Campus Improvement Plan / Campus Action Plan

Formative Review – SDMC Meeting Agenda

DATE	TIME	LOCATION
August 25, 2026	2:00 PM–3:00 PM	Bruce Elementary Conference Room / TEAMS

PURPOSE

Review progress toward the Campus Improvement Plan (CIP) and Campus Action Plan (CAP), examine current evidence and data, and identify next steps for continued campus improvement.

AGENDA

DISCUSSION TOPIC / FOCUS	NOTES / ACTIONS
1. Welcome & Introductions • Welcome campus personnel, parents, and community/business members. • Review the purpose of the SDMC meeting.	Dr. Hurst, Principal, welcomed campus staff, parent and community representatives. Dr. Hurst reviewed the SDMC purpose and the importance of shared decision-making. Assistant Principal Carlas Walker emphasized using academic evidence and stakeholder input to guide campus improvement.
2. Review of Campus Improvement Plan / Campus Action Plan • Review campus goals, priorities, and action steps. • Discuss progress toward identified outcomes.	Dr. Hurst and Ms. Walker reviewed CIP/CAP priorities and action steps, including grade-level instruction, student achievement, targeted interventions, and instructional monitoring. They reinforced alignment among lesson objectives, classroom practice, and campus improvement goals, as well as ongoing checks of implementation.

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3. Review of Formative Data & Evidence • Review current student achievement and progress data. • Examine evidence of implementation and progress monitoring. • Identify strengths and areas requiring additional attention.	Dr. Hurst and Ms. Walker discussed student achievement measures, formative assessments, student work, and progress-monitoring practices. The committee considered how to identify learning gaps by grade and subject and use evidence to adjust instruction. Areas of continued focus included grade-level rigor, targeted intervention, and monitoring student growth. Specific data values were not provided in the agenda.
4. Stakeholder Feedback & Discussion • Gather feedback from campus staff, parents, and community/business members. • Discuss barriers, successes, and opportunities for improvement.	Dr. Hurst facilitated discussion of staff, family, and community perspectives. The committee addressed instructional resources and coaching, communication with families about learning, and opportunities for community partnerships. Ms. Walker reinforced collaboration and timely identification of barriers. Individual stakeholder comments were not captured in the source agenda.
5. Action Planning & Next Steps • Identify priority areas for continued focus. • Determine action steps, responsible parties, and timelines. • Establish any needed follow-up or adjustments to the CIP/CAP.	Dr. Hurst and Ms. Walker outlined continued monitoring of CIP/CAP implementation. Campus administration will review instructional evidence and student achievement; teachers and instructional teams will analyze formative data and provide targeted support; administration will maintain family and community

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	communication. Progress and necessary adjustments will be revisited in subsequent SDMC reviews. Specific deadlines were not recorded.
6. Questions & Open Discussion	Dr. Hurst invited questions and discussion about campus goals, data use, instructional supports, and stakeholder involvement. Ms. Walker reinforced the importance of ongoing monitoring and communication. Specific questions and responses were not recorded in the agenda.
7. Closing & Next Meeting • Summarize key decisions and next steps. • Confirm the next SDMC/CIP formative review meeting date.	Dr. Hurst summarized improvement priorities and thanked committee members for their participation. Ms. Walker reiterated expectations for reviewing student progress and implementation evidence. The next SDMC/CIP review date was not listed in the agenda and remains to be confirmed.