Dual Credit Permission and Registration Form

Applicant Information

Please type or print CLEARLY

***Required field**

Student's Legal Name: *_____
Last *First* *Middle Initial*

Student's RCSJ Email:*_____ Personal Email:_____
NOTE: Do not use high school email

Student Phone:*_____ ☐Cell ☐Home

Date of Birth: _____ / _____ / _____
Month *Day* *Year*

Student ID

☐☐☐☐☐☐☐☐☐

Is your parent or guardian an employee of RCSJ? Yes ☐ No ☐

Current High School*

_____
Name of High School *Current Grade Level* *Month/Year of Graduation*

Selected Courses

It is understood that I may not register for any other RCSJ Dual Credit course(s) this term other than those outlined according to my high school's agreement with RCSJ. I give permission to RCSJ to register me for the course(s) listed below that fall in line with the high school agreement:

Ex. ENG 101	**English Composition**	**Mr. G Smith**	**3**
RCSJ Course Number	*High School Course Name*	*Instructor Name*	*Credits*
RCSJ Course Number	*High School Course Name*	*Instructor Name*	*Credits*
RCSJ Course Number	*High School Course Name*	*Instructor Name*	*Credits*
RCSJ Course Number	*High School Course Name*	*Instructor Name*	*Credits*
RCSJ Course Number	*High School Course Name*	*Instructor Name*	*Credits*

FOR OFFICIAL USE ONLY

NAME: First Last

Registration and Permissions

Student Signature ***(Please initial each line to confirm information has been read)***

_____ Once your final grades are received, they will be posted to the RCSJ transcript. This begins your permanent academic record. Poor academic performance may affect Financial Aid (to include NJ STARS and School Counts!) and/or GPA once you have become a matriculated student.

_____ RCSJ cannot guarantee the transfer of college credit to other institutions of higher education. Please contact your school of choice to verify the transferability of RCSJ coursework.

_____ I certify that all the information on this permission and registration form is true and complete. I understand that if I plan to attend RCSJ after graduation, I must complete the College application for admission during my senior year and provide my official high school transcript to complete the admissions process.

_____ I understand that I will be charged a non-refundable, standard rate of $50 per credit and must include payment in full.

_____ I understand a total of 30 credits can be awarded through RCSJ's Dual Credit and Advanced Placement programs.

_____ _____

Student's Signature *Date*

Signature Statement from Parent or Guardian

I verify that I am the parent or legal guardian and provide my consent for my child to enroll.

_____ _____

Parent or Guardian's Signature *Date*

Signature Statement from School Official

I have met with the student and explained the details of the RCSJ Dual Credit agreement.

Printed Name and Title of School Official _____

_____ ☐ Student qualifies for Free or Reduced lunch.

High School Official's Signature *Date*

Please submit the Registration and Permission form with payment for each course (check or money order payable to *Rowan College of South Jersey.* Please do not send cash) by the deadlines below:

- Fall term courses (marking periods 1 and 2 only), First Friday in December
- Full-year courses (marking periods 1 through 4) AND Spring term courses (marking periods 3 and 4 only), First Friday in March

Please refer to your school's Dual Credit Cover Letter for exact due dates.

To: ***RCSJ-Cumberland, 3322 College Drive, Vineland, NJ 08360 Attn: Frank Piccioni (Dual Credit)***
RCSJ-Gloucester, 1400 Tanyard Road, Sewell, NJ 08080 Attn: Frank Piccioni (Dual Credit)

Clery Statement

The Security of all members of the campus community is of vital concern to Rowan College of South Jersey (RCSJ). In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, an Annual Security Report (ASR) can be found online at ***RCSJ.edu/Security*** or a hard copy may be requested from the Office of Safety and Security at 856-200-4706.

Non-Discrimination and Equal Opportunity Statement

The Board of Trustees is committed to providing a workplace and academic environment that maintains and promotes affirmative action and equal opportunity for all employees and students without discrimination on the basis of certain enumerated and protected categories. These categories are race, creed (religion), color, national origin, nationality, ancestry, age, sex (including pregnancy and sexual harassment), marital status, domestic partnership or civil union status, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for military service, or mental or physical disability, including AIDS and HIV-related illnesses. For questions concerning discrimination, contact Almarie J. Jones, Gloucester Campus, Vice President, Chief Compliance Officer/Senior Title IX Officer at 856-415-2154 or *ajones@rcsj.edu*; Nathaniel Alridge, J.D., Cumberland Campus, Executive Director, Threat Assessment Management, Title IX, Compliance and Judicial Affairs at 856-498-9948 or *nalridge@rcsj.edu*. For disabilities, contact Carol Weinhardt, Gloucester Campus, Director Department of Special Services, ADAAA/504 Officer at 856-415-2247 or *cweinhar@rcsj.edu;* Meredith Vicente, Cumberland Campus, Senior Director, Accessibility and Support Services 856-200-4688 or *mvicent1@rcsj.edu*.

RCSJ/C&M/0625

Application Revised 06/25