Campus Improvement Plan / Campus Action Plan

Formative Review – SDMC Meeting Agenda

DATE	TIME	LOCATION
August 25, 2026	2:00 PM–3:00 PM	Bruce Elementary Conference Room / TEAMS

PURPOSE

Review progress toward the Campus Improvement Plan (CIP) and Campus Action Plan (CAP), examine current evidence and data, and identify next steps for continued campus improvement.

AGENDA

DISCUSSION TOPIC / FOCUS	NOTES / ACTIONS
1. Welcome & Introductions • Welcome campus personnel, parents, and community/business members. • Review the purpose of the SDMC meeting.	
2. Review of Campus Improvement Plan / Campus Action Plan • Review campus goals, priorities, and action steps. • Discuss progress toward identified outcomes.	
3. Review of Formative Data & Evidence • Review current student achievement and progress data. • Examine evidence of implementation and progress monitoring. • Identify strengths and areas requiring additional attention.	
4. Stakeholder Feedback & Discussion • Gather feedback from campus staff, parents, and community/business members. • Discuss barriers, successes, and opportunities for improvement.	
5. Action Planning & Next Steps • Identify priority areas for continued focus. • Determine action steps, responsible parties, and timelines. • Establish any needed follow-up or adjustments to the CIP/CAP.	

DISCUSSION TOPIC / FOCUS	NOTES / ACTIONS
6. Questions & Open Discussion	
7. Closing & Next Meeting • Summarize key decisions and next steps. • Confirm the next SDMC/CIP formative review meeting date.	

REQUIRED MEETING DOCUMENTATION

Please ensure the following documentation is collected and uploaded after the meeting:

☐ Invitation

☐ **Sign-in Sheet with Participant Roles**

☐ **Agenda**

☐ **Minutes**

☐ Handouts and/or Presentation Materials