in which the Policyholder is located. All provisions on this and the following pages are part of this Certificate. The Group Policy is on file and available for review at the main office of the Policyholder.

The President and Secretary of Madison National Life Insurance Company, Inc witness this Certificate:



Marita Zuraitis
President



Donald M. Carley
Corporate Secretary

WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

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## SCHEDULE OF BENEFITS

A. Administrative

| | |
|---|---|
| 1. Employer: | Flushing Community Schools |
| 2. Plan Number: | 3995 |
| 3. Initial Plan Effective Date: | June 1, 2012 |
| 4. Benefits Revised Date: | July 1, 2026 |
| 5. Evidence of Insurability Requirements: | Applies to Late Enrollees, Increases in Benefits and Amounts over Guarantee Issue Amounts |
| 6. Eligible Class: | 01 Superintendent |
| 7. Minimum Hourly Work Requirement: | 40 hours per week |
| 8. Waiting Period for Insurance Coverage: | None |
| 9. New Employee Eligibility Date: | Upon completion of the Waiting Period |
| 10. Leaves / Layoffs: | Coverage with premium payment while on FMLA leave; Coverage with premium payment for up to 12 months while on Paid or Unpaid Leave; Coverage with premium payment for up to 12 months while not Actively at Work due to Physical Disease or Injury; Coverage with premium payment for up to 1 month while on Layoff |
| 11. Employee Premium Contribution | |
| Employee Basic Insurance: | 0% |
| Dependent Basic Insurance: | 0% |
| 12. Participation Requirements | |
| Employee Basic Insurance: | 100% |
| Dependent Basic Insurance: | 100% |
| 13. Insurance Reduction Schedule | |
| Employee Basic Insurance: | No reductions. Basic Life and Basic AD&D Insurance terminates at retirement. |
| Dependent Basic Insurance: | No reductions. Dependent Spouse Basic Life Insurance terminates at the Insured Employee's retirement. Dependent Child Basic Life Insurance terminates at the earlier of the Insured Child's attainment of the Limiting Age or the Insured Employee's retirement. |

B. Basic Life Insurance

| | |
|---|---|
| <u>Employee Basic Life:</u> | 3 times Annual Salary, rounded to the next $1,000 |
| Guarantee Issue: | $460,000 |
| Maximum Issue: | $600,000 |
| <u>Dependent Spouse</u> | |
| Basic Life: | $5,000 |
| Guarantee Issue: | $5,000 |

Dependent Child Basic Life

| | |
|---|---|
| Age: 14 days to 6 months: | $2,500 |
| Guarantee Issue: | $2,500 |
| Age: 6 months through Limiting Age: | $2,500 |
| Guarantee Issue: | $2,500 |

C. Additional Benefits

| | | |
|---|---|---|
| 1. | Conversion of Insurance Benefit: | Included |
| 2. | Waiver of Premium Benefit: | Included |
| 3. | Living Benefit: | Included |
| 4. | Portability Benefit: | Included |

D. Accidental Death and Dismemberment (AD&D) Insurance

1. Basic AD&D Insurance

| | |
|---|---|
| Employee Basic AD&D Insurance: | 3 times Annual Salary, rounded to the next $1,000 |
| Guarantee Issue: | $460,000 |
| Maximum Issue: | $600,000 |

E. Additional AD&D Benefits

| | | |
|---|---|---|
| 1. | Disappearance Benefit: | Included |
| 2. | Seat Belt Benefit: | Included |
| 3. | Air Bag Benefit: | Included |
| 4. | Spouse Training Benefit: | Included |
| 5. | Education Benefit: | Included |

## I. DEFINITIONS

**Active Work** and **Actively at Work** are defined in the "Eligibility for Insurance" section.

**Annual Salary:** Your current salary or wage from your Employer for the previous twelve months. Annual Salary does not include extra pay, annuity contributions, commissions, bonuses, overtime pay or any other extra compensation.

**Contributory** means that You pay all or a portion of the premium for insurance.

**Disabled** or **Disability** means that as a result of Physical Disease or Injury, you are unable to perform with reasonable continuity a majority of the material duties of any occupation for which you are qualified by education, training and experience, and you are under the Regular Care and Attendance of a Physician.

**Eligible Class** means an employment classification defined by the Employer and specified in the "Schedule of Benefits." You must be a member of an Eligible Class in order to be eligible for insurance under the Group Policy.

**Eligible Dependent** is defined in the "Eligibility for Insurance" section.

**Eligible Employee** is defined in the "Eligibility for Insurance" section.

**Employee** is defined in the "Eligibility for Insurance" section.

**Employer** means an Employer (including approved affiliates and subsidiaries) participating in the Policyholder Trust to whom We have assigned a Plan Number and issued a Joinder Agreement.

**Evidence of Insurability**

1. Providing Evidence of Insurability means that a person applying for coverage under the Group Policy must:
   a) complete and sign Our Evidence of Insurability application and return the original application to Us. The application must be received by Us no later than 60 days from the date of signing; and
   b) authorize Us to obtain information about the applicant's health; and
   c) undergo a physical examination, if required by Us, which may include diagnostic testing; and
   d) provide any additional information about the applicant's insurability that We may reasonably require.
2. If any applicant is required to provide Evidence of Insurability, the applicant will be responsible for all costs associated with providing Evidence of Insurability.
3. In each case where Evidence of Insurability is required, We base Our decision whether to approve coverage on the information provided during the underwriting process. If We learn that the information relied on to approve coverage was incorrect, or that relevant information was omitted, We may retroactively rescind coverage and deny claims.

**Group Policy (Policy)** means the group insurance Policy issued by Us to the Policyholder under a specified Plan Number.

**Guarantee Issue** is the amount of coverage provided which is not subject to Evidence of Insurability.

**Hospital** means a legally operated Facility providing full-time medical care and treatment under the direction of a full-time staff of licensed Physicians, but not including rest homes, nursing homes, convalescent homes, homes for the aged and facilities primarily affording custodial, educational, or rehabilitative care.

**Injury:** Bodily Injury due to an Accident which: (1) results directly and independently of disease, bodily infirmity or any other causes; (2) solely, directly and independently of all other causes results in medical expense; (3) occurs after the effective date of the Insured Person's coverage; and (4) occurs while the Insured Person's coverage is in force. All Injuries sustained in any one Accident, including all related conditions and recurrent symptoms of these Injuries, are considered a single Injury.

**Insured Person** means an Eligible Employee, Eligible Dependent or Eligible Retiree whose coverage is in effect under the Group Policy.

**Joinder Agreement** means the document entered into between the Policyholder and the Employer describing the coverage requested by the Employer with respect to its Employees, which has been approved by Us and assigned a Plan Number.

**Late Enrollee** means an Employee or Dependent who applies for coverage under the Group Policy more than 31 days after becoming an Eligible Employee or Eligible Dependent.

**Limiting Age** means the Child age(s) shown in the definition of Child in the Eligibility for Insurance section.

**Mental Disorder** means any mental, emotional, behavioral, psychological, personality, cognitive, mood or stress related abnormality, disorder, disturbance, dysfunction or syndrome listed in the latest edition of the American Psychiatric Association Diagnostic and Statistical Manual or the International Classification of Disease.

**Noncontributory** means the Employer pays the entire premium for insurance.

**Physical Disease** means a Physical Disease entity or process that produces structural or functional changes in the body as diagnosed by a Physician. Physical Disease includes pregnancy and Mental Disorder.

**Physician** means a licensed medical professional under the laws of a state of the United States of America, acting within the scope of such license, who is permitted by law to prescribe medications and practice independent of supervision.

For the purpose of this Group Policy, Physician will not include the Insured Person’s Spouse, parent, brother, sister, or Child, including these members of a Spouse’s family.

**Plan Effective Date** means the date on which the Group Policy, with respect to the Employer, becomes effective.

**Plan Number** means the number used by Us to reference an Employer and the terms of coverage specified under the Group Policy and Joinder Agreement.

**Prior Plan** means the Employer’s group life insurance plan in effect on the day immediately preceding the Plan Effective Date.

**Proof of Loss** is defined in the “Claims Provisions” section.

**Regular Care and Attendance** means observation and treatment by a Physician as required by current standards of medicine for the Injury or Physical Disease causing a Disability, but in any event not less than one such observation per year.

**Retire** and **Retirement Date** means the earlier of:

1. the date You Retire as such term is defined by Your Employer;
2. the date You receive or become eligible to receive, as defined by the Employer, retirement benefits under any pension plan to which the Employer contributes,
3. or the date You receive or become eligible to receive retirement benefits under, and as defined by, any state or federal retirement plan or under the Social Security Act or Railroad Retirement Act.

4. the date You reach the age defined in the "Schedule of Benefits".

**You** and **Your** means the Eligible Employee.

**Waiting Period for Insurance Coverage** is defined in the "Eligibility for Insurance" and "Schedule of Benefits".

**We, Us** and **Our** means Madison National Life Insurance Company, Inc.

GTL-C600-0608

## II. ELIGIBILITY FOR INSURANCE

A. Employee Life Insurance Eligibility.
   1. Employee Basic Life Insurance. To be eligible for Employee Basic Life Insurance under the Group Policy, You must satisfy the following requirements:

      a) You must be an **Eligible Employee**.
         (1) Employee means an individual who works for the Employer as a member of an Eligible Class and who is reported on the Employer's records for Social Security and tax withholding purposes.

      b) You must be a citizen or legal resident of the United States of America or one of its territories.

      c) You must be Actively at Work and capable of sustained Active Work.
         (1) **Active Work** and **Actively at Work** mean working at Your Employer's usual place of business, and satisfying the Minimum Hourly Work Requirement. Actively at Work will include regularly scheduled days off, holidays, or vacation days, so long as You are capable of sustained Active Work on those days.
         (2) Minimum Hourly Work Requirement means the work hours over a specified time period that are required of You by Your Employer in order to be eligible for coverage. Your Minimum Hourly Work Requirement is specified in the "Schedule of Benefits".
         (3) The Active Work requirement is waived during the time You are approved for benefits under the "Waiver of Premium Benefit" section.

      d) You must have satisfied Your Waiting Period for Insurance Coverage.
         (1) Waiting Period means the period of time that You must be Actively at Work as an Employee for Your coverage to become effective. Your Waiting Period is specified in the "Schedule of Benefits".

      e) You cannot be a member of more than one Eligible Class.

      f) You cannot be a temporary or seasonal Eligible Employee, full-time member of the armed forces of any country, leased Eligible Employee, or independent contractor.

B. Dependent Life Insurance Eligibility.
   1. The Employee applying for Dependent Life Insurance must be an Eligible Employee insured under the Group Policy and a member of a class that provides for Dependent Life coverage under the Group Policy.

   2. To become eligible for Dependent Life Insurance under the Group Policy, an Eligible Dependent applicant must meet one of the following definitions:

      a) **Dependent** means Your Spouse or Child who is not in a Period of Limited Activity. Dependent does not include a person who is a full-time member of the armed forces of any country. No person may be considered a Dependent of more than one Eligible Employee. No person can be covered under the Policy as an Employee and as a Dependent.

(1) **Period of Limited Activity** means any period of time during which a person is confined in a Hospital or nursing facility or if not confined, unable to carry on the regular and usual activities of a healthy person of the same age and sex.

b) **Spouse** means a person to whom You are legally married and from whom You are not legally separated.

c) **Child** means Your unmarried Child until age 19 or age 25 if a full-time student. Full-time student means a registered student in full-time attendance at an accredited educational institution, including vocational training. Child includes a stepchild or legal ward, a Child placed in the home for adoption and/or a legally adopted Child.

d) **Disabled Child** means Your unmarried adult Child who is, on and after the date on which insurance would end because of the Child's age, continuously incapable of self-sustaining employment because of mental or physical handicap; and chiefly dependent upon You for support and maintenance, or institutionalized because of mental or physical handicap. You must provide proof of Your Disabled Child's status within 31 days after the date on which insurance would otherwise end because of the Child's age. Thereafter, We may require further proof of Your Disabled Child's status, but not more often than annually. Costs associated with such proof will be Your responsibility.



## III. BECOMING INSURED

A. To become an Insured Person under the Group Policy, an applicant must meet the following requirements as each may apply:
   1. If Evidence of Insurability is required, the applicant must provide such Evidence of Insurability and be approved for coverage by Us. The "Schedule of Benefits" specifies when Evidence of Insurability is required.
   2. If the insurance is Contributory insurance, the applicant must apply in writing and remit the required premiums.

B. Effective Dates
   1. Employee's Initial Enrollment
      a. Noncontributory insurance not subject to Evidence of Insurability or which is subject to Evidence of Insurability and has been approved by Us, becomes effective on the date You become an Eligible Employee, or as specified by your Employer. However, if You initially waive participation in such coverage and then later wish to participate, applications for Noncontributory insurance will be subject to Evidence of Insurability and will become effective as shown below.
      b. Contributory insurance subject to Evidence of Insurability, and Late Enrollee applications for coverage, become effective on the first day of the month immediately following the month in which the Evidence of Insurability is approved by Us, except that if such approval occurs on the first day of a month, such coverage becomes effective on that day.
      c. Contributory insurance not subject to Evidence of Insurability, if You apply prior to, or within 31 calendar days commencing on, the date You become an Eligible Employee, Contributory insurance not subject to Evidence of Insurability becomes effective on the date You become an Eligible Employee. If You do not apply for Contributory insurance prior to, or within 31 days of becoming an Eligible Employee and subsequently wish to obtain such coverage, Evidence of Insurability will be required and Your coverage will become effective as provided in subsection b above.

2. Increases in Insurance
    a. Evidence of Insurability Required. An increase of insurance that is subject to Evidence of Insurability becomes effective on the first day of the month immediately following the month in which the Evidence of Insurability is approved by Us, except that if such approval occurs on the first day of a month, such coverage becomes effective on that day.
    b. Evidence of Insurability Not Required. An increase of insurance that is not subject to Evidence of Insurability becomes effective as follows:
        1) Based on change in Your classification, age or earnings on the date of such change;
        2) Addition of a Dependent: on the date the Dependent becomes an Eligible Dependent, if You apply within 31 days of such date. Applicant will be treated as a Late Enrollee if application is not made timely. However, while Your Dependent Life Insurance is in effect, each new Dependent becomes insured immediately.
3. Decreases in Insurance
    a. A decrease in life insurance based on a change in Your classification, earnings, age or Your Dependent's age, becomes effective on the date of the change.
    b. Any other decrease in insurance becomes effective on the first day of the calendar month following the date Your Employer receives Your written request for the decrease, except that if such event occurs on the first day of a month, the decrease in coverage becomes effective on that day.
4. Delayed Effective Date. If You are incapable of sustained Active Work due to Injury or Physical Disease on the day before the scheduled effective date of Your insurance or the effective date of a change in Your insurance, such insurance will not become effective until the day after You are capable of sustained Active Work and complete one day of Active Work as an Eligible Employee.
5. If Your coverage ends, You may become covered again, subject to the following:
    a. If Your coverage ends because You fail to make the required contribution while on an approved Family Medical Leave of absence, and then You return to Active Work and enroll for coverage within 31 days of the earlier of a) the end of the period of leave You and Your Employer agreed upon, or b) the end of the 12-week period following the date Your leave began, then the Waiting Period will be waived. Coverage is limited to what You had in effect prior to coverage ending or the coverage that is now available for Your Class, as determined by Us.
    b. In all other cases, if Your coverage ends because You fail to make the required contribution, You must provide Evidence of Insurability to become covered again.
    c. In no event will insurance coverage be retroactive.
    d. If You cease to be an Eligible Employee and coverage ends, and then You return to Active Work with the Employer again within 3 months, the Waiting Period will be waived on the first day of Your return to Active Work.



## IV. WHEN COVERAGE ENDS

A. Except as otherwise provided for under this Certificate, coverage will cease on the earliest of the following to occur:
    1. the date the Group Policy terminates or the date Your Employer's coverage under the Group Policy terminates;
    2. the date You cease to be an Eligible Employee;
    3. if premium is not paid when required, the last day of the period for which premium was paid;
    4. the date You become eligible for coverage as an employee under another group term life insurance policy;
    5. if You are a contract Eligible Employee not returning to work as an Eligible Employee the next contract year, the earlier of the following:
        a) the date You become employed with another employer;
        b) Your Retirement Date, unless You become insured for Retiree Life Insurance under the Group Policy;
        c) expiration of the current contract year;
    6. Your Retirement Date, unless You become insured for Retiree Life Insurance under the Group Policy.

7. for Dependent coverage, the date a Dependent is no longer eligible for Dependent coverage.
8. for AD&D coverage, the earlier of the date Your corresponding life insurance ends, the date Your Waiver of Premium Benefit begins or Your Retirement Date.

B. Approved FMLA Leave of Absence – Contributory or Noncontributory Coverage
   1. With regard to the Federal Family and Medical Leave Act (FMLA) of 1993, as amended, the Employer and Employee must be eligible for FMLA in order to receive it. If You are on an approved FMLA leave, coverage will continue until the later of the leave period required by FMLA or the leave period required by applicable state law, provided that :
      a) The FMLA leave is approved in advance by the Employer and such approval includes documentation of the beginning and ending dates of the FMLA leave; and
      b) The documentation of the advance approval of the FMLA leave beginning and end dates is available to Us at Our request; and
      c) FMLA leaves of absence and the right to continue coverage during FMLA leaves are available to all Employees in the same Eligible Class under the Group Policy; and
      d) the Employer remits the required premium for coverage.

C. Paid Leave of Absence. If You are on a paid leave of absence, coverage will continue subject to the following:
   1. Noncontributory coverage
      a) Coverage will continue provided that:
         (1) The paid leave of absence is approved in advance by the Employer and such approval includes documentation of the beginning and ending dates of the paid leave of absence; and
         (2) The documentation of the advance approval of the paid leave of absence beginning and end dates is available to Us at Our request; and
         (3) paid leaves of absence and the right to continue coverage during paid leaves are available to all Employees in the same Eligible Class under the Group Policy; and
         (4) the Employer remits the required premium for coverage.

      b) Unless You return to active, eligible status on or before the date the paid leave of absence is scheduled to end, coverage extended during a paid leave of absence will terminate on the earlier of:
         (1) the date the paid leave of absence is scheduled to end; or
         (2) 12 months from the date the paid leave of absence began; or
         (3) upon termination of employment with the Employer.

   2. Contributory Coverage
      a) Coverage will continue provided that:
         (1) The paid leave of absence is approved in advance by the Employer and such approval includes documentation of the beginning and ending dates of the paid leave of absence; and
         (2) The documentation of the advance approval of the paid leave of absence beginning and end dates is available to Us at Our request; and
         (3) paid leaves of absence and the right to continue coverage during paid leaves of absence are available to all Employees in the same Eligible Class under the Group Policy; and
         (4) You continue to pay the required premium to the Employer without interruption and the Employer continues to remit premium to Us on Your behalf.

      b) Unless You return to active, eligible status on or before the date the paid leave of absence is scheduled to end, coverage extended during a paid leave of absence will terminate on the earlier of:
         (1) the date the paid leave of absence is scheduled to end;
         (2) 12 months from the date the paid leave of absence began; or
         (3) upon termination of employment with the Employer.
         (4) the date You fail to pay the premium as required.

      c) If You choose not to continue coverage or Your coverage terminates during a paid leave of absence and You subsequently wish to obtain coverage, You will be treated as a Late Enrollee and be required to provide Evidence of Insurability.

D. Unpaid Leave of Absence - If You are on an unpaid leave of absence, coverage will continue subject to the following:
   1. Noncontributory Coverage
      a) Coverage will continue provided that:
         (1) The unpaid leave of absence is approved in advance by the Employer and such approval includes documentation of the beginning and ending dates of the unpaid leave of absence; and
         (2) The documentation of the advance approval of the unpaid leave of absence beginning and end dates is available to Us at Our request; and
         (3) unpaid leaves of absence and the right to continue coverage during unpaid leaves of absence are available to all Employees in the same Eligible Class under the Group Policy; and
         (4) the Employer remits the required premium for coverage.

      b) Unless You return to active, eligible status on or before the date the unpaid leave of absence is scheduled to end, coverage extended during an unpaid leave of absence will terminate on the earlier of:
         (1) the date the unpaid leave of absence is scheduled to end; or
         (2) 12 months from the date the unpaid leave of absence began; or
         (3) upon termination of employment with the Employer.

   2. Contributory Coverage
      a) Coverage will continue provided that:
         (1) The unpaid leave of absence is approved in advance by the Employer and such approval includes documentation of the beginning and ending dates of the unpaid leave of absence; and
         (2) The documentation of the advance approval of the unpaid leave of absence beginning and end dates is available to Us at Our request; and
         (3) unpaid leaves of absence and the right to continue coverage during unpaid leave of absence are available to all Employees in the same Eligible Class under the Group Policy; and
         (4) You continue to pay the required premium to the Employer without interruption and the Employer continues to remit premium to Us on Your behalf.

      b) Unless You return to active, eligible status on or before the date the unpaid leave of absence is scheduled to end, coverage extended during an unpaid leave of absence will terminate on the earlier of:
         (1) the date the unpaid leave of absence is scheduled to end;
         (2) 12 months from the date the unpaid leave of absence began; or
         (3) upon termination of employment with the Employer.
         (4) the date You fail to pay the premium as required.

      c) If You choose not to continue coverage or Your coverage terminates during an unpaid leave of absence and You subsequently wish to obtain coverage, You will be treated as a Late Enrollee and be required to provide Evidence of Insurability.

E. Physical Disease or Injury. If You are not Actively at Work because of Physical Disease or Injury, coverage will continue subject to the following:
   1. Noncontributory coverage
      a) Coverage will continue provided that:
         (1) We receive written notice of Your absence from Active Work; and
         (2) the right to continue coverage while not Actively at Work because of Physical Disease or Injury is available to all Employees in the same Eligible Class under the Group Policy; and
         (3) the Employer remits the required premium for coverage.

      b) Unless You return to Active Work, coverage extended while not Actively at Work because of Physical Disease or Injury will terminate 12 months from the date the Physical Disease or Injury began.

2. Contributory Coverage
   a) Coverage will continue provided that:
      (1) We receive written notice of Your absence from Active Work; and
      (2) the right to continue coverage while not Actively at Work because of Physical Disease or Injury is available to all Employees in the same Eligible Class under the Group Policy; and
      (3) You continue to pay the required premium to the Employer without interruption and the Employer continues to remit premium to Us on Your behalf.

   b) Unless You return to Active Work, coverage extended while not Actively at Work because of Physical Disease or Injury will terminate on the earlier of:
      (1) 12 months from the date the Physical Disease or Injury began
      or
      (2) the date You fail to pay the premium as required.

   c) If You choose not to continue coverage or Your coverage terminates while You are not Actively at Work because of Physical Disease or Injury and You subsequently wish to obtain coverage, You will be treated as a Late Enrollee and be required to provide Evidence of Insurability.

F. Layoffs - Contributory or Noncontributory Coverage

1. If You are on a leave of absence because of a lay-off, coverage will continue until the earlier of 1 month following the date on which You last worked prior to the lay-off, or upon termination of employment with the Employer; provided that any premium for You is paid for that period.

2. If You choose not to continue coverage or Your coverage terminates during a layoff and You subsequently wish to obtain coverage, You will be treated as a Late Enrollee and required to provide Evidence of Insurability.

G. Termination or Amendment of the Group Policy and Employer Coverage
   1. The Group Policy may be terminated, changed or amended in whole or in part by Us or the Policyholder according to the terms of the Group Policy. Any such change or amendment may apply to current or future Employers and eligible persons covered under the Group Policy or to any separate classes or categories thereof. An Employer's coverage under the Group Policy may be terminated, changed or amended in whole or in part by Us or the Employer according to the terms of the Group Policy.

   2. We may change the Group Policy and any Employer's coverage under the Group Policy in whole or in part: (i) when any change or clarification in law or governmental regulation affects Our obligations under the Group Policy, or (ii) with the Policyholder's or Employer's consent.

   3. We may terminate an Employer's coverage on any premium due date by giving the Employer not less than 60 days advance notice. An Employer may terminate coverage under the Group Policy in whole, and may terminate insurance for any class or group of eligible persons, at any time by giving Us advanced written notice at least 60 days prior to such termination. Insurance will terminate automatically for nonpayment of premium.

   4. Benefits are limited to the terms of Your Employer's coverage under the Group Policy, including any valid amendments. No change or amendment of Your Employer's coverage under the Group Policy will be valid unless it is approved in writing by one of Our executive officers and delivered to Your Employer. The Policyholder, Your Employer and their Eligible Employees or representatives have no right or authority to change or amend the Group Policy or Your Employer's coverage under the Group Policy or to waive any terms or provisions thereof without Our signed, written approval.

## V. LIFE INSURANCE - WAIVER OF PREMIUM BENEFIT

A. Waiver of Premium Definitions
   1. **Elimination Period** means the period of 9 months beginning on the date You become Disabled.
   2. **Life Insurance** under this Waiver of Premium Benefit means all of the Life Insurance, as listed in the Schedule of Benefits, in force under the Group Policy on the day before the day You become Disabled.
   3. **Proof of Disability** means documented clinical findings that prove that You are Disabled.

B. Waiver of Premium does not apply to AD&D Insurance.

C. Your Life Insurance will be continued as provided for under this section without payment of premium, if all of the following conditions are met:
   1. You become Disabled prior to age 60 while insured under the Group Policy;
   2. You remain Disabled without interruption for the duration of the Elimination Period;
   3. You provide Us with written notice of Your Disability within 30 days after the end of Your Elimination Period
   4. You provide Us with satisfactory written Proof of Disability within 15 months from the last day of the Elimination Period;
   5. Your claim is approved by Us.

D. When the Waiver of Premium Benefit Begins. If You qualify and are approved for the Waiver of Premium Benefit, Your premium will be waived beginning on the first day of the month immediately following the end of Your Elimination Period.

E. When Waiver of Premium Ends. Waiver of Premium ends on the earliest to occur of the following:
   1. The date You cease to be Disabled;
   2. The 91st day following the date We mail to You a request for additional Proof of Disability with which You fail to comply;
   3. The date You refuse to submit to a medical examination or to cooperate with Our chosen health care provider;
   4. The date You refuse to submit to or undergo vocational rehabilitation (which determines employment opportunities, if any, for individuals with disabilities);
   5. The date at which You've resided outside of the United States of America, or one of its territories during any 12 consecutive months for which premium had been waived;
   6. The effective date of an individual life insurance policy issued to You under the "Life Insurance Conversion Benefit" section;
   7. The premium due date immediately prior to Your 65th birthday.

F. Premiums
   1. Premium payment must continue until the later of the end of Your Elimination Period or the date Your claim for the Waiver of Premium Benefit is approved by Us.
   2. If Your Waiver of Premium benefit terminates because You cease to be Disabled or You fail to submit to a medical exam or cooperate with the examiner, for coverage to continue, You must be an Eligible Employee and premiums must resume on the next premium due date, or You must continue coverage as provided for under the "Life Insurance Conversion Benefit" section.

G. Amount of Insurance
   1. The amount of Life Insurance continued under the Waiver of Premium Benefit is the amount in effect on the day before You became Disabled, if you were Actively at Work.
   2. Insurance will be reduced or terminated according to the Group Policy provisions in effect on the day before You became Disabled.
   3. Your Life Insurance amount will not increase while Your Life Insurance premiums are being waived.

H. We will not waive premiums if Your Disability results from intentionally self-inflicted Injuries or Physical Diseases, while sane or insane, or from Your voluntary participation in an illegal activity.

I. If You die during the Elimination Period and are otherwise eligible for the Waiver of Premium Benefit, the Elimination Period will not apply.

J. We may require further Proof of Disability in intervals that are reasonable based on Your type of Disability.

K. Investigation Of Claim
With respect to benefits that are claimed during an Insured Person's lifetime, We may require him or her to undergo examination at reasonable intervals, at Our expense. Any such examinations will be conducted by appropriate Physician of Our choice. We may deny or suspend benefits if You fail to attend an examination, or do not give full effort and cooperation to the examiner.

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## VI. LIFE INSURANCE - LIVING BENEFIT

**Terminally Ill** and **Terminal Illness** mean a medical condition that is expected to result in Your death within 12 months.

A. If You become Terminally Ill while covered for life insurance under the Group Policy You may elect to receive the Living Benefit as provided for under this section.

B. The Living Benefit will be an amount equal to 75% of Your Employee Basic Life Insurance in effect on the date Your election is made, subject to a minimum of $7,000 and a maximum of $500,000. The amount payable will be equal to the Living Benefit less applicable amounts, if any, charged for an investment loss (interest) and administrative fees.

C. The payment will be made in one lump sum to You or to the payee You appropriately assign.

D. The Living Benefit will not be available if:
1. You have any portion of any Life Insurance or ownership rights thereof absolutely or irrevocably assigned or transferred;
2. You have made an irrevocable beneficiary designation;
3. the insurance proceeds are subject to a court order under a divorce decree, separate maintenance agreement or property settlement agreement;
4. You have filed for bankruptcy, unless You give Us written approval from the bankruptcy court for payment of the Living Benefit.

E. No payment will be made under this election unless and until We receive and approve of all of the following:
1. Your signed and notarized election of this option on a form furnished by Us;
2. signed and witnessed written statements of all irrevocable beneficiaries and assignees (and Spouse in marital property states) consenting to Your election of this option; and
3. satisfactory written proof from a Physician other than Yourself or a member of Your or Your Spouse's immediate family that You have been diagnosed as being Terminally Ill and that You are of sound mind and under no constraint or undue influence.

F. We may require a second opinion and examination of Your condition at Our own expense by a Physician of Our choice.

G. Payment of the Living Benefit will reduce correspondingly the face amount of Your life insurance benefits under the Group Policy. This will result in reduced life insurance proceeds payable to Your beneficiary at Your death. Furthermore, any amount of insurance that would otherwise be continued will be reduced proportionately, as will the maximum face amount available under the "Life Insurance Conversion Benefit" section.

H. Premium payments must continue to be paid for Your life insurance unless You qualify to have Your life insurance premium waived. The premium due will be based on the amount of insurance remaining in force after deducting the amount of the Living Benefit.

I. Payment of the Living Benefit will not affect the amount of, or change an existing beneficiary designation for, the AD&D Benefit, if any, in effect and kept in force under the Group Policy.

J. Your election together with Our payment of the Living Benefit constitute a valid and effective beneficiary designation change, but only with respect to the specified life insurance benefits, and only to the extent affected by the Living Benefit payment, and applicable interest and fees, if any, charged thereon.

K. Payment of the Living Benefit will be exempt from the claims of creditors and from legal process to the extent permitted by law.

L. All other provisions of the Group Policy, including the effective date provisions of any benefit increases and the provisions on benefit reductions because of amendments to the plan or benefit classification changes or Your attained age, remain valid and in effect. Any such life insurance benefit reduction will be calculated based on Your life insurance amount in effect immediately before the Living Benefit payment.

M. You are responsible for any tax consequences related to this benefit.

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## VII. LIFE EXCLUSIONS

A. Suicide Exclusion
   1. Except as provided for below, no death benefits will be payable for a death of an Insured Person occurring within 2 years from the Insured Person's effective date of coverage under the Group Policy, if such death was caused by suicide, attempted suicide, or any other intentionally self-inflicted Injury or Physical Disease, while sane or insane. This Suicide Exclusion shall reapply to increases of such insurance as of the effective date of the increase.
   2. We will refund all premiums paid for any coverage under which benefits are excluded from payment under this provision.
   3. If You were covered under the Prior Plan on the day before the Effective Date under the Group Policy, credit will be given for the time You were insured under the Prior Plan.

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## VIII. LIFE INSURANCE CONVERSION BENEFIT

A. When Coverage Ends.
   1. If an Insured Person's coverage under the Policy ends, the Insured Person may, as described below, apply for Our individual life insurance policy without submitting Evidence of Insurability.
      a. The Insured Person must complete an application, pay the first premium, and send them to Us within the 31-day period immediately following the date coverage ends under the Policy (the Conversion Period).
      b. The individual policy will become effective on the first day following the date coverage under the Policy ends.
      c. The Insured Person may convert all or part of the amount of life insurance benefit, as shown in the "Schedule of Benefits".

2. If an Insured Person has been insured under the Policy for at least five years and is no longer eligible due to cancellation of the Policy or cancellation of the class of insureds in which the Employee belonged, an Insured Person may convert the lesser of: (1) $10,000 or (2) all or part of the amount for which the Insured Person is no longer eligible for under the Policy.

B. Premiums.
   1. Premiums for such individual life policy will be based on: (1) Our usual rate for the amount and type of individual policy; (2) the Insured Person's class of risk; and (3) the Insured Person's attained age.
   2. If an Insured Person dies during the Conversion Period, the maximum amount of life insurance to which he or she would have been entitled to under such individual policy shall be payable as a claim under the Group Policy, whether or not application for the individual policy or the payment of the first premium has been made.
   3. The rights or benefits granted under this provision are in lieu of any other rights or benefits granted under the Group Policy.

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## IX. LIFE INSURANCE PORTABILITY BENEFIT

A. Schedule of Portable Coverage.
   1. Portable Coverage is available for the following types of insurance You have in effect on the last day of Your employment with the Employer:
      a) Employee Basic Life Insurance;
      b) Dependent Basic Life Insurance;
      c) Employee benefits under the Accidental Death and Dismemberment Section.

B. When Coverage Ends. If Your life insurance coverage under the Group Policy ends because Your employment with the Employer terminates, You may be eligible to purchase portable group life insurance without submitting Evidence of Insurability. You may purchase all or some of Your life insurance in force at the time Your employment ends, but not more than a maximum of $500,000.

C. Eligibility. To be eligible for Portable Coverage, You must meet the following requirements on Your last day of employment with the Employer.

   1. You must be an Insured Person and have been insured under the Group Policy for at least 12 consecutive months ending on Your last day of employment with the Employer;
   2. You must be under the Age of 70;
   3. You cannot be Disabled;
   4. You cannot be covered under any other group term life insurance plan.

D. Application and Premium Payment
   1. You must apply in writing and pay the first premium within 31 days after Your last day of employment with the Employer.
   2. Premium checks are payable to Madison National Life Insurance Company, Inc., and must be made directly to Us in a timely manner as specified by Us at the time coverage is ported.

E. Effective Date of Portable Coverage. Provided the above requirements are met, Portable Coverage will become effective the first day immediately following Your last day of coverage through the Employer.

F. The following Benefits/Sections are Excluded from being portable under this Section:
   1. Any coverages not specifically listed under the "Schedule of Portable Coverage" subsection above;
   2. Waiver of Premium;
   3. Living Benefit.

G. Other Portability Terms and Requirements.
   1. If You do not purchase Portable Coverage for Yourself, You may not purchase Portable Coverage for any Dependent.
   2. Refer to the "Life Insurance Conversion Benefit" section for information on eligibility to convert Your group insurance to an individual life insurance policy. The combined amounts of Portable Coverage and coverage obtained under the "Life Insurance Conversion Benefit" section cannot exceed the amount in effect under the Group Policy on the last day of Your employment with the Employer.
   3. You may reduce Your amount of Portable Coverage at any time by providing Us with a written request. Such a reduction will be effective on the first day of the month following the month in which the request was received. You may not increase Your Portable Coverage.
   4. Your Portable Coverage will terminate on the earlier of age 70 or the date You retire.
   5. If You do not complete and submit a new beneficiary designation form with Your application for Portable Coverage, Your beneficiary designation on file under the Group Policy will apply to Your Portable Coverage.
   6. Your Portable Coverage is governed by all other terms of the Group Policy.

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## X. ACCIDENTAL DEATH & DISMEMBERMENT INSURANCE

A. If an Insured Person has an Accident while insured for Accidental Death and Dismemberment (AD&D) Insurance and the Accident results in a Loss (as defined below), We will pay benefits according to the terms of the Group Policy after We receive Proof of Loss.

B. Eligibility. An Insured Person must be a member of a class that is eligible for AD&D coverage under the Group Policy as specified in the "Schedule of Benefits".

C. Definitions for AD&D Insurance
   1. **Loss** means Loss of one or more of the body parts or bodily functions listed under "AD&D Benefit" below, or as otherwise provided for under this "Accidental Death and Dismemberment Insurance" section, which:
      a. is caused solely and directly by an Accident;
      b. occurs independently of all other causes;
      c. occurs within 365 days after the Accident; and
      d. while the Insured Person is covered under the Group Policy.
   2. **Accident:** A sudden, unexpected and unforeseen, identifiable event causing bodily Injury, directly produced by specific accidental contact with another body or object. The Accident must occur while You are covered under the Group Policy.
   3. With respect to a hand or foot, Loss means actual and permanent severance from the body at or above the wrist or ankle joint.
   4. With respect to sight, speech or hearing, Loss means entire and irrecoverable Loss of that function.

D. **AD&D Benefit.** The AD&D Benefit is equal to a percentage of the AD&D Insurance Amount in effect on the date of the Accident, subject to the AD&D Reduction Schedule provision set forth in the "Schedule of Benefits". The AD&D Insurance Amount is shown in the "Schedule of Benefits". The percentage is shown below.

| Covered Losses: | Maximum Amount Payable |
|---|---|
| Loss of Life | 100% |
| Loss of both Hands or both Feet | 100% |
| Loss of one Hand or one Foot | 50% |
| Loss of 1 limbs from upper body……..……...50% | |
| Loss of one Hand and one Foot | 100% |
| Loss of Entire Sight of both Eyes | 100% |
| Loss of Entire Sight in one Eye | 50% |
| Loss of one Hand or one Foot and Entire Sight of one Eye | 100% |

| | |
|---|---|
| Loss of Thumb and Index Finger of the same Hand | 25% |
| Quadriplegia | 100% |
| Paraplegia | 75% |
| Hemiplegia | 50% |
| Loss of Speech OR Hearing in Both Ears | 50% |
| Loss of Speech AND Hearing in Both Ears | 100% |

E. Unless otherwise specified, no more than 100% of the applicable AD&D Insurance Amount will be paid for all Losses resulting from one Accident. If an age reduction applies, the benefit reduces on the date You attain that age.



F. Additional AD&D Benefits

1. Disappearance Benefit. If an Insured Person disappears as the result of an accidental wrecking, sinking or disappearance of a conveyance in which he or she is riding, and his or her body is not found within 365 days after the date of disappearance, it will be presumed, subject to no evidence to the contrary and subject to all of the provisions of this Certificate, that the Insured Person is dead and has died as a result of an accidental bodily Injury.

2. Seat Belt Benefit.
   **Seat Belt** means a properly installed Seat Belt, lap and shoulder restraint, or other restraint approved by the National Highway Traffic Safety Administration.

   **Automobile** means a motor vehicle licensed for use on public highways
   a. We will pay a Seat Belt Benefit if:
      1) an Insured Person who is covered by the Seat Belt Benefit dies as a result of an Automobile Accident for which an AD&D Benefit is payable; and
      2) such Insured Person was wearing a Seat Belt at the time of the Accident, as evidenced by a police accident report.
   b. We will not pay a Seat Belt Benefit with respect to an Insured Person if the Automobile Accident:
      1) occurs when the Automobile driven by such Insured Person is being used for racing, stunting or exhibition work;
      2) occurs when such Insured Person is in violation of any traffic laws of the jurisdiction in which the Automobile is being operated; or
      3) occurs while such Insured Person is driving legally intoxicated as defined by the laws of the jurisdiction in which the vehicle was being operated.
   c. Amount of Benefit. The Seat Belt Benefit is paid in addition to the AD&D Benefit paid because of the Insured Person's accidental death and equals the lesser of the following:
      1) $25,000; or
      2) 25% of the applicable AD&D Insurance Amount.

3. Air Bag Benefit
   a. **Air Bag** means an Automobile safety device consisting of a bag designed to inflate automatically especially in front of an occupant in case of collision. We will pay an Air Bag Benefit for an Insured Person if:
      1) the private passenger car was equipped with an airbag for the seat in which the Insured Person was seated
   b. We will not pay an Air Bag Benefit with respect to an Insured Person if:
      1) the Automobile Accident occurs when the Automobile driven by such Insured Person is being used for racing, stunting or exhibition work;
      2) the Automobile Accident occurs when such Insured Person is in violation of any traffic laws of the jurisdiction in which the Automobile is being operated; or

3) the Automobile Accident occurs while such Insured Person is driving legally intoxicated as defined by the laws of the jurisdiction in which the vehicle was being operated.
4) the Insured Person was the driver of the private passenger car and did not hold a valid driver's license at the time of the Accident;
5) We determine that the airbag(s) had been disengaged prior to the Accident

c. Amount of Benefit. The Air Bag Benefit is paid in addition to the AD&D Benefit paid because of the Insured Person's accidental death and equals the lesser of the following:
1. $5,000; or
2. 10% of the applicable AD&D insurance amount

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4. Spouse Training Benefit
a. In addition to Your AD&D Benefit, We will pay the actual cost incurred by Your Dependent Spouse who enrolls in a professional or trade school training program within 365 days from the date of the Accident which caused the accidental bodily Injury not to exceed the maximum set forth below, if:
1) You die as a result of an accidental bodily Injury;
2) Your Spouse enrolls in a professional or trade school training program for the purpose of obtaining an independent source of support and maintenance.
b. The maximum Spouse Training Benefit amount is the lesser of 100% of Your AD&D Insurance Amount or $3,000.

5. Education Benefit
a. We will pay an Education Benefit, in addition to Your AD&D Benefit, on behalf of each Child who is enrolled in an accredited institution at the time of Your death, subject to the following requirements:
1) You died as the result of an accidental bodily Injury within 365 days after the date of the event causing Your Injury;
2) The event causing Your accidental bodily Injury occurred while You were insured under the Group Policy for AD&D Insurance; and
3) Your Child furnishes proof of continuing eligibility for the Education Benefit within 30 days of Our request for such information.
4) The maximum benefit amount per semester is the lesser of 2.5% of Your AD&D Insurance Amount or $1,250.
5) The number of benefit payments is limited to 8 payments per lifetime.
6) The aggregate benefit amount is limited to $10,000.
7) The maximum benefit period is 4 years from the date the first benefit payment has been made.

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G. AD&D Insurance Exclusions. No AD&D Benefit is payable if the Loss is caused or contributed to by any of the following:

1. War or Act of War. War means a state or period of declared or undeclared war whether civil or international, or any substantial armed conflict with organized forces of a military nature between nations, states or parties;
2. Suicide, attempted suicide or other intentionally self-inflicted Injury, while sane or insane;
3. Committing or attempting to commit a felony or assault, or actively participating in a violent disorder or riot. Actively participating does not include being at the scene of a violent disorder or riot while performing Your official duties;
4. Any Injury sustained while under the voluntary use or consumption of any poison, illegal drugs, or controlled substance, unless used or consumed according to the directions of a Physician;
5. Physical Disease existing at the time of the Accident;
6. Medical negligence and malpractice;
7. Bacterial infections (except due to accidental food poisoning or caused by an accidental wound);

8. Any Injury sustained which is probable, expected or a natural result of being legally intoxicated as defined by the laws of the jurisdiction in which the Injury is sustained;
9. Any Loss incurred for which any government body or its agencies are liable while the insured is on active duty or training in the Armed Forces, National Guard or Reserves, of any state or country;
10. Any Loss incurred while operating, riding in or descending from any aircraft, except as a fare-paying passenger on a commercial aircraft;



## XI. CLAIMS PROVISIONS

A. Filing A Claim
1. To file a claim for benefits under this Certificate, the claimant (depending on the benefit the claimant could be an Insured Person, a beneficiary or personal representative of an Insured Person) must provide Us with Proof of Loss in a timely manner. Or, upon receipt of written notice of claim, We will send the claimant a Claim Form for filing Proof of Loss. If the claimant does not receive such forms within 15 days after the giving of such notice, the claimant can send us, without the Claim Form, the written proof covering the occurrence.
2. Proof of Loss.
   a. Proof of Loss must be provided in writing to Us, at the claimant's expense, within 90 days after the date of the loss if reasonably possible. If that is not reasonably possible, Proof of Loss must be provided no later than one year after expiration of that 90-day period, or the claim will be denied. The time limits under this section shall not apply while the claimant lacks legal capacity.
   b. **Proof of Loss** means satisfactory written proof that a loss occurred for which the Group Policy provides benefits, which is not subject to any exclusion, and which meets all other conditions for benefits. Proof of Loss includes any other information We may reasonably require in support of a claim for benefits under the Group Policy.

B. Notice of Decision on Claim
1. We will evaluate a claim for benefits promptly after We receive it. Within 30 days after We receive the claim We will send the claimant:
   a. a written decision on the claim; or
   b. a notice that We are extending the period to decide the claim for an additional 45 days.
2. If the claim is approved, We will pay benefits within 30 days after the Proof of Loss requirement is satisfied.
3. If We extend the period to decide the claim, We will notify the claimant of the following:
   a. the reasons for the extension;
   b. when We expect to decide the claim; and
   c. any additional information We require to decide the claim.
4. If We request additional information, the claimant will have 45 days to provide the information. If the claimant does not provide the requested information within 45 days, We may decide the claim based on the information We have received.
5. If We deny any part of the claim, We will send the claimant a written notice of denial containing:
   a. the reasons for Our decision;
   b. reference to the parts of the Group Policy on which Our decision is based;
   c. a description of any additional information required to support the claim;
   d. information concerning the claimant's right to a review of Our decision.

C. Payment of Claims.
Upon receipt of proper Proof of Loss, benefits will be paid within 30 days. If any claims payment interest accrues, interest will be paid in the amount determined by the State in which the claims are incurred.

Death Claims: If an Insured Person dies while insured for life insurance under the Group Policy, We will pay benefits according to the "Schedule of Benefits", after We receive Proof of Loss, as follows.

1. The death benefit will be paid in a single sum or by any other method agreeable to Us and the beneficiary. Payment of the benefit will extinguish Our liability under the Group Policy for which the death benefit has been paid.
2. No Surviving Beneficiary. If You do not name a beneficiary, or if You are not survived by any named beneficiary, benefits will be paid to Your estate.
3. Dependent Benefits. Dependent Life Insurance benefits that are payable, but unpaid at the Insured Person's death, will be paid in equal shares to the first surviving class of the following, if the Eligible Employee is dead:
   a. The children of the Dependent.
   b. The parents of the Dependent.
   c. The Insured Person's estate.

   The following Dependent benefits, payable under the Group Policy, will be paid to the Eligible Employee if he or she is living:
   a. AD&D Insurance benefits;
   b. Life Insurance benefits;
   c. Supplemental Life Insurance benefits payable because of the death of Your insured Spouse or Child;
   d. Living Benefit.

4. Facility of Payment. If the benefits provided by the Group Policy are payable to the Insured Person's estate or to a beneficiary who is a minor or otherwise not legally competent to give a valid release, We may pay up to $500 to any person related to the Insured Person by blood or marriage. Any payment made in good faith will fully release Us to the limit of the payment. If a beneficiary is a minor, or is not able to give a valid release for any payment of benefits made, We will pay the life proceeds to the legally appointed guardian. The guardian must provide Us with adequate written proof of such appointment. This provision does not prevent Us from making payment to or for the benefit of a minor beneficiary in accordance with the applicable state law. Payment made before We have received written notice at Our home office of a valid claim by some other person releases Us from further obligation.

D. Review Procedure.
   1. If all or part of a claim is denied, the claimant may request a review. The claimant must request a review in writing within 60 days after receiving notice of the denial.
   2. The claimant may send Us written comments or other items to support the claim. The claimant may review and receive copies of any non-privileged information that is relevant to the request for review. There will be no charge for such copies. Our review will include any written comments or other items the claimant submits to support the claim.
   3. We will review the claim promptly after We receive the request. Within 60 days after We receive the request for review We will send the claimant:
      a. a written decision on review; or
      b. a notice that We are extending the review period for 60 days. If the extension is due to the claimant's failure to provide information necessary to decide the claim on review, the extended time period for review of the claim will not begin until the claimant provides the information or otherwise responds.
   4. If We extend the review period, We will notify the claimant of the following:
      a. the reasons for the extension;
      b. when We expect to decide the claim on review; and
      c. any additional information We require to decide the claim.
   5. If We request additional information, the claimant will have 45 days to provide the information. If the claimant does not provide the requested information within 45 days, We may conclude Our review of the claim based on the information We have received.

6. If We deny any part of the claim on review, the claimant will receive a written notice of denial containing:
   a. the reasons for Our decision.
   b. references to the provisions of the Group Policy on which Our decision is based.
   c. information concerning the claimant's right to receive, free of charge, copies of non-privileged documents and records relevant to the claim.
7. The Group Policy does not provide voluntary alternative dispute resolution options.



## XII. GENERAL PROVISIONS

A. Naming a Beneficiary.

1. At the time You became insured under the Group Policy, You should have named a beneficiary of the proceeds of Your life insurance on the enrollment form.

2. You may have named primary beneficiaries and secondary beneficiaries. A secondary beneficiary will become a primary beneficiary if the named primary beneficiary is not living at the time of Your death. Two or more surviving primary beneficiaries will share equally, unless You specify otherwise.

3. AD&D Insurance death benefits will be distributed according to the beneficiary designation of Your corresponding life insurance.

4. You may change Your beneficiary designation at any time, subject to the following:
   a) The designation must be made in writing on a form suitable to Us;
   b) The designation must be dated and signed by You (and by your Spouse where required by law);
   c) The designation must relate and refer to the insurance provided under the Group Policy;
   d) If applicable, We must have the written consent of all irrevocable beneficiaries;
   e) You must not have assigned the ownership of Your insurance.

5. When a valid change of beneficiary is received by Us, the change will relate back to and take effect as of the date it was signed. This is the case whether You are alive or not when We receive the request. Even though the change of beneficiary will relate back to the date it was signed, it will be without prejudice to Us on account of any payment We have already made.

6. If We approve it, a written designation signed and dated by You under the Prior Plan will be accepted as Your beneficiary designation under the Group Policy.

B. Simultaneous Death Provision.

If a beneficiary dies on the same day You die, or within 120 hours from Your time of death, benefits will be paid as if that beneficiary had died before You, unless Proof of Loss with respect to Your death is delivered to Us before the date of the beneficiary's death.

C. Entire Contract, Changes

1. This Certificate, including the Enrollment Form, Group Policy and any Riders, Amendment or attached papers, if any, constitutes the entire contract of Insurance. No change in this Certificate shall be valid until approved by an executive officer of Our company and unless such approval is endorsed hereon or attached hereto. No agent has authority to change this Certificate or waive any of its provisions.

2. Except for those functions which the Group Policy specifically reserves to the Policyholder or Employer, We have authority to control, manage, and interpret the Group Policy, to administer claims and to resolve all questions arising in the administration, interpretation and application of the Group Policy.

3. Our authority includes, but is not limited to the following:
   a) the right to resolve all matters when a review has been requested;
   b) the right to establish and enforce rules and procedures for the administration of the Group Policy and any claim under it;
   c) the right to determine eligibility for insurance, entitlement to benefits, the amount of benefits payable and the sufficiency and the amount of information We may reasonably require to make determinations.

D. Incontestability of Insurance
   1. Any statement made to obtain or to increase insurance is a representation and not a warranty.

   2. No misrepresentation will be used as a basis for reducing or denying a claim or contesting the validity of insurance unless:
      a) the insurance would not have been approved if We had known the truth; and
      b) We have given You or any other person claiming benefits a copy of the signed written instrument which contains the misrepresentation.

   3. After insurance has been in effect for 2 years, during the lifetime of the Insured Person, We will not use a misrepresentation as a basis for reducing or denying a claim, unless it was a fraudulent misrepresentation.

E. Incontestability of the Group Policy or Employer Coverage under the Group Policy
   1. No misrepresentation by the Policyholder or Your Employer will be used as a basis for denying a claim, or for denying the validity of the Group Policy or Your Employer's coverage under the Group Policy unless:
      a) the Group Policy would not have been issued or Your Employer's coverage under the Group Policy would not have been approved if We had known the truth; and
      b) We have given the Policyholder or Employer a copy of a written instrument signed by the Policyholder or Employer which contains the misrepresentation.

   2. The validity of Your Employer's coverage under the Group Policy will not be contested after it has been in force for 2 years, except for nonpayment of premium or fraudulent misrepresentations.

F. Clerical Error
   1. Clerical error by Us, the Policyholder, Your Employer, or their respective Eligible Employees or representatives will not:
      a) cause a person to become insured under the Group Policy or a provision of it.
      b) invalidate insurance otherwise validly in force.
      c) continue insurance otherwise validly terminated.
      d) cause an Employer to obtain coverage under the Group Policy or a provision of it.

   2. In the event that a clerical error results in an incorrect rate, We reserve the right to adjust the rate accordingly.

   3. The payment of premium, by itself, will not obligate Us to provide benefits to anyone who is not eligible for coverage under the Group Policy.

   4. Your Employer acts on its own behalf as Your agent, and not as Our agent. Your Employer has no authority to alter, expand or extend Our liability or to waive, modify or compromise any defense or right We may have under the Group Policy.

G. Misstatement

1. Age or Gender

If the age or gender, or both, of a person has been misstated, We will make an equitable adjustment of premiums, benefits or both. The adjustment will be based on:

a) the amount of insurance based on the correct age and gender; and
b) the difference between the premiums paid and the premiums which would have been paid if the age and gender had been correctly stated.

2. A legal action may not be brought to recover on this Certificate within 60 days after written Proof of Loss has been given as required. No such action may be brought after 3 years from the time written proof was required to be given.

H. Assignment

An Insured may not assign any of his or her rights, privileges or benefits under the Group Policy, unless approved by Us.

I. Conformity With State Laws

If any provision of this Certificate is contrary to any law to which it is subject, such provision is hereby amended to conform to the minimum requirements of such law.

GTL-C2300-0608

# NOTICE

This notice describes identities of and relationships among the Insurer, Administrator, and Policyowner of this insurance.

**Insurer:** Madison National Life Insurance Company, Inc. (MNL) is the insurance underwriter of this insurance.

**Third Party Administrator:** National Insurance Services (NIS) is the administrator for this group insurance. NIS provides administrative services for insurance issued to group, including, but not limited to, underwriting, premium billing, premium collection, client services, and policy and certificate issuance.

There is no ownership affiliation between MNL and NIS.

**Policyowner:** The Policyowner of your policy/certificate of insurance is the Schools Insurance Fund Trust.

**Employer:** Your Employer participates in the group insurance under the group policy issued to the Trust.

NIS is the Administrator of the Schools Insurance Fund.