AGENDA
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, November 10, 2026
7:00 PM – Lehigh Career & Technical Institute

1. CALL TO ORDER …… President, Dale Hein

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL
- **A.** By notice of the President, Board members are advised that votes on financial and other matters may require a ROLL CALL VOTE as defined. The minutes should also note that Public Notice was given for this meeting in accordance with School Board Policy.
- **B.** ROLL CALL VOTE – Secretary

4. NOTICE OF EXECUTIVE SESSIONS
- **A.** None

5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA
- **A.** Sheckler Elementary School Addition Update - The Pelorus Group, John Carson, Assoc. AIA.
- **B.** Budget Update – Dr. Christina Lutz-Doemling and Lindsey Wallace

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS
- **A.** Policy - David Knerr Policy 255 – Wellness Checks for Virtual Instruction Students– First Reading

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)
- **A.** **School Board Meeting Held on October 13, 2026**

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

8. APPROVAL OF TREASURER'S REPORT FOR OCTOBER 2026

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

9. APPROVAL OF BUDGET TRANSFERS OCTOBER 2026 **ACCOUNT CODES**

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

** You may view a copy of associated documents at www.cattysd.org at the agenda page for this meeting, and on request at the meeting.

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS NOVEMBER 2026

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P OCTOBER 2026

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

12. FINANCIAL

A. None

13. PERSONNEL

A. Removal of the Following Substitute Employee(s) for the 2026-2027 School Year:

Name	Position	Reason	Effective
Christina Ottey	Nurse Substitute	Did Not Renew Employment Clearances	10/26/2026
Delycia Echevarria	Non-CDL Substitute	Personal	10/26/2026

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

B. Resignation

1. Employee: Rebecca Reed
   Status: Special Education Teacher
   Assignment: Sheckler Elementary School
   Reason: Personal
   Effective: December 2, 2026

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

C. Substitutes

The following applicant(s) have requested to be added to the Substitute Employment List for the 2026-2027 School Year as follows:

Name	Assignment
Linda Pluchinsky	Food Service Substitute
Steven Bradley	Substitute Teacher
Katherine Ledesma*	Non-CDL Substitute Driver
Dale Wenger*	Non-CDL Substitute Driver
John Pagan*	Non-CDL Substitute Driver
Jasmin Gonzalez*	Non-CDL Substitute Driver
Pedro Aquino*	Non-CDL Substitute Driver

*pending receipt of all required onboarding documentation and form

ROLL CALL VOTE

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

D. Change in Employment Status

1. Name: Deborah Elek
   Previous Status: Substitute Teacher
   Current Status: Short Term Substitute
   Assignment: Sheckler Elementary School
   Rate of Pay: $195.00 per day
   Benefits: N/A
   Effective: November 17, 2026 to approximately February 26, 2027

2. Name: Elizabeth Smeaton
   Previous Status: General Kitchen Help
   Current Status: Food Service Substitute
   Assignment: Districtwide
   Rate of Pay: $16.57 per hour
   Benefits: N/A
   Effective: October 15, 2026

3. Name: Bielka Almonte
   Previous Status: Non-CDL Substitute Driver
   Current Status: CDL Driver
   Assignment: Transportation
   Rate of Pay: $26.72 after 3 months or 100 hours of drive time
   Benefits: N/A
   Effective: January 21, 2027, or after completion of 100 hours of driving time.

4. Name: Kaitlyn Renson
   Previous Status: Non Certified Instructional Aide
   Current Status: Daily Building Substitute
   Assignment: Sheckler Elementary School
   Rate of Pay: $155.00 per day
   Benefits: N/A
   Effective: November 11, 2026 to end of 2026-2027 school year

5. Name: Caitlin Kier
   Previous Status: Certified Instructional Aide
   Current Status: Short-Term Substitute
   Assignment: Sheckler Elementary School
   Rate of Pay: $195.00 per day
   Benefits: N/A
   Effective: November 9, 2026 until TBD

6. Name: Kaitlin Phillips
   Previous Status: Daily Building Substitute
   Current Status: Certified Instructional Aide
   Assignment: Sheckler Elementary School
   Rate of Pay: $190.00 per day
   Benefits: N/A
   Effective: November 9, 2026 until TBD

7. Name: Kaitlyn Bird
   Previous Status: Short-Term Substitute
   Current Status: Daily Building Substitute
   Assignment: Sheckler Elementary School
   Rate of Pay: $155.00 per day
   Benefits: N/A
   Effective: Approximately December 11, 2026

8. Name: Megan Roth
   Previous Status: Short-Term Substitute
   Current Status: Substitute Teacher
   Assignment: Districtwide
   Rate of Pay: $150.00 per day
   Benefits: N/A
   Effective: Approximately January 4, 2027

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

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E. Approval for Days Without Pay

1. Name: Nichole Grym
   Reason: Personal
   Effective: 10/23/2026 Half Day
   11/19/2026 Half Day

2. Name: Breann Vanlieu
   Reason: Personal
   Effective: 10/14/2026 Full Day
   10/19/2026 Full Day
   10/21/2026 Full Day
   10/28/2026 Full Day

3. Name: Melissa Vazquez
   Reason: Sick
   Effective: 10/23/2026 Half Day
   10/26/2026 Full Day

4. Name: Erica Hudson
   Reason: Sick
   Effective: 10/15/2026 Full Day
   10/16/2026 Full Day
   10/19/2026 Full Day
   10/20/2026 Full Day

5. Name: Patricia Matz
   Reason: Personal
   Effective: 10/28/2026 Full Day

MOTION BY_____ SECONDED BY _____

NUMBER AYE_____ NUMBER NAY _____

F. Nomination for Appointment

1. Name: Kaitlyn Torres*
   Status: Non-Certified Instructional Aide
   Assignment: Sheckler Elementary School
   Rate of Pay: $153.00 per day
   Benefits: N/A
   Effective: Upon Completion of Employment Paperwork

*pending receipt of all required onboarding documentation and form

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

G. Approval of FMLA
Approval of FMLA for employee #483 from approximately November 17, 2026 to approximately February 26, 2027.

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

H. Approval of Unpaid Leave of Absence
Approval for Unpaid Leave of Absence for employee #2441 effective December 12, 2026, to January 3, 2027

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

I. Approval of Paid Leave of Absence
Approval for Paid Leave of Absence for employee #1112 effective November 14, 2026, to approximately December 11, 2026

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

J. Half-Year Salary Increment Change
Approval is requested to adjust the compensation indicated below as per the Collective Bargaining Unit Agreement:

Savannah Dixon	Step	Degree	Credits	Salary
New	4	M	0	$76,706.00
Old	4	BS	27	$74,038.00
Difference				$2,668.00
Half Increment				$1,334.00

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

K. Approval of Student Teachers/Interns/Job Shadows

Approval is requested for the following student teachers/interns/job shadows as listed:

College – Kutztown University	Effective: January 19, 2027 to March 12, 2027
Name**: Dustin Baumert*-Music**	Music-Robert Arnold

*pending receipt of all required onboarding documentation and forms

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

L. Appointment of Game Workers – 2026-2027 School Year

It is recommended that the names listed below be appointed as Game Workers for the 2026-2027 school year:

Alexis Koder*

*pending receipt of all required onboarding documentation and forms

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

M. Appointment of Extra-Curricular/Co-Curricular Positions for the 2026-2027 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2026-2027 school year:

Name	Position	Stipend
James Luchansky	Assistant Boys Basketball Coach	Volunteer
Brandon Canady	Assistant Boys Basketball Coach	Volunteer
Kevin Carter	Assistant Boys Basketball Coach	Volunteer
Alexis Koder*	Assistant Girls Basketball Coach	Volunteer
Tara Belfield	Head Girls Basketball Coach (approved as TBD 6/9/26)	$4,476.00**
Robert Skipper	Assistant Girls Basketball Coach (approved as TBD 6/9/26)	$4,000.00**
Jeffrey Jacksits	Assistant Girls Basketball Coach (approved as TBD 6/9/26)	$4,476.00**
Cassandra Rodriquez*	Assistant Girls Basketball Coach (approved as TBD 6/9/26)	$3,427.00**

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Andrew Mankos	Assistant Girls Basketball Coach (approved as TBD 6/9/26)	$1,500.00**
Amanda Freiler	Assistant Girls Wrestling Coach	TBD
Meggyn Hauck*	Assistant Girls Wrestling Coach	Volunteer
Ashley LaBar	Assistant Field Hockey Coach - revised stipend (original stipend $3,201.00 approved 6/9/26)	$1,067.00

*pending receipt of employment paperwork
** split stipend

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

14. CURRICULUM

A. Catasauqua High School Career Planning Guide
Approval is requested for the Catasauqua High School Career Planning Guide for the 2027-2028 school year.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

15. BOARD APPROVALS

A. Ratification of Change Order(s) Relative to the Sheckler Elementary School Addition Project as listed below:

Change Order#	Project and Contractor	Reason	Amount
001	Integrity Mechanical	Storm Water Line Change	$4,575.30

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

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B. Ratification of Allowance(s) Relative to the Sheckler Elementary School Addition Project as listed below:

Allowance#	Project and Contractor	Reason	Amount
001	Baver Inc.	Additional Rebar	$789.40
002	Baver Inc.	Install fire-rated glazing	$3,080.00

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

C. Authorization to Bid for Fuel Oil for 2027-2028 School Year
Approval is requested to authorize bidding for fuel oil via countywide School District bid, effective for 2027-2028 school year.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

D. Authorization for McClure Company to solicit competitive pricing for the proposed building envelope improvements at Catasauqua High School as part of an Energy Savings Company (ESCO)/Guaranteed Energy Savings Act (GESA) project, contingent upon grant approval.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

E. Approval of Policy – First Reading
Approval is requested for the first reading of the following policy:

Section: **Pupils**
Policy: **255**
Title: **Wellness Checks for Virtual Instruction Students**

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

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F. Approval Of Additional Revised Van/Bus Stops

Approval is requested for additional revised Van/Bus Stops effective immediately. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office and be made available at all times. Additionally, changes are stored within the transportation software management system.

NONE

MOTION BY -_____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

16. RECOGNITION OF GUESTS & VISITORS

17. NEXT MEETING DATE(S):

A. Tuesday, December 1, 2026 7:00 P.M. Reorganization and Monthly School Board Meeting

18. ADJOURNMENT

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

Time Adjourned _____

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