Eastern Regional High School
Dual Credit - 2026-2027
Fall 2026

DUAL CREDIT BENEFITS

The Dual Credit program at Rowan College of South Jersey (RCSJ) provides high school students with the opportunity to earn college credit for completing high school coursework deemed equivalent to RCSJ coursework. These courses are taught by accredited high school staff who carry RCSJ Adjunct distinction. Students may elect to pursue additional college credit through RCSJ's High School Option Program (HSOP). Credit earned may be applied to an RCSJ degree program or be transferred to other institutions of higher education. Visit www.rcsj.edu/designyourfuture for more information.

APPROVED COURSES

High School Course	RCSJ Course Code	Credits	Approved Faculty
Business Law	BUSN 109 – Business Law I	3	Jason Landis
Business Management	BUSN 200 – Principles of Management	3	Aaron Bradley
Entrepreneurship	BUSN 114 – Intro to Entrepreneurship	3	Maria Pinto

DUAL CREDIT ELIGIBILITY

Students must be enrolled in one or more of the courses listed in the 2026-2027 Dual Credit chart, see above. Students must complete the Dual Credit Enrollment checklist provided in this communication.

Important *– Participating in Dual Credit will begin a student's permanent academic record. Poor academic performance may negatively affect the GPA and ability to receive Financial Aid (to include NJ STARS) upon high school graduation.*

CONTACT

For questions or concerns, please email DualCredit@rcsj.edu.

Dual Credit Checklist

☐ Application

Students must complete an online application at RCSJ.edu/Apply. Detailed instructions, with visuals, are included at the end of this packet.

☐ Dual Credit Permission & Registration Form

Please complete this form in its entirety, which includes signatures from the student, high school official, and parent/guardian. We also require students to provide their initials on the backside of the form.

☐ Payment

Dual Credit tuition is $50/credit and can be paid for by **Check or Money Order** made payable to **Rowan College of South Jersey.** If the payee has a different last name than the student, please include the student's name on the form of payment.

Example: 3 credit class = $150

***This cost is waived for those who qualify for the free/reduced meals program within the high school. ***

☐ Mail Requirements by Deadline

Mail the **Dual Credit Permission & Registration Form** and **proper payment** by **Friday, December 4, 2026** to:

Rowan College of South Jersey
Gloucester Campus
1400 Tanyard Road
Sewell, NJ 08080
Attn: Frank Piccioni (Dual Credit)

An online application MUST be on file with RCSJ for these items to be accepted and credit be awarded.

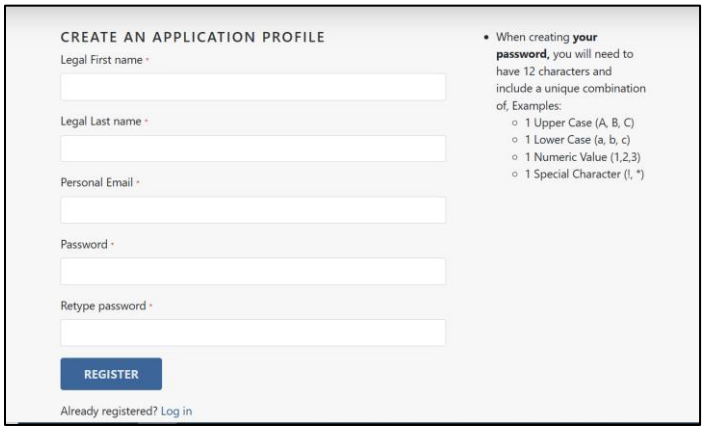
Dual Credit: How to Apply

1. Visit *RCSJ.edu/Apply*

- Select "**Start Application**"

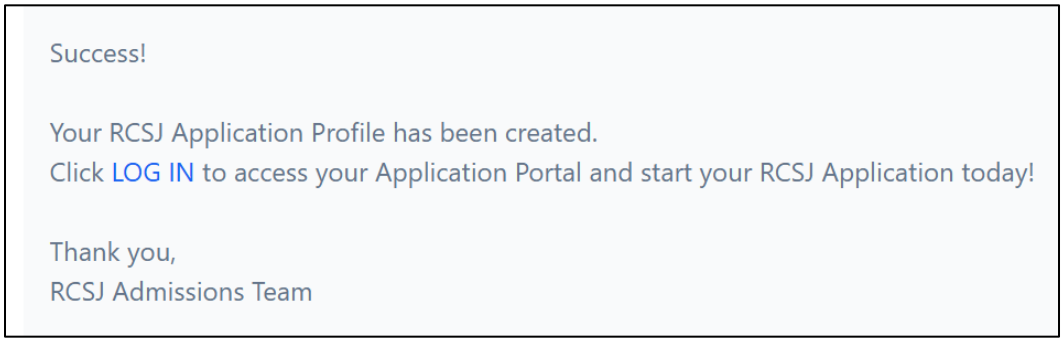
2. Create an Application Profile

- Enter **STUDENT** data to include personal email and cell phone number and click "**Register**"



3. Activate Your Account

- Check personal email and find **Apply Today!** from future@rcsj.edu and select "**LOG IN**"

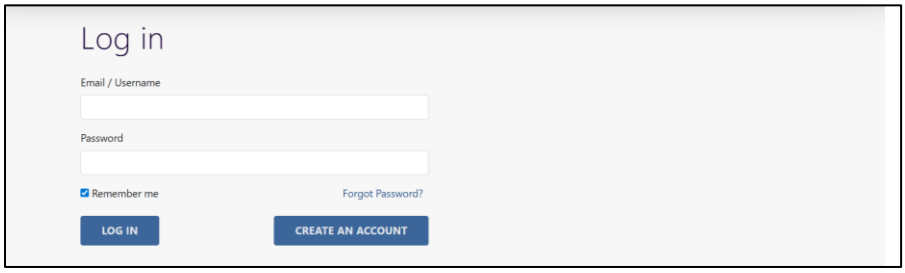


4. Log into the Application Portal

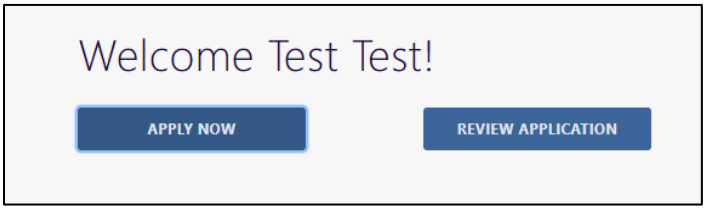
- Select "**Go to your profile**"



- Use the email & password combination used to create your application profile and select "**Log In**"



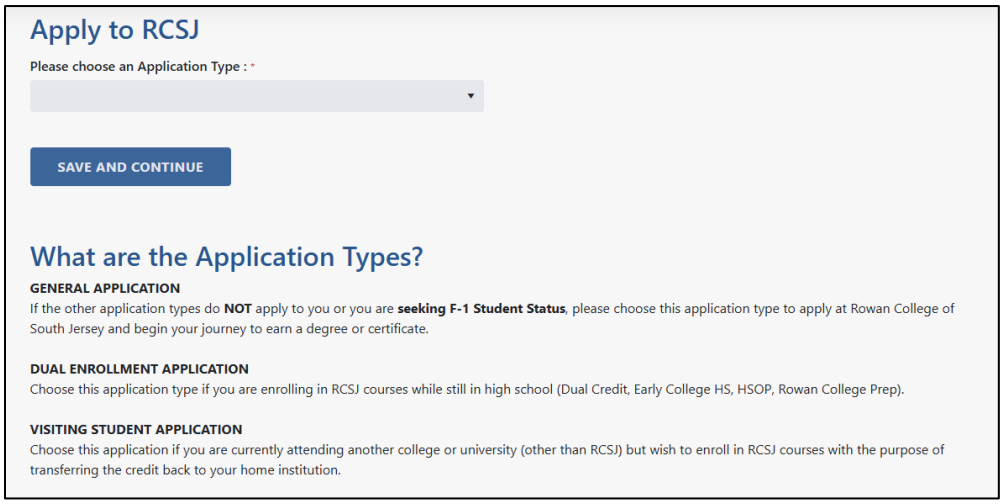
- Select "**Apply Now**"



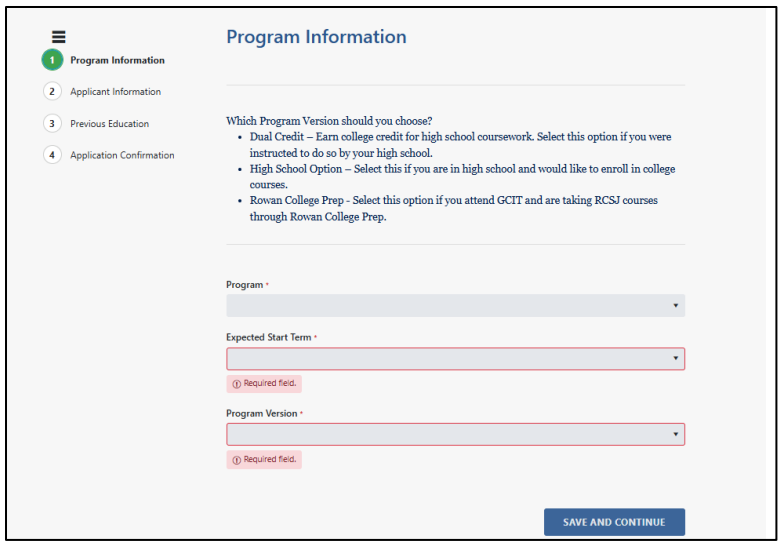
Test Test! = FirstName LastName!

5. Apply to RCSJ

- Choose Application Type: **Dual Enrollment Application – Gloucester Campus** and select **"Save and Continue"**

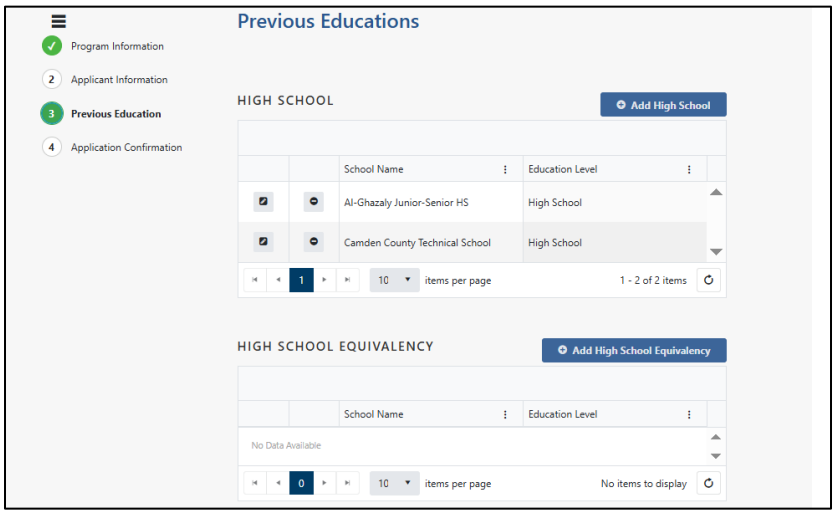


- Enter Program Information in this order:
  - Program: **Non-Matriculating**
  - Expected Start Term = **Fall 2026**
  - Program Version = **Dual Credit**
  - Select "**Save and Continue**"

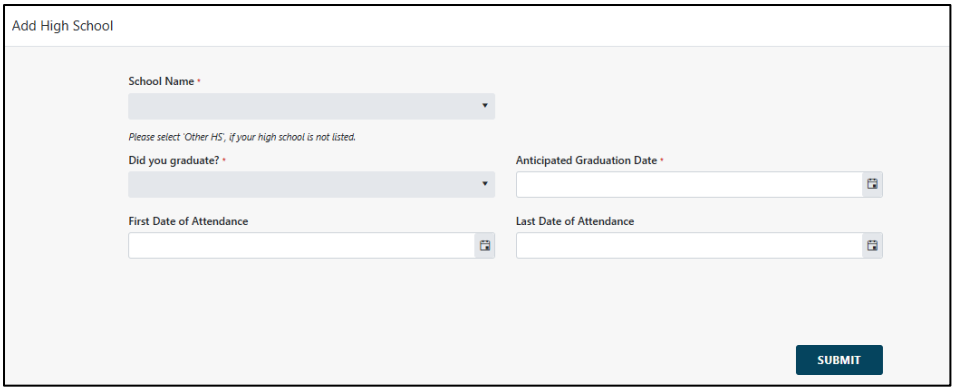


- Enter Student/Applicant Information

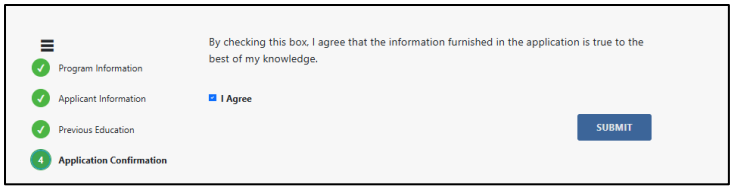
  Fields with an asterisk (*) must be completed.
  - Basic Information
  - Contact Information
  - Address Information
  - Identity Information
  - Military Information
  - Citizenship Information
  - Select Save and Continue
- Enter Previous Education
  - Select "**Add High School**"



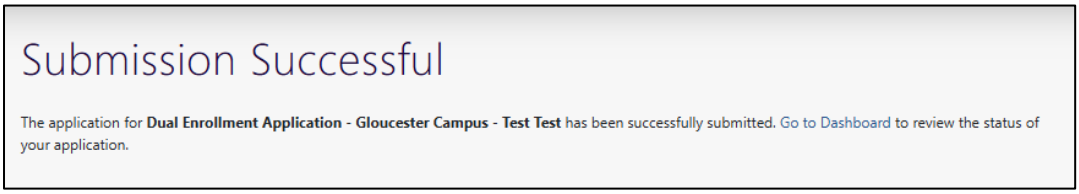
  - Click in School Name box, type **Eastern** and select "**Eastern Senior High School"**
  - Did you Graduate?: **No**
  - Anticipated Graduation Date: **enter future high school graduation date**
  - Select "**Submit**" and then "**Save and Continue**"



- Application Confirmation
  - Select "I **agree**" and "**Submit**"



- Submission Successful



Dual Credit: Communications

1. Welcome Email

   This communication is sent upon successful submission of application.

   - From: RCSJ Office of Admissions (admissions@rcsj.edu)
   - To: Personal Email used to apply
   - Subject: Thank you for submitting your application!

   *Please note: you are not required to satisfy the placement test requirement for Dual Credit consideration.

2. Dual Credit – Next Steps

   This communication is sent after the Office of Admissions processes the application.

   - From: RCSJ Enrollment Coach (future@rcsj.edu)
   - To: Personal Email used to apply
   - Subject: Dual Credit – Next Steps

3. RCSJ Student Account Activation

   You will be unable to access your RCSJ Account if you do not Activate your RCSJ Student Account.

   - From: Rowan College of South Jersey (admissions@rcsj.edu)
   - To: Personal Email used to apply
   - Subject: RCSJ Student Account Creation