FAIRGREEN INTERNATIONAL SCHOOL

Job Description: Primary School Teacher (IB PYP)

Fairgreen International School is an ESOL Education school located in The Sustainable City, Dubai, UAE. Fairgreen is an IB continuum school that delivers an international education underpinned by the IB philosophy and guided by its 7 pillars: Academic Growth and Achievement, Character, Innovation, International-mindedness, Social Responsibility, Sustainability, and Wellbeing.

Key Responsibilities & Main Tasks

1. Teaching, Instruction & Classroom Practice

- Deliver inquiry-based, student-centred instruction aligned with IB Primary Years Programme (PYP) pedagogy, standards, and learning outcomes.
- Utilise a diverse range of instructional strategies and real-world links to foster critical thinking, curiosity, and problem-solving skills in young learners.
- Differentiate teaching methods and learning materials to accommodate varied developmental stages, abilities, interests, and student needs.
- Support students of determination to ensure access to curriculum, guided by individual education plans and collaboration with key stakeholders and learning support teams.
- Effectively integrate technology to enhance learning opportunities and digital literacy.
- Demonstrate and embed international-mindedness, multicultural appreciation, and global citizenship into daily practice and units of inquiry.
- Empower students to take agency, reflect on their learning journey, and take meaningful action within their school, local, and global communities.
- Effectively collaborate with and guide teaching assistants, learning support staff, and other adults in the classroom to maximise student learning and engagement.

- Set high expectations for student achievement by ensuring every child receives suitable academic challenge in every lesson, encouraging them to achieve beyond their perceived potential.

2. Curriculum Planning & Preparation

- Plan collaboratively within grade-level teams and alongside specialist teachers to deliver coherent, high-quality units of inquiry within the IB PYP framework.
- Develop unit planners, assessment tasks, and lesson plans that build upon students' prior knowledge and guide them towards desired learning outcomes.
- Ensure clear alignment between curriculum standards, conceptual understandings, learning activities, and assessment criteria.
- Incorporate elements of the school mission, vision, and pillars into units and lessons where appropriate opportunities arise.
- Maintain complete and up-to-date curriculum documentation, unit planners, and resources according to school policy.

3. Assessment, Feedback & Reporting

- Treat planning, teaching, and assessment as integrated processes, using developmentally appropriate formative and summative assessment strategies.
- Involve students directly in self-assessment, peer evaluation, and reflection using assessment criteria, rubrics, and student portfolios.
- Provide timely, accurate, and constructive feedback on classwork and assessments to guide ongoing student development.
- Engage in proactive, ongoing communication with parents and communicate student progress at appropriate times, including at parent conferences and during formal reporting periods.
- Collaboratively review and evaluate curriculum alongside Grade Level Leaders and the PYP Coordinator to continuously elevate teaching standards.

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4. Pastoral Care, Student Safety & Wellbeing

- Adhere to school safeguarding policies and keep up-to-date with all areas of child protection.
- Ensure a safe, supportive, and positive classroom environment at all times, both inside and outside learning spaces.
- Support the holistic development of all students, nurturing their social, emotional, and physical well-being.
- Promote positive behaviour, respect, and care using consistent, fair, and restorative approaches in alignment with school policies.
- Support students' pastoral needs, daily attendance, and personal growth.
- Champion equity, diversity, and inclusion, ensuring gender, social status, or background do not impede student success.
- Carry out supervision duties as assigned during break times, arrivals, dismissals, and school functions.
- Actively contribute to the school's extra-curricular and after-school activities (ASA) programme.
- Establish clear classroom routines and set high expectations for student behaviour and manners, fostering a purposeful and safe learning environment.

5. Professionalism & Staff Development

- Actively engage in the school's professional growth programme.
- Pursue continuous professional learning opportunities in IB PYP pedagogy, early childhood/primary education, and current educational research.
- Maintain a positive, professional outlook, supporting colleagues and upholding the principles, values, and policies of Fairgreen International School and ESOL Education.

- Abide by expectations set out by the KHDA and other regulatory bodies.
- Be familiar with and abide by policies and procedures detailed in the Staff Handbook.
- Demonstrate the characteristics of a trusted colleague and highly effective communicator who builds positive, respectful relationships with students, parents, and co-workers.
- Undertake additional reasonable professional duties as requested by the Primary School Principal or School Director.

Desirable Qualifications & Experience

- Experience delivering the IB curriculum within the Primary Years Programme (PYP) framework.
- Completion of recognised IB PYP Category 1, 2, or 3 professional development workshops.
- Experience working within international school settings in Dubai or the wider UAE/GCC region.
- Proven expertise in inquiry-based teaching, play-based learning (for Early Years), and conceptual learning.
- A minimum of 3 years' teaching experience.

KHDA Approval Requirements

- Subject-Specific Degree Alignment: For primary teaching roles, candidates must possess a relevant bachelor's degree (e.g., Bachelor of Education in Primary Education or Early Childhood) that directly corresponds to the level they are appointed to teach.
- Teaching Qualifications: Hold a recognised teaching qualification, such as a Bachelor of Education (B.Ed.) or Postgraduate Certificate in Education (PGCE) focusing on Primary Education.
- Qualification Recognition & Attestation: Complete degree attestation and obtain a Qualification Recognition Certificate from the UAE Ministry

of Higher Education and Scientific Research (MoHESR).

- Clearance & Compliance: Valid police clearance certificate from each country of residence over the past 5 years, and from the candidate's home country if they have lived there in the past 10 years.